



## General Conference

36th Session, Paris 2011

# 36 C

United Nations  
Educational, Scientific and  
Cultural Organization

Organisation  
des Nations Unies  
pour l'éducation,  
la science et la culture

Organización  
de las Naciones Unidas  
para la Educación,  
la Ciencia y la Cultura

Организация  
Объединенных Наций по  
вопросам образования,  
науки и культуры

منظمة الأمم المتحدة  
للتربية والعلم والثقافة

联合国教育、  
科学及文化组织

36 C/2 Prov.Rev.  
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### Item 1.6 of the provisional agenda

## ORGANIZATION OF THE WORK OF THE SESSION

### OUTLINE

**Source:** Constitution of UNESCO, Rules of Procedure of the General Conference, 29 C/Resolution 87 and 33 C/Resolution 92, 160 EX/Decisions 6.1.1/6.1.2, 180 EX/Decision 32, 186 EX/Decision 22 and 187 EX/26.

**Background:** At its 186th session, the Executive Board considered the proposals submitted by the Director-General concerning the organization of the work of the 36th session of the General Conference. This document was drawn up on the basis of its conclusions. It is an update of document 36 C/2 Prov. revised to include the additional questions received by 13 September 2011 in the assignment of items by commission. Furthermore, to make for easier reading, this revised version does not include the three annexes regarding the submission of draft amendments to document 36 C/5, for which the deadline (10 September 2011) predates the deadline for publication of this document. In addition, this document includes an updated version of the provisional timetable (Annex II) that incorporates changes made since the publication of document 36 C/2 Prov.

**Purpose:** The plan for the organization of the work recommended to the General Conference closely resembles the plan adopted at the 35th session (2009), but includes new elements in response to the recommendations contained in the report by the President of the 34th session on the subject (35 C/43).

**Decision required:** After examining this document, the General Committee of the General Conference will submit to the plenary, for approval, its recommendations concerning the organization of the work of the session.

## I. GENERAL REMARKS

1. The proposals for the organization of the work of the 36th session of the General Conference are basically similar to those of the previous session, based on 29 C/Resolution 87, 160 EX/Decision 6.1.1/6.1.2, 33 C/Resolution 92, and 35 C/Resolution 99. They also take into account 185 EX/Decision 20 regarding the reduction of the running costs of the General Conference and 186 EX/Decision 22 related to the organization of the work of the 36th session.

### Timetable and times of meetings

2. The 36th session of the General Conference will open on **Tuesday, 25 October 2011** at 10 a.m. and will conclude its work on **Thursday, 10 November 2011**. **Tuesday, 1 November 2011**, which is a bank holiday in the host State, will be a working day.<sup>1</sup>

3. Meetings will be held from **10 a.m. to 1 p.m.** and from **3 p.m. to 6 p.m.** However, the General Committee of the General Conference and the bureaux of the commissions will meet from 9 a.m. to 10 a.m.

### Time limits for statements

4. In the **General Policy Debate**, it is recommended that speakers restrict their national policy statements to **six minutes**, in accordance with the procedures outlined in paragraph 17 below. In the commissions and committees, the chairpersons will take whatever measures they deem appropriate regarding any time limits on statements.

### Seating arrangements

5. In all rooms, the Member States will be seated in the alphabetical order of their names in French, beginning with the Republic of Korea, whose name was drawn by lot at the 186th session of the Executive Board. Since the Plenary Hall (Room I) has reached full capacity, Associate Members' delegations and all observers will be seated in the balcony seats.

## II. DOCUMENTATION AND INFORMATION FOR DELEGATES

6. General Conference documents are issued according to several different categories:

- **36 C/...**: These are documents requiring a decision by the General Conference; they constitute the **main series** of documents.
- **36 C/INF...**: These documents bring information to the attention of the General Conference but do not require a decision.
- **36 C/REP...**: This series is used for reports to the General Conference by the subsidiary organs it has set up (e.g. steering committees of intergovernmental programmes), for reports of international or regional conferences organized by UNESCO and for reports concerning International Conventions adopted by the Organization.
- **36 C/NOM...**: These documents contain information on the elections to be held by the General Conference (names of outgoing countries, number of seats to be filled, etc.).
- **36 C/DR...**: This series comprises draft resolutions submitted by Member States.

<sup>1</sup> In all, the Conference will last 14.5 working days, one less than the 35th session.

As on previous occasions, the information requested by the General Conference on the follow-up to some of the resolutions it adopted at previous sessions will be provided in an information document.

8. Most of the documents were sent to Member States before the session. Delegations will also receive, on arrival, a full set of documents. A limited number of spare copies will also be available in the meeting rooms.<sup>2</sup> All General Conference documents will be accessible on the Internet as soon as they appear both before and during the session. The General Conference website <http://www.unesco.org/new/en/gc> provides access to other useful information (documentation since 1991, information on the elections to the Executive Board and to other organs whose members are elected by the General Conference, practical information, etc.) and, notably during the session, to the *E-Journal* of the General Conference (an online information tool which provides a daily overview of the work of the Conference and also contains official notices and other information of interest to participants).

