



United Nations
Educational, Scientific and
Cultural Organization

Executive Board

Hundred and eighty-eighth session

188 EX/DR.4
PARIS, 1 November 2011
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Item 13 Mandate of the Ad Hoc Preparatory Group of the Executive Board

The Executive Board,

1. Referring to its 186 EX/Decision 17 (I), section IV, paragraph 52 by which it decided to establish at its 188th session, on an experimental basis, an Ad Hoc Group with enhanced participation by all UNESCO Member States, to support the preparation of the two plenary commissions of the Executive Board,
2. Decides that in accordance with its 186 EX/Decision 17 (I), the following 18 Members of the Executive Board will be members of the Ad Hoc Group for the 2012-2013 biennium, three from each group:

Group Iand.....
Group IIand.....
Group IIIand.....
Group IVand.....
Group V(a)and
Group V(b)and

3. Decides further that the terms of reference and the methods of work of the Ad Hoc Group are as set out below, in accordance with the annex to its 186 EX/Decision 17 (I):

I. Terms of reference of the Ad Hoc Preparatory Group

1. The purpose of the Group is to support the preparation of the work of the two plenary Commissions of the Executive Board in their consideration of agenda items attributed to them for examination. To that end, it shall examine a limited number of items determined in advance through consultations between the Chairpersons of the Executive Board, the Programme and External Relations (PX) and Finance and Administrative (FA) Commissions and the ad hoc group so as to assist in the preparation of Executive Board discussions.
2. The items to be considered could include, *inter alia*, following examination, where appropriate, of information and documentation supplied by the Secretariat, the following:
 - (a) examination of information provided by the Director-General on the execution of the programme and related budget issues (contained in the EX/4 document), including intersectoral and extrabudgetary activities, as well as evaluations and their policy recommendations;

- (b) preparations for and follow-up to major conferences and world reports, as required;
- (c) analysis of challenges and recommendations, as required, and how to address them through the ongoing programme implementation and in the planning of the future programme cycle;
- (d) preparation of substantive input to the draft Executive Board report to the General Conference on the implementation of the C/5 document (document C/9).

II. Composition

- 3. The ad hoc group shall comprise 18 Board Members (3 from each electoral group) with enhanced participation by all UNESCO Member States.

III. Chairpersonship

- 4. The ad hoc group will elect, at its first meeting, a Chairperson and a Vice-Chairperson from among its Members for the duration of its mandate.

IV. Working methods

- 5. The dates of the meetings of the ad hoc group shall be determined so as to ensure that the results of its work are transmitted to Members of the Executive Board at least 10 working days before the opening of the session.
- 6. The duration of the ad hoc Group's meetings shall be determined by the Board, taking into account the general organization of its work and the related budgetary allocations.
- 7. The ad hoc group shall work in English and French.
- 8. The States Members of the Executive Board designated as members of the ad hoc group which do not have a permanent delegation in France may request financial assistance to facilitate their participation in the work of the group.
- 9. Concerning questions falling within its competence, the ad hoc group may invite representatives of international organizations and relevant official partners, as well as qualified persons.