**CONVENTION FOR THE SAFEGUARDING OF THE
INTANGIBLE CULTURAL HERITAGE**

**INTERGOVERNMENTAL COMMITTEE FOR THE
SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE**

**Tenth session**

**Windhoek, Namibia**

**30 November to 4 December 2015**

**Provisional Timetable**

1. In conformity with Rule 12.2 of the Committee’s Rules of Procedure, the Bureau of the Committee ‘shall coordinate the work of the Committee and fix the dates, times and order of business of meetings’, based on the provisional agenda of the Committee prepared by the Director-General (Rule 9.1 of the Rules of Procedure).
2. At its meeting on 6 October 2015, the Bureau took note of the provisional timetable of the tenth session of the Committee and decided, by its Decision 10.COM 2.BUR 3, to submit to the Committee the provisional timetable of its work at its tenth session as follows:

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| **Monday, 30 November 2015** |
| As of 8.30 a.m. | Registration of participants |
| 9.30 a.m. – 12.30 p.m. | 1. | Opening |
|  | 2. | Adoption of the agenda  |
|  | 3. | Observers |
|  | 4. | Adoption of the summary records of the ninth session of the Committee |
|  |  | Report of the Chairperson of the Committee on the Bureau activities |
|  |  | Report of the Non-Governmental Organizations Forum  |
|  | 5. | Amendment to the Rules of Procedure to include provisions governing voting by secret ballot |
|  | 6.a | Examination of the reports of States Parties on the implementation of the Convention and on the current status of elements inscribed on the Representative List of the Intangible Cultural Heritage of Humanity |
|  | 6.b | Examination of the reports of States Parties on the current status of elements inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 6.c | Reports of States Parties on the use of international assistance from the Intangible Cultural Heritage Fund |
|  | 7.a | Report by the Committee to the General Assembly on its activities (June 2014 to June 2016) |
|  | 7.b | Report by the Secretariat on its activities |
| **Tuesday, 1 December 2015** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 8. | Draft plan for the use of the resources of the Intangible Cultural Heritage Fund in 2016–2017 |
|  | 9. | Voluntary supplementary contributions to the Intangible Cultural Heritage Fund  |
|  | 10. | Report of the Evaluation Body on its work in 2015 |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 10.a | Examination of nominations for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding |
|  | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
| **Wednesday, 2 December 2015** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
|  | 10.c | Examination of requests for International Assistance |
| **Thursday, 3 December 2015** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 11. | Modification of the name of an inscribed element |
|  | 16.  | Accreditation of new non-governmental organizations and review of accredited non-governmental organizations |
|  | 12. | Establishment of the Evaluation Body for the 2016 cycle |
|  | 13. | Number of files submitted for the 2016 cycle and number of files that can be treated in the 2017 and 2018 cycles |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 14.a | Draft amendments to the Operational Directives on safeguarding intangible cultural heritage and sustainable development |
|  | 14.b | Draft amendments to the Operational Directives on the referral option |
|  | 14.c | Draft amendments to the Operational Directives on the schedule of non-governmental organizations accreditation |
| **Friday, 4 December 2015** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 15.a | Expert meeting on a model code of ethics |
|  | 15.b | Guidelines for the treatment of correspondence with regard to periodic reports |
|  | 15.c. | Follow-up on audits and evaluations |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 17. | Date and venue of the eleventh session of the Committee |
|  | 18. | Election of the members of the Bureau of the eleventh session of the Committee |
|  | 19. | Other business |
|  | 20. | Adoption of the list of decisions |
|  | 21. | Closure |