

## Welcome to UNESCO Careers Site



UNESCO CAREERS

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To see the current advertised posts in the “**Careers**” site, and to apply online,



**For internal candidates**, please visit:

<https://careers.unesco.org/careersection/1/joblist.ftl>



**For External candidates**, please visit:

<https://careers.unesco.org/careersection/2/joblist.ftl>

# STEP 1: SELECT A VACANCY



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Click on:

- « **My Jobpage** » to access to your previous or on-going applications

OR

- « **Job Search** » to apply to a new vacancy.

[Job Search](#)

[My Jobpage](#)

[Search](#)

[All Jobs](#)

**Job Openings (2 jobs found)**

This list includes all jobs currently available within our organization to [external candidates](#).

Jobs per page:

25

Sort by

Posting Date (Descending Order)

**ETHICS ADVISOR - ETH 001 (P-5)**

Work Location : FR-Paris

Job Posting : Jun 26, 2013

Deadline (Midnight Paris Time) : August 26, 2013

Apply | [SHARE](#) [f](#) [t](#) [e](#) ...

**SENIOR RESEARCH SCIENTIST (PARTICLE PHYSICS) - 1ITSC 0865TP (P-4)**

Work Location : IT-Trieste

Job Posting : May 16, 2013

Deadline (Midnight Paris Time) : July 16, 2013

[Apply](#) | [SHARE](#) [f](#) [t](#) [e](#) ...

Jobs - Page 1 out of 1 [Previous](#) | **1** | [Next](#)

**1.1** Select « **All Jobs** » or a specific vacancy by clicking on « **Search** ».

**1.2** Vacancies can be sorted by Job Title, Location or Posting Date

**1.3** Click on the title of the vacancy notice to see the job description.

**1.4** Click on « **Apply** ».

# STEP 1: SELECT A VACANCY

## Example of a vacancy notice

### Vacancy notice

#### Title : SENIOR RESEARCH SCIENTIST (PARTICLE PHYSICS)

Domain : Natural Sciences - Physics

Post Number : 1ITSC 0865TP

Grade : P-4

Organizational Unit : NATURAL SCIENCES SECTOR

Primary Location : IT-Trieste

Recruitment open to : Internal and external candidates

Type of contract : Fixed Term

Annual Salary : 108800 US Dollar (USD)

Deadline (Midnight Paris Time) : July 16, 2013

#### OVERVIEW OF THE FUNCTIONS OF THE POST

Under the supervision of the Head of the High Energy, Cosmology and Astroparticle Physics (HECAP) Section, the incumbent will initiate and undertake world-class research in the formal aspects of the High Energy Theoretical Particle Physics with emphasis on String theory and will take initiative in the planning and implementation of scientific activities in String theory related subjects. He/She will also be the coordinator of the Physics Postgraduate Diploma Programme in the area of HECAP. Essential responsibilities include:

- To initiate and undertake front-line research in High Energy Theoretical Particle Physics with emphasis on String theory and related topics. To suggest, develop and realize scientific projects in this field. To maintain scientific contacts and be competitive with the world's best research centers in the corresponding fields. To supervise and coordinate the research work of postdoctoral research scientists and PhD students.
- To coordinate and be responsible for activities in String theory as well as to contribute to training programmes for younger scientists.
- To review and take decisions on applications for associateships, short-term and long-term visiting scientists in High Energy Physics, in particular in subjects related to String theory, and to assist the Office of external Activities (OEA) and other ICTP offices in decision making in regard to scientific merits of the applications in the field of High Energy Physics. To foster and maintain collaboration on training programs with other institutions both in the region and internationally. To be the Coordinator of the HECAP Diploma program. To assist the Head of the section and the Director of the ICTP in their fund raising activities.
- To lecture and supervise students in the diploma programme and/or in other training programmes of the ICTP in collaboration with other institutions.

#### REQUIRED QUALIFICATIONS

##### Education

- Advanced University degree (Ph.D. or equivalent) in High Energy Physics.

