

# FOUNDATION FOR YOUNG PEOPLE – INC.

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## **PROJECT PROPOSAL ON HIV/AIDS – AWARENESS:**

TARGET GROUP: YOUTHS IN SCHOOL THE PROVINCE – WHP

DURATION : TWO (2) MONTHS (24 DAYS) IN 2007

### **PROJECT WITH THE ITEMIZED BUDGET:**

PROPOSED BY :

MR. NORMAN WAI  
(PRESIDENT –FOUNDATION FOR  
YOUNG PEOPLE INC)  
W-H-P- PAPUA NEW GUINEA

DATED:

09<sup>th</sup> March 2007

## PROJECT PROPOSAL FORM WITH A ITEMIZED BUDGET:

### **THE FORMATION OF THE ORGANIZATION –**

This organization is newly formed. The formation started in late September, 2006 up until now. We are almost to the completion of registering it and we should open the organization's account by May this year.

The Motivational factor to the formation of this organization is when I (**Norman Wai**) attended the First Pacific Youth Festival last year in July in Tahiti – French Polynesia. Later in September 2006 I also attended the First National Youth Summit in Port Moresby, our nation's capital city.

After attending these events, I decided to help all youth in the province. I called several youths who are willingly helping out in the formation of this organization.

### **OTHER PROJECTS**

As this organization is newly formed, we haven't done any activities under the organization (FYP) although all of us have been involved in different youth activities. This Project will be a first its kind for the organization in which we are proud of implementing it.

### 10 Participants- Youth Volunteers

Below are the confirmed names of the ten Youth Volunteers will fully participate in the program. – **LETS FIGHT HIV/AIDS TOGETHER.**

<u>NO:</u>	<u>NAMES:</u>	<u>GENDER:</u>	<u>AGE</u>	<u>ORGANIZATION ORIGIN</u>
1.	Philip Robert	M	19	TEYA MALG YOUTH GROUP
2.	Amos Etpati	M	22	FYP Volunteer
3.	Norman Wai	M	22	PRESIDENT FOR FYP
4.	Roselyn Kilti	F	23	WALMUGL ADVENTIST YOUTH
5.	Patrus Baim	M	25	WESTERN HIGHLANDS STUDENTS ASSOCIATION
6.	Miriam Wai	F	20	FYP Volunteer
7.	Nancy Peng	F	21	FYP Volunteer
8.	Joshua Alfred	M	18	FYP Volunteer
9.	Jeremiah Mauwa	M	19	WESTERN HIGHLANDS STUDENTS ASSOCIATION
10.	Mark Wama	M	23	Vice President FYP

NB: FYP – Found For Young People

The ten (10) participants mentioned are all youths, ages ranging from 19 – 26 years of age. They are all youth volunteers who will be full time implementing the project – HIV/AIDS Awareness.

<b>TITLE</b>	LETS FIGHT HIV/AIDS TOGETHER.
<b>Origin</b>	Foundation for Young People, Mt. Hagen, Western Highlands Province, Papua New Guinea.  <b>THE FORMATION OF THE ORGANIZATION –</b>  This organization is newly formed. The formation started in late September, 2006 up until now. We are almost to the completion of registering it and we should open the organization's account by May this year. The Motivational factor to the formation of this organization is when I ( <b>Norman Wai</b> ) attended the First Pacific Youth Festival last year in July in Tahiti – French Polynesia. Later in

