



## General Conference

38th session, Paris 2015

# 38 C

United Nations  
Educational, Scientific and  
Cultural Organization

Organisation  
des Nations Unies  
pour l'éducation,  
la science et la culture

Organización  
de las Naciones Unidas  
para la Educación,  
la Ciencia y la Cultura

Организация  
Объединенных Наций по  
вопросам образования,  
науки и культуры

منظمة الأمم المتحدة  
للتربية والعلم والثقافة

联合国教育、  
科学及文化组织

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Item 1.6 of the provisional agenda

### ORGANIZATION OF THE WORK OF THE SESSION

#### OUTLINE

**Source:** Constitution of UNESCO, Rules of Procedure of the General Conference, 29 C/Resolution 87, 33 C/Resolution 92, and 36 C/Resolution 104, 160 EX/Decisions 6.1.1/6.1.2, 180 EX/Decision 32, 196 EX/Decision 21 and 197 EX/Decision 22 Part II.

**Background:** At its 196th and 197th sessions, the Executive Board considered the proposals submitted by the Director-General concerning the organization of the work of the 38th session of the General Conference (documents 196 EX/21 and 197 EX/22 Part II). This document was drawn up on the basis of its conclusions.

**Purpose:** The plan for the organization of the work recommended to the General Conference closely resembles the plan adopted at the 37th session (2013).

**Decision required:** After examining this document, the Bureau of the General Conference will submit to the plenary, for approval, its recommendations concerning the organization of the work of the session.

## I. GENERAL REMARKS

1. The proposals for the organization of the work of the 38th session of the General Conference are basically similar to those of the previous session, based on 29 C/Resolution 87, on 160 EX/Decision 6.1.1/6.1.2 on 33 C/Resolution 92, and on 35 C/Resolution 99. They also take into account 185 EX/Decision 20 regarding the reduction of the running costs of the General Conference.

### Timetable and times of meetings

2. The 38th session of the General Conference will open on **Tuesday, 3 November 2015** at 10 a.m. and will conclude its work on **Wednesday, 18 November 2015**. Wednesday, 11 November 2015, which is an official holiday in the host State, will be a working day.<sup>1</sup>

3. Meetings will be held from **10 a.m. to 1 p.m.** and from **3 p.m. to 6 p.m.** However, the Bureau of the General Conference and the bureaux of the commissions will meet from 9 a.m. to 10 a.m.

### Time limits for statements

4. In the **General Policy Debate**, it is recommended that speakers restrict their national policy statements to **six minutes**, in accordance with the procedures outlined in paragraph 12 below. In the commissions and committees, the chairpersons will take whatever measures they deem appropriate regarding any time limits on statements.

### Seating arrangements

5. In all rooms, the Member States will be seated in the alphabetical order of their names in French, beginning with Angola, whose name has been drawn by lot.

### Documentation

6. Practice concerning documentation for the General Conference will be in line with previous sessions, but with redoubled efforts to reduce volume. Further details will be included in the General Conference Guide.

## II. VOTING RIGHTS

7. In order to exercise its right to vote, each State must have submitted **valid credentials**, in accordance with the procedures set forth in Rule 23 of the Rules of Procedure.

8. It must also be up to date with its assessed **contributions**. According to Article IV.C, paragraph 8(b), of the Constitution, "A Member State shall have no vote in the General Conference if the total amount of contributions due from it exceeds the total amount of contributions payable by it for the current year and the immediately preceding calendar year". But paragraph 8(c) provides that the General Conference may decide to make an exception to this rule "if it is satisfied that failure to pay is due to conditions beyond the control of the Member State". The procedure applicable to communications from Member States invoking this provision is determined by Rule 82 of the Rules of Procedure.

9. Under that rule, communications from Member States have to be submitted in the first three days of the session at the latest: beyond that deadline, the States concerned may no longer be authorized to take part in voting during the session. The examination of those communications, to be entrusted to Commission APX, will be subject to the criteria set forth in paragraph 7 of Rule 82.

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<sup>1</sup> In all, the Conference will last 13 working days.

