

PARIS, November 27th, 1946

UNITED NATIONS EDUCATIONAL,
SCIENTIFIC AND CULTURAL ORGANISATION.

EXECUTIVE BOARD

Summary Report of the First Meeting, held on Tuesday, 26th November 1946, at 3 p.m., at Unesco House, 19 Avenue Kléber, Paris (16e).

In the Chair: M. Léon BLUM (France).
Later - M. V. DORE (Canada).

PRESENT:

M. F. AUGER (France)
M. CARNEIRO (Brazil)
M. Chen YUAN (China)
M. V. DORE (Canada)
M. M. FALSKI (Poland)
M. H.E. Shafik GHORBAL BEY (Egypt)
M. Turgut EREM (Turkey)
Dr. F. BENDER (Netherlands)
M. A. MacLEISH (United States)
Dr. M. MARTINEZ BAEZ (Mexico)
M. J.P.R. MAUD (United Kingdom)
Dr. Jan OFOCENSKY (Czechoslovakia)
H.E. M. PARRA PEREZ (Venezuela)
M. IHOIADIS (Greece)
M. Sarvapalli RADHAKRISHNAN (India)
Dr. A. SOMMERFELT (Norway)
M. VERNIERS (Belgium)
Dr. E.R. WALKER (Australia)

Item 1 of the Agenda: Adoption of the provisional agenda.

Sir J. MAUD (U.K.) proposed a new agenda which would enable the Board to appoint an Acting Secretary, to elect an Acting Chairman, and to consider the draft Rules of Procedure with a view to agreeing on those Rules which should be adopted pending the appointment of the Director-General. The Board could then proceed to the nomination of the Director-General.

M. MacLEISH (U.S.A.) strongly supported Sir J. Maud's proposal. The Conference seemed to him to have the impression, with regard to the nomination of the Director-General, that the rôle of the Executive Board was not to be

the positive rôle of nominating but the passive rôle of receiving two particular nominations. It was important for the Executive Board first to discuss the qualifications required for this post and then to appoint a sub-committee which would propose names to the Board.

M. PHOTIADES (Greece) agreed with Sir J. Maud and M. MacLeish. He thought, however, that a more urgent question than the nomination of the Director-General was that of the powers to be delegated to the Executive Board by the General Conference.

The CHAIRMAN observed that only the General Conference could take a decision on the point raised by M. Thotiades.

He suggested that the Board should proceed to the election of an Acting Secretary and an Acting Chairman (Items 2 and 3 of Sir J. Maud's agenda).

M. Kruyt (Netherlands) and M. Guntekin (Turkey had not yet arrived in Paris but they were represented at the meeting.

It was agreed that the representatives of M. Kruyt and Guntekin should have full membership rights with the exception of voting rights.

Appointment of Acting Secretary of the Executive Board.

Dr. OPOCENSKY (Czechoslovakia) proposed the name of M. de Blonay.

The proposal was seconded by M. PARRA-FERRAZ (Venezuela), and adopted.

Election of Acting Chairman, pending election by the Conference of the Director-General.

M. AUGER (France) proposed the name of M. Doré (Canada).

Agreed.

M. DORE then took the Chair.

Draft Rules of Procedure for use pending
the appointment of the Director-General.

It was agreed that Articles I - IV need not be discussed at the present provisional stage.

Article V.

Dr. WALKER (Australia) moved that meetings of the Board should be held in private unless the Board should decide otherwise.

After some discussion, it was decided to leave the text of Article V unchanged but to note that the Board was free to hold any meeting in private if it so decided.

Article VI.

Sir J. MAUD (United Kingdom) moved that, in the provisional Rules, paragraph 2 of Article VI should be amended as follows; delete the words "from among the members of his country's delegation or their alternates", and substitute the words "who shall exercise all the functions of the member except that of voting".