##### Work Experience

- At least 7 years of relevant scientific research and lecturing experience with proven leadership in the field of High Energy Theoretical Particle Physics at national and international level.
- Demonstrated professional experience in the area of String Theory.
- Experience in the design, implementation and management of scientific projects.

##### Skills/Competencies

- Excellent analytical and organisational skills.
- Ability to collect, synthesise and analyse information from various sources;
- Ability to work in a team and to maintain effective working relationships in a multidisciplinary and multicultural environment;
- Capacity to build and to maintain partnerships with internal and external stakeholders;
- Ability to communicate effectively on complex technical and scientific issues in English.
- Excellent written and oral communication skills in English.

##### Languages

- Excellent/very good knowledge of English (written and oral).

#### DESIRABLE QUALIFICATIONS

##### Education

- Advanced university degree (Ph.D. or equivalent) in subjects related to String Theory.

##### Skills/Competencies

- Good fund raising and resources mobilisation skills.

#### BENEFITS AND ENTITLEMENTS

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station and exchange rates.

Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the [ICSC Website](#).

Please note that UNESCO is a non-smoking Organization.

**A WRITTEN EXAMINATION MAY BE USED IN THE EVALUATION OF CANDIDATES.**

[Apply Online](#)



SHARE



## STEP 2: LOGIN

External candidates



UNESCO CAREERS

Welcome. You are not signed in. | [My Account Options](#)

### Login

To access your account, please identify yourself by providing the information requested in the fields below, then click "Login". If you are not registered yet, click "New user" and follow the instructions to create an account.

Mandatory fields are marked with an asterisk.

\*User Name

\*Password

[Forgot your user name?](#)

[Forgot your password?](#)

or Sign in with:

If you are already registered:

- enter your «**User Name**» and «**Password**»
- click on «**Login**».

[Login](#) | [New User](#)

Or

### Creation of an account:

If you apply for the first time to a UNESCO vacancy, please create your account by clicking on «**New User**».

# STEP 3: REGISTRATION



UNESCO CAREERS

Welcome. You are not signed in.

Printable Format

**Privacy Agreement**

Select a language

English

## UNESCO Policy on the Personal Data

Your privacy and the privacy of all registered users of the "UNESCO Career Site" are important to us. We take every precaution to protect your personal information.

In connection with your use of our site, we ask for and collect information from and about you such as your name, email and postal addresses, education and work history, and other personal data you provide for this application and otherwise will be held and processed for the purpose of UNESCO's selection processes and in connection with an application for employment or placement, unless otherwise indicated.

You can access your personal information by logging into your account in "UNESCO Career Site". Once there, you can update, modify or delete your personal information. We do not collect personal information, passwords, or other details to be used for other than their intended purpose. Private information provided on this site will not be shared with any outside organization without the user's express permission and will not be used for any commercial purpose.

### Candidate's statement

By submitting your personal data and application, you (1) declare that you have read, understood and accepted the statements set out in this data protection clause; (2) are declaring that the information given in the application is true and complete; (3) are giving your consent to the processing of the information contained in this application; (4) are authorizing UNESCO to verify all information contained in this application and to make any necessary reference checks.

You understand that any inaccurate or incomplete information intentionally made on the "UNESCO Career Site", or other documents submitted to UNESCO may result in your application being dismissed.

Read carefully the Privacy Agreement and click on «**I Accept**» or «**I Decline**».

## New User Registration

Please take a few moments to register. You will need this information to access your account in the future. Your password must be between 6 and 32 characters, and contain at least one capital letter and one numeric character.

*Mandatory fields are marked with an asterisk.*

\*User Name

\*Password

\*Re-enter Password

\*Email Address

\*Re-enter Email Address

Proceed to your registration by completing the mandatory fields.

Click on «**Register**».

