

TECHNICAL CHARACTERISTICS OF THE MEETING ROOMS AT UNESCO

Of diverse accommodation facilities (from 25 to 1 368 seats), our sixteen conference rooms, **with the exception of Rooms III, V and XV**, are all equipped with:

- a sound system,
- headphones and a microphone on table for three seats,
- an audio recording equipment,
- and cabins for the simultaneous translation (from 2 to 7 cabins).

All the meeting rooms are equipped with:

- a fixed screen,
- a LCD projector,
- and a laptop computer allowing in particular to make presentations on PowerPoint.

Besides, Rooms II, IV and XII can be configured in round tables.

Except the sound and audiovisual equipment already installed in the meeting rooms, UNESCO can supply with technical equipment on request. This equipment is largely available at UNESCO; should the opposite occur, it must be rented outside.

Rooms XIII, XIV, XV and XVI are situated in UNESCO's Miollis street building and are reserved for the use of UNESCO's Secretariat and Member States

	Room	Configura- tion	Total seats	Seats at the platform	Seats with headsets	Seat for the Secretariat	Fold-up seats with headsets	Centre/ Round Table	Speaker lectern	Interpreter's cabin	Soundsystem /Microphones	Audio recording	Video- conference	
Fontenoy Site Ground floor	I	single	1 368 (810 + 558)		810			58	x	7	x	x		
	II	basic	460	9 + 11	460 + 17	16			x	6	x			
	II	round table	301		301	32		52	x	6	x			
	III	single	61											
	IV	basic	364	10 + 9	364		34			x	6	x	x	
	IV	small round table	175		141		34	42			6	x	x	
	IV	round table	194		160		34	62			6	x	x	
Fontenoy Site -1 level	V	single	20											
	VI	single	57		57			27		6	x	x		
	VII	single	41		41			25		2	x	x		
	VIII	single	45		45			24		6	x	x	x	
	IX	single	96	9 + 3						5	x	x		
	XI	single	267	7 + 9	247				x	6	x	x	x	
Miollis/ Bonvin Site	XII	basic	425	11 + 11	425	19				6	x	x		
	XII	round table	196	11 + 19	196	19		60		6	x	x		
	XIII	single	81	9						6	x	x		
	XIV	single	53					25 + 28		3	x	x		
	XV	single	38											
	XVI	single	51	9	51			16		3	x	x		