



UNESCO Publications Board

Meeting Minutes

Meeting date: 4 July 2012

Meeting time: 10.00 AM

Location: Room 5.021, UNESCO Headquarters, Paris

Call to order

The Chair, ADG/ERI called the meeting to order at 10.05 AM and welcomed those members and observers present. The Science Sector could not be represented at the meeting due to a scheduling conflict, necessitating the withdrawal of the sector's submissions from the agenda.

Attendees

An attendance sheet was circulated for signatures. The following people were present:

Chair

Mr Eric Falt, Assistant Director-General, ERI

Members

Mr David Atchoarena, Director, ED/PDE

Ms Angela Melo, Director, SHS/HPD

Ms Jennifer Pearson, Director, MSS/CLD

Mr Axel Plathe, Head of Kathmandu Office and UNESCO Rep. to Nepal, Member for Field Offices, *[attending via audio-visual conference]*

Ms Lynne Patchett, CLT/EO *[rep. Mr A. Godonou, Dir, CLT/CIH]*

Mr Guy Berger, Director, CI/FEM *[rep. Mr I Banerjee, Director, CI/KSD]*

Mr Brian Smith IIEP *[rep. Mr K. Mahshi, Dir, IIEP, Member for Institutes]*

Ex officio Members

Ms Ranwa Safadi, BSP/ADG

Ms Vida Habash, AFR/CEO/CEM

Mr Cvetan Cvetkovski, ODG/GE *[rep. Ms S. G. Corat, Dir, ODG/GE]*

Secretary

Mr Ian Denison, Chief, Publications Unit, ERI/DPI

Observers

Ms Patricia Toigo, Publications Officer, ED

Ms Mimouna Abderrahmane, Publications Officer, SHS

Ms Natalia Denissova, Publications Officer, CI

Ms Barbara Blanchard, Assistant Publications Officer, CLT

Mr Neil Ford, Director ERI/DPI

Ms Coryn Lang, ADM/DIT/ISS/LIB

Mr Bhanu Neupane, CI/KSD/ICT *[rep. Mr I. Banerjee for the final hour of the meeting]*

Ms Lydia Ruprecht, Chief *a.i.* ED/ERF/KMS

Ms Kaori Kawakami, CLT/WHC/P/APA

Ms Constance Von Briskorn, CLT/WHC/P/APA

Minutes Secretary

Ms Samantha Wauchope, ERI/DPI

I. Item 1. Approval of minutes of 24 May policy meeting

1. The Board approved the minutes of the 24 May meeting.

II. Item 2. Open Access – approval of policy document

1. The Chair presented the open access policy document, which has been revised following discussion of the first draft policy during the 24 May meeting.
2. The draft text will be reviewed by the Office of Legal Affairs.
3. The representative for CI suggested including a schedule for review of the policy as a point in the policy document.
 - Members agreed with this proposal.
4. The representative for CI proposed the following change to point 1.3:

from: “the policy shall be applicable to *all publications of UNESCO*, including those published prior to adoption of this policy”;

to: “the policy shall be applicable to *UNESCO publications and those external publications that receive financial support from UNESCO*, including those published prior to adoption of this policy”.

 - The Secretary pointed out that there are cases where UNESCO does not have the appropriate rights over the content to publish it under open access terms.
5. The Member for ED requested further time to review the revised draft carefully before submitting it to Legal Affairs.
 - The Board agreed that Members shall review the new draft and send any comments or other input to ERI/DPI for integration or response before submitting the draft policy document to Legal Affairs.

III. Item 3. Publications Board Internet page

1. ERI/DPI presented the new Publications Board Web page and explained the various sections to Members and all present. Members were invited to send any suggestions for improvements to the site or additional content ideas to ERI/DPI.
2. The Chair called on all Members and Publication Officers to assist in increasing staff awareness, in Paris and in the field, of the Web page and the work of the Publications Board.

IV. Item 4. Review of publication proposals

Following the withdrawal of submissions from the Science Sector, ten proposals were presented to the Board, one of which presented two titles in a series (see Annex 2). Four projects had been revised and resubmitted following review at earlier Board meetings. The Board approved eight proposals (including the resubmissions), with two returned for reconsideration and review by the sector concerned.