M. PHOTIADES (Greece) read paragraph 4 of Article V of the Constitution and concluded therefrom that the choice of a substitute member rested not with the delegate himself but with the Executive Board. There should be no departure from the rules laid down in the Constitution.

MM. MACLEISH, MARTINEZ-BAEZ, and SOMMERFELT supported M. Photiades' point of view. It was clear that substitute members might be present at meetings of the Executive Board, but any extension of their privileges would be in conflict with the wording and the spirit of the Constitution.

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After further discussion, it was decided to approve paragraphs 1 and Article VI of the Provisional Rules and to delete paragraph 2.

Article VII.

Adopted provisionally.

Article VIII.

Adopted.

Article IX.

Sir J. MAUD (U.K.) suggested a new text.

Article IX should bear the marginal title: "Attendance at Meetings"

The text should read:

- "1. Any member of the Board may be accompanied at meetings of the Board by not more than two advisers or experts."
- "2. Any member may, with the consent of the Chairman, call on an expert or adviser to speak on his behalf at any meeting at which the member is present."
- "3. As in original text, with the insertion, after the word "give" in the third line, of the words "with the consent of the Chairman".
- "4. The Board may at any time decide to exclude non-members from any meeting or part of a meeting."

In the course of the discussion on the above text, several objections were raised to the presence of advisers at meetings of the Board.

Sir J. Maud withdrew his suggested text.

It was decided that Article IX should be provisionally deleted.

Article X.

Dr. WALKER (Australia) suggested the insertion of a provision to cover the possibility of an equal vote. It might be said, for example, "in case of an equal vote, the motion is lost". In the case of a nomination,

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however, the question should be submitted to further discussion and a second vote.

After some discussion, Dr. Walker proposed the following text: "In the case of an equality of votes, the motion shall be lost except where the motion concerns nomination, in which event a second vote shall be taken after a period of twenty-four hours".

Agreed.

Date of next meeting.

It was decided to hold a secret meeting on Wednesday, 27th November, at 10.30 a.m. to be followed by a private meeting.

With regard to the substitute members for the Netherlands and Turkey, it was decided that they should be invited by the Executive Board to attend both the secret and the private meetings, for the purpose of keeping MM. Kruyt and Guntekin informed of the proceedings. They would of course not have the right to vote.

(The meeting rose at 5.20 p.m.)

PARIS, December 2nd, 1946.

UNITED NATIONS EDUCATIONAL
SCIENTIFIC AND CULTURAL ORGANISATION

RESOLUTION ADOPTED BY THE EXECUTIVE BOARD
AT ITS MEETING OF DECEMBER 2nd, 1946.

The Executive Board decided:

1. That its Chairman would ask the Chairman of the Conference whether it would be possible that the sections of the report of the Commission on Administrative and Legal matters bearing on the relations between the Executive Board and the Director-General, be submitted to the Conference in Plenary Session on the morning of Friday December 6th.

2. That it would examine at its meeting of Tuesday December 3rd at 10.30 those of the draft Staff Regulations, as amended by the Administrative and Financial Sub-Commission, which bear on the respective responsibilities of the Executive Board and of the Director-General. Subsequently, it would examine those of the draft Financial Regulations, as amended by the Administrative and Financial Sub-Commission, which bear on the respective responsibilities of the Executive Board and of the Director-General.

UNITED NATIONS EDUCATIONAL,
SCIENTIFIC AND CULTURAL ORGANISATION

GENERAL CONFERENCE

EXECUTIVE BOARD

Summary Report of the ~~Second~~ Meeting held on December 3rd, 1946
10.30 a.m. at Unesco House, 19 Avenue Kléber Paris 16e

In the Chair: S.E. M. Victor DORE (Canada)

The Executive Board examined those items in the draft Staff Regulations submitted to the General Conference which bear on the respective functions and powers of the Executive Board and of the Director-General.

The Executive Board had before it an amended but not yet final text of these draft Staff Regulations which were still under discussion.

