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**(Twenty-fourth meeting)
of the Bureau of the
Intergovernmental Council for the Information for All Programme
(IFAP)**

5 March 2015
UNESCO House, Paris (Fontenoy Building, Room VIII)
9.30 a.m. -12.30 p.m. and 2.30 p.m.-5.30 p.m.

Item 11 of the Provisional agenda

Proposed Draft (2011) prepared by Austria and Brazil regarding the revision of the IFAP Statutes
&
Governance Self-Assessment Audit

PROPOSED DRAFT DECISION REGARDING THE REVISION OF THE IFAP STATUTES

1. The 6th Session of the Intergovernmental Council of IFAP will be the first after the approval by the 180th Session of the Executive Council of the Strategic Plan (2008-2013) of the Information for All Programme.
2. The new Strategic Plan makes necessary to refine the IFAP Statutes, particularly concerning the Council and the Bureau, giving more clarity to their roles and functions, as well as more visibility to their meetings and decisions.
3. It is so proposed to include several sub items to articles 5 and 6, in order to specify clearly the roles and functions of both IFAP bodies. The statutes would also be amended in order to allow for more visibility to IFAP Bureau meetings. It is important to improve the communication and exchange of ideas between Bureau and Council members. As such, an amendment is proposed to invite and give further information to Council members to Bureau meetings. In order to improve knowledge on IFAP work, it is also proposed an amendment that will allow any Member State to attend the Bureau meetings as observers.
4. In order to allow for a proper consultation of Member States, it is proposed that the annexed proposed IFAP Statutes may be considered as a first document to be considered in virtual exchanges among Member States. The final version would be approved by the Council also virtually, in order to allow it to be presented at the 185th Session of the Executive Board.
5. The Intergovernmental Council of IFAP may wish to adopt the following draft decision:

The Intergovernmental Council of the Information for All Programme,

1. Having examined documents IFAP-2010/Council.VI/2 e IFAP-2010/Council.VI/3,
2. Recalling that the Programme's specific objectives and functions are set out in the Strategic Plan (2008-2013), endorsed by the Executive Board at its 180th Session,
3. Aware that the Executive Board has repeatedly called for the strengthening the IFAP, and has requested the Director-General to assist in this endeavor by providing additional funds from the regular budget, extrabudgetary funding and staff support,
4. Recognizing that the IFAP Council and Bureau have primary responsibility for the success of the Programme,
5. Stressing the need for a wider participation of the Member States in all IFAP meetings and for more visibility and transparency to all its debates and decisions,
6. Wishing to ensure that IFAP's expertise is used in the drafting and implementation of the Regular Programmes and Mid-Term Plans,
7. Recalling that article 3 of the present IFAP Statutes, allow its Council to hold virtual meetings,
8. Recommends the approval of the Revised IFAP Statutes, as annexed to this decision,
9. Asks the Director-General to include an agenda item to the 186th Session of the Executive Board regarding the revision of the IFAP Statutes.

ANNEX

PROPOSED AMMENDMENTS OF THE IFAP STATUTES

Current Version	Proposed Version
<p>Article 1 –Establishment</p> <p>1. An Intergovernmental Council for the Information for All Programme, hereafter called the Council, is hereby established within the United Nations Educational, Scientific and Cultural Organization (UNESCO).</p>	<p>Article 1 –Establishment</p> <p>2. An Intergovernmental Council for the Information for All Programme, hereafter called the Council, is hereby established within the United Nations Educational, Scientific and Cultural Organization (UNESCO).</p>
<p>Article 2 - Membership</p> <p>1. The Council shall be composed of twenty-six Member States of UNESCO elected by the General Conference taking into account the need to ensure equitable geographical distribution and appropriate rotation.</p>	<p>Article 2 - Membership</p> <p>2. The Council shall be composed of twenty-six Member States of UNESCO elected by the General Conference taking into account the need to ensure equitable geographical distribution and appropriate rotation.</p>
<p>3. The persons appointed by Member States as their representatives on the Council shall preferably be specialists in the fields covered by the Information for All Programme.</p>	<p>3. The persons appointed by Member States as their representatives on the Council shall preferably be specialists in the fields covered by the Information for All Programme.</p>
<p>4. The term of office of members of the Council shall extend from the end of the ordinary session of the General Conference during which they are elected until the end of its second subsequent ordinary session.</p>	<p>4. The term of office of members of the Council shall extend from the end of the ordinary session of the General Conference during which they are elected until the end of its second subsequent ordinary session.</p>
<p>5. Notwithstanding the provision of paragraph 2, the term of office of thirteen members designated at the first election shall cease at the end of the first ordinary session of the General Conference following that at which they were elected. These members shall be chosen by lot by the President of the General Conference after the first election. Each retiring member shall be replaced by a member belonging to the same regional group.</p>	<p>5. Notwithstanding the provision of paragraph 2, the term of office of thirteen members designated at the first election shall cease at the end of the first ordinary session of the General Conference following that at which they were elected. These members shall be chosen by lot by the President of the General Conference after the first election. Each retiring member shall be replaced by a member belonging to the same regional group.</p>
<p>6. Members of the Council shall be immediately eligible for re-election.</p>	<p>6. Members of the Council shall be immediately eligible for re-election</p>
<p>7. The Council may make recommendations to the General Conference concerning its own membership.</p>	<p>7. The Council may make recommendations to the General Conference concerning its own membership.</p>

