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UNITED NATIONS EDUCATIONAL,
SCIENTIFIC AND CULTURAL ORGANIZATION

**Meeting of the Interim Committee composed by the Bureaux of the
Intergovernmental Council for the General Information Programme and the
Intergovernmental Committee for the Intergovernmental Informatics Programme**

UNESCO Headquarters
1, rue Miollis - 75015 Paris - France
Room XIV (Bonvin Building)

Thursday, 30 March 2000 (10 a.m.) to Friday, 31 March 2000 (6 p.m.)

**DRAFT STATUTES OF THE INTERGOVERNMENTAL BODY
GUIDING AND SUPERVISING THE NEW PROGRAMME**

Article 1 - Establishment

An Intergovernmental Council for the New Programme¹, hereafter called the Council, is hereby established within the United Nations Educational, Scientific and Cultural Organization (UNESCO).

Article 2 - Membership

1. The Council shall be composed of thirty-six Member States of UNESCO elected by the General Conference taking into account the need to ensure equitable geographical distribution and appropriate rotation.
2. The term of office of members of the Council shall extend from the end of the ordinary session of the General Conference during which they are elected until the end of its second subsequent ordinary session.
3. Notwithstanding the provision of paragraph 2, the term of office of eighteen members designated at the first election shall cease at the end of the first ordinary session of the General Conference following that at which they were elected. These members shall be chosen by lot by the President of the General Conference after the first election. Each retiring member shall be replaced by a member belonging to the same regional group.
4. Members of the Council shall be immediately eligible for re-election.
5. The Council may make recommendations to the General Conference concerning its own membership.
6. The persons appointed by Member States as their representatives on the Council shall preferably be specialists in the fields covered by the New Programme.

Article 3 - Sessions

1. The Council shall normally meet in regular plenary session once every two years. However, the Council may meet in extraordinary session at the request of the Director-General or of the majority of its members
2. During the first three years of existence of the New Programme, the Council should meet every year.

Article 4 - Rules of Procedure and subsidiary bodies

1. The Council shall adopt its own Rules of Procedure.
2. Under its Rules of Procedure, the Council may establish whatever subsidiary bodies it considers appropriate, provided that the necessary financial resources are available, the Bureau being considered as a subsidiary body of the Council.

Article 5 - Functions

Within the framework of the decisions of the General Conference concerning the New Programme, the Council shall guide its planning and implementation. This shall, in particular, include:

- (a) considering proposals on the development and adaptation of the New Programme;
- (b) recommending the broad lines of action that the New Programme could take;
- (c) reviewing and assessing achievements and defining the basic areas requiring increased international co-operation;
- (d) promoting better participation of Member States in the New Programme;
- (e) seeking the necessary resources for the implementation of the New Programme.

Article 6 - Officers

1. At the beginning of its first session, and subsequently whenever the membership of the Council is modified by the General Conference in accordance with Article 2 above, the Council shall elect a Chairman, three Vice-Chairmen, three other members and a Rapporteur; these shall form the Council's Bureau.

¹ Until the name of the programme replacing PGI and IIP has been determined, it is referred to as the "New Programme".

2. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected.
3. The Bureau shall discharge such duties as the Council may confer upon it.
4. Meetings of the Bureau may be convened between meetings of the Council at the request of the Council, or of the Director-General of UNESCO or of the majority of the members of the Bureau.

Article 7 – Observers

1. Member States and Associate Members of UNESCO, which are not members of the Council, may send observers to all meetings of the Council or its subsidiary bodies, except meetings of the Bureau
2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Council and its subsidiary bodies, except meetings of the Bureau.
3. The Council shall lay down the conditions under which other international governmental or non-governmental organizations may be invited to participate in its proceedings without the right to vote. The Council shall also lay down the conditions under which certain particularly well-qualified persons might be consulted on matters within their competence.

