



United Nations
Educational, Scientific and
Cultural Organization

Executive Board

Hundred and eighty-third session

(Paris, 23 November 2009)

183 EX/Decisions

PARIS, 14 December 2009

**DECISIONS ADOPTED
BY THE EXECUTIVE BOARD AT ITS 183rd SESSION**

All the terms used in this collection of texts to designate the person discharging duties or functions are to be interpreted as implying that men and women are equally eligible to fill any post or seat associated with the discharge of these duties and functions.

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1 Opening of the session by the President of the General Conference (Temporary Chair)

The 183rd session of the Executive Board was opened on 23 November 2009 by Mr Davidson L. Hepburn (Bahamas), President of the General Conference.

(183 EX/SR.1)

2 Adoption of the provisional agenda (183 EX/1 Prov.)

The Executive Board adopted the agenda for the session set out in document 183 EX/1 Prov.

(183 EX/SR.1)

3 Election of the Chair of the Executive Board

The Executive Board elected Ms Eleonora Mitrofanova (Russian Federation) Chair.

(183 EX/SR.1)

4 Election of the Vice-Chairs of the Executive Board

The Executive Board elected the following Members Vice-Chairs of the Board:

Argentina
Côte d'Ivoire
Germany
Japan
Latvia
Morocco

(183 EX/SR.1)

ESTABLISHMENT OF THE PERMANENT COMMISSIONS AND COMMITTEES OF THE EXECUTIVE BOARD, AND ELECTION OF THEIR CHAIRS**5 Programme and External Relations Commission (PX)¹**

The Executive Board established the Programme and External Relations Commission, and elected Ms Shahnaz Wazir Ali (Pakistan) Chair of that commission.

(183 EX/SR.1)

6 Finance and Administrative Commission (FA)¹

The Executive Board established the Finance and Administrative Commission, and elected Ms Alissandra Cummins (Barbados) Chair of that commission.

(183 EX/SR.1)

7 Special Committee (SP)

The Executive Board established the Special Committee, and elected Ms Irène Rabenoro (Madagascar) Chair of that committee.

¹ In accordance with a decision adopted by the Executive Board at its 70th session (70 EX/Decision 3), all Members of the Board are members of this commission.

The Executive Board decided that the Committee would be made up of the following 18 members for the 2010-2011 biennium:

Chair: Ms Irène Rabenoro (Madagascar)

Members: Algeria
Bangladesh
Denmark
Djibouti
El Salvador
Greece
Grenada
Haiti
Japan
Kuwait
Madagascar
Monaco
Poland
Russian Federation
Syrian Arab Republic
Uzbekistan
Viet Nam
Zimbabwe

(183 EX/SR.1)

8 Committee on Conventions and Recommendations (CR)

The Executive Board established the Committee on Conventions and Recommendations, and elected Mr Maurizio Serra (Italy) Chair of that committee.

The Executive Board decided that the Committee would be made up of the following 29 members for the 2010-2011 biennium:

Chair: Mr Maurizio Serra (Italy)

Members: Algeria
Belarus
Burkina Faso
Chile
China
Côte d'Ivoire
Cuba
Egypt
France
Germany
India
Italy
Kenya
Malaysia
Niger
Peru
Philippines
Poland
Republic of Korea
Romania
Saint Lucia

Saudi Arabia
 Senegal
 Slovakia
 Spain
 Syrian Arab Republic
 Tunisia
 United States of America
 Venezuela (Bolivarian Republic of)

(183 EX/SR.1)

9 Committee on International Non-Governmental Organizations (NGO)

The Executive Board established the Committee on International Non-Governmental Organizations, and elected Mr Hany Helal (Egypt) Chair of that committee.