## STEP 4: APPLY

Cover Letter



UNESCO CAREERS

The title of the post to which you are applying is mentioned here. At each step click on the title to display the job description (cf. page 3)

Welcome. You are signed in. | [My Account Options](#)

[Job Search](#)

[My Jobpage](#)

Applying for: **SENIOR ACCOUNTANT (Job Number: 0006M)**



[Save and Continue](#)

[Save as Draft](#)

Step reached (outlined in grey)

### Cover Letter

Mandatory fields are marked with an asterisk.\*

Please note that the cover letter is optional but appreciated. In the space below you may state the reasons why do you think you are a qualified candidate for this position. If you paste a text, please note that the original formatting will be modified. Make sure the text is properly formatted. To go directly to the personal information page, click on the button "Save and Continue".

Note: When applying for the first time, you will need about 50/60 minutes to complete your application. The information you have provided will be stored for future applications. Thank you for your time and attention to ensuring that the required fields are completed in details

ZERZGZWTWY

*Write your cover letter in English or French regardless of the language initially chosen*

Click on:

- «**Save and Continue**» and go to the next step (Personal information).

**Or**

- «**Save as Draft**» to put your application on hold. You can revert to your application

[Save and Continue](#)

[Save as Draft](#)

## STEP 4: APPLY

Save as a draft

You are about to save this job submission (including the information on this page) as draft.

Click on «**Yes**» to save your application as draft. Automatically «**My Jopage**» will be displayed, on which all personal submissions are posted, already submitted applications, on-going applications (completed but not yet submitted) and draft applications.

[Job Search](#) [My Jopage](#)  
[My Submissions](#)

### My Submissions (7 job submissions found)

This page displays all relevant details related to your draft and completed submissions.

Submissions per page:

10

#### Draft Submissions

**FRENCH REVISER (TEST N°2)**   
Europe and North America-FR-Paris  
Job Number: 00086  
Job Status: Active (Accepting Job Submissions)  
[Finish Draft Submission](#) | [Withdraw](#)

Click on :  
-«**Finish Draft Submission**», to finish completing the application.

**REMINDER: AN APPLICATION IS NOT SUBMITTED UNTIL YOU HAVE CLICKED ON «Submitted» AT THE LATEST STEP OF THE APPLICATION**

Or

-«**Withdraw**», to cancel the submission.

### You are about to withdraw this job submission.

If you withdraw your job submission, you will no longer be given consideration for this position.

Are you sure that you want to withdraw your job submission? If so, please explain why in the field below.

Please explain why you want to withdraw your job submission:

---

## STEP 4: APPLY

### Personal Information

Navigation bar with buttons: Cover Letter, Personal Information, Education, Work experience, References, Questions, Additional Information, Summary. Below the buttons are 'Save and Continue' and 'Save as Draft' buttons. A red arrow points from a box labeled 'The step reached' to the 'Personal Information' button.

## Personal Information

Mandatory fields are marked with an asterisk.\*

### Personal information, areas of expertise and linguistic abilities

#### Personal Information

\*Last Name  \*First Name  Civil Status  \*Gender

\*Address (line1)  Address (line 2)

\*Zip/Postal Code  \*City

\*Preferred contact number  Other contact number

Please indicate the international code

\*Email Address

\*Place of Residence   
Country

\*Date of Birth

Place of birth

Country of birth

The step reached

Enter the required information. As indicated, the mandatory fields are marked with an asterisk \*



## STEP 4: APPLY

### Personal Information

\*Date of Birth

Month ▼ Day ▼ Year ▼

Place of birth

Country of birth

FRA Search

Citizenship

\*Primary Citizenship

FRA Search

2nd Citizenship

Search

3rd Citizenship

Search

To select your country of birth/citizenship:  
- enter the three first letters of your country of birth/citizenship (example here with « FRA » as France).  
- click on « **Search** » and see dialogue box below.

### Selector - Primary Citizenship

This page allows you to select an item from the list of available items.