Article 8 - Secretariat

1. The Secretariat of the Council shall be provided by the Director-General of UNESCO, who shall place at the Council's disposal the staff and other means required for its operation.
2. The Secretariat shall provide the necessary services for the sessions of the Council and meetings of its subsidiary bodies.
3. The Secretariat shall fix the date of the Council's sessions in accordance with the Bureau's instructions, and shall take the steps required to convene such sessions.
4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to UNESCO's New Programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Council.

Article 9 - Expenses

1. The servicing expenses of the Council and its subsidiary bodies shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.
2. Member States shall bear the expenses of the participation of their representatives in sessions of the Council and subsidiary organs.
3. Voluntary contributions to the New Programme may be accepted and established as trust funds, in accordance with the Financial Regulations of UNESCO, and administered by the Director-General.

Article 10 - Reporting

The Council shall report on its activities to the General Conference of UNESCO at each of its ordinary sessions.

<p align="center">Statutes of the Intergovernmental Council for the General Information Programme (PGI)</p>	<p align="center">Statutes of the Intergovernmental Committee for the Intergovernmental Informatics Programme (IIP)</p>
<p>Article 1 – Establishment An Intergovernmental Council for the General Information Programme, hereafter called the Council, is hereby established within the United Nations Educational, Scientific and Cultural Organization, hereafter called UNESCO.</p>	<p>Article 1 – Establishment An Intergovernmental Committee for the Intergovernmental Informatics Programme, hereafter called the Committee, is hereby established within the United Nations Educational, Scientific and Cultural Organization (UNESCO).</p>
<p>Article 2 – Membership</p> <ol style="list-style-type: none"> 1. The Council shall be composed of thirty six Member States of UNESCO elected by the General Conference at its ordinary sessions, taking due account of the need to ensure equitable geographical distribution and appropriate rotation, of the representativeness of these States from the point of view of the various problems raised by information activities in the various continents and of the importance of their contribution to the General Information Programme of UNESCO. 2. The term of office of the members of the Council shall begin at the close of the ordinary session of the General Conference at which they are elected and shall expire at the close of the second ordinary session of the Conference following it. 3. Notwithstanding the provisions of paragraph 2 above, the term of office of one-half of the members designated at the first election shall expire at the close of the first ordinary session of the General Conference following the session during which they were elected. The names of these members shall be drawn by lot after the first election by the President of the General Conference, it being understood that the outgoing Members shall be replaced by Members belonging to the same regional group. 4. Members of the Council shall be immediately eligible for re-election. 5. The Council may make recommendations concerning its own membership to the General Conference. 6. The persons appointed by Member States as their representatives on the Council shall preferably be experts in the fields covered by the General Information Programme of UNESCO and chosen from among those persons who are playing a major part in the planning or implementation of the various aspects of national information policies and in the implementation of the activities related to the programme in the said Member States. 	<p>Article 2 – Membership</p> <ol style="list-style-type: none"> 1. The Committee shall be composed of thirty-five Member States of UNESCO elected by the General Conference taking into account the need to ensure equitable geographical distribution and appropriate rotation. 2. The term of office of members of the Committee shall extend from the end of the ordinary session of the General Conference during which they are elected until the end of its second subsequent ordinary session. 3. Notwithstanding the provision of paragraph 2 above, the term of office of sixteen members designated at the first election shall cease at the end of the first ordinary session of the General Conference following that at which they were elected. These members shall be chosen by lot by the President of the General Conference after the first election. Each retiring member shall be replaced by a member belonging to the same regional group. 4. Members of the Committee shall be immediately eligible for re-election. 5. The Committee may make recommendations to the General Conference concerning its own membership. 6. The persons appointed by Member States as their representatives on the Committee shall preferably be specialists in the fields covered by the Intergovernmental Informatics Programme. 7. Each representative of a Member State of the Committee may be assisted by advisers, a list of whom shall be communicated to the Secretariat of the Committee.
<p>Article 3 – Sessions</p> <ol style="list-style-type: none"> 1. The Council shall hold ordinary sessions at least once and not more than twice every two years. Extraordinary sessions may be convened under conditions specified in the 	<p>Article 3 – Sessions</p> <p>The Committee shall normally meet in regular plenary session once every two years. However, the Committee may meet in extraordinary session at the request of the Director-</p>