It decided, that, subject to subsequent amendments to the Articles concerned of the Regulations, by the Sub-Commission for administrative and financial matters, or by its Drafting Committee, it would make the following recommendations to the Administrative and Legal Commission:

1. That the words "... or with such committee as the Executive Board may appoint," should be added at the end of paragraph 1 of Regulation 7A.
2. That Paragraph 2 of Regulation 7A should be carefully reconsidered.
3. That in Regulation 7B, the words "... with the approval of the Selection Board", be omitted.
4. That Regulation 7C should be reconsidered altogether.
5. That Regulation 19 should be reconsidered in conjunction with Regu-

lation 9.

6. That the committee to be set up under Regulation 26 for investigating cases of disciplinary action should be invoked only in cases of appeal against a decision of the Director-General.

7. That the words "... with the concurrence of the Executive Board", should be deleted at the beginning of Article 28.

8. It was decided that the Chairman of the Executive Board would submit these recommendations to the Administrative and Legal Commission when the draft Staff Regulations would come up for discussion.

The Executive Board held a short private meeting at the conclusion of which the following Resolution was adopted.

The Executive Board decided:

1. That its Chairman would ask the Chairman of the Conference whether it would be possible that the sections of the report of the Commission on Administrative and Legal matters bearing on the relations between the Executive Board and the Director-General, be submitted to the Conference in Plenary Session on the morning of Friday December 6th.

2. That it would examine at its meeting of Tuesday December 3rd at 10.30 those of the draft Staff Regulations, as amended by the Administrative and Financial Sub-Commission, which bear on the respective responsibilities of the Executive Board and of the Director-General. Subsequently, it would examine those of the draft Financial Regulations, as amended by the Administrative and Financial Sub-Commission, which bear on the respective responsibilities of the Executive Board and of the Director-General.

Cons.Exec./S.R.2.

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PARIS, December 9th, 1946.

UNITED NATIONS EDUCATIONAL
SCIENTIFIC AND CULTURAL ORGANISATION

GENERAL CONFERENCE

First Session

EXECUTIVE BOARD

Summary Report of the ~~third~~^{3rd} Meeting, held at Unesco House, 19 Avenue Kléber,
Paris (16e) on Friday, 6th December, 1946 at 3 p.m.

In the Chair: M.V. DORE (Canada).

PRESENT:

Sir John MAUD (United Kingdom)
 Dr. M. MARTINEZ-BAEZ (Mexico)
 Dr. Jan OPOCENSKY (Czechoslovakia)
 M. A. PHOTIADES (Greece)
 Rajkumari Amrit KAUR (India)
 Dr. A. SOMMERFELD (Norway)
 Dr. E. R. WALKER (Australia)
 M. P. AUGER (France)
 M. P. CARNEIRO (Brazil)
 M. CHEN YUAN (China)
 M. M. FALSKI (Poland)
 H.E. Shafik GHORBAL Beu (Egypt)
 M. R. B. GUNTEKIN (Turkey)
 Dr. H. R. KRUYT (Netherlands)
 Hon. A. MacLEISH (U.S.A.)

It was agreed that the distribution of the text of the draft resolution concerning the nomination of the Director-General, which had been submitted to the General Conference at a private meeting, should be limited to the delegates who attended that meeting.

Mr. MacLEISH asked that a note should be made of the Executive Board's decision, at its meeting earlier in the day, that a Deputy Director-General

should be appointed, who would be responsible under the Director-General for questions of finance, personnel, and administration.

Summary Report of the First Meeting
(26th November 1946).

Approved

Item 7 of the Agenda: Draft rules of procedure.

ARTICLE I

Paragraph 1.

It was agreed that paragraph 1 should be amended to read as follows:

"The Board shall meet in ordinary session at least twice in each year, at appropriate dates."

Paragraph 2.

It was agreed that the words "decide to", in the first line, should be deleted.

ARTICLE I, as amended, was adopted.