9. As in the two previous sessions, it is proposed, among the measures envisaged to cope with the budget decrease, to replace the production of provisional verbatim records by the production of unedited transcripts of all plenary meetings, to be made readily available on the website. The final form of the verbatim records of all plenary meetings (Volume II of the Acts of the General Conference) will still be produced and distributed to all Member States and the oral statements made in plenary by the chairpersons of the subsidiary organs to present their respective reports during the final phase of the Conference will subsequently be published as information documents.

### III. VOTING RIGHTS

10. In order to exercise its right to vote, each State must have submitted **valid credentials**, in accordance with the procedures set forth in Rule 23 of the Rules of Procedure.

11. It must also be up to date with its assessed **contributions**. According to Article IV.C, paragraph 8(b), of the Constitution, “A Member State shall have no vote in the General Conference if the total amount of contributions due from it exceeds the total amount of contributions payable by it for the current year and the immediately preceding calendar year”. But paragraph 8(c) provides that the General Conference may decide to make an exception to this rule “if it is satisfied that failure to pay is due to conditions beyond the control of the Member State”. The procedure applicable to communications from Member States invoking this provision is determined by Rule 83 of the Rules of Procedure.

12. Under that rule, communications from Member States have to be submitted in the first three days of the session at the latest: beyond that deadline, the States concerned may no longer be authorized to take part in voting during the session. The examination of those communications, to be entrusted to the Administrative Commission, will be subject to the criteria set forth in paragraph 7 of Rule 83.

### IV. PLENARY MEETINGS

#### Opening of the 36th session and ensuing plenary meetings

13. The General Conference will open on Tuesday, 25 October, at 10 a.m. Following the addresses by its Temporary President (President of the 35th session), the Chairperson of the Executive Board and the Director-General, the Conference will establish the Credentials and Nominations Committees (which will immediately hold their first meetings), examine and adopt its

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<sup>2</sup> The number of spare copies of all documentation is being reduced in response to the budget constraints, and Member States' understanding and cooperation are sought.

agenda, and examine the recommendations by the Executive Board on the admission of observers from international non-governmental organizations.

14. The afternoon meeting will start with the election of the President and Vice-Presidents of the General Conference and the establishment of commissions and committees, followed by addresses by the Chairperson of the Executive Board and the Director-General to introduce the General Policy Debate.

### **General Policy Debate: Leaders Forum and national statements**

15. In order to continue to improve the high-level interactions on the main policy-setting function of the General Conference, the Director-General proposes further to enhance the **General Policy Debate** by sequencing it in a new way. The morning of Wednesday, 26 October will begin with the opening of the General Policy Debate in the form of the **Leaders Forum**, with the participation of invited **Heads of State and Government**. The Forum will continue in the afternoon of Wednesday, 26 and the morning of Thursday, 27 October. There will then ensue, from Thursday, 27 October afternoon until Monday, 31 October afternoon, the **National Statements** by heads of delegation during the General Policy Debate, followed immediately by the reply by the Director-General to the Debate. It is to be noted that, in response to comments by Member States concerning the Plenary Ministerial Forum, which was an innovation at the 35th session of the Conference, it is now proposed to organize the Leaders Forum, no longer in parallel to, but as an integral part of the General Policy Debate in Room I.

16. Thus, in order to diversify and expand their speaking and exchange opportunities, the **General Policy Debate** will provide ministers and other heads of delegation attending the Conference with multiple opportunities to intervene, in addition to making their traditional national statements in the **Leaders Forum**.

17. For the consecutive national statements strand of the General Policy Debate, the procedure followed since 2003 (165 EX/Decision 7.1) for drawing up the list of speakers will also be followed at the 36th session. Immediately after the 186th session of the Board, Member States were invited to submit to the Secretariat, within a time limit of one month, several dates for the statement by their head of delegation in the general policy debate, indicating their preferences and specifying name and title of same. On that basis, a provisional list of speakers will be drawn up, taking the wishes expressed and the speakers' protocol rank into account. Speaking time will be kept at **six minutes**, and a visual and sound system will gauge speaking time; the President of the General Conference will be empowered to interrupt any speaker exceeding the time limit.

18. Delegations shall be asked to provide the official statements (short or extended versions, according to their wish) in advance to the Secretariat of the General Conference. Each Member State is requested to submit an electronic copy of the head of delegation's statement, if possible in English and French (working languages of the Secretariat) as well as in the original language<sup>3</sup> if this was one of the four other working languages of the General Conference. These texts will be posted every day online on the General Conference's website. Costs related to any necessary translation of this text would be borne by the concerned Member State.

19. The discussions of the Leaders Forum will be part of the official Proceedings of the Conference. The Director-General will therefore take the debates into account – together with the national statements – in her reply to the General Policy Debate, and their outcome will feed the preparation of the draft resolution concerning the Draft Programme and Budget (37 C/5) (see paragraph 26 below) and the next Medium-Term Strategy of the Organization (37 C/4) (see Section VIII below).

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<sup>3</sup> Or any other language, including the three other official languages of the General Conference.

