



## UNESCO Publications Board

### Meeting Minutes

**Meeting date:** 8 August 2012

**Meeting time:** 10.30 AM

**Location:** Room 5.021, UNESCO Headquarters, Paris

#### Call to order

The Chair, ADG/ERI called the meeting to order at 10.35 AM and welcomed those members and observers present.

#### Attendees

An attendance sheet was circulated for signatures. The following people were present:

##### Chair

Mr Eric Falt, Assistant Director-General, ERI

##### Members

Mr Axel Plathe, Head of Kathmandu Office and UNESCO Rep. to Nepal, Member for Field Offices, *[attending via audio-visual conference]*

Mr Indrajit Banerjee, Director, CI/KSD

Ms Jennifer Pearson, Dir MSS/CLD

Ms Angela Melo, Director, SHS/HPD

Mr Svein Osttveit, Director ED/EO *[rep. Mr D. Atchoarena, Dir. ED/THE]*

Ms Anne Candau, Publications Officer, SC *[rep. Mr Qunli Han, Dir. SC/EO]*

Ms Estelle Zadra, IIEP *[rep. Mr Khalil Mahshi, Director, IIEP, Member for Institutes]*

##### Ex officio Members

Ms Ranwa Safadi, BSP/ADG

Ms Vida Habash, AFR/CEO/CEM

##### Secretary

Mr Ian Denison, Chief, Publications Unit, ERI/DPI

##### Observers

Ms Catherine Domain, Assistant Publications Officer, ED

Ms Natalia Tolochko, Assistant Publications Officer, SC

Ms Lydia Ruprecht, Chief *a.i.* ED/ERF/KMS

Mr Salvatore Arico, SC/UBI

Ms Jinchai Clarke, ERI/DPI/PBM

Ms Marine Wong, SC/EES

##### Minutes Secretary

Ms Samantha Wauchope, ERI/DPI

**I. Item 1. Approval of minutes**

1. The Board approved the minutes of the 4 July meeting.

**II. Item 2. Stock management and distribution**

1. The Secretary, Chief, Publications Unit, ERI/DPI, reminded Board Members of UNESCO's requirements to reduce its stock of publications in accordance with United Nations system IPSA (International Public Sector Accounting Standards) regulations.
  - Following an initial stock evaluation carried out two years ago, UNESCO is now re-assessing its stocks presently held at Bonvin to identify publications that can be donated to suitable groups or organizations.
  - ERI/DPI will provide sector ADGs with a list of their publications stocks by the end of this year. In some cases sectors could contact authors or authoring partners who may wish to take excess stocks.
2. ERI/DPI has also proposed to the Executive Board the discontinuation of the present system of statutory distribution of publications.
3. The Ex Officio Member for AFR asked whether stocks it holds are considered part of UNESCO's stock.
  - Small supplies of publications held by sectors that are used regularly – for example, given as gifts to visitors – are not viewed as stored publications. However larger stocks that are taking up office space unnecessarily must be assessed, especially in light of the need to find more office space for staff members who will be moved from Bonvin to Fontenoy.
4. The Member for Field Offices asked whether field offices would be included in the survey of publication stocks.
  - UNESCO has little information on the stocks of publications held by field offices. The Secretary agreed that it would be a good idea to include field offices in the general overview of what stocks are held and how they are being used.
  - The representative for Institutes asked what method would be used to assess stocks.
  - ERI/DPI is working with UNESCO's accounting services to put a value on all publication stock, including for-sale and free publications. A cost-recovery strategy will be developed to make all publications available for sale.

**III. Item 3. Review of publication proposals**

*Ten proposals were presented to the Board, one of which had been revised following review at the September 2011 meeting of the Publications Board. The Board approved six proposals, including the resubmission, with four returned for reconsideration and review by the sector concerned.*

The following general points were made during the course of the discussions:

1. The Member for Field Offices proposed that ERI/PUB draft a policy on the selection of publishing partners to emphasize the need to select major companies that can add value to co-published works. He suggested that this policy should be discussed by Board Members at the next policy meeting.
2. The Member for MSS stressed the need to develop a methodology to quantify staff time so as to have a real idea of the full costs of each publication project.
  - The Secretary added that the present submission form does not allow for a distinction to be made between research and writing costs. Other costs that should be considered include peer review, and coordination costs.

3. The Chair emphasized the pressure on all sectors to decrease the number of publications they produce, and the corresponding need to ensure that all UNESCO publications are high-quality and based on well thought out plans that focus on their potential impact.
  - Members agreed that publishing is often not the best way to promote, publicize and disseminate research results, and that other avenues should be considered rather than routinely developing publications.
4. Members requested that ERI/DPI develop readily available information on the publication projects passed by the Board and their estimated media impacts.

**IV. Item 4. A.O.B.**

1. The next meeting of the Publications Board will be held on 19 September.

**V. Adjournment** The meeting was adjourned at 12.20 PM

*Minutes submitted by Samantha Wauchope, ERI/DPI/PBM*

## Annex 1 – Agenda

1. Approval of the minutes of the 4 July meeting.
2. Stock management and distribution
3. Review of publication proposals
4. A.O.B.

## Annex 2 – Overview of proposals reviewed

	Proposal No.	Series title	Title	Decision	Estimated media impact
1	0812_AFR01		Amazing Africa - Incroyable Afrique	Revise and resubmit	[8]
2	0812_ED01		Los docentes y el desafío de formar para un mundo sostenible. Estudio sobre la incorporación del enfoque de Educación para el Desarrollo Sostenible en la Formación Docente en Bolivia, Colombia, Ecuador, Perú y Venezuela  [Teachers and the challenge of training for a sustainable world. Study of mainstreaming education for sustainable development in teacher education in Bolivia, Colombia, Ecuador, Peru and Venezuela]	Approved for print and Web	2.5
3	0812_SC01		<b>RESUBMISSION of 0911_SC02:</b> Kit pédagogique sur la biodiversité / Learning Kit on Biodiversity	Approved for print and Web	6
4					5
4.1	0812_ED02	Teacher Policies and Practices to Address EFA	Study on the efficiency and effectiveness of policies and practices to address the teacher gap for Education for All in different contexts: Case of Anglophone African Countries (Ghana; Nigeria, South Africa, Uganda)	Revise and resubmit	
4.2	0812_ED03	Teacher Policies and Practices to Address EFA	Study on the efficiency and effectiveness of policies and practices to address the teacher gap for Education for All in different contexts: Case of South Asian countries (Indonesia, Vietnam and Bangladesh)	Revise and resubmit	
5	0812_ED04		Guidelines for inclusive Early Childhood Education for Roma children	Approved for print and Web	9.5
6	0812_ED05		Diagnostic report on HIV & sexuality education and sexual & reproductive health service for young people in East and Southern Africa	Approved for print and Web	5
7	0812_ED06	Associated Schools: Collection of Good Practices	Third Collection of Good Practices "Intercultural Dialogue in support of Quality Education"	Approved for Web	2
8	0812_ED07	Education Research and Foresight Occasional Papers	Revisiting Learning: The Treasure Within: Assessing the impact of the 1996 'Delors Report'	Approved for Web	NA
9	0812_ED08		Enhancing Private Sector's Engagement in Global Education: the Voice of Governments	Revise and resubmit	