ARTICLE II

It was agreed that Article II should be redrafted in the sense that the sessions of the Board should normally be held at the seat of Unesco, and one session at the place chosen for the General Conference.

ARTICLE III

Paragraph 1

Adopted.

Paragraph 2

It was agreed that the words "or a member of the Executive Board" should be inserted after the words "a Member State", in the second line.

Paragraphs 3 & 4

Adopted

ARTICLE III, as amended, was adopted.

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ARTICLE IV

It was agreed that a final sentence should be added, as follows:

"They are eligible for re-election."

ARTICLE IV was adopted with this amendment.

ARTICLE V

Adopted

ARTICLE VI

It was agreed to postpone the consideration of paragraph 1 pending the settlement of the question of the Standing Committee.

Paragraph 2

M. CARNEIRO proposed the following provisional text:

"If a member of the Board cannot attend a meeting himself, he can choose a substitute who would have the qualifications required by the Constitution and be approved by the Executive Board."

Sir John MAUD suggested the following text:

"Any member of the Board finding himself unable to attend a Meeting may personally designate a deputy who, with the agreement of the Chairman, shall have full powers to act on the member's behalf. The member shall in such a case inform the Chairman of the Board in advance of the meeting."

Supported by Mr. MacLEISH and M. AUGER.

It was decided to consider paragraphs 1 and 2 together, taking paragraph 2 first.

M. AUGER proposed the following text:

"If a member of the Board cannot attend the session, he may personally choose an alternate, on condition that the Chairman shall be informed at least three weeks before the session opens, and, if there are no objections, this alternate may attend the meetings of the Board with powers to act on behalf of the member. There should be at least twelve members present, of whom six or less may be substitutes."

In reply to a remark by Sir John Maud, M. Auger modified his text in the sense that in any session there must be at least six titular members present

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(this would fix the quorum at ten).

Mr. MacLEISH expressed the hope that the Chairman of the Board would take into account the factor of geographical distribution in determining the question of the quorum.

M. ANGER suggested that the Executive Board should have not more than six alternate members and that the quorum should be ten members at least, but if the Chairman of the Board, before the meeting, considered that there was not a satisfactory representation according to geographical distribution, he could suspend the meetings of the Board until this point was covered.

Mr. MacLEISH agreed.

It was generally agreed that the Executive Board could only meet if there were six members present who were not substitutes, and that the total number present must be at least ten.

This sense was adopted provisionally and subject to legal advice.

Paragraph 3

Adopted

ARTICLE VII

Adopted

ARTICLE VIII

Paragraph 1

It was agreed that paragraph 1 should be amended to read as follows:

"A summary report of the proceedings shall be taken by the Secretary. It shall be published as soon as possible."

Paragraph 2

It was agreed to delete the words "within forty-eight hours", in the third line, and substitute the words "as soon as possible".

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Paragraph 3

It was agreed to substitute the following new text:

"At the beginning of each meeting the minutes of the previous meeting shall be approved."

Paragraph 4

It was agreed that paragraph 4 should be deleted.

ARTICLE IX

Sir John MAUD suggested that this article should be entitled

"Attendance at meetings". He also proposed the following new text:

"1. Any member of the Board may be accompanied at meetings of the Board by not more than two advisers or experts, as he may think necessary.

"2. Any member may, with the consent of the Chairman, call on an expert or adviser to speak on his behalf at any meeting at which the member is present.

"3. The Board may at any time decide to exclude non-members from any meeting or part of a meeting."

Mr. MacLEISH agreed with Sir John Maud, but wished it to be made clear that the presence of advisers would not be normal. Members of the Board would only bring advisers with them on occasions when they considered this indispensable.

Sir John MAUD withdrew the second paragraph of his proposed text.

Mr. MacLEISH suggested an amendment to paragraph 1, so that it would read as follows:

"1. Any member of the Board may, when circumstances seem to him to require it, be accompanied at meetings of the Board by not more than two experts or advisers."

Agreed.