## Elections

20. The election of **Members of the Executive Board** will take place on **Wednesday, 2 November 2011**, according to the “Procedure for the election of Members of the Executive Board” (Appendix 2 of the Rules of Procedure). If necessary, a second ballot will be held on Thursday, 3 November.<sup>4</sup> Pursuant to Rule 1 of these provisions, candidatures should reach the Director-General at least six weeks before the opening of the session. In accordance with Rule 4, “subsequent candidatures shall be admissible only if they reach the Secretariat of the General Conference at least 48 hours before the beginning of the ballot” (that is, by 9 a.m. on 31 October).

21. Voting in all the **other elections** will be organized by the Nominations Committee, which will submit the results to the plenary for approval. Those elections will be held on **Friday, 4 November**.

## V. GENERAL COMMITTEE OF THE GENERAL CONFERENCE

22. The General Committee of the General Conference (Rules 41 and 42 of the Rules of Procedure) is composed of the President, the Vice-Presidents (not to exceed 36) and the chairpersons of the committees and commissions of the General Conference. Its role is to assist the President in directing the general work of the session. The Chairperson of the Executive Board attends its meetings, without the right to vote. The General Committee will normally meet twice a week from 9 a.m. to 10 a.m. Its first meeting will take place at 8.30 a.m. on Wednesday, 26 October.

## VI. COMMISSIONS

23. Under Rule 43 of the Rules of Procedure, the General Conference shall establish at each session “such commissions and other subsidiary organs as it deems necessary for the transaction of the business of that session”. In practice these commissions are, on the one hand, the programme commissions reflecting the structure of the Medium-Term Strategy and Draft Programme and Budget under consideration and, on the other, the Administrative Commission. As in the two previous sessions, it is recommended that the Conference establishes seven commissions:

- PRX Commission: General questions, programme support and external relations;
- ED Commission: Education;
- SC Commission: Natural sciences;
- SHS Commission: Social and human sciences;
- CLT Commission: Culture;
- CI Commission: Communication and information;
- ADM Commission: Finance and administration.

24. Furthermore, a number of General Conference resolutions and Executive Board decisions have recommended in the past, that in order to better fulfill its constitutional role, which is to determine the policies and the main lines of work of the Organization, the Conference spend less time on the discussion of certain issues on its agenda which might be adopted without debate,

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<sup>4</sup> “If two or more candidates obtain the same number of votes and, as a result, there are still more candidates than seats to be filled, there will be a second secret ballot restricted to those candidates who obtained the same number of votes” (Rule 95).

proceeding directly to the examination of the draft resolution – unless a Member State expresses a wish to discuss it. This willingness was emphasized again at the 186th session of the Executive Board in the context of its work on the follow-up to the independent external evaluation of UNESCO. In its decision 187 EX/26 (I), the Executive Board proposed that the General Conference proceed, without prior debate, to the consideration of the draft resolutions relating to a certain number of items on its provisional agenda. Annex I shows the envisaged allocation of agenda items to the various organs of the Conference. The items concerned by the Executive Board's aforementioned proposal are marked with an asterisk.

25. The work of the programme commissions will be coordinated by their chairpersons at regular meetings chaired by one of their number (to be designated by common consent). Depending on the availability of space and time, joint meetings of the commissions may be held if necessary.

26. The **bureaux** of the commissions will be responsible for preparing the processing of draft resolutions (classification, grouping of draft resolutions, contacts with sponsors, etc.)

### **Joint meeting of commissions**

27. In order to ensure the necessary interactive discussion of the interdisciplinary dimensions of the Organization's work, it is proposed that all programme commissions meet jointly, whenever necessary, as resolved following discussion in the General Committee. Furthermore, a joint meeting is scheduled over two days towards the end of the session to examine the following items:

- (a) Item 3.2: Preparation of the Medium-Term Strategy (37 C/4); (see Section VIII below);
- (b) Item 3.3: Preparation of the Draft Programme and Budget (37 C/5). As at the 35th session, the Commissions would examine jointly a draft resolution (prepared by the Secretariat on the basis of an analysis of the interventions at the General Policy Debate, including the debates of the Leaders Forum and the answer by the Director-General) containing the main elements of guidance to the Director-General for the preparation of the ensuing C/5 document, to be adopted in plenary;
- (c) Draft resolutions proposing amendments (with budgetary implications) addressed to two or more resolutions contained in Volume I of the Draft Programme and Budget for 2012-2013 (36 C/5) (i.e. involving two or more commissions);
- (d) Item 4.3: Adoption of the Appropriation Resolution for 2012-2013;
- (e) Item 6.2: Independent External Evaluation of UNESCO.

## **VII. COMMITTEES**

28. In accordance with the Rules of Procedure of the General Conference, the following committees shall be established at each session.

29. The **Credentials Committee** (Rules 32 and 33 of the Rules of Procedure) consists of nine members elected at the first plenary meeting of the General Conference on the proposal of the Temporary President. It will meet immediately, at 12 noon, to examine the credentials of delegations, representatives and observers. It will present its first report to the plenary at the end of its second meeting and will hold as many further meetings as may be necessary. Until the Credentials Committee has made its report and the General Conference given a ruling, all delegations will be attending provisionally, with the right to vote.