<p>Article 3 - Sessions</p> <p>1. The Council shall normally meet in regular plenary session once every two years. However, the Council may meet in extraordinary session at the request of the Director-General or of the majority of its members.</p>	<p>Article 3 - Sessions</p> <p>1. The Council shall normally meet in regular plenary session once every two years. However, the Council may meet in extraordinary session at the request of the Director-General or of the majority of its members.</p>
<p>2. During the first three years of existence of the Information for All Programme, the Council should meet every year.</p>	<p>2. During the first three years of existence of the Information for All Programme, the Council should meet every year.</p>
<p>3. The Council will be entitled to hold virtual meetings.</p>	<p>3. The Council will be entitled to hold virtual meetings.</p>
<p>Article 4 - Rules of Procedure</p> <p>1. The Council shall adopt its own Rules of Procedure including those for virtual meetings.</p>	<p>Article 4 - Rules of Procedure</p> <p>1. The Council shall adopt its own Rules of Procedure including those for virtual meetings</p>
<p>2. Under its Rules of Procedure, the Council may establish whatever working groups it considers appropriate, provided that the necessary financial resources are available, the Bureau being considered as a subsidiary body of the Council.</p>	<p>2. Under its Rules of Procedure, the Council may establish whatever working groups it considers appropriate, provided that the necessary financial resources are available, the Bureau being considered as a subsidiary body of the Council</p>
<p>Article 5 - Functions</p> <p>1. Within the framework of the decisions of the General Conference concerning the Information for All Programme , the Council shall guide its planning and implementation. This shall, in particular, include:</p>	<p>Article 5 – Functions</p> <p>1. Within the framework of the decisions of the General Conference concerning the Information for All Programme , the Council shall guide its planning and implementation. This shall, in particular, include:</p>
<p>(a) considering proposals on the development and adaptation of the Information for All Programme;</p>	<p>(a) considering proposals on the development and adaptation of the Information for All Programme;</p>
<p>(b) recommending the broad lines of action that the Information for All Programme could take;</p>	<p>(b) recommending the broad lines of action that the Information for All Programme could take;</p>
<p>(c) reviewing and assessing achievements and defining the basic areas requiring increased international co-operation;</p>	<p>(c) reviewing and assessing achievements and defining the basic areas requiring increased international co-operation and formulating recommendations to strengthen it in the framework of the Information for All Programme;</p>

(d) promoting participation of Member States in the Information for All Programme ;	(d) promoting participation of Member States in the Information for All Programme ;
	e) contributing, in its areas of specialization, to the drafting and implementation of the Regular Programmes and Budgets, and the Mid-Term Plans;
	(f) making any necessary proposals for co-ordinating the Information for All Programme with those conducted by all the international organizations concerned;
	(g) assisting in the development of regional and national projects related to the Information for All Programme;
(e) supporting all fund raising efforts for the implementation of the Information for All Programme.	(h) supporting all fund raising efforts for the implementation of the Information for All Programme.
Article 6 - Bureau 1. At the beginning of its first session, and subsequently whenever the membership of the Council is modified by the General Conference in accordance with Article 2 above, the Council shall elect a Chairman, three Vice-Chairmen, three other members and a Rapporteur; these shall form the Council's Bureau.	Article 6 - Bureau 1. At the beginning of its first session, and subsequently whenever the membership of the Council is modified by the General Conference in accordance with Article 2 above, the Council shall elect a Chairman, three Vice-Chairmen, three other members and a Rapporteur; these shall form the Council's Bureau.
	2. The functions of the Bureau shall include: (a) to appraise, select and approve projects to be funded by the IFAP special funds subject to the availability of resources; (b) to make recommendations for the organization of the work of the Council; (c) to ensure the effective implementation of the resolutions of the Council; (d) to raise, with the collaboration of the Secretariat, extrabudgetary sources of financing for the activities of the Programme.
2. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected.	3. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected.