Sir John MAUD's text, as amended, was adopted.

ARTICLE X

Adopted

ANNEX

It was decided that, as this was an instruction for the Director-General, it should not appear among the Rules of Procedure.

The Meeting rose at 5.45 p.m.

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PARIS, December 7th, 1946.

Resolution adopted by the Executive Board in its
meeting of December 6th, 1946.

On the proposal of Mr. MacLeish, the Executive Board decided to confirm, for record, its former decision, taken in a secret meeting, that a Deputy Director-General would be appointed, to be responsible, under the Director-General, for matters of administration, personnel and finance.

PARIS, December 11th, 1946.

UNITED NATIONS EDUCATIONAL
SCIENTIFIC AND CULTURAL ORGANISATION

GENERAL CONFERENCE

First Session.

EXECUTIVE BOARD

Summary Report of the Fifth Meeting, held on Saturday, 7th December 1946,
at 2.30 p.m. at Unesco House, 19 Avenue Kléber, Paris (16e).

In the Chair : M. V. DORE (Canada).

PRESENT:

Sir John MAUD (United Kingdom)
Dr. M. MARTINEZ-BALZ (Mexico)
Dr. Jan OPOCNSKY (Czechoslovakia)
H.E.M.C. PARRA-PEREZ (Venezuela)
M.A. PHOTIADES (Greece)
Rajkumari Amrit KAUR (India)
Dr. A. SOMMERFELT (Norway)
M. P. VERNIERS (Belgium)
Dr. E.R. WALKER (Australia)
M. P. AUGER (France)
M. P. CARNEIRO (Brazil)
M. CHEN YUAN (China)
M. M. FALSKI (Poland)
M. R. N. GUNBEKIN (Turkey)
Hon A. MacLEISH (United States of America).

The meeting was concerned with the drawing up of a text which would reconcile the Executive Board's decision with regard to the duties and responsibilities of the Deputy Director-General with the directive on this subject formulated by the Administrative and Financial Sub-Commission of the Administrative and Legal Commission (Paragraph 2 of Section B of document UNESCO/C/Adm. & Jur./S.C.Ad. & Fin./18) (attached).

Mr. MacLEISH suggested the deletion of the latter part of paragraph 2, from the word "character", and the substitution of the phrase: "including assisting the Director-General in the execution of programmes and supervising directly all matters relating to administration and finance".

Sir John MAUD recalled the Executive Board's conception of the functions of the Deputy Director-General, which was that he should be under the authority of the Director-General and should himself be responsible, under the Director-General, for questions of finance, personnel and administration. The function of the Deputy Director-General would therefore normally be to look at the whole work of Unesco from the angle of finance, personnel, and administration.

Mr. MacLEISH agreed that the Deputy Director-General's responsibility should be chiefly in those three domains. The text should make it clear that there would be only one Deputy Director-General appointed and that his duty would be to assist the Director-General in the execution of programmes and to supervise directly in matters relating to administration and finance.

Dr. WALKER thought that the text should state that a Deputy Director-General would be appointed, that he would be the Director-General's deputy, and that he would be the second officer in authority. A phrase should also be added to the effect that the Deputy Director-General should be competent in administration and finance. Dr. Walker thought that the Deputy Director-General should be an administrator. He would need under him a competent administration and finance officer.

Mr. MacLEISH associated himself with Dr. Walker's general statement.

Sir John MAUD proposed the insertion, before paragraph 2 under discussion, of the following new paragraph:

"The Director-General shall be assisted by a Deputy Director-General, who shall be responsible, under the Director-General, for matters of finance, personnel and administration."

This new paragraph should be followed by the old paragraph 2 as amended by Mr. MacLEISH.

In reply to an enquiry by Dr. WALKER, Sir John MAUD expressed the view that it was not the case that, when the Director-General was himself present, i. e. normally, the other officers of the Secretariat would be under the authority of the Deputy Director-General.

