

**UNITED NATIONS EDUCATIONAL,  
SCIENTIFIC AND CULTURAL ORGANIZATION**

**EXECUTIVE BOARD**

**Hundred and sixty-third Session**

**TENTATIVE LIST, BY SUBJECT, OF MATTERS  
TO BE CONSIDERED BY THE EXECUTIVE BOARD  
IN 2002-2003**

**SUMMARY**

This document contains the tentative list of matters to be considered by the Executive Board at its 164th, 165th, 166th and 167th sessions.

**164th SESSION****EXECUTION OF THE PROGRAMME**

Report by the Director-General on the execution of the programme adopted by the General Conference	145 EX/Dec.5.1 (I) 157 EX/Dec.3.1 (I) 159 EX/Dec.3.1.1 (I) 160 EX/Dec.3.1.1 (I) 161 EX/Dec.3.1.1 (I) 162 EX/Dec.3.1.1 (II)
Report by the Director-General on the reform process	160 EX/Dec.3.1.2 (IV) 161 EX/Dec.3.1.2 (II)

**EDUCATION**

Report by the Director-General on the feasibility study on the establishment of a Regional Centre for Educational Planning in Sharjah under the auspices of UNESCO	Item proposed by the Director-General
Report by the Director-General on the implementation of 30 C/Resolution 16 concerning the overall strategy for human rights education	30 C/Resolution 16 161 EX/Dec.3.2.3
Report by the Director-General on the progress of implementation of and follow-up to the Dakar Framework for Action	162 EX/Dec.3.2.1
United Nations University: Report by the Council of the University and the Director-General's comments thereon	129 EX/Dec.5.2.1

**NATURAL SCIENCES**

Report by the Director-General on the feasibility study, including the financial implications, on the creation of an international programme on basic sciences	160 EX/Dec.3.3.2
Report by the Director-General on the entry into operation of the UNESCO-IHE Institute for Water Education	31 C/63
Director-General's preliminary proposals concerning UNESCO's programme of activities for the International Year of Fresh Water	161 EX/Dec.8.1.2

**SOCIAL AND HUMAN SCIENCES**

Report by the Director-General on action to be taken in the light of the Round Table of Ministers of Science on Bioethics (22-23 October 2001)	31 C/63
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## **CULTURE**

Study with a view to the establishment of consolidated administrative and financial procedures for the implementation of the project concerning the “Proclamation of Masterpieces of the Oral and Intangible Heritage of Humanity” 161 EX/Dec.3.4.3

Jerusalem and the implementation of 162 EX/Decision 3.5.3

## **COMMUNICATION AND INFORMATION**

Report by the Director-General on a draft charter on the preservation of the digital heritage 31 C/65

## **MATTERS RELATING TO NORMS, STATUTES AND REGULATIONS**

Examination of the communications transmitted to the Committee on Conventions and Recommendations in pursuance of 104 EX/Decision 3.3, and report of the Committee thereon 104 EX/Dec.3.3

Proposals by the Committee on Conventions and Recommendations on the conditions and procedures applicable to the examination of questions relating to the implementation of UNESCO’s standard-setting instruments 162 EX/Dec.5.4 (I)

## **ADMINISTRATIVE AND FINANCIAL QUESTIONS**

Report by the Director-General on the budgetary situation of the Organization in 2000-2001 and on transfers made between appropriation lines for the purpose of closing the accounts for 2000-2001 30 C/Res.1

Report by the Director-General on budget adjustments authorized within the Appropriation Resolution for 2002-2003 31 C/52

Report by the Director-General on the budget proposals for the use of any unspent balance from the original appropriation of document 30 C/5 31 C/60

Report by the Director-General concerning detailed information on extrabudgetary resources, including such resources coming from the United Nations system 159 EX/Dec.3.1.2  
161 EX/Dec.7.4