30. The **Nominations Committee** (Rules 34 and 35 of the Rules of Procedure) consists of the heads of all delegations entitled to vote. It will hold its first meeting at 12 noon on Tuesday, 25 October in order to establish, after examining the recommendations of the Executive Board, the

list of nominations for the offices of President and Vice-Presidents of the General Conference, and to consider nominations to the chairs of the commissions. The Committee will meet in due course in order to draw up the lists of nominations for all the other offices to be filled by election by the General Conference.

31. The **Legal Committee** (Rules 36 and 37 of the Rules of Procedure) submits its reports either directly to the General Conference or to the organ from which the matter has been referred or which has been designated by the General Conference. At the 36th session it will be composed of the following 21 members, elected at the 35th session:<sup>5</sup>

Argentina	Hungary	Nigeria
Azerbaijan	India	Oman
Chile	Italy	Sudan
Costa Rica	Japan	Thailand
Estonia	Kenya	Tunisia
France	Mauritania	United States of America
Guatemala	New Zealand	Venezuela (Bolivarian Republic of)

32. The **Headquarters Committee** (Rules 39 and 40 of the Rules of Procedure) meets between the sessions of the General Conference to advise the Director-General on all questions relating to the Organization's Headquarters. Until the closure of the 36th session, it will be composed of the following 23 Member States, elected by halves at the 34th and 35th sessions respectively:<sup>6</sup>

Algeria	India	Nigeria
Bolivia (Plurinational State of)	Japan	Oman
Congo	Kazakhstan	Peru
Côte d'Ivoire	Kenya	Portugal
Czech Republic	Lao People's Democratic Republic	Saint Vincent and the Grenadines
Democratic People's Republic of Korea	Lithuania	South Africa
France	Mauritania	Spain
	Mexico	Zambia

#### VIII. REVIEW OF THE MEDIUM-TERM STRATEGY FOR 2008-2013 (34 C/4) AND PREPARATION OF THE NEXT MEDIUM-TERM STRATEGY (37 C/4)

33. At its 34th session (2007) the General Conference adopted the Medium-Term Strategy for 2008-2013 and decided that the Medium-Term Strategy would be a rolling strategy, and "to review the Medium-Term Strategy at its 35th session, taking into account contributions that may be submitted by Member States, proposals that may be made by the Director-General and recommendations by the Executive Board to that end" (34 C/Resolution 1, para. 12). However, no Member State, nor the Director-General nor the Executive Board formulated proposals or recommendations for the revision of the Strategy at the 35th session. At the time of writing, this seems also to be the case for the 36th session.

34. In the light of the discussions of the High-level and Plenary segment, the Conference may wish to adopt a resolution setting out major policy orientations to guide the preparation of the Organization's next Medium-Term Strategy, to be adopted at its 37th session in 2013. This item of the agenda (3.2) would be examined by the Joint Meeting of Commissions.

<sup>5</sup> At the 35th session, Group I presented three candidates for the five vacant seats, and Group V(a) two candidates for three vacant seats. These three remaining vacant seats will be open for election at the 36th session.

<sup>6</sup> At the 35th session, Group I presented two candidates for three vacant seats. The remaining vacant seat will be open for election at the 36th session.

## IX. EXAMINATION OF THE DRAFT PROGRAMME AND BUDGET FOR 2012-2013 (36 C/5 and Add.): DRAFT RESOLUTIONS PROPOSING AMENDMENTS

35. Draft resolutions proposing the adoption of amendments to the Draft Programme and Budget are processed on the basis of the procedure set out in Rules 80 and 81 of the Rules of Procedure.<sup>7</sup> In November 2000, the Legal Committee met, in accordance with the wishes of the General Conference, to examine that procedure, “in particular to ensure that [the Rules of Procedure] contain objective and verifiable admissibility criteria for such draft resolutions” (30 C/Resolution 87). The Committee consequently adopted an “Explanatory Note”, which provided a framework, at the 31st session, for examination of the admissibility of draft amendments to the C/5 document by the Secretariat and then, in certain cases, by the Legal Committee.

36. This note was used again in the context of the 32nd, 33rd, 34th and 35th sessions, in the light of the “finalization” undertaken by the Legal Committee at its November 2002 meeting and will also apply to the 36th session.

37. According to the above-mentioned Explanatory Note, this category of draft resolutions must be addressed to an operative paragraph of Part II of the Draft Programme and Budget. The Draft Programme and Budget for 2012-2013 (36 C/5) has been issued in three fascicules (Volumes 1 and 2 plus a Technical Note and Annexes), Volume 1 containing all draft resolutions proposed by the Director-General and thus facilitating the identification of those paragraphs that are subject to amendment through draft resolutions.

38. Pursuant to 186 EX/Decision 15 Part II, an addendum to that document, containing an alternative budget option based on the \$653 million ceiling, representing zero nominal growth (ZNG), has been published. Document 36 C/5 Add., which also takes into account the discussions on the subject at the 186th session, sets out the reductions and resulting changes in respect of some strategies and some expected results. The basis for the submission by Member States of draft amendments to the Draft Programme and Budget will, however, remain generally unchanged.