<p>3. The Bureau shall discharge such duties as the Council may confer upon it.</p>	<p>4. The Bureau shall discharge such duties as the Council may confer upon it.</p>
<p>4. Meetings of the Bureau may be convened between meetings of the Council at the request of the Council, or of the Director-General of UNESCO or of the majority of the members of the Bureau.</p>	<p>5. Meetings of the Bureau may be convened between meetings of the Council at the request of the Council, or of the Director-General of UNESCO or of the majority of the members of the Bureau.</p>
	<p>6. Invitations to attend, as observers, the meetings of the Bureau, and their agenda and documentation, shall be transmitted, in a timely manner, to all Members of the Intergovernmental Council.</p>
<p>5. The Bureau will be entitled to hold virtual meetings.</p>	<p>7. The Bureau will be entitled to hold virtual meetings.</p>
<p>Article 7 – Observers 1. Member States and Associate Members of UNESCO, which are not members of the Council, may send observers to all meetings of the Council or its working groups, except meetings of the Bureau</p>	<p>Article 7 – Observers 1. Member States and Associate Members of UNESCO, which are not members of the Council, may send observers to all meetings of the Council or its working groups, except meetings of the Bureau</p>
<p>2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Council and its working groups, except meetings of the Bureau.</p>	<p>2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Council and its working groups, except meetings of the Bureau.</p>
<p>3. The Council shall lay down the conditions under which other international governmental or non-governmental organizations may be invited to participate in its proceedings without the right to vote. The Council shall also lay down the conditions under which certain particularly well-qualified persons might be consulted on matters within their competence.</p>	<p>3. The Council shall lay down the conditions under which other international governmental or non-governmental organizations may be invited to participate in its proceedings without the right to vote. The Council shall also lay down the conditions under which certain particularly well-qualified persons might be consulted on matters within their competence.</p>

<p>Article 8 - Secretariat</p> <p>1. The Secretariat of the Council shall be provided by the Director-General of UNESCO, who shall place at the Council's disposal the staff and other means required for its operation.</p>	<p>Article 8 - Secretariat</p> <p>1. The Secretariat of the Council shall be provided by the Director-General of UNESCO, who shall place at the Council's disposal the staff and other means required for its operation.</p>
<p>2. The Secretariat shall provide the necessary services for the sessions of the Council and meetings of its subsidiary bodies.</p>	<p>2. The Secretariat shall provide the necessary services for the sessions of the Council and meetings of its subsidiary bodies.</p>
<p>3. The Secretariat shall fix the date of the Council's sessions in accordance with the Bureau's instructions, and shall take the steps required to convene such sessions.</p>	<p>3. The Secretariat shall fix the date of the Council's sessions in accordance with the Bureau's instructions, and shall take the steps required to convene such sessions.</p>
<p>4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to UNESCO's Information for All Programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Council.</p>	<p>4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to UNESCO's Information for All Programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Council.</p>
<p>Article 9 - Funding</p> <p>1. The servicing expenses of the Council, its Bureau and its working groups shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.</p>	<p>Article 9 - Funding</p> <p>1. The servicing expenses of the Council, its Bureau and its working groups shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.</p>
<p>2. Member States shall bear the expenses of the participation of their representatives in sessions of the Council, its Bureau and working groups with the exception of representatives of Least Developed Countries (LDC) whose expenses shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.</p>	<p>2. Member States shall bear the expenses of the participation of their representatives in sessions of the Council, its Bureau and working groups with the exception of representatives of Least Developed Countries (LDC) whose expenses shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.</p>
<p>3. Voluntary contributions to the Information for All Programme may be accepted and established as trust funds, in accordance with the Financial Regulations of UNESCO, and administered by the Director-General</p>	<p>3. Voluntary contributions to the Information for All Programme may be accepted and established as trust funds, in accordance with the Financial Regulations of UNESCO, and administered by the Director-General.</p>

<p>Article 10 - Reporting</p> <p>1. The Director-General shall submit to the Council, at each of its sessions, a report on the implementation of the Information for All Programme.</p>	<p>Article 10 - Reporting</p> <p>1. The Director-General shall submit to the Council, at each of its sessions, a report on the implementation of the Information for All Programme.</p>
<p>2. The Director General shall submit to the General Conference at each of its sessions, through the Executive Board, a report on the implementation of the Programme particularly as it relates to the activities of other UNESCO programmes and of other members of the UN system, other intergovernmental organizations, as well as non-governmental organizations.</p>	<p>2. The Director General shall submit to the General Conference at each of its sessions, through the Executive Board, a report on the implementation of the Programme particularly as it relates to the activities of other UNESCO programmes and of other members of the UN system, other intergovernmental organizations, as well as non-governmental organizations.</p>
<p>3. The Council shall re submit to the General Conference, at each of its sessions, a report on its activities.</p>	<p>3 . The Council shall re submit to the General Conference, at each of its sessions, a report on its activities.</p>

Intergovernmental Council for the Information for All Programme **Statutes**

Article 1 - Establishment

An Intergovernmental Council for the Information for All Programme, hereafter called the Council, is hereby established within the United Nations Educational, Scientific and Cultural Organization (UNESCO).