Refine by

Keyword ▼ FR Refresh

1

2

#### Available Entries

	Description ▲
<input type="radio"/>	Central African Republic
<input checked="" type="radio"/>	France
<input type="radio"/>	South Africa

#### Selector for «Country/Citizenship»

1. enter the three country's first letters as a «**Keyword**»
2. click on «**Refresh**»
3. choose the appropriate country by clicking on the corresponding bullet
4. click on «**Select**».

Select Cancel

4

## STEP 4: APPLY

### Aeras of expertise

Read carefully the message below:

#### Areas of expertise

Please enter one of the following fields and press "Search": Education, Culture, Natural Sciences, Social and Human Sciences, Communication and Information, Building related services, General Administrative Support, Documentation and Library, Translation / Interpretation / Writing, Public Information, External Relations, Management/Audit/Oversight, Law, Computer Sciences / Information Technologies, Human Resources, Finances. Then select one item amongst those proposed. Areas of expertise not included in the computerized list are not accepted by the system.

\*Area of expertise 1

education

Area of expertise 3

To look for areas of expertise:

1. Enter the appropriate field
2. Click on «**Search**».
3. Click on the bullet point to select the appropriate expertise

Refine by

Keyword ▾

education

### Available Entries

31-45 out of 82 | <<

Description ▲

- Education - Enhancing Learning
- Education - Fellowship Administration
- Education - Gender and Education
- Education - Governance and Institutional Development
- Education - Health Education
- Education - Higher Education
- Education - HIV and AIDS Education
- Education - Human Rights in Education
- Education - Inclusive Education Practices/Policies/Methodologies
- Education - Information and Communication Technologies and Education

4. Click on «**Select**».

## STEP 4: APPLY

### Personal information

#### Linguistic abilities

- Excellent: Ability to read, write and speak a language like an educated native speaker.
- Very Good: Ability to read, write, and speak a language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations.
- Good: Ability to read, write, and speak a language and satisfy most work requirements and show some ability to communicate on concrete topics.
- Fair: Ability to read, write, and speak a language and satisfy routine informal conversations and limited work/formal conversations.
- Basic: Ability to read, write, and speak a language using a restricted vocabulary and command of language structure.
- None: Little or no knowledge of this language

\*Mother Language

Search

\*Level of English

Not Specified ▾

\*Level of French

Not Specified ▾

\*Level of Spanish

Not Specified ▾

\*Level of Chinese

Not Specified ▾

\*Level of Russian

Not Specified ▾

\*Level of Arabic

Not Specified ▾

Other fluent language 1

Search

Other fluent language 2

Search

Select your mother language (cf. dialogue box below **Selector for «Mother Language»**).

Indicate your level for each of the five UNESCO's working languages and the corresponding level according to the above definitions.

#### Selector - Mother Language

This page allows you to select an item from the list of available items.

Refine by

Keyword ▾ ARA

Refresh

#### Available Entries

	Description ▲
<input checked="" type="radio"/> 3	Arabic
<input type="radio"/>	Aragonese
<input type="radio"/>	Aymara
<input type="radio"/>	Bambara
<input type="radio"/>	Guarani
<input type="radio"/>	Gujarati
<input type="radio"/>	Marathi

4

Select

Cancel

Save and Continue

Save as Draft

#### Selector for «Mother Language»/ «Other fluent language »:

To look for a mother language/other fluent languages:

1. enter the language's 3 first letters as a «**Keyword**» (in our example «ARA» for «Arabic» as mother language).
2. click on «**Refresh**»
3. choose the appropriate item
4. click on «**Select**».

## STEP 4: APPLY

### Education

Applying for: SENIOR ACCOUNTANT (Job Number: 0006M)

Save and Continue Save as Draft

### Education

Mandatory fields are marked with an asterisk.\*

#### Education 1

\*Education Level

Please select

Please type your specialty in the respective field.