	<p>September 2006 I also attended the First National Youth Summit in Port Moresby, our nation's capital city.</p> <p>After attending these events, I decided to help all youth in the province. I called several youths who are willingly helping out in the formation of this organization.</p> <p style="text-align: center;"><b>OTHER PROJECTS</b></p> <p>As this organization is newly formed, we haven't done any activities under the organization (FYP) although all of us have been involved in different youth activities. This Project will be a first its kind for the organization in which we are proud of implementing it.</p>	
<b>Beneficiaries</b>	<p>The project will basically target the youths in school about 14-18,000 students in the Province. It will also involve the 1200-500 staff members within the 30 Tertiary, Secondary, and Primary institutions.</p> <p>The information received could be further disseminated to the 400, 000 population in the Province in one or the other way.</p> <p>Other different ways I'm referring to are:</p> <p>[a] Further discussions and distributions of information, brochures, posters and condoms within their peer groups in their own times.</p> <p>[b] The distributed materials including posters and information brochures could be displayed in public places like community halls and common trade stores in their local communities.</p> <p>[C]. Received supplies and information could also be disseminated to parents and visitor who may visit each institution by an assigned officer.</p>	
	Lead Organization:	Foundation for Young People
	Youth Organization:	The Teya Malg Youth Group, Western Highlands Students Association (WHSA) Inc consisting of school representatives and Walmug Adventist Youth group.
	Other Organizations	Provincial Aids Council and Division of Western Highlands – Province Department of Education.
<b>Duration</b>	The project will take two (2) months (8 weeks)	
<b>Budget</b>	<p>Our currency is Papua New Guinea Kina. The exchange rate provided by the ANZ Bank on the 10<sup>th</sup> of April, 2007 ranges from 0.3180-0.3550 against US dollars. The project will cost <b>K14,037-50 (US\$4,463-93)</b>. The Provincial Department of Education and the Provincial Aids Council (PAC) will provide all necessary materials like posters, condoms, brochures etc, and a car for the project.</p> <p>All other named organization will provide their time for free in supporting and carrying out awareness on HIV/AIDS.</p> <p>No other funding agencies have been identified to support or fund the project.</p>	
<b>Theme</b>	The theme of the project is, “ <b>Life and Love in Islands</b> ”	
<b>Priority Issue</b>	<ul style="list-style-type: none"> <li>* Awareness on current HIV/AIDS Status in the country, the region and world wide.</li> <li>* Distribution of information about HIV/AIDS posters and brochures and condoms.</li> <li>* Disseminate information about HIV/AIDS and distribution of posters, brochures and condoms.</li> <li>* Provide information on Positive Living and good nutrition for healthy lifestyle for people living with HIV/AIDS.</li> </ul>	
<b>Goal</b>	The ultimate goal here is to reduce or to stop the spread of HIV/AIDS in which is growing very fast and respect themselves and appreciate each other.	
<b>Objectives</b>	<p>At the end of the projects everyone in each institution:</p> <ul style="list-style-type: none"> <li>* Will practice preventive measures to avoid the spread of HIV/AIDS.</li> </ul>	

	<ul style="list-style-type: none"> <li>* They will disseminate the information in their peer groups and their family members and their Community members.</li> <li>* Appreciate and show love and concern for people living with HIV/AIDS.</li> <li>* Treat each other (both male and female) as equal or promote Gender Equity.</li> <li>* Pass information on living positive for those living with HIV/AIDS Virus.</li> </ul> <p>(See the attached – Organization’s Aims &amp; Objectives)</p>
<b>Activities</b>	<ul style="list-style-type: none"> <li>- Have one day in house training with the Provincial Aids Council officers for the update of the latest information including statistics on HIV/AIDS and the delivery of materials and brochures and posters, condoms etc. It will be attended by the ten (10) youth volunteers. The PAC office is yet to submit the names of two facilitators.</li> <li>-Awareness in front of students and staff members in their respective institutions.</li> <li>- Distribute stickers, posters, brochures and condoms to students and staff members by our ten youth volunteers to each students and staff members of each targeted institutions.</li> <li>- Organize with local radio for some radio spots. Basically will have eight (8) radio spots. One radio spot per week for eight (8) weeks, a total of eight (8) radio spots.</li> <li>- The students and staff members will further disseminate the information to others as organized by student representatives (Western Highlands Students Association members in each institution with their staff patrons or assistance.)</li> <li>- Avoid discriminating people living with HIV/AIDS and treating them with love and care.</li> <li>- They will be a channel of change to slow or stop the fast spread of HIV/AIDS through practicing safe sex or avoiding sex at all.</li> </ul>
<b>Activities Needed</b>	<p>The following are the actions needed to be done before implementing the project:</p> <ol style="list-style-type: none"> <li>(1). Officially make prior arrangements with the Provincial Aids Council (PAC) to supply Materials –including posters, stickers, brochures and condoms. even inviting one of them to update (us) facilitates with the latest updates and further Information regarding HIV/AIDS.</li> <li>(2). Officially inform the western Highlands Students Association (WHSA)Inc. to inform it’s members in each institutions using their networks.</li> <li>(3). Officially let the Department of Education aware of what will take place. They will further inform the management in each of the thirty (30) targeted institutions.</li> <li>(4). Will let everyone know what will be done including the schedule using the media, local radio stations, once a week for eight (8) weeks to get people informed.</li> <li>(5). Will write to other youth groups who have submitted their volunteer and fully confirm all arrangements for their volunteers who have volunteered for the awareness program (ten youth volunteers).</li> <li>(6). Will be negotiated and confirmed for a car from the Provincial Aids Council [PAC] authorities for transportation as a car was distributed to them for awareness programs.</li> <li>(7). Call for a final meeting and clearly state the immediate Goals and Objectives of the Project to be achieved.</li> </ol>

