



The Assistant Director-General for Culture

United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

To the States not party to the
Convention for the Safeguarding of the
Intangible Cultural Heritage, Permanent
Observer Missions to UNESCO and
Associate Members of UNESCO

13 August 2015

Ref.: CLT/CRE/ITH/15/5955

Subject: Tenth session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage (Windhoek, Namibia, 30 November to 4 December 2015)

Dear Ambassador,

On behalf of the Director-General, it is my honour to invite your country to the tenth session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage, which will take place at Windhoek Country Club and Resort (www.legacyhotels.co.za/en/hotels/windhoek) in Namibia from 30 November to 4 December 2015. I should be grateful if you would transmit this information to the national authorities of your country who are in charge of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage.

This session of the Committee will be preceded by an opening ceremony that is being organized by the Host Country to take place at 5 p.m. on Sunday, 29 November 2015. All the participants of the session are welcome.

Please find enclosed the provisional agenda for the session. Documents corresponding to items inscribed on this agenda will be published on the website of the Convention at: <http://www.unesco.org/culture/ich/en/10COM/>, no later than on 2 November 2015 and in the two working languages of the Committee (English and French – Rule 42 of the Rules of Procedure of the Committee). General information concerning practical arrangements for the session also will be posted on the same website.

Out of concern for the environment and in order to reduce costs, hard copies of the documents will not be provided unless they are requested specifically. In the event you are unable to download the documents, I invite you to send an e-mail to the Secretariat of the Convention at: ichmeetings@unesco.org. You may wish to know that the debates of the meeting will be transmitted by audiocast and webcast, which will be made available in real time on the website of the Convention as indicated above.

I should be grateful if you would confirm the participation of your country at this Committee session, as well as the participation of the expert proposed for financial assistance where relevant, by registering online as soon as possible on the above-mentioned Convention's website. In the event you encounter technical difficulties, kindly send an e-mail to the Secretariat.

All expenses incurred by participants will be borne by the government they represent. For all enquiries concerning visas and other formalities required to enter the Republic of Namibia, participants are requested to contact the Embassy, Consulate or the High Commission of Namibia in their own country directly. The present letter, together with a letter from you stating the names of your country's representative(s), may be used when applying for a visa. In case your country does not have Namibian diplomatic representation, I advise you to send requests to the above-mentioned e-mail address of the Secretariat of the Convention. The Secretariat will transmit such requests to the Host Country. However, please bear in mind that only the Namibian authorities may determine whether a visa is granted.

As is customary, a non-governmental organization forum will take place on the eve of the opening session, between 9.30 a.m. and 4 p.m. on Sunday, 29 November 2015. Further information on the agenda for that meeting will be made available at: <http://www.ichngoforum.org/>.

Yours sincerely,



Alfredo Pérez de Armiñán

Enc: Provisional Agenda

cc. Chairperson of the Intergovernmental Committee
Permanent Delegation of Namibia to UNESCO
Permanent Delegation of the countries concerned
National Commissions of the countries concerned