39. Member States submitting a draft resolution are invited to indicate clearly the amount of their budgetary implications and, in all cases, the source of funding envisaged, should they be adopted by the General Conference, namely, the **Main Line of Action (MLA) shown in document 36 C/5 and Add. that would be curtailed or abolished for the purpose of releasing appropriate funds, or an attempt to find extrabudgetary resources**. It would be extremely difficult, if not impossible, for the Director-General to release appropriate resources to take action, during the execution of the Programme, on any resolutions that were to be adopted without the General Conference stipulating how their implementation should be financed. All resolutions adopted by the General Conference (and reproduced in Volume I of the Records), as well as other decisions approved on the basis of the commission reports, should therefore mention clearly the amount of resources needed and the method of funding envisaged for their implementation, either a drive to find extrabudgetary resources or the identification of equivalent savings in the regular programme.

40. Draft resolutions will be attributed for examination to the Commission concerned, according to the part of draft document 36 C/5 and Add. to which they are addressed. However, should a draft resolution propose shifts in programmatic or budgetary aspects affecting different Major Programmes or Parts of document 36 C/5, its examination would jointly be done by all commissions during a joint meeting, in order to formulate coherent recommendations for adoption by the Plenary.

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It should be noted that these provisions apply only to draft resolutions concerning the Draft Programme and Budget. Draft resolutions submitted under other items of the agenda are subject to other rules, which are set out in Rule 79.



## **X. SPECIAL MEETINGS DURING THE 36TH SESSION**

41. A number of special meetings are to be held alongside the official proceedings of the General Conference.

42. As during previous sessions, a **Youth Forum** will be held. By virtue of 35 C/Resolution 99 (II), the report of the Forum will be an item on the agenda (item 5.7 of the provisional agenda).

43. The **General Assembly of States Parties to the 1972 World Heritage Convention** will take place on Monday, 7 November, Tuesday, 8 November and Wednesday, 9 November (afternoon).

## ANNEX I

### ASSIGNMENT OF ITEMS OF THE AGENDA TO THE VARIOUS ORGANS OF THE CONFERENCE

Items of the provisional agenda of the General Conference for which the Executive Board, in its decision 187 EX/Decision 26 (I), recommended consideration of the draft resolution without prior debate, are marked with an asterisk.

#### Plenary

- 1.1 Opening of the session by the President of the 35th session of the General Conference
- 1.2 Establishment of the Credentials Committee and report by the Committee to the General Conference
- 1.4 Adoption of the agenda
- 1.5 Election of the President and Vice-Presidents of the General Conference and of the chairpersons, vice-chairpersons and rapporteurs of the Commissions and Committees
- 1.6 Organization of the work of the session
- 1.7 Admission to the work of the General Conference of observers from international non-governmental organizations other than those maintaining formal and operational relations with UNESCO, and recommendations of the Executive Board thereon
- 2.1 Report of the Director-General on the activities of the Organization in 2008-2009, introduced by the Chairperson of the Executive Board
- 2.2 Reports by the Executive Board on its activities and on programme implementation
- 4.3 Adoption of the Appropriation Resolution for 2012-2013
- 4.4 Adoption of the provisional budget ceiling
- 5.10 Marking of the tenth anniversary of the UNESCO Universal Declaration on Cultural Diversity
- 9.1 Request for the admission of Palestine to UNESCO
- 9.3 Request for the admission of Curaçao as an Associate member of UNESCO
- 9.5 Request for the admission of Sint Maarten as an Associate Member of UNESCO
- 13.1 Election of Members of the Executive Board
- 14.1\* Venue of the 37th session of the General Conference

#### Joint meeting of Commissions

- 3.2 Preparation of the draft Medium-Term Strategy (37 C/4)
- 3.3 Preparation of the draft Programme and Budget (37 C/5);
- 4.2 Consideration and adoption of the draft Programme and Budget for 2012-2013 (36 C/5)
  - Part II A: Intersectoral Platforms

4.3 Adoption of the Appropriation Resolution for 2012-2013 (preparation)

6.2 Independent External Evaluation of UNESCO

Draft resolutions proposing amendments (with budgetary implications) addressed to two or more resolutions contained in Volume 1 of the Draft Programme and Budget for 2012-2013 (36 C/5 and Add.).