	<p>(8). Budget adequate materials enough to distribute to each institutions.</p> <p>(9). Confirm each dates as scheduled for visiting each institution with the institutional heads.</p> <p>(10). Provide a daily report format including an evaluation sheet to formulate the final reporting back to UNESCO or Youth Visioning for Island Living.</p> <p>(11) <b>IMPLEMENTING SURVEY</b>  We'll create a database to assess ourselves, if we have reached our objectives.  We'll construct questionnaires together with the Provincial Aids council. The special constructed format of questionnaires will be given before and after the actual presentations /awareness on HIV/Aids. Those feel back will actually confirm whether we have achieved our objectives or not. Actually, those w will contribute the final reporting back to UNESCO or Youth Vision for Island Living.  Representatives during the Indoor/ one day training with our ten volunteers.</p> <p>(12). Assign different youth Volunteer for each schools/Institutions in advance.</p>
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**ITEMIZED BUDGET FOR THE PROJECT PROPOSAL:**

RESOURCE/ MATERIALS	UNIT	QUANTITY	UNIT COST	TOTAL COST local currency (PNG Kina)	USA Dollars US
RESOURCES OR MATERIALS	HIV/AIDS - Posters - Brochures - Stickers - Condoms	1000 + (variety) 1000 + 1000 + 1000 +	Nil Nil Nil Nil	Nil cost Nil cost Nil cost Nil cost	
BURNER PAINTS	2 Meter plain cloth Motein Spray Paint.	1 (1 x 2m) - 1 (Red) - 1 (Black)	K20-00 K50-00 K50-00	K20-00 K50-00 K50-00	6.36 15.90 15.90
LABOUR	Free Labour	—————	—————▶	NIL COST	Nil Cost
DIGITAL CAMERA	Digital Camera	1	K1,400-00	K1,400-00	445.20
	- Films	2	K20-00	K40-00	12.72
	- Photo processing	2	K35-00	K70-00	22.26
P –A- System	PA System Hire	K100 per day x	24 Days @	K2,400-00	763.20
<b>Sub Total:</b>				<b>K4,030-00</b>	<b>1281.54</b>
LUNCH	- 10 Youths Volunteers - PA System personnel - 1 Driver @	x K10-00 per day x K10:00 per day K10-00 per day	x 24 Days = x 24 Days = x 24 Days =	K2,400-00 K240-00 K240-00	763.20 76.32 76.32
<b>Sub Total:</b>				<b>K2,880-00</b>	<b>915.84</b>
TRANSPORTATION	- Vehicle - Fuel - Bus fares to central location	————— Budgeted  10	—————▶  K50-00	NIL COST K1,000-00 K500-00	Nil cost 318-00 159-00
<b>Sub Total:</b>				<b>K1,500-00</b>	<b>477-00</b>
COMMUNICATION AND OFFICE SERVICES	- Phone calls - Email Services - Local Radio	Budgeted Budgeted 8 days @ K25.00		K300-00 K200-00 K200-00	95.40 63.60 63.60

	- Typing Services - Photo copying Services -Implementation survey photo	Budgeted Budgeted		K200-00 K120-00 K300-00	63.60 38.16 95.40
<b>Sub Total:</b>				<b>K1,320-00</b>	<b>419.76</b>
REPORTING  AND  NOTIFICATION LETTERS	- Report Typing, Printing & Binding services. - Flash Drive - Photocopies - Postal & Fax services Overseas & local	Budgeted  1 Budgeted Budgeted	→  → →	K200-00  K200-00 K200-00 K200-00	63.60  63.60 63.60 63.60
Sub Total:				<b>K800-00</b>	<b>254.40</b>
STATIONERIES	- Envelopes	10 dozens	K5-00	K50-00	15.90
	- Lecture pads	10	K10-00	K100-00	31.80
	- Note Pads	10	K5-00	K50-00	15.90
	- Sticker pads	10	K5-00	K50-00	15.90
	- Markers (W/B)	2 box	K15-00	K30-00	9.54
	- Marker (Permanent)	2 box	K15-00	K30-00	9.54
	- Pencils	2 dozen	K5-00	K10-00	3.18
	-Sharpener	5 pieces	K3-00	K15-00	4.77
	- Biro	2 dozen (variety)	K20-00	K40-00	12.72
	- Glues	5 pieces	K4-00	K20-00	6.36
	- Scissors	2 pairs	K15-00	K30-00	9.54
	- Staples	5 boxes	K4-00	K20-00	6.36
	- Sticker tape	2	K20-00	K40-00	12.72
	- cartridge paper	2 packs of 500 sheet @	K100-00	K200-00	63.60
	- Thump tacks	2 boxes	K5-00	K10-00	3.18
<b>Sub Total:</b>				<b>K695-00</b>	<b>221.01</b>
<b>Total:</b>				<b>K12,125-00</b>	<b>3,855.75</b>
Contingency (10%)				K1,212-50	385.57
<b>Total Itemized Budget:</b>			<b>Grand Total:</b>	<b>K13,337.50</b>	<b>4,241.33</b>