The Executive Board decided that the Committee would be made up of the following 23 members for the 2010-2011 biennium:

Chair: Mr Hany Helal (Egypt)

Members: Burkina Faso
 China
 Congo
 Cuba
 Democratic Republic of the Congo
 Denmark
 Egypt
 El Salvador
 France
 Greece
 Italy
 Kazakhstan
 Kuwait
 Latvia
 Mongolia
 Morocco
 Pakistan
 Peru
 Russian Federation
 Saudi Arabia
 Slovakia
 Venezuela (Bolivarian Republic of)
 Zambia

(183 EX/SR.1 and 2)

TERMS OF REFERENCE OF THE COMMITTEES AND THE GROUP OF EXPERTS ON FINANCIAL AND ADMINISTRATIVE MATTERS

10 Renewal of the mandate of the Group of Experts on Financial and Administrative Matters (FA/EG)

The Executive Board,

1. Bearing in mind 26 C/Resolution 19.3,

2. Referring to 137 EX/Decision 8.6, 142 EX/Decision 3.1.3, 143 EX/Decision 9.1, 144 EX/Decision 6.10, 148 EX/Decision 5.7, 153 EX/Decision 5.6, 158 EX/Decision 5.6, 163 EX/Decision 5.6, 168 EX/Decision 5.6, 173 EX/Decision 10, 178 EX/Decision 10, 179 EX/Decision 19 and 180 EX/Decision 24 on the Group of Experts on Financial and Administrative Matters,
3. Decides to renew the mandate of the above-mentioned Group of Experts; for the 2010-2011 biennium, the Group of Experts will comprise 11 experts, as follows:

Group I	Belgium and United States of America
Group II	Latvia and Russian Federation
Group III	Chile
Group IV	India and Japan
Group V(a)	Ghana and United Republic of Tanzania
Group V(b)	Algeria and Morocco
4. Also decides that the methods of work and the terms of reference of the Group of Experts contained in 144 EX/Decision 6.10, as reviewed in conformity with 178 EX/Decision 10, and amended by the Executive Board at its 179th and 180th sessions, shall be defined as set forth in 179 EX/Decision 19 and 180 EX/Decision 24 reproduced below:

**Mandate and working methods of the Group of Experts
on Financial and Administrative Matters**

179 EX/Decision 19

“Review by the Executive Board of the methods of work and the terms of reference of the Group of Experts on Financial and Administrative Matters (179 EX/19 and Add. and Add. Corr. and Add.2; 179 EX/55; 179 EX/58)

The Executive Board,

1. Referring to 178 EX/Decision 10,
2. Recalling 137 EX/Decision 8.6, 142 EX/Decision 3.1.3, 143 EX/Decision 9.1, 144 EX/Decision 6.10, 148 EX/Decision 5.7, 153 EX/Decision 5.6, 158 EX/Decision 5.6, 163 EX/Decision 5.6, 168 EX/Decision 5.6 and 173 EX/Decision 10 on the Group of Experts on Financial and Administrative Matters,
3. Having considered the work of the Group of Experts on Financial and Administrative Matters, and believing that it can continue to make important contributions to the overall work of the Executive Board by examining from a strictly technical point of view the financial and administrative aspects of documents that may require such examination,
4. Having examined documents 179 EX/19 and Add. and Add. Corr. and Add.2,
5. Considering the importance of improving the efficiency and the methods of work of the Finance and Administrative Commission,
6. Decides that the terms of reference and the methods of work of the Group of Experts on Financial and Administrative Matters shall be as follows:
 - (a) to assist the work of the Finance and Administrative Commission through the provision of strictly technical advice;

- (b) to examine from a strictly technical point of view the administrative and financial issues referred to it by the Chair of the Finance and Administrative Commission and the Chair of the Group of Experts, and to report its findings, and, if appropriate, propose alternative, clearly labelled and technically justified drafting suggestions to the Finance and Administrative Commission;
 - (c) to refrain from entering into policy discussions or offering policy observations in the conduct or reporting of its work;
7. Also decides that the Group of Experts shall normally meet one week before each of the sessions of the Executive Board, and that its reports shall be made available three working days before the Finance and Administrative Commission begins its deliberations;
 8. Encourages the Director-General to provide appropriate assistance to the Group of Experts;
 9. Further decides that guidelines for the criteria for the selection of agenda items to be referred to the Group of Experts and the working methods of its meetings will be further considered at the 180th session of the Executive Board;
 10. Finally decides that the agenda items to be referred to the Group of Experts for the 180th session of the Executive Board be determined well in advance through consultations between the Chairs of the Executive Board, the Finance and Administrative Commission and the Group of Experts for Financial and Administrative Matters;
 11. Renews its decision to finance, from the budget of the Executive Board, the expenses of the Group of Experts, including, where necessary, reasonable travel costs and subsistence allowances for experts not resident in Paris and whose expenses are not borne by their respective governments;
 12. Invites Member States, in this regard, to take the necessary steps to facilitate the participation of their experts in the meetings of the Group of Experts;
 13. Requests the Director-General to clearly indicate the financial and administrative implications on every agenda item, with a view to facilitating the work of the Executive Board, including the Finance and Administrative Commission and the Group of Experts on Financial and Administrative matters.