<p>Rules of Procedure.</p> <p>2. Each member of the Council shall have one vote, but it may send as many experts or advisers as it deems necessary to sessions of the Council.</p> <p>3. The Council shall adopt its own Rules of Procedure.</p>	<p>General or of the majority of its members.</p>
<p>Article 4 – Functions</p> <p>1. The Council shall be responsible for:</p> <ul style="list-style-type: none"> (a) guiding the conception and planning of the General Information Programme of UNESCO, in particular by putting forward recommendations on the Medium-Term Plan and its revision and on the content of future programmes and budgets to be submitted to the General Conference; (b) studying proposals concerning developments and modifications of the Programme; (c) recommending priorities among the various activities or groups of activities constituting that Programme; (d) reviewing the results achieved and defining the basic areas requiring international co-operation; (e) encouraging and assisting Member States to participate in the General Information Programme of UNESCO and to co-ordinate their activities to that end; (f) reviewing the other information activities of UNESCO and making recommendations to the Director-General for a better co-ordination of the said activities; (g) seeking voluntary contributions, either financial or in kind, to supplement the resources available under the regular budget for the implementation of the General Information Programme. <p>2. The Council shall carry out its functions, in particular with regard to the intergovernmental UNISIST programme, in conformity with the provisions of Article 4 of the Statutes of the UNISIST Steering Committee, annexed to 17 C/Resolution 2.131, that Committee being superseded by the Council.</p> <p>3. In carrying out its functions, the Council shall, whenever necessary, attempt to take into account other international information programmes.</p>	<p>Article 4 – Voting</p> <p>The Committee shall endeavour to arrive at its decisions by consensus. In the event of a vote being taken, each member of the Committee shall have one vote.</p>

<p>Article 5 - Ad hoc committees</p> <ol style="list-style-type: none"> 1. The Council may set up ad hoc committees for the study of specific problems related to its activities, as described in paragraph 1 of Article 4. Membership of such ad hoc committees shall also be open to Member States of UNESCO which are not represented in the Council. 2. The Council may delegate to any such ad hoc committee the powers that it may need in regard to the problem for which it has been set up. 	<p>Article 5 - Rules of Procedure and subsidiary bodies</p> <ol style="list-style-type: none"> 1. The Committee shall adopt its own Rules of Procedure. 2. Under its Rules of Procedure, the Committee may establish whatever subsidiary bodies it considers appropriate, provided that the necessary financial resources are available, the Bureau being considered as a subsidiary body of the Committee.
<p>Article 6 – Officers</p> <ol style="list-style-type: none"> 1. At the beginning of the first session, following a session of the General Conference at which elections for the Council were held, the Council shall elect a Chairman, three Vice-Chairmen, a Rapporteur and three other members; these shall form the Council's Bureau. 2. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected. 3. The Bureau shall discharge such duties as the Council may lay upon it. 4. Meetings of the Bureau may be convened between meetings of the Council at the request of the Council itself, of the Director-General of UNESCO or of any one member of the said Bureau. 	<p>Article 6 – Functions</p> <p>Within the framework of the decisions of the General Conference concerning the Intergovernmental Informatics Programme, the Committee shall guide the planning and implementation of the programme. This shall, in particular, include:</p> <ol style="list-style-type: none"> (a) considering proposals on the development and adaptation of the programme; (b) recommending the broad lines of action that the programme could take; (c) reviewing and assessing achievements and defining the basic areas requiring increased international co-operation; (d) promoting better participation of Member States in the programme; (e) seeking the necessary resources for the implementation of the programme.
<p>Article 7 – Observers</p> <ol style="list-style-type: none"> 1. Representatives of Member States and Associate Members of UNESCO which are not members of the Council may attend meetings of the Council and of its ad hoc committees as observers. 2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Council and its ad hoc committees. 3. Representatives of the International Council of Scientific Unions, the International Council on Archives, the International Federation of Library Associations and Institutions, the International Federation for Information and Documentation and the International Organization for Standardization may take part, without the right to vote, in all meetings of the Council and its ad hoc committees. 4. The Council shall determine the conditions under which other international governmental or non-governmental organizations shall be invited to attend its meetings without the right to vote. 	<p>Article 7 – Officers</p> <ol style="list-style-type: none"> 1. At the beginning of its first session, and subsequently whenever the membership of the Committee is modified by the General Conference in accordance with Article 2 above, the Committee shall elect a Chairman, six Vice-Chairmen and a Rapporteur; these shall form the Committee's Bureau. 2. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected. 3. The Bureau shall discharge such duties as the Committee may confer upon it. 4. Meetings of the Bureau may be convened between meetings of the Committee at the request of the Committee, or of the Director-General of UNESCO or of the majority of the members of the Bureau.