### **ADDITIONAL BUDGET**

RESOURCE /MATERIAL	UNIT	QUANTITY	UNIT COST	TOTAL COST LOCAL CURRENCY (PNG KINA)	TOTAL COST USA DOLLARS US\$
Video Camera	X1 Video camera Include transportation	X1	Hire @ K300-00 per day	K300-00	US\$ 95.40
	Video Camera Blank cassettes	X 2	K40-00	K80-00	US\$ 25.44

	Lunch	X1	K20.00	K20.00	U\$6.36
	Labour Cost	Cost met Hire			
	Processing and picture footage	Budgeted	K100.00	K100.00	U\$ 31.80
<b>Subtotal</b>				<b>K500.00</b>	<b>U\$ 159.00</b>

**ONE DAY**      **INDOOR**      **TRAINING**      **FOR OUR TEN**      **VOLUNTEERS &**      **2 FACILITATORS**  
From Provincial      Aids Council      (PAC) total of 12      Attendances

Tea Breaks	Sugar, Milk, Milo & accessories	12	@ K5-00	K60-00	U\$ 19.08
Lunch break	Lunch	12	@ K10-00	K120-00	U\$ 38.16
Transportation	Bus Fare	2 Facilitators	@ K10-00	K20-00	U\$ 6.36
Implementation Survey (photo copy)	Included under office services				
<b>Sub Total:</b>				<b>K200-00</b>	<b>U\$ 63.60</b>

**Grand**      **Total:**  
K700-00      U\$222-60

**TOTAL ITEMIZED BUDGET**

**Additional budget plus Previous**

**Additional budget -**      **K700-00 (U\$222-60)**      **plus**      **K13,337-50 (U\$ 4241-33) (previous)**

**Grand total:**      **K14,037-50 (U\$4,463-93)**

**Foot Note:** 1. Please note! Due to the fact that the organization is newly formed, we don't have office equipments like computers, office phone or fax services. Therefore, we rely on commercial office equipment for their services in Ref. to our Budget proposed on REPORTING and NOTIFICATION LETTERS.

**2. IMPLEMENTING SURVEY**

We'll create a database to assess ourselves if we have reached our objectives. We'll construct questionnaires together with the Provincial Aids Council representatives during the indoor one day training with our ten volunteers. The questionnaires will be given before and after the actual awareness presentations. This is basically to assess ourselves. Upon this feedback it will help us to evaluate and draft the final reports back to UNESCO or Youth Visioning for Island Living.

**3. ASSOCIATIONS ACCOUNT:**

Due to the fact that the organization is still in the process of fully registering, under the Investment Promotion Authority [IPA] registrar of companies here in the country, we have no organizational account established as yet. Hopefully by next month in May we will open an account for the organization and will let you know.

AIMS & OBJECTIVES OF THE ORGANIZATION  
(see attached below)



00008609379

PAPUA NEW GUINEA  
ASSOCIATIONS INCORPORATION ACT

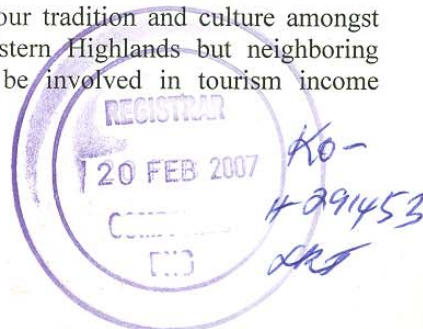
FORM 1

NOTICE OF INTENTION TO APPLY FOR THE INCORPORATION OF AN  
ASSOCIATION

I, **MR NORMAN WAI** of **P. O Box 1541 MOUNT HAGEN, WHP**, a person authorized by the committee of the Association known as **FOUNDATION FOR YOUNG PEOPLE** give notice that I intend to apply for the Incorporation of the association under the Associations Incorporation Act.