180 EX/Decision 24

Consideration by the Executive Board of the criteria for the selection of agenda items to be referred to the Group of Experts on Financial and Administrative Matters, and the methods of work of the Group of Experts (180 EX/24 and Add.-Add.2; 180 EX/64; 180 EX/67)

The Executive Board,

1. Having examined documents 180 EX/24 and Add.-Add.2,
2. Recalling 137 EX/Decision 8.6, 142 EX/Decision 3.1.3, 143 EX/Decision 9.1, 144 EX/Decision 6.10, 148 EX/Decision 5.7, 153 EX/Decision 5.6, 158 EX/Decision 5.6, 163 EX/Decision 5.6, 168 EX/Decision 5.6, 173 EX/Decision 10 and 178 EX/Decision 10 on the Group of Experts on Financial and Administrative Matters,

3. Recalling 179 EX/Decision 19, paragraph 6, which contains the revised terms of reference and methods of work of the Group of Experts on Financial and Administrative Matters,
4. Referring to 179 EX/Decision 19, paragraph 9, in which it decided that guidelines for the criteria for the selection of agenda items to be referred to the Group of Experts on Financial and Administrative Matters and the working methods of its meetings would be further considered at its 180th session,
5. Recognizing that the request to the Director-General to clearly indicate the financial and administrative implications of every agenda item has only partly been implemented for the 180th session of the Executive Board,
6. Taking into account the clear intention of Member States to have the Group of Experts on Financial and Administrative Matters support the overall work of the Executive Board by examining from a strictly technical point of view the administrative and financial issues referred to it,

I

Agenda items to be referred to the Group of Experts

7. Requests the Director-General to further improve the information about the financial and administrative implications of every agenda item;
8. Decides that the Chair of the Executive Board, in consultation with the Chair of the Finance and Administrative Commission and the Chair of the Group of Experts on Financial and Administrative Matters should refer to the Group of Experts for examination the agenda items concerning the following issues, whose technical, administrative and financial implications should be identified, closely reviewed and better evaluated to assist the Commission's work:
 - (a) process and methodology for planning, programming and budgeting;
 - (b) programme budget and performance assessment reports;
 - (c) the Organization's accounts and accounting systems, any proposed changes to the Organization's financial regulations, interim and annual financial reports, and audited financial statements taken together with the report of the External Auditor;
 - (d) the Organization's human resources policies, staff regulations, and any proposed changes thereto;
 - (e) the operation of the Organization's pension and health insurance systems and proposals to reform or update them;
 - (f) the Organization's efforts relating to the collection of assessed contributions and the encouragement and management of extrabudgetary contributions;
 - (g) the Organization's procurement policies and its policies with regard to the hiring of contractors and the recruitment of staff;
 - (h) the Organization's information management systems;

- (i) the Organization's efforts to manage and use effectively its field offices and category 1 institutes as well as the financial and administrative aspects associated with category 2 institutes/centres;
- (j) reports on the activities of the Internal Oversight Service (IOS), the External Auditor, the Joint Inspection Unit (JIU), and other relevant reports;
- (k) any other administrative and financial matters that the Chairs of the Executive Board, Finance and Administrative Commission and the Group of Experts jointly decide to refer to the Group of Experts for technical examination to assist the work of the Commission;

II

Working methods of meetings

9. Also decides that the meetings of the Group of Experts on Financial and Administrative Matters should adhere to the following methods of work:
- (a) it shall be the duty and responsibility of the Chair of the Group of Experts to ensure that the experts' discussion is in line with their mandate, and to prevent any deviation therefrom;
 - (b) members of the Group of Experts and of the Secretariat with responsibility for the issues under consideration shall be given the floor at meetings of the Group of Experts;
 - (c) the floor may be given to Member State observers during discussions, but never during the examination of the report or of draft decisions unless the Chair, after consultation with the Group of Experts, so agrees;
 - (d) presentations made by members of the Secretariat to the Group of Experts should be limited to a predetermined time frame;
 - (e) the length of the meetings of the Group of Experts shall be appropriately determined according to the nature of its programme of work;
 - (f) the Group of Experts shall adopt its report by consensus, and submit it to the Finance and Administrative Commission for consideration. Such report shall include the questions raised by the Group of Experts, the additional information submitted by the Secretariat and, if appropriate, clearly worded and technically justified recommendations to assist the Finance and Administrative Commission in finalizing its draft decisions;
 - (g) such recommendations shall be submitted to the Finance and Administrative Commission only when approved by the Group of Experts by consensus."