Report by the Director-General on the implementation of the Participation Programme and emergency assistance	30 C/Res.50
Annual report by the Director-General on the use of consultants by the Secretariat	161 EX/Dec.7.6
Report by the Director-General, in cooperation with the Headquarters Committee, on managing the UNESCO complex	160 EX/Dec.7.9 31 C/60
Report by the Director-General, in cooperation with the Headquarters Committee, on premises occupied by NGOs	161 EX/Dec.7.8
Report by the Director-General on measures to improve significantly the geographical distribution of staff of the Organization	31 C/60
Ongoing evaluation of the situation of the Brasilia Office	162 EX/Dec.7.13
Annual report (2001) by the International Civil Service Commission: Report by the Director-General	114 EX/Dec.8.5
Report by the Director-General on the operating costs of the Executive Board	162 EX/Dec.7.9
Report by the Director-General on the application of Rule 59 of the Rules of Procedure of the Executive Board (in private meeting)	Rule 59 of the Rules of Procedure of the Executive Board
<b>RELATIONS WITH MEMBER STATES AND INTERNATIONAL AND NON-GOVERNMENTAL ORGANIZATIONS</b>	
Recent decisions and activities of the organizations of the United Nations system of relevance to the work of UNESCO	103 EX/Dec.6.1 and 6.2 124 EX/Dec.6.1
Relations with non-governmental organizations, foundations and similar institutions	Directives concerning UNESCO's relations with non-governmental organizations, Section VI 31 C/61
Report by the Joint Inspection Unit (JIU) of interest to UNESCO	129 EX/Dec.3.3.1
Young professionals in selected organizations of the United Nations system: recruitment, management and retention (JIU/REP/2000/7)	

- Policies and practices in the use of the services of the private management consulting firms in the organizations of the United Nations system (JIU/REP/99/7)

## **GENERAL MATTERS**

Application of 162 EX/Decision 9.2 concerning educational and cultural institutions in the occupied Arab territories

162 EX/Dec.9.2

Comprehensive and detailed proposal by the Director-General for the implementation of a communication and public information strategy

161 EX/Dec.9.2

Report by the Director-General on the status of preparations for the World Summit on Sustainable Development and its expected outcomes

31 C/61, 62, 63, 64 and 65

**165th SESSION****EXECUTION OF THE PROGRAMME**

Report by the Director-General on the execution of the programme adopted by the General Conference	145 EX/Dec.5.1 (I) 157 EX/Dec.3.1 (I) 159 EX/Dec.3.1.1 (I) 160 EX/Dec.3.1.1 (I) 161 EX/Dec.3.1.1 (I)
Report by the Director-General on the activities of the Organization during the previous biennium (2000-2001 – 32 C/3)	Article VI.3 (b) of the Constitution 162 EX/Dec.3.1.3
Report by the Director-General on the reform process: new contractual arrangements in UNESCO's personnel policy	162 EX/Dec.3.1.2

**NATURAL SCIENCES**

Report by the Director-General on the results of the feasibility study – including financial implications – on the creation of an international programme on the basic sciences	162 EX/Dec.3.3.1
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**COMMUNICATION AND INFORMATION**

Report by the Director-General on the elaboration of a revised draft recommendation on the promotion and use of multilingualism and universal access to cyberspace	31 C/65
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**DRAFT PROGRAMME AND BUDGET FOR 2004-2005 (32 C/5)**

Preliminary proposals by the Director-General for the Draft Programme and Budget for 2004-2005 (32 C/5)	Articles V and VI of the Constitution
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**METHODS OF WORK OF THE ORGANIZATION**

Progress report by the Director-General on the application of the criteria for an overall strategy with regard to UNESCO institutes and centres and on the elaboration of a strategy concerning institutes and centres in category 1	162 EX/Dec.4.2
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**MATTERS RELATING TO NORMS, STATUTES AND REGULATIONS**

Examination of the communications transmitted to the Committee on Conventions and Recommendations in pursuance of 104 EX/Decision 3.3, and report of the Committee thereon	104 EX/Dec.3.3
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## **ADMINISTRATIVE AND FINANCIAL QUESTIONS**

Proposals relating to the presentation of the budget in document 32 C/5	161 EX/Dec.7.4
Report by the Director-General on budget adjustments authorized within the Appropriation Resolution for 2002-2003	31 C/52
Financial report and audited financial statements of UNESCO for the period ended December 2001 and report by the External Auditor	Article 12.10 of the Financial Regulations
Report by the Director-General on the scale of assessments and currency of Member States' contributions	31 C/60
Report by the Director-General on the actual position concerning all payment plans agreed upon between UNESCO and Member States	31 C/60
Updated status report by the Director-General on the status of implementation of the External Auditor's recommendations made in regard to the 1998-1999 biennium	162 EX/Dec.7.4
Report by the Director-General on the rules governing payments of travel costs resulting from the current review and the introduction of FABS in 2002	162 EX/Dec.7.12
Report by the Director-General on measures to improve significantly the geographical distribution of the staff of the Organization	162 EX/Dec.7.6
Report by the Director-General on the implementation of the Participation Programme and emergency assistance	30 C/Res.50
Report by the Director-General on the application of Rule 59 of the Rules of Procedure of the Executive Board (in private meeting)	Rule 59 of the Rules of Procedure of the Executive Board