The following are the details of the prescribed qualification for the incorporation as specified in section 2 of the act.

- a. The Association has been formed for the purpose of:-
- i. Addressing the well being needs of Western Highlands young people, consequently enhancing their qualities of life and reducing social inequality.
  - ii. Building the capacity for Western Highlands young people to become more informed and engaged citizens of today and onwards.
  - iii. To provide young people with skills based trainings to sustain (support) their livelihood.
  - iv. To build an information centre for young people to have access to other useful information locally and globally to keep them informed.
  - v. To carryout Health Programs on the concept of Healthy Island Living and on HIV/AIDS, Drug Abuse, Alcohol and other diseases such as malaria, TB etc.
  - vi. To conduct awareness on Human Rights and promote gender equality amongst young people.
  - vii. Carryout awareness on Law and Order issues and to promote peace and good citizenship.
  - viii. To help promote and preserve our tradition and culture amongst young people not only in Western Highlands but neighboring provinces, to enable them to be involved in tourism income earning activities.



- ix. Encourage young people to initiated programs/projects like community services or any youth oriented entrepreneurial as youth people oriented projects.
  - x. To lassie with the Provincial Youth Office, the National Youth Commission and other NGOs, COB or GBO's to achieve common goals.
  - xi. Promote friendly and safe friendly Environment for everyone to living in.
  - xii. To act as an umbrella organization to any other interested youth organization in each districts, thus in supporting and organizing issues and trainings concerning young people.
- b. That the association will apply its profits (if any) or incomes in promoting ion the nature of a dividend to its members.

Dated: January 20<sup>th</sup>, 2007.

*Norman Wai*  
 .....  
**MR. NORMAN WAI**  
 (Signed)

This Notice has been approved by the Registrar of Companies.

Dated: ..... *06/03/* .....2007



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 .....  
**TEUP GOLEDU**  
 Registrar of Companies

*Note:* A person may within one month after the publication of this Notice, lodge with the Registrar an objection to the incorporation of the proposed association in accordance with Section 4 of the Act.

## MEMBERS INVOLVED IN THE ORGANISATION.

The organization is consisted of the following Young people whom are taking the full responsibilities in ensuring that the organization is functioning and carrying out its Aims and Objectives as set.

<b>NAMES:</b>	<b>SEX:</b>	<b>AGE:</b>	<b>POSITION:</b>	<b>PARTICULARS:</b>
1. Norman Wai	24	M	President	Diploma in Primary Education – Four (4) years as Youth Co ordinator with PNG Red Cross Society Western Highlands Branch. Executive member of the -WH Provincial Youth Council.
2. Mark Wama	M	23	Vice President	Currently attending Mount Hagen Secondary High School. Grade 12 – in the WHP. Very active church Youth Leader Walmugl Adventist Youth.
3 Maira Gele	F	25	Treasurer	Diploma in Teaching in Primary Education. Very transparent and supportive.
4 James Uwa	M	24	1 <sup>st</sup> Secretary	Diploma graduate in Accounting from Lae University of Technology in 2005
5 Miriam Wai	F	21	Assistant Secretary	Currently attending Togoba High School..
6 Steven Moka	M	35		Patron & Advisor experienced Youth Officer currently works at the Provincial department of community development office, responsible for all youth activities like sports and trainings for young people.
7 Ps. Ramson Brass	M	26	Spiritual Advisor	Pastor with the Baptist church always involves in church youth activities.
8 Puri Pup	M	22	Member	Student attending Hagen Park High School. Youth Leader in his Taia Malg Youth Group
9 Charles Kara	M	21	Member	Anglimp High School student
10 Nagita Kints	F	21	Member	Youth Volunteer Member for FYP.
11 Ronny Ipape	F	23	Member	Youth Volunteer Member for FYP.
12 Abigal Konts	F	24	Member	“ “ “ “
13 Ellen Mark	F	24	Member	“ “ “ “
14 Ishmael Kilt	M	23	Member	“ “ “ “
15 Petrus Baim	M	24	Member	“ “ “ “
16 David Zix	M	25	Member	“ “ “ “
17 Ronom Kuntty	M	25	Member	“ “ “ “

Please note : The above are current members to this organization FYP – after the official launching later. This year were expecting the membership to escalate.