(183 EX/SR.1)

11 Terms of reference of the Special Committee (SP) (18 members)

The Executive Board,

1. Recalling its previous decisions concerning the terms of reference of the Special Committee,

2. Decides that:
 - (a) the Special Committee shall comprise 18 members, that is to say three for each electoral group;
 - (b) in the light of recommendation R.19(i) of 33 C/Resolution 92 concerning relations between the three organs of UNESCO, which was approved by the General Conference at its 33rd session and which has been appropriately implemented (179 EX/Decision 18 and 35 C/Resolution 100), the Special Committee (SP) should continue to meet only as needed and for the time necessary to fulfil the duties required of it by the Executive Board;
 - (c) in the light of 174 EX/Decision 20, the Chair of the Executive Board is authorized, in consultation with the Chair of the Special Committee, to identify future items that fall within the Special Committee's terms of reference, for examination at future sessions;
3. Also decides to refer to the Special Committee for consideration and the preparation of reports thereon:
 - (a) questions pertaining to the functioning of the Secretariat, in particular, those pertaining to evaluation, internal control, oversight and accountability systems and mechanisms;
 - (b) relations with the United Nations Joint Inspection Unit (JIU), and reports prepared by the Joint Inspection Unit that are not referred to the commissions of the Executive Board;
 - (c) methods of work of the General Conference and the Executive Board, including those of their commissions and committees;
 - (d) any other questions that the Executive Board may refer to it.

(183 EX/SR.1)

12 Terms of reference of the Committee on Conventions and Recommendations (CR) (29 members)

The Executive Board,

1. Recalling 98 EX/Decision 9.6(II), whereby it defined, in paragraph 12, the terms of reference of the Committee on Conventions and Recommendations in Education, namely:
 - (a) to examine periodic reports by Member States on their implementation of the Convention and Recommendation against Discrimination in Education,
 - (b) to examine communications addressed to UNESCO in connection with specific cases alleging a violation of human rights in education, science and culture,
 - (c) to examine the report of the Joint ILO/UNESCO Committee of Experts on the Application of the Recommendation concerning the Status of Teachers,¹

¹ Now the Joint ILO-UNESCO Committee of Experts on the Application of the Recommendations concerning Teaching Personnel (CEART).

2. Also recalling 104 EX/Decision 3.3, whereby it decided that the Committee would thenceforth be designated the “Committee on Conventions and Recommendations” and established the conditions and procedures for consideration of communications received by the Organization concerning cases and questions of violations of human rights within UNESCO’s fields of competence,
3. Further recalling 162 EX/Decision 5.4(II), paragraph 5, and 171 EX/Decision 27, paragraph 5(d), concerning the Committee’s examination, once a year, of the reports of the Joint Expert Group UNESCO (CR)/ECOSOC (CESCR) on the Monitoring of the Right to Education,
4. Renews the terms of reference mentioned above, and decides that the Committee will also consider all questions entrusted to the Executive Board concerning the implementation of UNESCO’s standard-setting instruments, in accordance with Article 18.1 of the Rules of Procedure concerning recommendations to Member States and international conventions, ensuring in particular the monitoring of the three conventions and 11 recommendations referred to, respectively, in 177 EX/Decision 35 (II) and in 34 C/Resolution 87.¹

(183 EX/SR.1)

