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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL

CABINET DU SECRETAIRE GENERAL

## REFERENCE:

The Secretary-General of the United Nations presents his compliments to the Permanent Representative/Observer of ... to the United Nations and has the honour to refer to General Assembly resolution 68/279 of 30 June 2014, in which the Assembly decided that the third International Conference on Financing for Development:

- (a) shall be held in Addis Ababa from 13 to 16 July 2015;
- (b) shall be held at the highest possible political level, including Heads of State and Government, relevant ministers, including ministers for finance, foreign affairs and development cooperation and special representatives and other representatives, as appropriate;
- (c) shall result in an intergovernmentally negotiated and agreed outcome; and
- (d) shall also result in summaries of the plenary meetings and other deliberations of the Conference, to be included in the report of the Conference.

Accordingly, and pursuant to paragraph 15 of General Assembly resolution 68/279, the Conference is open to participation by all States Members of the United Nations or States members of specialized agencies and observers in the General Assembly, in accordance with arrangements utilized for previous international conferences on financing for development.

With regard to the composition of governmental delegations to the Conference, the Government of ... is invited to transmit to the United Nations Secretariat in New York credentials of the representatives it may wish to accredit to the Conference, as well as the names of other members of the official delegation.

Information concerning other organizational arrangements for the Conference, including the date of the opening of the List of Speakers for the General Debate, will be communicated by the Secretary-General of the Conference at a later date.

The Secretary-General avails himself of this opportunity to renew to the Permanent Representative/Observer of ... to the United Nations the assurances of his highest consideration.

12 March 2015

T. C. H.