### **PRX Commission**

3.1 Consideration by the General Conference of future procedures for elaborating Draft Medium-Term Strategies (C/4)

4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013

- Part II.A: UNESCO Institute for Statistics

Field Office implementation of decentralized programmes

- Part II.B: Programme-Related Services<sup>1</sup>
- Part II.C: Participation Programme and Fellowships

5.1 Proposals by Member States for the celebration of anniversaries in 2012-2013 with which UNESCO could be associated

5.7 Conclusions of the Youth Forum

6.2 Independent External Evaluation of UNESCO

6.3 United Nations General Assembly proposal to align planning cycles with the quadrennial comprehensive policy review of operational activities for development of the United Nations system

9.2 New Directives concerning UNESCO's partnership with non-governmental organizations

9.4 Definition of regions with a view to the execution by the Organization of regional activities

### **ED Commission**

4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013

- Part II.A: Major Programme I – Education

5.3 Implementation of 35 C/Resolution 75 concerning educational and cultural institutions in the occupied Arab territories

5.4 Strategy designed to make the International Bureau of Education (IBE) UNESCO's centre of excellence for curricula

5.5 International Classification of Education (ISCED)

5.7 Conclusions of the Youth Forum

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<sup>1</sup> Chapter 1 Coordination and monitoring of action to benefit Africa  
Chapter 2 Coordination and monitoring of action to benefit gender equality  
Chapter 3 Strategic planning, programme monitoring and budget preparation  
Chapter 4 Organization-wide knowledge management  
Chapter 5 External relations and public information

## **SC Commission**

- 4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013
- Part II.A: Major Programme II – Natural sciences
- 5.7 Conclusions of the Youth Forum
- 5.9\* Establishment of category 2 institutes and centres under the auspices of UNESCO
- 5.18 Climate Change: mitigation and adaptation policy development and implementation in the Caribbean region
- 5.22 40th anniversary of UNESCO's Man and the Biosphere (MAB) Programme, mid-term evaluation of the Madrid Action Plan and endorsement of the Dresden Declaration
- 5.23 UNESCO Engineering Initiative
- 5.25 Cooperation between UNESCO and the Global Geoparks Network
- 5.28 Statutes of the International Coordinating Council of the Programme on Man and the Biosphere (MAB)

## **SHS Commission**

- 4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013
- Part II.A: Major Programme III – Social and human sciences
- 5.6 Revision of the Statutes of the Intergovernmental Committee for Physical Education and Sport (CIGEPS)
- 5.7 Conclusions of the Youth Forum
- 5.8 Consideration of the desirability of preparing a draft universal declaration of ethical principles in relation to climate change
- 5.9\* Establishment of category 2 institutes and centres under the auspices of UNESCO

## **CLT Commission**

- 4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013
- Part II.A: Major Programme IV – Culture
- 5.2 Jerusalem and the implementation of 35 C/Resolution 49
- 5.3 Implementation of 35 C/Resolution 75 concerning educational and cultural institutions in the occupied Arab territories
- 5.7 Conclusions of the Youth Forum
- 5.9\* Establishment of category 2 institutes and centres under the auspices of UNESCO
- 5.13 Implementation of the "Seoul Agenda: Goals for the Development of Arts Education", outcome document of the Second World Conference on Arts Education

- 5.16 Protection and Promotion of Museum Heritage and Collections
- 5.19 Proclamation of an international decade for the rapprochement of cultures (2013-2022)
- 5.20 Universal Forum of Cultures – Naples 2013
- 5.21 Promoting the diversity of cultural expressions, their protection, and the combat of Internet piracy
- 5.29 Proclamation of international jazz day
- 8.1 Proposals concerning the desirability of a standard-setting instrument on historic urban landscapes
- 8.2 Preliminary study on the technical and legal aspects of a possible international standard-setting instrument for the protection of indigenous and endangered languages, including a study of the outcomes of the programmes implemented by UNESCO relating to this issue

### **CI Commission**

- 4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013
  - Part II.A: Major Programme V – Communication and information
- 5.7 Conclusions of the Youth Forum
- 5.9\* Establishment of category 2 institutes and centres under the auspices of UNESCO
- 5.11 Report by the Director-General on UNESCO's activities for the implementation of the World Summit on the Information Society (WSIS) outcomes and future measures for reaching its 2015 goals
- 5.12 Reflection and analysis by UNESCO on the Internet
- 5.14 UNESCO and documentary heritage
- 5.15 Digital Library Manifesto of the International Federation of Library Associations and Institutions (IFLA)
- 5.17 Universal declaration on archives
- 5.21 Promoting the diversity of cultural expressions, their protection, and the combat of Internet piracy
- 5.24 Code of ethics for the information society, proposed by the Intergovernmental Council of the Information for All Programme (IFAP)
- 5.26 Revised draft strategy on UNESCO's contribution to the promotion of open access to scientific information and research
- 5.27 Proclamation of a world radio day

### **ADM Commission**

- 1.3 Report by the Director-General on communications received from Member States invoking the provisions of Article IV.C, paragraph 8(c), of the Constitution

- 4.1 Methods of preparing the budget and budget estimates for 2014-2015 and budgeting techniques
- 4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013
- Part I: General Policy and Direction
  - Part III.A: Human Resources Management
  - Part III.B: Financial Management
  - Part III.C: Support Services Management<sup>2</sup>
  - Part IV: Loan Repayments for Renovation of the Headquarters Premises & the IBE Building
  - Part V: Anticipated Cost Increases
- 4.4 Adoption of the provisional budget ceiling
- 6.1 Consideration of the decentralization strategy, including of the revised basic criteria for the rational implementation of decentralization
- 10.1 Implementation of the action plan for improved management of extrabudgetary funds – report by the Executive Board
- 10.2\* Financial report and audited financial statements relating to the accounts of UNESCO for the financial period ended 31 December 2009, and report by the External Auditor
- 10.3\* Financial report and audited consolidated financial statements relating to the accounts of UNESCO for the year ending 31 December 2010 and report by the External Auditor
- 10.4\* Scale of assessments and currency of Member States' contributions
- 10.5 Collection of Member States' contributions
- 10.6 Implications of the application of International Public Sector Accounting Standards (IPSAS) for the implementation of the incentive scheme for the prompt payment of contributions
- 10.7\* Working Capital Fund: Level and administration
- 11.1\* Staff Regulations and Staff Rules
- 11.2\* Staff salaries, allowances and benefits
- 11.3 Human Resources Strategy for 2011-2016
- 11.4\* Report by the Director-General on the situation of the geographical distribution and gender balance of staff