### III. PLENARY MEETINGS

#### Opening of the 38th session and ensuing plenary meetings

10. The General Conference will open on **Tuesday, 3 November, at 10 a.m.** Following the addresses by its Temporary President (President of the 37th session), the Chairperson of the Executive Board and the Director-General, the Conference will establish the Credentials and Nominations Committees (which will immediately hold their first meetings), examine and adopt its agenda, and examine the recommendations by the Executive Board on the admission of observers from international non-governmental organizations.

11. The afternoon session will start by the election of the President and Vice-Presidents of the General Conference and the establishment of Commissions and Committees, followed by addresses by the Chairperson of the Executive Board and the Director-General to introduce the General Policy Debate.

#### General Policy Debate

12. The General Policy Debate will start in the morning of **Wednesday, 4 November 2015**. The procedure followed since 2003 (165 EX/Decision 7.1) for drawing up the list of speakers will also be followed at the 38th session. Immediately after the 196th session of the Board, Member States were be invited to submit to the Secretariat, within a time limit of one month, several dates for their representative's statement in the debate, indicating their preferences and specifying name and status of same. On that basis, a provisional list of speakers will be drawn up, taking the wishes expressed and the speakers' protocol rank into account. Speaking time will be kept at **six minutes**, and a visual and sound system will gauge speaking time; the President of the General Conference will be empowered to interrupt any speaker exceeding the time limit.

13. Delegations shall be asked to provide the official statements (short or extended versions, according to their wish) in advance to the Secretariat of the General Conference. Each Member State is requested to submit an electronic copy of the head of delegation's statement, if possible in English and French (working languages of the Secretariat) as well as in the original language<sup>2</sup> if this was one of the four other working languages of the General Conference. These texts will be posted every day online on the General Conference's website. Costs related to any necessary translation of this text would be borne by the concerned Member State, as is the case in the United Nations General Assembly.

#### Leaders' Forum (16-18 November 2015)

14. On 16 November 2015, UNESCO will celebrate the 70<sup>th</sup> anniversary of the adoption of its Constitution.

15. To highlight this event, the Organization will convene the Leaders' Forum of the General Conference from 16 to 18 November 2015, to coincide with this landmark celebration.

16. This high-level event will be reserved for keynote addresses by Heads of State and Government of Member States, who will be invited to share their vision for UNESCO and its place in the multilateral arena today and in the future, as it celebrates 70 years of action and as the international community moves to implement the new global sustainable development agenda.

17. The overall theme for the Leaders' Forum will be the celebration of UNESCO's 70<sup>th</sup> anniversary. In this spirit, its format will differ from previous fora, and it will not be a segment of the general policy debate taking place, as usual, during the first week of the Conference. The discussions of the Leaders' Forum will be part of the official Proceedings of the Conference.

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<sup>2</sup> Or any other language, including the three other official languages of the General Conference.

## Timetable

- The **keynote addresses** by Heads of State and Government of Member States will start in the morning of **Monday, 16 November 2015** and will continue during the afternoon session on the same day, as well as during the morning and afternoon sessions of **Tuesday, 17 November 2015**, and **Wednesday, 18 November 2015**, depending on the number of participating Heads of State and Government.
- During the lunch break of Monday, 16 November 2015, the Director-General will host an **official lunch** in honour of participating Heads of State and Government.
- In the evening of Monday, 16 November 2015, participants are invited to a performance by the **World Orchestra for Peace** in Room I, to be followed by an address of the Director-General and UNESCO's three former Director-Generals.

Following the evening performance in Room I, participants will be invited to an official viewing party – **architectural projection** – involving a live media projection onto the UNESCO external facades. The projections will highlight events important to UNESCO in the context of its 70th anniversary.

## Elections

18. The election of **Members of the Executive Board** will take place on **Wednesday, 11 November 2015**, according to the "Procedure for the election of Members of the Executive Board" (Appendix 2 of the Rules of Procedure). If necessary, a second ballot will be held on Friday, 13 November.<sup>3</sup> Pursuant to Rule 1 of these provisions, candidatures should reach the Director-General at least six weeks before the opening of the session. In accordance with Rule 4, "subsequent candidatures shall be admissible only if they reach the Secretariat of the General Conference at least 48 hours before the beginning of the ballot" (that is, by 9 a.m. on 9 November).

19. Voting in all the **other elections** will be organized by the Nominations Committee, which will submit the results to the plenary for approval. It will, in accordance with the wishes expressed in 33 C/Resolution 92, be organized at as early a juncture as possible, probably on **Thursday, 12 November**.