\*Field of studies

AUD Select

- Audiology
- Audiovisual communication
- Audit and Assurance
- Audit and Cost Control
- Auditing Select
- Internal Audit
- Orthophony and Audiology
- Statutory Auditor

\*Institution

Specialization

\*Original Title of the diploma

\*Institution

- HAR Select
- Harvard Business School
- Harvard Graduate School of Education (HGSE)
- Harvard John F. Kennedy School of Government (KSG)
- Harvard Law School
- Harvard Medical School
- Harvard University
- Harvey Mudd College
- Olive-Harvey College

[Remove Education](#)

[Add additional education level / diploma](#)

Enter the required information. (mandatory fields are marked with an asterisk \*).

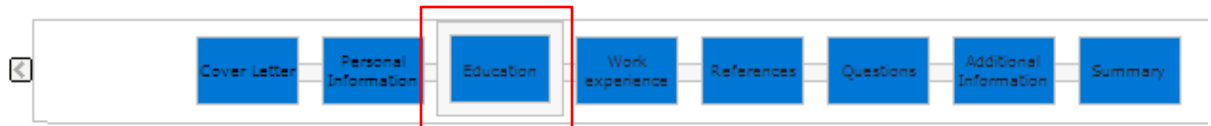
Select the « **Field of studies** », - Enter the 3 first letters of the studied field and choose the appropriate it(em among the options displayed (in our example «AUD» for studies in «Auditing»).

Select the « **Institution** », - Enter the 3 first letters of the institution where you have studied and choose the appropriate item among the options displayed (in our example «HAR» for studies at «Harvard Law School»).

## STEP 4: APPLY

Education

Applying for: SENIOR ACCOUNTANT (Job Number: 00066)



### Certification 1

1   Issue Date [Please select](#)

Issuing Organization  Expiration Date, if app [Please select](#)

To look for certifications:  
- enter the 3 first letters of the certification's field, and choose the appropriate item among the options displayed  
**OR**  
- use the «**Certification Selector**» (see dialogue box below).

### Certification Selector

This page allows you to select a certification from the list of av

Refine by

2

3

### Certifications

Name
<input type="radio"/> ASQ Certified Quality Auditor (CQA)
<input type="radio"/> Associate in Premium Auditing (APA)
<input type="radio"/> Audiologist
<input type="radio"/> Certified Audio Engineer (CEA)
<input type="radio"/> Certified Bank Auditor (CBA)
<input type="radio"/> Certified Financial Services Auditor (CFSA)
<input type="radio"/> Certified Fraud Deterrence Analyst (CFD)
<input type="radio"/> Certified Fraud Examiner (CFE)
<input type="radio"/> Certified Government Auditing Professional (CGAP)
<input type="radio"/> Certified Information Systems Auditor (CISA)
<input type="radio"/> Certified Information Systems Auditor (CISA)
<input type="radio"/> Certified Insurance Premium Auditor (CIPA)
4 <input checked="" type="radio"/> Certified Internal Auditor (CIA)
<input type="radio"/> Certified Professional Environmental Auditor (CPEA)
<input type="radio"/> Certified Safety Auditor (SAC)

### Certification Selector

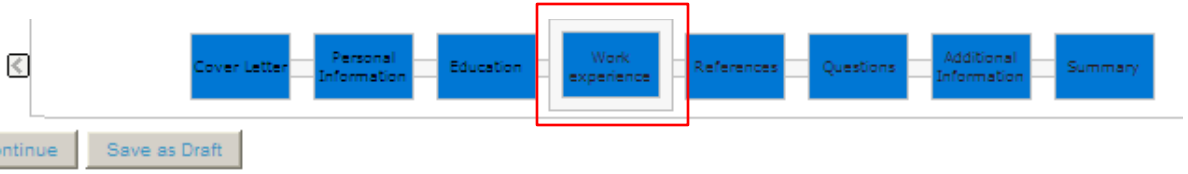
To look for a certification:

1. enter a «**Keyword**» (in our example «AUD» for a certification in audit)
2. click on «**Refresh**»
3. choose the appropriate certification
4. click on «**Select**».