13 Terms of reference of the Committee on International Non-Governmental Organizations (NGO) (23 members)

The Executive Board,

1. Recognizing the important contribution made by non-governmental organizations to the preparation and implementation of UNESCO’s programme,
2. Taking into account the Directives concerning UNESCO’s relations with non-governmental organizations, adopted by the General Conference at its 28th session and amended at its 31st and 34th sessions, and the Directives concerning UNESCO’s relations with foundations and similar institutions, adopted by the General Conference at its 26th session and amended at its 28th and 29th sessions, as well as the following resolutions adopted by the General Conference:
 - (a) the resolutions on the application of the Directives concerning UNESCO’s relations with non-governmental organizations adopted by the General Conference at its 28th, 29th and 30th sessions;
 - (b) 21 C/Resolution 7.11 concerning international non-governmental organizations maintaining relations with UNESCO and in which bodies or elements linked with the Taiwan authorities are still participating;

¹

These conventions and recommendations are the: Convention against Discrimination in Education (Paris, 14 December 1960); Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property (Paris, 14 November 1970); Convention on Technical and Vocational Education (Paris, 10 November 1989); Recommendation against Discrimination in Education (14 December 1960); Recommendation concerning the Status of Teachers (5 October 1966); Recommendation concerning Education for International Understanding, Cooperation and Peace and Education relating to Human Rights and Fundamental Freedoms (19 November 1974); Recommendation on the Status of Scientific Researchers (20 November 1974); Recommendation on the Development of Adult Education (26 November 1976); Revised Recommendation concerning the International Standardization of Educational Statistics (27 November 1978); Recommendation concerning the Status of the Artist (27 October 1980); Recommendation on the Recognition of Studies and Qualifications in Higher Education (13 November 1993); Recommendation concerning the Status of Higher-Education Teaching Personnel (11 November 1997); Revised Recommendation concerning Technical and Vocational Education (2 November 2001); Recommendation concerning the Promotion and Use of Multilingualism and Universal Access to Cyberspace (15 October 2003).

- (c) 33 C/Resolution 92 concerning the recommendations of the ad hoc working group on relations between the three organs of UNESCO;
 - (d) 34 C/Resolution 59 concerning the Executive Board's sexennial report on the contribution made to UNESCO's activities by international non-governmental organizations,
3. Decides that the terms of reference of its Committee on International Non-Governmental Organizations shall be as follows:
- (a) to continue to improve its methods of work, to enhance its intellectual and ethical reflection, and to pursue its dialogue with all relevant non-governmental organizations and the Secretariat with a view to promoting the contribution of those organizations to the work of UNESCO;
 - (b) to examine once a year, at its spring session, matters within its terms of reference relating to the establishment of relations between UNESCO and non-governmental organizations as stipulated in the above-mentioned Directives, and notably to consider any proposals that the Director-General may submit to the Executive Board for the establishment or renewal of formal relations with international non-governmental organizations;
 - (c) to ensure that the above-mentioned Directives continue to be implemented in a spirit of openness to the relevant actors of civil society, in particular in those parts of the world where civil society remains isolated or fragile;
 - (d) to examine all other questions coming within the purview of the Executive Board in relation to the implementation of the various arrangements for cooperation with non-governmental organizations in accordance with the relevant resolutions and decisions of the governing bodies;
4. Further decides to grant, as appropriate, a second day of work to the NGO Committee.

(183 EX/SR.1)

GENERAL MATTERS

14 Dates of the 184th session of the Executive Board and of the meetings of its subsidiary bodies (183 EX/INF.1 Prov.)

184th session
(Including the meetings of the subsidiary bodies)
(30 March-15 April 2010)

(12 working days/17 calendar days)

Bureau	Tuesday 30 March and Friday 2 April
Special Committee	Wednesday 31 March and Thursday 1 April
Committee on Conventions and Recommendations	Wednesday 31 March to Friday 2 April
Group of Experts on Financial and Administrative Matters	Wednesday 31 March to Friday 2 April
Committee on International Non-Governmental Organizations	Friday 2 April

Plenary meetings (Tuesday 6 to Thursday 8 April and Wednesday 14 and Thursday 15 April) Commissions (Friday 9 to Tuesday 13 April)	Tuesday 6 to Thursday 15 April
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Note: Easter: Sunday 4 April. Monday 5 April is a public holiday in the host country.
 School holidays in the host country are scheduled from Saturday 17 April to Monday 3 May 2010 for Zone C (Academies of Paris, Créteil and Versailles).

(183 EX/SR.2)

15 Tentative list of matters to be considered by the Executive Board in 2010-2011
 (183 EX/INF.2)

The Board took note of the tentative list given in document 183 EX/INF.2.

(183 EX/SR.2)