## IV. BUREAU OF THE GENERAL CONFERENCE

20. The Bureau of the General Conference (Rules 41 and 42 of the Rules of Procedure) is composed of the President, the Vice-Presidents (not to exceed 36) and the chairpersons of the committees and commissions of the General Conference. Its role is to assist the President in directing the general work of the session. The Chairperson of the Executive Board attends its meetings, without the right to vote. The Bureau will normally meet twice a week from 9 a.m. to 10 a.m. Its first meeting will take place at 9 a.m. on Wednesday, 4 November.

## V. COMMISSIONS

21. Under Rule 43 of the Rules of Procedure, the General Conference shall establish at each session "such commissions and other subsidiary organs as it deems necessary for the transaction of the business of that session". In practice, the structure of the commissions of the General Conference reflects, at each of its sessions, that of the Draft Programme and Budget under consideration, as well as the need to examine financial, administrative, programme support and

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<sup>3</sup> "If two or more candidates obtain the same number of votes and, as a result, there are still more candidates than seats to be filled, there will be a second secret ballot restricted to those candidates who obtained the same number of votes" (Rule 94).

general matters. In this connection, following the structure of 37 C/5, as well as the provisions of Resolution 36 C/104,<sup>4</sup> these Commissions will be:

- ED Commission – Major Programme I
- SC Commission – Major Programme II
- SHS Commission – Major Programme III
- CLT Commission – Major programme IV
- CI Commission – Major Programme V
- APX Commission – Financial, administrative and general questions, programme support and external relations

Annex I shows the envisaged allocation of agenda items to the various organs of the Conference.

22. In order to cope with the reduced budget that the 38th session of the Conference is faced with, it is proposed – among other measures, such as a further reduction and rationalization of documentation – that the reports of the six Commissions be presented for adoption direct to the Plenary by their respective Chairpersons without prior adoption within each commission. This measure will allow, as it was the case at the 37th session, a shortening of the duration of the session in order to meet the financial constraints.

### **Joint meeting of commissions**

23. The Commissions will meet jointly in the afternoon of Wednesday, 4 November 2015, to examine item 3.5: Adoption of the provisional budget ceiling.

24. A second joint meeting of Commissions will take place in the morning of Wednesday, 18 November 2015, to examine items 3.3: Adoption of the Appropriation Resolution for 2016-2017 and 3.4: Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5).

## **VI. COMMITTEES**

25. In accordance with the Rules of Procedure of the General Conference, the following committees shall be established at each session.

26. The **Credentials Committee (CRE)** (Rules 32 and 33 of the Rules of Procedure) consists of nine members elected at the first plenary meeting of the General Conference on the proposal of the Temporary President. It will meet immediately, at 12 noon, to examine the credentials of delegations, representatives and observers. It will present its first report to the plenary at the end of its second meeting and will hold as many further meetings as may be necessary. Until the Credentials Committee has made its report and the General Conference given a ruling, all delegations will be attending provisionally, with the right to vote.

27. The **Nominations Committee (NOM)** (Rules 34 and 35 of the Rules of Procedure) consists of the heads of all delegations entitled to vote. It will hold its first meeting at 12 noon on Tuesday, 3 November in order to establish, after examining the recommendations of the Executive Board, the list of nominations for the offices of President and Vice-Presidents of the General Conference,

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<sup>4</sup> Through this resolution, the General Conference invited the Director-General to implement the recommendations contained in Part I of 186 EX/Decision 17, which recommends that the General Conference merge its ADM Commission (Finance and Administration) and its PRX Commission (General Questions, Programme Support and External Relations). Taking into account the experience gained during the 37th session, it is proposed to maintain this structure.

and to consider nominations to the chairs of the commissions. The Committee will meet in due course in order to draw up the lists of nominations for all the other offices to be filled by election by the General Conference.