The following general points were made during the course of the discussions:

1. The Member for BSP highlighted the general need to accord greater consideration to monitoring and evaluation and called for the Board to follow up efforts in these areas.
 - The Chair asked the Member for BSP to develop a methodology to follow up monitoring and evaluation results.
2. The Board emphasized the importance of well-designed covers to the success of both printed and online publications. Too many UNESCO titles are produced without an adequate budget for design and photographs, resulting in poorly designed covers.
 - Where possible, submissions to the Board should include a copy of the proposed cover design.

3. The Member for ED asked when the proposal from Saudi Arabia to support the translation of certain UNESCO works into Arabic would be finalized.
 - The Secretary, Chief of Publications Unit, ERI/DPI, explained that the project is advancing. ERI/DPI has sent the list of proposed titles for translation to the Permanent Delegation of the Kingdom of Saudi Arabia to UNESCO for their review, as well as hard copies of each publication.
4. The Member for Field Offices requested clarification of UNESCO policy regarding distribution of publications to UNESCO Depository Libraries.
 - The Secretary explained that copies of all sales publications are sent to the Dag Hammarskjöld Library. Copies of publications with a national or regional focus are also sent to the relevant national Depository Libraries.
 - The Member for Field Offices suggested that policy directives on the distribution of publications to Depository Libraries be developed and circulated to all field offices.
 - The Board supported this proposal.

V. A.O.B.

1. The next meeting of the Publications Board will be held on 24 July.

VI. Adjournment The meeting was adjourned at 12.20 PM

*Minutes submitted by Samantha Wauchope, ERI/DPI/PBM
Minutes approved by the Publications Board, 8 August 2012*

Annex 1 – Agenda

1. Approval of minutes of 24 May policy meeting
2. Open Access – approval of policy document
3. Publications Board Internet page
4. Submissions
5. AOB

Annex 2 – Overview of proposals reviewed

	Proposal No.	Series title	Title	Decision	Estimated media impact
1	0712_ED01	Colección Innovemos	RESUBMISSION: Alfabetización y Educación de Personas Jóvenes y Adultas: lecciones desde la práctica innovadora en América Latina y El Caribe	Approved for print and Web	4
2	0712_SC01		RESUBMISSION: Comparison of Carbon and Water Footprints	WITHDRAWN	
3	0712_SHS01	Reports of the International Bioethics Committee of UNESCO (IBC)	RESUBMISSION: Report of the International Bioethics Committee of UNESCO (IBC) on the principle of respect for human vulnerability and personal integrity	Approved for print and Web	6
4	0712_ED02/03	<i>Emerging Trends in Adult Literacy series</i>	SERIES RESUBMISSION	<i>Series Approved</i>	
4.1	0712_ED02	Emerging Trends in Adult Literacy	RESUBMISSION: Vol. I Scripting the Future: Literacy policies and practices across the world	Approved for print and Web	6
4.2	0712_ED03	Emerging Trends in Adult Literacy	RESUBMISSION: Vol. II Sustaining Literacy in Africa: Developing a Literate Environment	Approved for print and Web	7
5	0712_CLT01	World Heritage Paper Series	Periodic Reporting on the Implementation of the World Heritage Convention in Asia and the Pacific (Second Cycle)	To be revised and resubmitted	-
6	0712_CI01	National Assessments of Media Development, based on UNESCO's MDIs	Assessment of Media Development in Nepal, Based on UNESCO's Media Development Indicators	Approved for print and Web	9
7	0712_SC02		Learning to Deal with New Technologies: The example of Genetically Modified Plants	WITHDRAWN	
8	0712_SHS02		Bioethics and Women's Rights	To be revised and resubmitted	-
9	0712_ED04		Advocacy Kit for Promoting Inclusive Education through Quality Pre-Service Teacher Education	Approved for print and Web	3
10	0712_ED05		Joint UNESCO-UNDP Capacity Needs Assessment Methodology (CAPNAM) in Educational Planning and Management	Approved for print and Web	n/a
11	0712_ED06		Policy Guidelines for Mobile Learning	Approved for print and Web	n/a
12	0712_ED07	Working Paper Series on Mobile Learning	The Future of Mobile Learning: Implications for Policy Makers and Planners	Approved for Web	n/a