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Chapter 1	Administrative coordination and support
Chapter 2	Procurement
Chapter 3	Information systems and telecommunications
Chapter 4	Conferences, languages and documents
Chapter 5	Common services, security, utilities and management of premises and equipment
Chapter 6	Maintenance, conservation and renovation of Headquarters premises

- 11.5\* United Nations Joint Staff Pension Fund and UNESCO Staff Pension Committee and appointment of Member States' representatives to the UNESCO Staff Pension Committee for 2012-2013
- 11.6 Report by the Director-General on the state of the Medical Benefits Fund and appointment of Member States' representatives to the Board of Management for 2012-2013
- 12.1\* Report by the Director-General, in cooperation with the Headquarters Committee, on managing the UNESCO complex
- 12.2 Capital Master Plan for UNESCO Headquarters

### **Nominations Committee**

- 1.5 Election of the President and Vice-Presidents of the General Conference and of the chairpersons, vice-chairpersons and rapporteurs of the Commissions and Committees
- 13.1 Election of members of the Executive Board
- 13.2 Election of the members of the Legal Committee for the 37th session of the General Conference
- 13.3 Election of members of the Headquarters Committee
- 13.4 Election of members of the Conciliation and Good Offices Commission responsible for seeking the settlement of any disputes that may arise between States Parties to the Convention against Discrimination in Education
- 13.5 Election of members of the Council of the UNESCO International Bureau of Education (IBE)
- 13.6 Election of members of the Intergovernmental Council for the Information for All Programme (IFAP)
- 13.7 Election of members of the International Coordinating Council of the Programme on Man and the Biosphere (MAB)
- 13.8 Election of members of the Intergovernmental Council of the International Hydrological Programme (IHP)
- 13.9 Election of members of the Intergovernmental Committee for Promoting the Return of Cultural Property to its Countries of Origin or its Restitution in Case of Illicit Appropriation (PRCP)
- 13.10 Election of the members of the Executive Committee of the International Campaign for the Establishment of the Nubia Museum in Aswan and the National Museum of Egyptian Civilization in Cairo
- 13.11 Election of members of the Intergovernmental Council of the International Programme for the Development of Communication (IPDC)
- 13.12 Election of members of the Intergovernmental Council of the Management of Social Transformations (MOST) Programme
- 13.13 Election of members of the Intergovernmental Committee on Bioethics (IGCB)
- 13.14 Election of the members of the Intergovernmental Committee for Physical Education and Sport (CIGEPS)

13.15 Election of members of the Governing Board of the UNESCO Institute for Statistics (UIS)

13.16 Appointment of an External Auditor

### **Legal Committee<sup>3</sup>**

4.2 Consideration and adoption of the Draft Programme and Budget for 2012-2013 (draft resolutions)

7.1 Accession of Palestine to the following conventions:

- Convention for the Protection of the World Cultural and Natural Heritage (1972);
- Convention on the Protection of the Underwater Cultural Heritage (2001);
- Convention for the Safeguarding of the Intangible Cultural Heritage (2003);
- Convention on the Protection and Promotion of the Diversity of Cultural Expressions (2005).

8.3\* Summary of the reports received from Member States on the measures taken to implement the 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property

8.4\* Consolidated report on the implementation by Member States of the 2003 Recommendation concerning the Promotion and Use of Multilingualism and Universal Access to Cyberspace

8.5 \* Consolidated report on the implementation by Member States of the 1993 Recommendation on the Recognition of Studies and Qualifications in Higher Education

8.6\* Consolidated report on the implementation by Member States of the 1980 Recommendation concerning the Status of the Artist

8.7\* Consolidated report on the implementation by Member States of the 1976 Recommendation on the Development of Adult Education

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<sup>3</sup> The legal aspects of certain issues discussed under other agenda items may also be considered by the Legal Committee.



