



## UNESCO Publications Board

### Meeting Minutes

**Meeting date:** 24 September 2014

**Meeting time:** 10:00 a.m.

**Location:** 5.021, UNESCO Headquarters, Paris

#### Call to order

The Secretary, called the meeting to order at 10:05 a.m. and welcomed those Members and observers present.

#### Attendees

An attendance sheet was circulated for signatures. The following people were present:

##### Chair

Mr Eric Falt, Assistant Director-General, ERI was not present during the meeting and was represented by Mr Indrajit Banerjee, Director, CI/KSD

##### Members

Ms Anne Candau, Interim Director, SC/EO [*representing Mr Han Qunli, Director, SC/EES*]

Mr Gwang-Chol Chang, Chief, EPR Unit, FU/BGK [*attending via teleconference and representing Mr Gwang-Jo Ki, Director, FU/BGK Member for Field Offices*]

Ms Angela Melo, Director, SHS/YES

Mr Svein Osttveit, Director, ED/EO [*representing Mr David Atchoarena, Director, ED/TH*]

Ms Mechtild Rossler, Deputy Director Heritage Division, D/DIR/HER

Ms Estelle Zadra, Chief, Communication & Publications Unit, IIEP [*representing Ms Suzanne Grant Lewis, Dir. IIEP, Member for Institutes*]

##### Ex officio Members

Mr Cvetan Cvetkovski, ODG/GE [*representing Ms S. G. Corat, Director ODG/GE*]

Mr Jacques Plouin, AFR/Consultant

Ms Ann-Belinda Preis, BSP/PB [*representing Ms Ranwa Safadi, BSP/PB*]

Mr Rudi Swinnen, Chief, ADM/CLD/D

##### Secretary

Mr Ian Denison, Chief, Publications and Branding Section, ERI/DPI/PBM

##### Observers

Ms Mimouna Abderrahmane, Publications Officer, SHS

Ms Madeleine Barry, ED/GMR

Ms Jinchai Clarke, ERI/DPI/PBM

Ms Natalia Denissova, Publications Officer, CI

Ms Françoise Girard, CLT/CCS

Mr Jan Hladik, CLT/HER/CHP

Ms Chantal Lyard, ED/EFA/KMS

Ms Fatima La, BFM/FAS

Ms Akané Nozaki, Public Information Officer, FU/BGK

Ms Cristina Puerta, ERI/DPI/PBM

Mr Ebrima Sarr, Chief/FAS/BFM

Ms Natalia Tolochko, Assistant Publications Officer, SC

Ms Vesna Vujicic-Lugassy, Publications Officer, CLT

**Minutes Secretary**

Ms Isabelle Nonain-Semelin, ERI/DPI/PBM

**I. Item 1. Approval of minutes**

The Board approved the minutes of the 6 August 2014 meeting.

**II. Item 2. Policy discussion: Guidelines for Book Cover Design**

1. The Secretary introduced the policy discussion by explaining that ADG/ERI had had insisted on the production of Guidelines for Book Cover Design. The Publications Unit has prepared a draft which was discussed during the 6 August 2014 meeting of the Publications Board.

During the 6 August 2014 meeting, there were quite a lot of comments on the draft, in particular from ED and AFR. The Publications Unit has consequently revised the draft, taking into account most of the comments when they were considered appropriate.

The Secretary said that more comments could be made during the meeting and would be integrated, if they are judged to be reasonable.

2. The representative for ED stated that ED just wanted to make sure that the Publications Officers have a visible role.

3. The representative for BSP said that she would like the Ex officio Member for BSP to be given the opportunity to look at the revised draft and to comment on it upon her return at the end of the week.

- The Secretary agreed, provided the Ex officio Member for BSP sends her comments within 24 hours of her return.

4. The Secretary agreed to take the comments and request above into account, and asked whether the Members had any objection to the Guidelines being approved during the meeting. There was no objection and the Guidelines were therefore adopted.

**III. Item 3. Review of publications proposals**

20 proposals were presented to the Board. The Board approved 15 proposals, including 7 Category 4 proposals. 4 proposals were returned for resubmission and one proposal was withdrawn.

