



United Nations  
Educational, Scientific and  
Cultural Organization

Organisation  
des Nations Unies  
pour l'éducation,  
la science et la culture

Organización  
de las Naciones Unidas  
para la Educación,  
la Ciencia y la Cultura

Организация  
Объединенных Наций по  
вопросам образования,  
науки и культуры

منظمة الأمم المتحدة  
للتربية والعلم والثقافة

联合国教育、  
科学及文化组织

## The Assistant Director-General for Culture

To the States Members of the  
Intergovernmental Committee for the  
Safeguarding of the Intangible Cultural  
Heritage

- 1 OCT 2012

Ref.: CLT/CEH/ITH/12/6378

Subject: Seventh session of the Intergovernmental Committee for the  
Safeguarding of the Intangible Cultural Heritage, UNESCO  
Headquarters, Paris, 3 to 7 December 2012

Dear Minister,

On behalf of the Director-General of UNESCO, I have the honour to invite you to the **seventh session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage**. As you were informed by e-mail on 24 August 2012, the session will now take place at **UNESCO Headquarters** (7, place de Fontenoy, Paris 75007, Room XII), from **3 to 7 December 2012**.

Please find enclosed the provisional agenda for the session. Documents corresponding to items inscribed on this agenda will be published on the website of the Convention (<http://www.unesco.org/culture/ich/en/7COM/>) at the latest four weeks before the beginning of the session and in the two working languages of the Committee – English and French (Rule 42 of the Rules of Procedures of the Intergovernmental Committee). Out of concern for the environment and in order to cut costs, we will not send hard copies of the documents unless requested to do so by you. Therefore, in the event you are unable to download the documents, please send an e-mail to the Secretariat of the Convention in the Culture Sector, at [ichmeetings@unesco.org](mailto:ichmeetings@unesco.org).

Expenses incurred by participants will be borne by the government they represent. The costs of participation of representatives of developing States Members of the Committee may, however, be borne by the Fund of the Intangible Cultural Heritage, subject to available resources, and provided that such persons are experts on the intangible cultural heritage. The Fund will consider only one request per Member State.

.../...

Requests for such assistance must reach the Secretariat of the Convention at least four weeks before the session (Rule 5.5 of the Rules of Procedure of the Committee). Nevertheless and in accordance with UNESCO's regulations, in this regard, in the case of travel to meetings and conferences or other events where dates are set well in advance and are not likely to change, tickets should be booked no later than three weeks prior to the departure date. Therefore, I invite eligible States to send their request to the e-mail address of the Secretariat of the Convention indicated above as soon as possible and, in any event, **before 5 November 2012**, together with the curriculum vitae of the proposed expert and his or her travel itinerary.

I should be grateful if you would confirm your participation at this Committee session, as well as the participation of the expert proposed for financial assistance where relevant, by registering online as soon as possible on the Convention's web page at the above-mentioned address. In the event you encounter technical difficulties, kindly send an e-mail to [ichmeetings@unesco.org](mailto:ichmeetings@unesco.org).

You may wish to know that, as is customary, the NGO Forum will take place on the eve of the opening session, from 10 a.m. to 5 p.m. on Sunday, 2 December. Further information on the agenda is available on the following website: <http://ngoforum.pbworks.com/>.

Yours sincerely,



Francesco Bandarin

Encl: 1

cc: Chairperson of the Intergovernmental Committee  
Permanent Delegation of Grenada to UNESCO  
Permanent Delegation of the countries concerned  
National Commissions of the countries concerned