28. The **Legal Committee (LEG)** (Rules 36 and 37 of the Rules of Procedure) submits its reports either directly to the General Conference or to the organ from which the matter has been referred or which has been designated by the General Conference. At the 38th session it will be composed of the following 17 members, elected at the 37th session:<sup>5</sup>

Czech Republic	Nicaragua
Egypt	Niger
El Salvador	Palestine
France	Qatar
Gabon	Russian Federation
Germany	Sudan
Guatemala	United States of America
Italy	Uzbekistan
Kenya	

29. The **Headquarters Committee** (Rules 39 and 40 of the Rules of Procedure) meets between the sessions of the General Conference to advise the Director-General on all questions relating to the Organization's Headquarters. Until the closure of the 38th session, it will be composed of the following 23 Member States:<sup>6</sup>

Albania	France	Spain
Bangladesh	Gambia	Sri Lanka
Chile	Kenya	Sudan
Côte d'Ivoire	Philippines	Thailand
Democratic People's Republic of Korea	Portugal	United Kingdom of Great Britain and Northern Ireland
Democratic Republic of the Congo	Qatar	Ukraine
Egypt	Saint Vincent and the Grenadines	Venezuela (Bolivarian Republic of)
El Salvador	Senegal	

## VII. EXAMINATION OF THE DRAFT BUDGET FOR 2016-2017 (38 C/5): DRAFT RESOLUTIONS PROPOSING AMENDMENTS

30. At its 37th session (2013) the General Conference adopted the four-year Programme of the Organization for 2014-2017 together with the corresponding Budget for 2014-2015 (37 C/5). At its present session, the General Conference is called to adopt the Budget for 2016-2017 (38 C/5). Any draft resolutions should therefore be addressed to the Draft Budget for 2016-2017 as contained in Volume 1 of draft document 38 C/5.

31. Draft resolutions proposing the adoption of amendments to the Draft Programme and Budget are processed on the basis of the procedure set out in Rules 79 and 80 (former Rules 80 and 81) of the Rules of Procedure.<sup>7</sup> These Rules have provided the framework for examination of the admissibility of draft amendments to the C/5 document by the Secretariat since the 31st session of the Conference.

<sup>5</sup> At the 37th session, Group I presented only four candidates for five vacant seats, Group III presented three candidates for five vacant seats, Group IV did not present any candidate for the four vacant seats. Therefore, at its 37th session, the General Conference elected only 17 members of the Legal Committee for the 38th session.

<sup>6</sup> Group V(a) presented only two candidates for three vacant seats. The remaining vacant seat will be open for election at the 38th session of the General Conference.

<sup>7</sup> It should be noted that these provisions apply only to draft resolutions concerning the C/5 document. Draft resolutions submitted under other items of the agenda are subject to other rules, which are set out in Rule 78.

32. According to the above-mentioned provisions, this category of draft resolutions was to be addressed to an operative paragraph of Part II (Programmes and Programme-related Services) of the Draft Budget. These paragraphs (the draft resolutions contained in the C/5 document) appear within a box in Volume 1 (draft resolutions) of draft document 38 C/5, thus facilitating the identification of those paragraphs that are subject to amendment through draft resolutions.

33. Member States submitting a draft resolution were invited to indicate clearly the amount of their budgetary implications and, in all cases, the source of funding envisaged, should they be adopted by the General Conference, namely, the **Main line of Action (MLA) shown in document 38 C/5 (draft) that would be curtailed or abolished for the purpose of releasing appropriate funds, or an attempt to find extrabudgetary resources**. For this purpose they were requested to use the form annexed to the Director-General's Circular Letter on draft resolutions proposing amendments to the draft Programme and budget (CL 4117 dated 24 July), which was dispatched to all Members.

34. All resolutions submitted for adoption *in extenso* by the General Conference, as well as other decisions approved on the basis of the commission reports, should therefore mention clearly the amount of resources needed and the method of funding envisaged for their implementation, either a drive to find extrabudgetary resources or the identification of equivalent savings within the regular programme.

35. Draft resolutions will be attributed for examination to the Commission concerned, according to the part of draft document 38 C/5 to which they are addressed. However, should a draft resolution propose shifts in programmatic or budgetary aspects affecting different Major Programmes or parts of document 38 C/5, its examination would jointly be done by all commissions during a joint meeting, in order to formulate coherent recommendations for adoption by the Plenary.

#### **VIII. PREPARATION OF THE DRAFT PROGRAMME AND BUDGET FOR 2018-2021 (39 C/5)**

36. At its 197th session, the Executive Board adopted 197 EX/Decision 22, Part II, pertaining to the organization of the work of the session and containing recommendations on the examination of item 3.4: Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5).