## **RELATIONS WITH MEMBER STATES AND INTERNATIONAL AND NON-GOVERNMENTAL ORGANIZATIONS**

UNESCO'S contribution to operational policies and activities for development cooperation within the United Nations system	97 EX/Dec.7.2 145 EX/Dec.6.2 160 EX/Dec.8.1
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Report by the Director-General on specific mechanisms through which interested National Commissions can effectively participate in programme execution at the level of UNESCO field offices

161 EX/Dec.8.4

Relations with non-governmental organizations, foundations and similar foundations

Directives concerning UNESCO's relations with non-governmental organizations, Section VI  
31 C/61

Report by the Joint Inspection Unit (JIU) of interest to UNESCO

129 EX/Dec.3.3.1

### **GENERAL MATTERS**

Report by the Director-General on the establishment and first year of operation of the UNESCO Institute of Statistics in Canada

161 EX/Dec.9.6

## 166th SESSION

### EXECUTION OF THE PROGRAMME

Report by the Director-General on the execution of the programme adopted by the General Conference

145 EX/Dec.5.1 (I)  
157 EX/Dec.3.1 (I)  
159 EX/Dec.3.1.1 (I)  
160 EX/Dec.3.1.1 (I)  
161 EX/Dec.3.1.1 (I)

Report by the Director-General on the progress made on an integrated system of information on the overall management of the Organization's programme and budget permitting direct access by Member States

161 EX/Dec.3.1.1 (II)

### EDUCATION

Report by the Director-General on the eighth session of the Joint ILO/UNESCO Committee of Experts on the application of the Recommendation concerning the Status of Teachers (CEART), and report by the Committee on Conventions and Recommendations thereon

162 EX/Dec.3.2.2

### NATURAL SCIENCES

Report by the Director-General on the follow-up action to the World Conference on Science

162 EX/Dec.3.3.1

### SOCIAL AND HUMAN SCIENCES

Report by the Director-General on the measures taken to evaluate the impact of the Universal Declaration on the Human Genome and Human Rights

31 C/63

### DRAFT PROGRAMME AND BUDGET FOR 2004-2005 (32 C/5)

Consideration of the Draft Programme and Budget for 2004-2005 (32 C/5) and recommendations of the Executive Board

Article V.B.6(a) of the Constitution

### METHODS OF WORK OF THE ORGANIZATION

Biennial evaluation report on the activities and results of all UNESCO decentralized bodies

30 C/Res.83(I)

Report by the Director-General on a strategy for category 2 centres and other institutes affiliated to UNESCO 162 EX/Dec.4.2

### **MATTERS RELATING TO NORMS, STATUTES AND REGULATIONS**

Examination of the communications transmitted to the Committee on Conventions and Recommendations in pursuance of 104 EX/Decision 3.3, and report of the Committee thereon 104 EX/Dec.3.3

### **GENERAL CONFERENCE**

Preparation of the provisional agenda of the 32nd session of the General Conference Article V.B.6(a) of the Constitution  
Rule 9 of the Rules of Procedure of the General Conference

Draft plan for the organization of the work of the 32nd session of the General Conference Article V.B.6(a) of the Constitution  
Rule 9 of the Rules of Procedure of the General Conference

Invitations to the 32nd session of the General Conference Rule 6 of the Rules of Procedure of the General Conference

Submission of nominations for the offices of chairpersons of the commissions and committees of the 32nd session of the General Conference 160 EX/Dec.6.1.2

### **ADMINISTRATIVE AND FINANCIAL QUESTIONS**

Report by the Director-General on budget adjustments authorized within the Appropriation Resolution for 2002-2003 31 C/52

Report by the Director-General on the process of modernizing UNESCO's approach to recording expenditures 162 EX/Dec.7.4

Report by the Director-General on the implementation of the new management tools 162 EX/Dec.7.14

Report by the Director-General concerning detailed information on extrabudgetary resources, including such resources coming from the United Nations system	159 EX/Dec.3.1.2 161 EX/Dec.7.4
Report by the Director-General on the implementation of the Participation Programme and emergency assistance	30 C/Res.50
Annual report by the Director-General on the use of consultants by the Secretariat	161 EX/Dec.7.6
Annual report (2002) by the International Civil Service Commission: Report by the Director-General	114 EX/Dec.8.5
Report by the Director-General on the application of Rule 59 of the Rules of Procedure of the Executive Board (in private meeting)	Rule 59 of the Rules of Procedure of the Executive Board
<b>RELATIONS WITH MEMBER STATES AND INTERNATIONAL ORGANIZATIONS</b>	
Recent decisions and activities of the organizations of the United Nations system of relevance to the work of UNESCO	103 EX/Dec.6.1 and 6.2 124 EX/Dec.6.1
Relations with non-governmental organizations, foundations and similar institutions	Directives concerning UNESCO's relations with non-governmental organizations, Section VI 31 C/61
Proposals by Member States for the celebration of anniversaries in 2004-2005 with which UNESCO could be associated	154 EX/Dec.7.7 159 EX/Dec.7.5
Report by the Joint Inspection Unit (JIU) of interest to UNESCO	129 EX/Dec.3.3.1