1. Three proposals were initially presented as Category 4 publications :

	<i>Proposal No.</i>	<i>Series</i>	<i>Title</i>	
1.	0914_ED05		Status of Comprehensive Sexuality Education in Teacher Training in East and Southern Africa	4
2.	0914_ED06		Country Case Studies on Promising EFA Practices in Asia-Pacific Bangladesh: Getting Children Ready for School and Improving School Performance through the School Learning Improvement Plan Cambodia: Early Reading and Writing Initiative	4

India: Sarva Shiksha Abhiyan  
 Indonesia: Literacy for Independent Business Programme  
 Philippines: Kariton Classrooms (Schools on Wheels)

3.	0914_SHS01	<b>(Resubmission)</b> Guidance framework for youth policy development - Working document for multi-stakeholder participation	4
4.	0914_CLT03	Uzbek Folk Games. Teacher's Manual	4
5.	0914_CLT04	Uzbek Folk Singing. Teacher's Manual	4
6.	0914_CLT05	Uzbek Folk Games. Textbook for Students	4
7.	0914_CLT06	Uzbek Folk Singing. Student's Textbook	4
8.	0914_CLT07	Using Intangible Cultural Heritage for Education for Sustainable Development: Lessons from Asia and the Pacific	4
9.	0914_CLT08	Asia-Pacific Capacity Building for the Safeguarding of the Intangible Cultural Heritage: 2012-2014 Project Completion Report	4

#### IV. Item 4. A.O.B

The next meeting of the Publications Board will be held at the end of October (to be confirmed).

#### V. Item 5. Adjournment

The meeting was adjourned at 12:30 p.m.

**Minutes submitted by Isabelle Nonain-Semelin, ERI/DPI/PBM**

#### **Annex 1 – Agenda**

1. Approval of the minutes of the 6 August 2014 Publications Board meeting
2. Policy discussion on Guidelines for Book Cover Design
3. Review of publication proposals
4. A.O.B.
5. Adjournment

## Annex 2 – Overview of proposals reviewed

The proposals are listed below in the order in which they were actually reviewed.

<i>Proposal No.</i>	<i>Series</i>	<i>Title</i>	<i>Category</i>	<i>Decision</i>	<i>Estimated media impact</i>
1.	0914_ED05	Status of Comprehensive Sexuality Education in Teacher Training in East and Southern Africa	4	Approved	-
2.	0914_ED06	Country Case Studies on Promising EFA Practices in Asia-Pacific Bangladesh: Getting Children Ready for School and Improving School Performance through the School Learning Improvement Plan Cambodia: Early Reading and Writing Initiative India: Sarva Shiksha Abhiyan Indonesia: Literacy for Independent Business Programme Philippines: Kariton Classrooms (Schools on Wheels)	4	Revise and resubmit	-
3.	0914_SHS01	<b>(Resubmission)</b> Guidance framework for youth policy development - Working document for multi-stakeholder participation	4	Revise and resubmit	-
4.	0914_CLT03	Uzbek Folk Games. Teacher's Manual	4	Approved	-
5.	0914_CLT04	Uzbek Folk Singing. Teacher's Manual	4	Approved	-
6.	0915_CLT05	Uzbek Folk Games. Textbook for Students	4	Approved	-
7.	0914_CLT06	Uzbek Folk Singing. Student's Textbook	4	Approved	-
8.	0914_CLT07	Using Intangible Cultural Heritage for Education for Sustainable Development: Lessons from Asia and the Pacific	4	Approved	-
9.	0914_CLT08	Asia-Pacific Capacity Building for the Safeguarding of the Intangible Cultural Heritage: 2012-2014 Project Completion Report	4	Approved	-
10.	0914_SC01	Urban Water in the Americas	3	Approved	-
11.	0914_ED01	UNESCO's Education Strategy 2014-2021	Communication material	Approved	-

12.	0914_CLT01		Les biens culturels en temps de guerre : quel progrès en faveur de leur protection ? Sous-titre : Commentaire article-par-article du Deuxième Protocole de 1999 à la Convention de La Haye de 1954 pour la protection des biens culturels en cas de conflit armé	3	Approved	-
13.	0914_AFR01		Femmes Africaines, panafricanisme et renaissance. Cinquante ans de lutte pour l'égalité	2	Revise and resubmit	-
14.	0914_ED02	Estrategia Regional sobre Docentes en LAC	El liderazgo escolar en América Latina y el Caribe	3	Approved	-
15.	0914_SHS02	SHS collection Social Science Studies	The Free Movement of People within Regional Organizations (working title)	2	Revise and resubmit	-
16.	0914_ED03		Education for All Report - Sub-Saharan Africa (2014)	3	Approved	-
17.	0914_BFM01		2013 Financial Report & Audited Consolidated Financial Statements	3	Approved	-
18.	0914_ED04	ERI-Net Regional Policy Study Series (This publication is the first of the series)	2013 Asia-Pacific Education Research Institutes Network (ERI-Net) Regional Study on Integrating Transversal Competencies in Education Policy and Practice (Phase I)	3	Withdrawn	-
19.	0914_CLT02		Brazilian Archaeological Sites / Sítios arqueológicos brasileiros	3	Approved	-
20.	0914_ED07		Sustainable development begins with education: How education can contribute to the proposed post-2015 goals (provisional title)	3	Approved	-

*Although Category 4 publications are normally approved as a list provided there is no objection, some publications submitted as Category 4 publications raised questions, and were thus presented and discussed individually.*