37. The Board, considering that the new programme cycle of four years should leave room for a more forward-looking and fruitful debate on the next programme during the upcoming General Conference, recommended to the General Conference: (i) to use the Discussion Paper entitled "The Post-2015 development agenda: What role for UNESCO" (document 197 EX/7) as the basis to structure its debates on item 3.4, adapting the document as necessary for the needs of a broader debate on the 39 C/5, in particular by recalling UNESCO's mandated role and activities, its continued commitment to its two Global Priorities (Africa and Gender Equality) and its core functions; and (ii) encouraged all Member States to prepare the debate so that the discussions will be fruitful and that the results could guide the Executive Board during the following years up to the adoption of the next programme.

38. To this end, the Executive Board recommended that the discussion of item 3.4 in all commissions should be based on the following guiding principles:

- Document 197 EX/7 Part II, along with a summary of the debate of the Executive Board on this item (38 C/7), should frame the discussions;
- Sufficient time should be allocated for debate on the proposed discussion questions in the paragraphs 56, 60, 64, and 67 of this document;

- The debate should be structured in a way that promotes targeted interventions on these questions (for instance by grouping the questions into time-bound thematic sessions);
- Bearing in mind that not all proposed questions may be relevant to all commissions;
- Consider adding item 3.4 to the agenda of the Joint meeting of commissions taking into consideration that some questions are cross cutting;
- The expected outcome of the discussions should be clearly stated;

39. The Executive Board requested the Secretariat to summarize the debates of the commissions on item 3.4 and to submit a proposal for a draft resolution to be examined by the Joint meeting of commissions at the end of the General Conference.

#### **IX. SPECIAL MEETINGS DURING THE 38th SESSION**

40. As during previous sessions, a **Youth Forum** will be held preceding the opening of the session, from Monday, 26 October to Wednesday, 28 October 2015. The report of the 9th Youth Forum will be an item on the agenda of the session.

41. Alongside the 38th session of the General Conference, a high-level meeting is organized by the six convening agencies of Education for All on Wednesday, 4 November 2015 to formally adopt the Education 2030 Framework for Action (FFA), the draft of which was agreed upon at the World Education Forum 2015 (Incheon, Republic of Korea). Ministers and other leaders will be invited to share through brief interventions their views on, and commitments to, the final FFA which will reflect the outcomes of the United Nations Special Summit on Sustainable Development (New York, September 2015).

42. In the framework of the 70th anniversary of the Organization, a history conference entitled “Making a Difference: Seventy Years of UNESCO Actions” will take place on 28 and 29 October 2015. During five panel sessions over two days, historians from different cultural and geographical backgrounds will present and discuss case studies on the impact of UNESCO activities in the main areas of competence, from the inception of UNESCO until today.

43. The General Assembly of States Parties to the 1972 World Heritage Convention will take place from Wednesday, 18 November to Friday, 20 November 2015.



## ANNEX I

### ASSIGNMENT OF ITEMS OF THE AGENDA TO THE VARIOUS ORGANS OF THE CONFERENCE

#### Plenary

- 1.1 Opening of the session by the President of the 37th session of the General Conference
- 1.2 Establishment of the Credentials Committee and report by the Committee to the General Conference
- 1.4 Adoption of the agenda
- 1.5 Election of the President and Vice-Presidents of the General Conference and of the Chairpersons, Vice-chairpersons and Rapporteurs of the commissions and committees
- 1.6 Organization of the work of the session
- 1.7 Admission to the work of the General Conference of observers from international non-governmental organizations other than those with the status of official partners of UNESCO, recommendation of the Executive Board thereon
- 2.1 Report of the Director-General on the activities of the Organization in 2012-2013, presented by the Chair of the Executive Board
- 2.2 Reports by the Executive Board on its own activities and on programme implementation
- 3.3 Adoption of the Appropriation Resolution for 2016-2017
- 8.2 Request for the admission of Montserrat as an Associate Member of UNESCO
- 8.3 Request for the admission of the Republic of Kosovo to UNESCO
- 12.1 Election of Members of the Executive Board
- 13.1 Venue of the 39th session of the General Conference

#### Joint meeting of commissions

- 3.3 Adoption of the Appropriation Resolution for 2016-2017 (preparation)
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)
- 3.5 Adoption of the provisional budget ceiling