<p>Article 8 – Secretariat</p> <ol style="list-style-type: none"> 1. The Secretariat of the Council shall be provided by the Director-General of UNESCO, who shall place at the Council's disposal the staff and other means required for its operation. 2. The Secretariat shall provide the necessary services for the sessions of the Council and meetings of its Bureau and ad hoc committees. 3. The Secretariat shall take any day-to-day measures required in order to co-ordinate the execution of the General Information Programme; it shall fix the date of the Council's sessions in accordance with the Bureau's instructions, and shall take all steps required to convene such sessions. 4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to the General Information Programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Council. 	<p>Article 8 – Observers</p> <ol style="list-style-type: none"> 1. Member States and Associate Members of UNESCO, which are not members of the Committee, may send observers to all meetings of the Committee or its subsidiary bodies, except meetings of the Bureau. 2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Committee and its subsidiary bodies, except meetings of the Bureau. 3. The Committee shall lay down the conditions under which other international governmental or non-governmental organizations may be invited to participate in its proceedings without the right to vote. The Committee shall also lay down the conditions under which certain particularly well-qualified persons might be consulted on matters within their competence.
<p>Article 9 – Expenses</p> <ol style="list-style-type: none"> 1. Member States shall bear the expense of participation of their representatives in sessions of the Council and its subsidiary organs. The running expenses of the Council and its subsidiary organs shall be financed from funds appropriated for this purpose by the General Conference of UNESCO. 2. Voluntary financial contributions may be accepted and established as trust funds in accordance with the Financial Regulations of UNESCO and administered by the Director-General. The Council shall make recommendations to the Director-General on the allocation of such financial contributions and of voluntary contributions in kind for projects under the Programme. 	<p>Article 9 – Secretariat</p> <ol style="list-style-type: none"> 1. The Secretariat of the Committee shall be provided by the Director-General of UNESCO, who shall place at the Committee's disposal the staff and other means required for its operation. 2. The Secretariat shall provide the necessary services for the sessions of the Committee and meetings of its subsidiary bodies. 3. The Secretariat shall fix the date of the Committee's sessions in accordance with the Bureau's instructions, and shall take the steps required to convene such sessions. 4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to UNESCO's informatics programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Committee.
<p>Article 10 – Reporting</p> <p>The Council shall submit reports on its activities to the General Conference of UNESCO at each of its ordinary sessions.</p>	<p>Article 10 – Expenses</p> <ol style="list-style-type: none"> 1. The servicing expenses of the Committee and its subsidiary bodies shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO. 2. Member States shall bear the expenses of the participation of their representatives in sessions of the Committee and subsidiary organs. 3. Voluntary contributions to the Intergovernmental Informatics Programme may be accepted and established as trust funds, in accordance with the Financial Regulations of UNESCO, and administered by the Director-General.
	<p>Article 11. Reporting</p> <p>The Committee shall report on its activities to the General Conference of UNESCO at each of its ordinary sessions.</p>