**167th SESSION****EXECUTION OF THE PROGRAMME**

Report by the Director-General on the execution of the programme adopted by the General Conference	145 EX/Dec.5.1 (I) 157 EX/Dec.3.1 (I) 159 EX/Dec.3.1.1 (I) 160 EX/Dec.3.1.1 (I) 161 EX/Dec.3.1.1 (I)
Report by the Director-General on the reform process: new contractual arrangements in UNESCO's personnel policy	162 EX/Dec.3.1.2

**EDUCATION**

Report by the Governing Board of the UNESCO International Institute for Capacity-Building in Africa on the Institute's Activities for 2002-2003	Article IV(6) of its Statutes
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**COMMUNICATION AND INFORMATION**

Report by the Director-General on the implementation of the Information for All Programme	Article 10 of the Statutes of the Intergovernmental Council
Report of the Intergovernmental Council for the Information for All Programme on its activities	Article 10 of the Statutes of the Council

**METHODS OF WORK OF THE ORGANIZATION**

Report by the Director-General on the establishment of an operational system for evaluating field offices	160 EX/Dec.6.4
Relations between the three organs of UNESCO: Report by the Executive Board to the 32nd session of the General Conference	31 C/61

**MATTERS RELATING TO NORMS, STATUTES AND REGULATIONS**

Examination of the communications transmitted to the Committee on Conventions and Recommendations in pursuance of 104 EX/Decision 3.3, and report of the Committee thereon	104 EX/Dec.3.3
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Protocol instituting a Conciliation and Good Offices Commission to be responsible for seeking the settlement of any disputes which may arise between States Parties to the Convention against Discrimination in Education: Nominations and report of the Committee on Conventions and Recommendations thereon	Articles 2, 3 and 5 of the Protocol
<b>GENERAL CONFERENCE</b>	
Revised provisional agenda of the 32nd session of the General Conference	Rules 12 and 13 of the Rules of Procedure of the General Conference
Addendum to the draft plan for the organization of the work of the 32nd session of the General Conference	Rules 12 and 13 of the Rules of Procedure of the General Conference
Venue of the 33rd session of the General Conference	Rules 2 and 3 of the Rules of Procedure of the General Conference
Submission of nominations for the offices of President and Vice-Presidents of the General Conference (in private meeting)	Rules 26, 29 and 35 of the Rules of Procedure of the General Conference
Admission to the 32nd session of the General Conference of observers from non-governmental organizations (other than those maintaining formal relations), foundations and similar institutions maintaining official relations, and other international organizations	Rule 7 of the Rules of Procedure of the General Conference
Report by the Executive Board on its own activities in 2002-2003, including its methods of work, to be submitted to the General Conference	30 C/Res. 81
<b>ADMINISTRATIVE AND FINANCIAL QUESTIONS</b>	
Report by the Director-General on budget adjustments authorized within the Appropriation Resolution for 2002-2003	31 C/52
Report by the Director-General on the actual position concerning all payment plans agreed upon between UNESCO and Member States in arrears with their contributions	31 C/60
Financial report and interim financial statements relating to the accounts of UNESCO as at 31 December 2002 for the financial period ending 31 December 2003	Article 12.10 of the Financial Regulations

Financial report and audited financial statements of UNESCO for the period ended December 2001 and report by the External Auditor	Article 12.10 of the Financial Regulations
Report by the Director-General on the status of the overall financing of the FABS project	31 C/60
Proposals for adapting the “Regulations for the General Classification of the various categories of meetings convened by UNESCO” to the needs of the Organization	31 C/61 and 75
Report on the implementation of the Participation Programme and emergency assistance	30 C/Res.50
Report by the Director-General on the application of Rule 59 of the Rules of Procedure of the Executive Board (in private meeting)	Rule 59 of the Rules of Procedure of the Executive Board

#### **RELATIONS WITH MEMBER STATES AND INTERNATIONAL AND NON-GOVERNMENTAL ORGANIZATIONS**

UNESCO’s contribution to operational policies and activities for development cooperation within the United Nations system	97 EX/Dec.7.2 145 EX/Dec.6.2 160 EX/Dec.8.1
Relations with non-governmental organizations, foundations and similar institutions	Directives concerning UNESCO’s relations with non-governmental organizations, Section VI 31 C/61
Appeals by Member States concerning their proposals for the celebration of anniversaries with which UNESCO could be associated in 2004-2005	159 EX/Dec.7.5
Request for the admission of Palestine to UNESCO	162 EX/Dec.8.3
Report by the Joint Inspection Unit (JIU) of interest to UNESCO	129 EX/Dec.3.3.1