**36<sup>TH</sup> SESSION of the GENERAL CONFERENCE (Provisional Timetable of Work)**

O C T O B E R  2 0 1 1  N O V E M B E R  2 0 1 1	Youth Forum (17 - 20 October)													
	COMMISSIONS									COMMITTEES				
	Date	PLENARY MEETINGS	ADM	PRX	ED	SC	SHS	CLT	CI	LEG	CRE	NOM	BUR	
TUE 25	pm	Opening									1 CRE	1 NOM		
	am	Intro. General Policy Debate									2 CRE			
WED 26	pm	GPD Forum	1 ADM							1 LEG	3 CRE		1 BUR	
	am	GPD Forum	2 ADM							2 LEG	4 CRE			
THU 27	pm	GPD Forum	3 ADM							3 LEG		2 NOM		
	am	GPD National Statements	4 ADM	1 PRX						4 LEG				
FRI 28	pm	GPD National Statements	5 ADM	2 PRX									2 BUR	
	am	GPD National Statements	6 ADM	3 PRX										
SAT 29	pm	GPD National Statements	7 ADM	4 PRX								3 NOM		
	am	GPD National Statements		5 PRX										
MON 31	pm	GPD National Statements		6 PRX								4 NOM		
	am	DG's Reply												
TUE 1	pm				1 ED	1 SC			1 CI			5 NOM	3 BUR	
	am				2 ED	2 SC			2 CI					
WED 2	pm	Special Plenary Meeting			3 ED	3 SC			3 CI			EXB elections		
	am				4 ED	4 SC			4 CI					
THU 3	pm				5 ED	5 SC			5 CI					
	am		ADM 8 Rep				1 SHS	1 CLT						
FRI 4	pm						2 SHS	2 CLT				Other elections	4 BUR	
	am						3 SHS	3 CLT						
SAT 5	pm			PRX 7 Rep			4 SHS	4 CLT						
	am						5 SHS	5 CLT						
MON 7	pm				ED 6 Rep				CI 6 Rep					
	am					SC 6 Rep								
TUE 8	pm	JOINT MEETING of COMMISSIONS											5 BUR	
	am	JOINT MEETING of COMMISSIONS												
WED 9	pm						SHS 6 Rep	CLT 6 Rep						
	am	PLEN (reports)	JOINT MEETING of COMMISSIONS											
THU 10	pm	PLEN (reports)	JOINT MEETING of COMMISSIONS											
	am	CLOSURE												



## General Conference

36th Session, Paris 2011

# 36 C

United Nations  
Educational, Scientific and  
Cultural Organization

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للتربية والعلم والثقافة

联合国教育、  
科学及文化组织

Item 1.6 of the agenda

36 C/2 Prov. Rev. Add.

28 October 2011

Original: French

## ORGANIZATION OF THE WORK OF THE SESSION

### ADDENDUM

The General Conference decided to make the following amendments to document 36 C/2 Prov. Rev. and Corr.

The following item, considered by the Legal Committee, will also be considered by the **CI Commission – Communication and Information**:

**Item 8.4** “Consolidated report on the implementation by Member States of the 2003 Recommendation concerning the Promotion and Use of Multilingualism and Universal Access to Cyberspace”.

The following items, considered by the Legal Committee, will also be considered by the **ED Commission – Education**:

**Item 8.5** “Consolidated report on the implementation by Member States of the 1993 Recommendation on the Recognition of Studies and Qualifications in Higher Education”;

**Item 8.7** “Consolidated report on the implementation by Member States of the 1976 Recommendation on the Development of Adult Education”.

The following item, assigned to the SC Commission – Natural Sciences, for consideration, will be considered by the **Joint Meeting of Commissions**:

**Item 5.18** “Climate Change: mitigation and adaptation policy development and implementation in the Caribbean region”.

The following item, assigned to the CLT Commission – Culture and the CI Commission, for consideration, will be considered only by the **CLT Commission**:

**Item 5.21** “Promoting the diversity of cultural expressions, their protection, and the combat of Internet piracy”.



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Item 1.6 of the agenda

36 C/2 Prov. Rev. Add.2

3 November 2011

Original: French

## ORGANIZATION OF THE WORK OF THE SESSION

### ADDENDUM 2

At its fourteenth plenary meeting, the General Conference decided to include two new items in its agenda and assigned them to the ED Commission (Education) for consideration.

- Item 5.30** Request for authorization to be provided to the UNESCO Executive Board, at its 189th session, for approval of the proposed South Asian Centre for Teacher Development as a category 2 centre under the auspices of UNESCO, to be set up in Sri Lanka
- Item 5.31** Revision of the 1981 Regional Convention on the Recognition of Studies, Certificates, Diplomas, Degrees and other Academic Qualifications in Higher Education in the African States



## General Conference

36th Session, Paris 2011

# 36 C

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36 C/2 Prov.Rev.Corr.  
21 October 2011  
Original: French

### Item 1.6 of the provisional agenda

## ORGANIZATION OF THE WORK OF THE SESSION

### CORRIGENDUM

English version:

Annex I

Item 5.10, "Marking of the tenth anniversary of the UNESCO Universal Declaration on Cultural Diversity" will be considered in the plenary meetings and not by the CLT Commission.

French, Arabic and Chinese language versions:

Annex I

Item 4.1 should read as follows: "Methods of preparing the budget, budget estimates for 2012-2013, and budgeting techniques".

All language versions

Annex I

Item 5.9, "Establishment of category 2 institutes and centres under the auspices of UNESCO", which will be considered by the SC, CLT, and CI Commissions, will also be considered by the PRX Commission. It is not on the agenda of the SHS Commission.