5

## STEP 4: APPLY

### Work Experience



### Work experience

Mandatory fields are marked with an asterisk.\*  
**Work Experience**

Please indicate your work experiences, starting with the most recent ones. If you have worked with the same employer on different assignments and/or in several positions / countries, please add a new block "Working Experience" for assignment/position/country. You must specify at least 1 work experience entry.

Current Job

\*Employer

\*Title / Function

\*Grade

N/A

Note : For UNESCO and UN staff only, otherwise please select N/A.

\*Start Date

Month Year

\*End Date

Month Year

City

\*Country

Main Responsibilities / Achievements / Assignments

Supervisor's Name

Supervisor's Email Address

[Remove Work Experience](#)

[Add Work Experience](#)

Save and Continue

Save as Draft

Enter the required information. (the mandatory fields are marked with an asterisk \*)

Tick the box if it is your current position

Describe your functions enlighting your achievements/results

Click on the corresponding link to remove and/or add work experience.

## STEP 4: APPLY

### References

Navigation: Cover Letter | Personal Information | Education | Work experience | **References** | Questions | Add Inform

Save and Continue | Save as Draft

### References

Mandatory fields are marked with an asterisk.\*

**References**

Please provide the names of three individuals who are familiar with your academic achievement, work experience and who can provide a reference on your behalf. In this section, you may provide a supervisor already mentioned in the part "Work Experience". You must specify 3 references.

**3 references are mandatory.**

\*First Name  \*Last Name

\*Email Address  Phone Number

Type of relationship  
Not Specified

[Remove Reference](#) | [Move Down](#)

---

\*First Name  \*Last Name

\*Email Address  Phone Number

Type of relationship  
Not Specified

[Remove Reference](#) | [Move Up](#) | [Move Down](#)

---

\*First Name  \*Last Name

[Remove Reference](#) | [Move Up](#)

[Add Reference](#)

Save and Continue | Save as Draft

## STEP 4: APPLY

### Questions

The questions displayed on this page are only examples, related to the post of « Ethics Officer ». The questions differ from a post to another and are related to the requirements of the vacancy .

#### Questionnaire

Please answer the following questions as accurately as possible.

- \* 1. Do you have a university degree in one of the following areas?
- \* 2. Do you have an advanced university degree (Masters or equivalent) in law, social sciences, public, business administration or other related field, with a significant focus on administrative and or corporate ethics, industrial psychology, human resources management or labour relations?
- \* 3. How many years of experience do you have in the field of corporate ethics ?
- \* 4. Do you have experience in policies and practices in the areas of ethical standards, ethics and compliance programmes, code of conduct, compliance frameworks and/or financial disclosure policies?
- \* 5. How would you assess your experience in the preparation and implementation of ethics training modules for staff and managers?
- \* 6. How would you assess your experience in conflict resolution / management?
- \* 7. How would you assess your experience in providing advice on professional ethics standards and issues?
- \* 8. How would you assess your experience in developing / implementing a whistleblower protection policy and/or a protected disclosure programme?
- \* 9. How would you assess your written and oral communication skills in English or French?
- \* 10. Do you have a good knowledge of the United Nations system?
- \* 11. Your knowledge of the English language:  
 Excellent: You can read, write and speak like an educated native speaker.  
 Very Good: You can read, write, and speak a language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations.  
 Good: You can read, write, and speak a language and satisfy most work requirements and show some ability to communicate on concrete topics.  
 Fair: You can read, write, and speak a language and satisfy routine informal conversations and limited work/formal conversations.  
 Basic: You can read, write, and speak a language using a restricted vocabulary and command of language structure.  
 None: Little or no knowledge of this language
- \* 12. Your knowledge of the French language:  
 Excellent: You can read, write and speak like an educated native speaker.  
 Very Good: You can read, write, and speak a language with sufficient structural accuracy and vocabulary to participate effectively in most formal and

Select answers by clicking on the appropriate bullet. (mandatory fields are marked with an asterisk\*).

