

I. Meeting Date

11 February 2015

Attendees

The following people were present:

Chair

Mr Eric Falt, Assistant Director-General, ERI

Members

Mr Guy Berger, Director, CI/FEM [*representing Mr Indrajit Banerjee, Director, CI/KSD*]

Ms Anne Candau, Interim Director, SC/EO/IKM [*representing Mr Han Qunli, Director, SC/EES*]

Mr Kim Gwang-Jo, Director, FU/BGK Member for Field Offices [*attending via teleconference*]

Ms Mechtild Rossler, Deputy Director, CLT/HER

Ms Patricia Toigo, Publications Officer, ED [*representing Mr David Atchoarena, Director, ED/EPS*]

Ms Estelle Zadra, Chief, Communication & Publications Unit, IIEP [*representing Ms Suzanne Grant Lewis, Dir. IIEP, Member for Institutes*]

Ex officio Members

Mr Cvetan Cvetkovski, ODG/GE [*representing Ms S. G. Corat, Director ODG/GE*]

Ms Ranwa Safadi, BSP/PB

Mr Rudi Swinnen, Chief, ADM/CLD/D

Mr Eric Voli Bi, AFR

Secretary

Mr Ian Denison, Chief, Publications and Branding Section, ERI/DPI/PBM

Observers

Ms Mimouna Abderrahmane, Publications Officer, SHS

Ms Cindy Blanco, Intern, ERI/DPI/PBM

Ms Jinchai Clarke, ERI/DPI/PBM

Ms Natalia Denissova, Publications Officer, CI

Ms Catherine Domain, Assistant Publications Officer, ED

Mr Boris Falatar, ODG

Ms Françoise Girard, Publications Officer, CLT

Ms Louise Haxthansen, ODG

Mr Engin Koncagul, SC/HYD

Ms Saorla McCabe, CI/FEM/IPDC

Ms Akané Nozaki, Public Information Officer, FU/BGK [*attending via teleconference*]

Mr Jacques Plouin, AFR/Consultant

Ms Inès Vacherand-Denand, Intern, ERI/DPI/PBM

Minutes Secretary

Ms Isabelle Nonain-Semelin, ERI/DPI/PBM

II. Meeting Decisions

| | <i>Proposal No. & Responsible Section/Office</i> | <i>Series</i> | <i>Title</i> | <i>Category</i> | <i>Decision</i> | <i>Estimated Media Impact</i> |
|---|--|------------------------------|--|-----------------|-----------------|---------------------------------------|
| 1 | 0215_AFR01 | (Resubmission 1214_AFR01) | 0914_AFR01 & Femmes Africaines, et renaissance. Cinquante ans de lutte pour l'égalité | 2 | Approved | 8 |

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| 2 | 0215_AFR02 | | (Resubmission 1214_AFR02) L'Afrique et ses avenir: vers une émergence durable | 2 | Approved | 4 |
| 3 | 0215_CI01 | | Audiovisual Archiving: Philosophy and Principles (3rd edition) | 3 | Approved | 4 |
| 4 | 0215_SC01 | | Sex-disaggregated indicators for water assessment monitoring and reporting: concepts, priorities and methodologies | 3 | Approved | 9 |
| 5 | 0215_CI02 | | Teaching Journalism for a Post-2015 Development Agenda: A Compendium of New Syllabi | 3 | Approved | 4 |
| 6 | 0215_ED01 | | Annual Results Report 2014 | - | Board will not review annual report from Field Offices | n/a |
| 7 | 0215_CI03 | Series of assessments of national media landscapes based on UNESCO's Media Development Indicators (MDIs) | Assessment of Media Development in Curaçao - based on UNESCO's Media Development Indicators | 2 | Approved | 6 |
| 8 | 0215_CI04 | Series of assessments of national media landscapes based on UNESCO's Media Development Indicators (MDIs) | Assessment of Media Development in Brazil - based on UNESCO's Media Development Indicators | 2 | Approved | 6 |
| 9 | 0215_CI05 | Series of assessments of national media landscapes based on UNESCO's Media Development Indicators (MDIs) | Assessment of Media Development in Bolivia - based on UNESCO's Media Development Indicators | 2 | Approved | 6 |
| 10 | 0215_ODG01 | | Bridging the Learning Gaps for the Youth - UNESCO Education Response to the Syria Crisis | - | Specific material used for fundraising | n/a |

III. Other Discussions - Policy Decision on Annual Reports from Field Offices

The Annual Report from the Regional Bureau of Education for Latin America and the Caribbean in Santiago (OREALC/UNESCO Santiago) was submitted to the Publications Board for review. On this occasion, the Chair stated that there should be a policy decision on whether the Publications Board should review annual reports from Field Offices. The decision reached was not to review such reports, but to provide a template to give them a common look and feel.

This template should be prepared with BSP and a note should be sent quickly to everyone preparing annual reports explaining that they should follow a specific format. The ambition should be modest: this template or these guidelines should make it clear that producing annual reports is not mandatory. The idea would be to guide Field Offices (and institutes) regarding the timing, the content, but also through limiting the number of pages of such reports, aiming for a common format, a common title, etc. It could follow the format of the UNESCO Annual Report.

IV. Date of Next Meeting

Thursday 12 March 2015.