#### ED Commission

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017  
Part II.A: Major Programme I – Education
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)

- 4.3 Implementation of 37 C/Resolution 67 concerning educational and cultural institutions in the occupied Arab territories
- 4.4 Establishment of category 2 institutes and centres under the auspices of UNESCO
- 4.5 Conclusions of the Youth Forum
- 4.6 Management of the education-related category 1 institutes
- 4.8 Amendments to the Statutes of the International Bureau of Education (IBE)
- 4.14 UNESCO's role in the implementation of the Education 2030 agenda
- 6.3 Preliminary report concerning the preparation of a global convention on the recognition of higher education qualifications
- 4.18 Proclamation of 5 November as "World Day of Romani Language"
- 7.5 Proposal for the revision of the 1976 Recommendation on the Development of Adult Education
- 7.6 Proposal for the revision of the Revised Recommendation concerning Technical and Vocational Education
- 7.8 Consolidated Report on the Implementation of the 1993 Recommendation on the Recognition of Studies and Qualifications in Higher Education

### **SC Commission**

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017  
Part II.A: Major Programme II – Natural Sciences
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)
- 4.4 Establishment of category 2 institutes and centres under the auspices of UNESCO
- 4.5 Conclusions of the Youth Forum
- 4.7 Statutes of the International Geosciences and Geoparks Programme (IGGP)
- 4.15 Man and the Biosphere (MAB) Programme Strategy for the Period 2015-2025
- 4.16 Renewal and revision of the Operational Agreement between UNESCO and the Government of the Netherlands on the UNESCO-IHE Institute for Water Education and revision of the Statutes of the Institute
- 4.19 Proclamation of 26 July as the "International Day for the Conservation of the Mangrove Ecosystem"
- 4.20 Contribution by UNESCO in combating climate change

### **SHS Commission**

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017  
Part II.A: Major Programme III – Social and Human Sciences
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)
- 4.5 Conclusions of the Youth Forum
- 4.9 Revision of the International Charter of Physical Education and Sport
- 4.12 Proclamation of an International Day of University Sport
- 6.4 Desirability of preparing a declaration of ethical principles in relation to climate change
- 7.1 Progress report on action undertaken to revise the 1974 Recommendation on the Status of Scientific Researchers
- 8.4 UNESCO's Support for the Implementation of the Agreement on Peace and Reconciliation in Mali of 15 May and 20 June 2015

### **CLT Commission**

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017  
Part II.A: Major Programme IV – Culture
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)
- 4.2 Jerusalem and the implementation of 37 C/Resolution 44
- 4.3 Implementation of 37 C/Resolution 67 concerning educational and cultural institutions in the occupied Arab territories
- 4.4 Establishment of category 2 institutes and centres under the auspices of UNESCO
- 4.5 Conclusions of the Youth Forum
- 4.11 Reinforcement of UNESCO's action for the protection of cultural heritage and the promotion of cultural pluralism in the event of armed conflict.
- 4.21 Proclamation of 5 May as African World Heritage Day
- 4.22 Re-design of the UNESCO-Aschberg Bursaries for Artists and amendment of the International Fund for the Promotion of Culture (IFPC)
- 6.2 Proposal for a non-binding standard-setting instrument on the protection and promotion of various aspects of the role of museums and collections
- 7.3 Reports on the measures taken for the implementation of the 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property
- 7.4 Consolidated report on the implementation of the 1980 Recommendation Concerning the Status of the Artist

- 7.7 Report on the implementation by Member States of the 2011 Recommendation on the Historic Urban Landscape, including a glossary of definitions

### **CI Commission**

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017  
Part II.A: Major Programme V – Communication and Information
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)
- 4.4 Establishment of category 2 institutes and centres under the auspices of UNESCO
- 4.5 Conclusions of the Youth Forum
- 4.10 The New Delhi Declaration on Inclusive ICTs for Persons with Disabilities: Making Empowerment a Reality
- 4.13 Outcome document of the “CONNECTing The Dots: Options for Future Action” Conference
- 4.23 Proclamation of 28 September as the “International Day for the Universal Access to Information”
- 6.1 Draft recommendation on preservation and access to documentary heritage including digital heritage
- 7.2 Third consolidated report on the implementation by Member States of the 2003 Recommendation concerning the Promotion and Use of Multilingualism and Universal Access to Cyberspace