#### **GENERAL MATTERS**

Report by the Governing Board of the UNESCO Institute for Statistics (UIS) on the activities of the Institute	Article V.1 (e) of the Statutes
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**LIST OF MATTERS ON WHICH  
THE SESSIONS HAVE NOT BEEN INDICATED**

**EXECUTION OF THE PROGRAMME**

**EDUCATION**

Report by the Director-General on the initial special reports by Member States on the implementation of the Recommendation concerning the Status of Higher-Education Teaching Personnel 31 C/62 and 31 C/74

**NATURAL SCIENCES**

Report by the Director-General on the feasibility study on the proposal for the establishment of an International Centre for Synchrotron-light for Experimental Science and Applications in the Middle East (SESAME) 31 C/63

**MEDIUM-TERM STRATEGY FOR 2002-2007  
(31 C/4)**

Report by the Director-General on the arrangements for, and the results of, the monitoring and evaluation of the implementation of the Medium-Term Strategy 31 C/PLEN/DR.2

Review by the Executive Board of the procedure followed at the 28th and 31st sessions of the General Conference with regard to consideration of the C/4 documents 31 C/PLEN/DR.2

**MATTERS RELATING TO NORMS,  
STATUTES AND REGULATIONS**

Modifications of the Statutes of the UNESCO Institute for Education (UIE) 31 C/62

**ADMINISTRATIVE AND FINANCIAL  
QUESTIONS**

Report by the Director-General on staff salaries, allowances and benefits 31 C/60

Report by the Director-General on the implementation of an outsourcing policy for UNESCO 160 EX/Dec.7.7

Report by the Director-General on the state of the Medical Benefits Fund 31 C/60

**RELATIONS WITH MEMBER STATES AND INTERNATIONAL AND NON-GOVERNMENTAL ORGANIZATIONS**

The United Nations Millennium Declaration: Outcome and follow-up 161 EX/Dec.8.1.1

**GENERAL MATTERS**

Report by the Director-General on the progress made in the follow-up to the external evaluation reports concerning the Intergovernmental Oceanographic Commission (IOC); the Abdus Salam International Centre for Theoretical Physics (ICTP); the UNITWIN/UNESCO Chairs Programme; the Framework Agreement between UNESCO and the International Council for Science (ICSU); the Linguapax Project – promoting linguistic diversity; crafts promotion; and the International Literacy Institute 161 EX/Dec.9.1

**ITEMS POSTPONED FROM PREVIOUS SESSIONS**

**MATTERS RELATING TO NORMS, STATUTES AND REGULATIONS**

Draft amendments to the general rules and regulations governing the award of prizes for meritorious work in literacy	Item proposed by the Director-General	Postponed from the 162nd session
Draft modifications of the Statutes of the Advisory Board of the European Centre for Higher Education (CEPES)	160 EX/Dec.7.11	Postponed from the 162nd session
Modification of the Statutes of the International Fund for the Promotion of Culture (FIPC)	Statutes of the International Fund	Postponed from the 161st session

**RELATIONS WITH MEMBER STATES AND INTERNATIONAL AND NON-GOVERNMENTAL ORGANIZATIONS**

Report by the Director-General on the progress made in the implementation of guidelines for selecting partners in the Member States, including the rules and regulations governing the use of UNESCO's name and emblem by these partners	159 EX/Dec.7.3	Postponed from the 162nd session
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**Please add this item to the list of subjects of the 164th session under :**

**RELATIONS WITH MEMBERS STATES AND INTERNATIONAL  
AND NON-GOVERNMENTAL ORGANIZATIONS**

Report by the Director-General on practical measures adapted to each case,  
in cooperation with the Member States concerned, to enhance  
the status and operational capacities of National Commissions

161 EX/Dec. 8.4

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**Prière d'ajouter ce point à la liste des sujets de la 164<sup>ème</sup> session sous :**

**RELATIONS AVEC LES ETATS MEMBRES ET LES ORGANISATIONS  
INTERNATIONALES ET NON GOUVERNEMENTALES**

Rapport du Directeur général sur des mesures pratiques adaptées à chaque cas,  
en coopération avec les Etats membres concernés, afin de renforcer  
la position et les capacités opérationnelles des commissions  
nationales

161 EX/Dec. 8.4