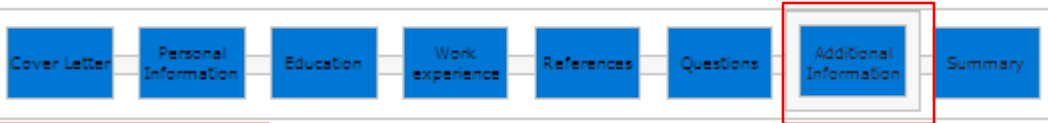
Save and Continue

Save as Draft



## STEP 4: APPLY

### Additional Information



### Additional Information

Mandatory fields are marked with an asterisk.\*

\*How much notice would you require to report for work?

Not Specified

\*Current or latest annual salary (net in USD)

#### Relatives/Spouse

\*Do you have any relatives and/or spouse employed by UNESCO or any other United Nations organization

Not Specified

If Yes, please specify

First and last name of the relative or spouse:

Relationship :

Name of the UN organization:

Not Specified

First and last name of the relative or spouse:

Relationship:

Name of the UN organization:

Not Specified

#### Other Information

\*Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?

Not Specified

If yes, give a brief explanation of each case and be prepared to provide additional information if required.

\*Would you have you any objection to our making enquiries with your present employer?

Not Specified

UNESCO is committed to providing equality of access to employment in the Organization to the persons with disabilities and undertakes to provide reasonable accommodations necessary to enable a person with a disability to enter into and remain in employment within the Organization. If you require any accommodation arrangement please mention it below.

Please specify

\*For international appointment, geographical mobility is required. Would you have any objection to serving in a country / region of the world?

Not Specified

If yes, please indicate which country/region and reason.

Complete the additional mandatory information (mandatory fields are marked with an asterisk \*)

Tick the box to receive an mail notification whenever a new position matching this profile is posted.

#### Job Posting Notification

Select the checkbox below to receive an email notification whenever a new position matching this profile is posted.

Send an email notification whenever a new position matching this profile is posted.

Source Tracking

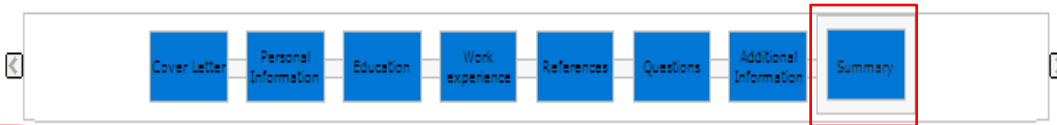
Save and Continue

Save as Draft

## STEP 5: APPLICATION' SUBMISSION

Applying for: SENIOR ACCOUNTANT (Job Number: 00066)

Step 8 out of 8 | Print/Email



Submit Save as Draft

These example of an application's summary, with empty fields, aims only to present the display of the job submission form.

### Summary

This summary displays the information included in the job submissions form. To modify some specific information, click **“Edit”** next to relevant section.

Cover Letter [Edit](#)

Personal Information [Edit](#)

#### Personal information, areas of expertise and linguistic abilities

Education [Edit](#)

##### Education

Education Level  
Field of studies  
Specialization  
Original Title of the diploma  
Institution  
City  
Country  
Graduation Date

##### Certifications

Certification  
Issue Date  
Issuing Organization  
Expiration Date, if applicable.

**REMINDER: AN APPLICATION IS NOT SUBMITTED UNTILL YOU HAVE CLICKED ON «Submitted» AT THE LATEST STEP OF THE APPLICATION**

Work experience [Edit](#)

##### Work Experience

Current Job  
Employer  
Title / Function  
Grade  
Start Date  
End Date  
City  
Country  
Main Responsibilities / Achievements / Assignments  
Supervisor's Name  
Supervisor's Email Address  
Supervisor's contact number