### **APX Commission**

- 1.3 Report by the Director-General on communications received from Member States invoking the provisions of Article IV.C, paragraph 8 (c), of the Constitution
- 3.1 Methods of preparing the budget, budget estimates for 2016-2017, and budgeting techniques
- 3.2 Consideration and adoption of the Draft Budget for 2016-2017
- Part I General Policy and Direction
- Part II.A UNESCO Institute for Statistics  
Management of Field Offices
- Part II.B Coordination and monitoring of action to benefit Africa  
Coordination and monitoring of action to benefit gender equality  
UNESCO’s response to post-conflict and post-disaster situations  
Strategic planning, programme monitoring and budget preparation  
Organization-wide knowledge management  
External relations and public information
- Part II.C Participation Programme and Fellowships
- Part III.A Human resources management
- Part III.B Financial management
- Part III.C Management of Support Services
- Part III.D Management of Information Systems and Communications
- 3.4 Preparation of the Draft Programme and Budget for 2018-2021 (39 C/5)

- 3.5 Adoption of the provisional budget ceiling
- 4.1 Proposals by Member States concerning the celebration of anniversaries in 2016-2017 with which UNESCO could be associated
- 4.17 Establishment of a High Level Pan-African training and research centre for the culture of peace as a category 2 centre under the auspices of the African Union and UNESCO
- 4.24 First biennial Pan-African Forum for a Culture of Peace in Africa, Biennale of Luanda
- 5.1 New format of reporting to the Executive Board on programme implementation (EX/4)
- 5.2 Follow-up to the United Nations Joint Inspection Unit (JIU) recommendations concerning the methods of work of UNESCO's intergovernmental bodies – Report by the External Auditor
- 5.3 Revision of the Financial Regulations for Special Accounts
- 5.4 Revision of the Terms of Reference of the Oversight Advisory Committee (OAC)
- 5.5 Transparency at UNESCO
- 5.6 Definition of regions with a view to the execution by the Organization of regional activities
- 5.7 Amendments to Financial Regulation 12.10
- 5.8 Governance and working procedures and methods of the governing bodies of UNESCO
- 8.1 Quadrennial report on the contribution made to UNESCO's activities by non-governmental organizations
- 9.1 Financial report and audited consolidated financial statements relating to the accounts of UNESCO for the financial period ended 31 December 2013, and report by the External Auditor
- 9.2 Financial report and audited consolidated financial statements relating to the accounts of UNESCO for the year ended 31 December 2014, and report by the External Auditor
- 9.3 Scale of assessments and currency of Member States' contributions
- 9.4 Collection of Member States' contributions
- 9.5 Working Capital Fund: Level and administration
- 10.1 Staff Regulations and Staff Rules
- 10.2 Staff salaries, allowances and benefits
- 10.3 United Nations Joint Staff Pension Fund and appointment of Member States' representatives to the UNESCO Staff Pension Committee for 2016-2017
- 10.4 Report by the Director-General on the state of the Medical Benefits Fund (MBF)
- 11.1 Report by the Director-General, in cooperation with the Headquarters Committee, on managing the UNESCO complex

11.2 Mandate of the Headquarters Committee

**Nominations Committee**

- 1.5 Election of the President and Vice-Presidents of the General Conference and of the chairpersons, vice-chairpersons and rapporteurs of the Commissions and Committees
- 12.1 Election of Members of the Executive Board
- 12.2 Election of the members of the Legal Committee for the 39th session of the General Conference
- 12.3 Election of members of the Headquarters Committee
- 12.4 Election of members of the Conciliation and Good Offices Commission responsible for seeking the settlement of any disputes that may arise between States Parties to the Convention against Discrimination in Education
- 12.5 Election of members of the Council of the UNESCO International Bureau of Education (IBE)
- 12.6 Election of members of the Intergovernmental Council for the Information for All Programme (IFAP)
- 12.7 Election of members of the International Coordinating Council of the Programme on Man and the Biosphere (MAB)
- 12.8 Election of members of the Intergovernmental Council of the International Hydrological Programme (IHP)
- 12.9 Election of members of the Intergovernmental Committee for Promoting the Return of Cultural Property to its Countries of Origin or its Restitution in Case of Illicit Appropriation (ICPRCP)
- 12.10 Election of members of the Intergovernmental Council of the International Programme for the Development of Communication (IPDC)
- 12.11 Election of members of the Intergovernmental Council of the Management of Social Transformations (MOST) Programme
- 12.12 Election of members of the Intergovernmental Bioethics Committee (IGBC)
- 12.13 Election of the members of the Intergovernmental Committee for Physical Education and Sport (CIGEPS)
- 12.14 Election of members of the Governing Board of the UNESCO Institute for Statistics (UIS)
- 12.15 Election of the members of the Executive Committee of the International Campaign for the Establishment of the Nubia Museum in Aswan and the National Museum of Egyptian Civilization in Cairo