Article 2 - Membership

1. The Council shall be composed of twenty-six Member States of UNESCO elected by the General Conference taking into account the need to ensure equitable geographical distribution and appropriate rotation.
2. The persons appointed by Member States as their representatives on the Council shall preferably be specialists in the fields covered by the Information for All Programme.
3. The term of office of members of the Council shall extend from the end of the ordinary session of the General Conference during which they are elected until the end of its second subsequent ordinary session.
4. Notwithstanding the provision of paragraph 3, the term of office of thirteen members designated at the first election shall cease at the end of the first ordinary session of the General Conference following that at which they were elected. These members shall be chosen by lot by the President of the General Conference after the first election. Each retiring member shall be replaced by a member belonging to the same regional group.
5. Members of the Council shall be immediately eligible for re-election.
6. The Council may make recommendations to the General Conference concerning its own membership.

Article 3 - Sessions

1. The Council shall normally meet in regular plenary session once every two years. However, the Council may meet in extraordinary session at the request of the Director-General or of the majority of its members.
2. During the first three years of existence of the Information for All Programme, the Council should meet every year.
3. The Council will be entitled to hold virtual meetings.

Article 4 - Rules of Procedure and subsidiary bodies

1. The Council shall adopt its own Rules of Procedure including those for virtual meetings.
2. Under its Rules of Procedure, the Council may establish whatever working groups it considers appropriate, provided that the necessary financial resources are available, the Bureau being considered as a subsidiary body of the Council.

Article 5 - Functions

Within the framework of the decisions of the General Conference concerning the Information for All Programme, the Council shall guide its planning and implementation. This shall, in particular, include:

- a) considering proposals on the development and adaptation of the Information for All Programme;
- b) recommending the broad lines of action that the Information for All Programme could take;
- c) reviewing and assessing achievements and defining the basic areas requiring increased international co-operation;
- d) promoting participation of Member States in the Information for All Programme;
- e) supporting all fund raising efforts for the implementation of the Information for All Programme.

Article 6 - Bureau

1. At the beginning of its first session, and subsequently whenever the membership of the Council is modified by the General Conference in accordance with Article 2 above, the Council shall elect a Chairman, three Vice-Chairmen, three other members and a Rapporteur; these shall form the Council's Bureau.
2. The members of the Bureau who are representatives of Member States of UNESCO shall remain in office until a new Bureau has been elected.
3. The Bureau shall discharge such duties as the Council may confer upon it.
4. Meetings of the Bureau may be convened between meetings of the Council at the request of the Council, or of the Director-General of UNESCO or of the majority of the members of the Bureau.

5. The Bureau will be entitled to hold virtual meetings.

Article 7 - Observers

1. Member States and Associate Members of UNESCO, which are not members of the Council, may send observers to all meetings of the Council or its working groups, except meetings of the Bureau.
2. Representatives of the United Nations and other organizations of the United Nations system may take part, without the right to vote, in all meetings of the Council and its working groups, except meetings of the Bureau.
3. The Council shall lay down the conditions under which other international governmental or non-governmental organizations may be invited to participate in its proceedings without the right to vote. The Council shall also lay down the conditions under which certain particularly well-qualified persons might be consulted on matters within their competence.

Article 8 - Secretariat

1. The Secretariat of the Council shall be provided by the Director-General of UNESCO, who shall place at the Council's disposal the staff and other means required for its operation.
2. The Secretariat shall provide the necessary services for the sessions of the Council and meetings of its working groups.
3. The Secretariat shall fix the date of the Council's sessions in accordance with the Bureau's instructions, and shall take the steps required to convene such sessions.
4. The Secretariat shall assemble all suggestions and comments made by Member States of UNESCO and the international organizations concerned, with regard to UNESCO's Information for All Programme as a whole and the formulation of specific projects, and shall prepare them for examination by the Council.

Article 9 - Financing

1. The operating costs of the Council and its working groups shall be covered by an appropriation voted for this purpose by the General Conference of UNESCO.
2. Member States shall bear the expenses of the participation of their representatives in sessions of the Council, its Bureau and working groups with the exception of representatives of Least Developed

Countries (LDCs) whose participation expenses shall be borne by the Council.

3. Voluntary contributions to the Information for All Programme may be accepted and established as trust funds, in accordance with the Financial Regulations of UNESCO, and administered by the Director-General.

Article 10 - Reporting

1. The Director-General shall submit to the Council, at each of its sessions, a report on the implementation of the Information for All Programme.
2. The Director General shall submit to the General Conference through the Executive Board, at each of its sessions, a report on the implementation of the programme, particularly as it relates to the activities of other UNESCO programmes and those of other bodies of the United Nations system, other intergovernmental organizations and also international non-governmental organizations.
3. The Council shall resubmit through the Executive Board to the General Conference, at each of its sessions, a report on its activities.