

## ANNEX II – Bid Data Sheet

*The following specific data shall complement, supplement or amend the provisions in Annex I - Instructions to Bidders. Whenever there is a conflict, the provisions herein shall prevail.*

<b>–. Deadline for Submission:</b>	<b>23/05/2016, 14:00</b>
<b>2. Sealed Bids to be received at (to be marked):</b>	<b>UNESCO Regional Bureau</b> Cite Sportive Avenue, Bir Hassan P.O. BOX 11-5244 Beirut – Lebanon
<b>3. Bid Opening:</b>	Bids will be opened in the presence of UNESCO Bid Opening Committee. The bid opening is not open for public.
<b>4. Delivery terms:</b>	The prices quoted shall be as per following INCOTERMS 2010 and place:
<b>5. Delivery date:</b>	<b>TBD</b>
<b>6. Mode of transport:</b>	The preferred mode of transport from FCA point to the Place of Delivery shall be:  <i>By road using a delivery truck</i>
<b>7. Goods for use in:</b>	<i>Lebanon</i>
<b>8. Bid Validity Period:</b>	<i>90 days</i>
<b>9. Completeness of bids:</b>	[ x] Partial bids not permitted.
<b>10. Language of the Bid:</b>	<i>English</i>
<b>11. Request for Clarification must be directed to:</b>	<a href="mailto:w.bassil@unesco.org">w.bassil@unesco.org</a> <i>01 / 850 013/4/5 Ext:287</i>
<b>12. Submission of Bids:</b>	The original and copy of the bid shall include - as a minimum - the following documentation (for items B - D, Bidders are required to use the dedicated forms contained in the ITB). A. Cover letter (optional); B. Bid Submission Form; C. Price Schedule Form; D. Technical Specification Form; E. Descriptive literature (technical brochures or other documentation); All submittals shall bear the initials/signature of the Bidder.

1. *Technical descriptions for each proposed item must provide sufficient detail to allow the Purchaser to determine compliance of Bid with specifications as per UNESCO's Requirements and Technical Specifications of this ITB.*
2. *Estimated weight/volume of the consignment must be part of the documentation submitted.*
3. *All prices/rates quoted must be exclusive of all taxes, since UNESCO is exempt from taxes.*
4. *The format shown may be used in preparing the Price Schedule. The format uses a specific structure which may or may not be applicable but are indicated to serve as examples.*

Name of Bidder				
Delivery terms <i>Please refer to Bid Data Sheet</i>				
FOB/FCA point				
Delivery time to FCA/FOB point				
Delivery time to final destination				
Approximate total volume (m3)				
Approximate total gross weight (kg)				
Mode of transport <i>Please refer to Bid Data Sheet</i>				
No & type of containers (if applicable) <i>Specify 20ft or 40ft</i>				
Freight per container (if applicable)				
Item	Description	Units	Currency	
			Unit Price FOB/FCA	Total Price FOB/FCA
1.	<u>Laptop:</u> Processor: Intel core i3-6100u Chipset integrated with processor Display: led 15.6 inch with camera Hard disk: 1 TB 5400 rpm Memory: 4gb DDR4 DVDRW	20		
2.	<u>Desktop computer:</u> Processor: Intel core i5 3.7 GHZ Hard disk: 1 TB SATA Memory: 8GB DDR3 Chipset INTEL	124		
3.	Warranty of at least 3 years for all above mentioned items	-		
Please note that the delivery of the equipment will be to selected schools as per the list that UNESCO will provide on a later stage. It is also very important to note that upon the installation of the equipment, it is required from the supplier to provide a brief instruction on how to use the equipment for the School Staff.				
<b>GRAND TOTAL FOB/FCA</b>				
<b>FREIGHT CHARGES</b>				
<b>INSURANCE (IF APPLICABLE)</b>				
<b>GRAND TOTAL</b>				

- Note: In case of discrepancy between unit price and total, the unit price shall prevail.