**Legal Committee<sup>8</sup>**

- 3.2 Consideration and adoption of the Draft Budget for 2016-2017 (draft resolutions)
- 7.2 Third consolidated report on the implementation by Member States of the 2003 Recommendation concerning the Promotion and Use of Multilingualism and Universal Access to Cyberspace
- 7.3 Reports on the measures taken for the implementation of the 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property
- 7.4 Consolidated report on the implementation of the 1980 Recommendation Concerning the Status of the Artist
- 7.7 Report on the implementation by Member States of the 2011 Recommendation on the Historic Urban Landscape, including a glossary of definitions
- 7.8 Consolidated Report on the Implementation of the 1993 Recommendation on the Recognition of Studies and Qualifications in Higher Education

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<sup>8</sup> The legal aspects of certain issues discussed under other agenda items may also be considered by the Legal Committee.

# ANNEX II

38 C/2 Prov. Rev.  
Annex II

## 38TH SESSION OF THE GENERAL CONFERENCE ( Revised Provisional Timetable of Work)

		Youth Forum (26 – 28 October)										
		COMMISSIONS							COMMITTEES			
		PLenary Meetings	ED	SC	SHS	CLT	CI	APX	LEG	CRE	NOM	BUR
Date												
NOVEMBER 2015	TUE	3 am	Opening								1	1
		3 pm	Intro. General Policy Debate								2	
	WED	4 am	GPD	MINED *					1	1	3	1
		4 pm	GPD	JOINT MEETING OF COMMISSIONS					2	4		
	THU	5 am	GPD	1					2	3		
		5 pm	GPD	2					3	4		
	FRI	6 am	GPD	3					4		2	2
		6 pm	GPD	4					5			
	SAT	7 am	GPD	5					6		3	
		7 pm	GPD	6					7			
	MON	9 am	DG's Reply to GPD		1				8		4	
		9 pm			2				9			
	TUE	10 am			3			1			5	3
		10 pm			4	1		2				
	WED	11 am				2		3				EXB elections
		11 pm	PLEN (EXB elections Results)			3		4				
	THU	12 am				4	1					Other elections
		12 pm					2					
FRI	13 am					3					4	
	13 pm	PLEN (reports)				4						
SAT	14 am	PLEN (reports)				5						
MON	16 am	LEADERS' FORUM										
	16 pm	LEADERS' FORUM										
TUE	17 am	LEADERS' FORUM / PLEN (reports)									5	
	17 pm	LEADERS' FORUM / PLEN (reports)										
WED	18 am	PLEN (reports)	JOINT MEETING OF COMMISSIONS									
	18 pm	CLOSURE										

\* A High-level meeting of Ministers of Education will take place on 4 November in Room II





## General Conference

38th session, Paris 2015

# 38 C

United Nations  
Educational, Scientific and  
Cultural Organization

Organisation  
des Nations Unies  
pour l'éducation,  
la science et la culture

Organización  
de las Naciones Unidas  
para la Educación,  
la Ciencia y la Cultura

Организация  
Объединенных Наций по  
вопросам образования,  
науки и культуры

منظمة الأمم المتحدة  
للتربية والعلم والثقافة

联合国教育、  
科学及文化组织

38 C/2 Prov. Rev. Add.  
4 November 2015  
Original: English

### Item 1.6 of the agenda

## ORGANIZATION OF THE WORK OF THE SESSION

### ADDENDUM

At its first plenary meeting, the General Conference decided to withdraw item 5.5 "Transparency at UNESCO" from its revised provisional agenda. This item was assigned to the APX Commission.