It was finally agreed that the following text should be substituted for paragraph 2 of section B of document /S.C. Ad. & Fin./18:

"There shall be a Deputy Director-General. The Deputy Director-General shall be the second officer in authority in the Organisation and shall be responsible, under the Director-General, for matters of administration, personnel and finance.

"Since the Director-General will necessarily be away from headquarters at frequent intervals, the Deputy Director-General should be familiar with all aspects of the Organisation's activities and his duties and responsibilities shall include assisting the Director-General in the execution of programmes and supervising and directing all matters relating to administration and finance."

The meeting adjourned at 3.30 p.m. to enable the Chairman to make a statement on behalf of the Executive Board at the meeting of the full Administrative and Legal Commission and to communicate the above-mentioned amended text.

The Meeting resumed at 5.30 p.m.

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Rules of Procedure of the Executive Board.

The meeting considered the phraseology of amendments proposed at the previous meeting.

ARTICLE II amended, as proposed at the previous meeting, was adopted.

ARTICLE VI

The acting Secretary read the new text of Article VI, which the Board had decided should be submitted for legal advice.

Dr. MARTINEZ-BAEZ asked the Legal Adviser whether the choice of substitutes who were not elected by the General Conference was in conformity with the provisions of the Constitution of Unesco.

The Legal Adviser said that he had prepared an opinion on this question before he had seen the proposed text of Article VI of the rules of procedure, and that the present text was largely consistent with his opinion. He then read his memorandum on this subject (attached).

The Legal Adviser remarked that, from the proposed text of Article VI, it was apparently for the Chairman of the Board to decide whether a substitute should have the right to vote. He advised the Board to consider this question carefully and to let the Chairman decide on the right to vote in each individual case. He also thought it necessary to restrict as much as possible the choice of substitutes.

Dr. WALKER suggested an addition on the following lines, with regard to the procedure to be followed:

"When a member of the Board informs the Chairman that he wishes to designate a substitute for a particular session, he shall indicate the reasons for which he is himself unable to attend and the qualifications possessed by his substitute".

Agreed.

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Following a remark by M. PHOTIADES, Dr. WALKER suggested the following addition to the Rules:

"The Chairman shall determine in each individual case whether a substitute has the right to vote."

Sir John MAUD agreed, though he thought that this rule laid a heavy burden upon the Chairman.

Draft Supplementary Rules of the General Conference relating to the Executive Board. (attached).

Dr. WALKER moved that the Supplementary Rules as they stood should be proposed at the General Conference. If they were passed, the Executive Board would itself determine the travel and subsistence allowances payable to its members and would discuss with the Director-General the nature of the privileges which should be extended to them.

Paragraph 1.

M. VERNIERS suggested a change in the French translation of the text, the latter part of which should read: "qu'impose aux membres du Conseil exécutif l'exercice de leurs fonctions". The English text would remain unchanged.

Agreed.

Paragraph 2.

In order to make it clear that the Supplementary Rules were applicable to substitute members, Dr. WALKER suggested the insertion after the word "members" of the words "or their substitutes".

Agreed.

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It was also agreed to add to paragraph 2 the following sentence:
"The scale so fixed shall be reported to the General Conference."

In order to safeguard the right to attend meetings of the Conference of any member of the Executive Board who, during part of his term of office, might not be a member of his own national delegation, it was decided to add to the Supplementary Rules a final paragraph, as follows:

"All members of the Executive Board shall be entitled to attend all meetings of the General Conference and its Commissions and Committees."

Dr. WALKER asked that the General Committee should be informed on Monday morning that the Executive Board wished the Supplementary Rules to be considered by the General Conference on that day.

In reply to a question from the Chairman, the Acting Secretary expressed the opinion, and the Legal Adviser agreed, that it was unnecessary for the Rules of Procedure of the Executive Board to be submitted to the General Conference for approval.

The Board agreed to consider at its next meeting the Draft Agreement between Unesco and the Department of Information of the United Nations.

It also agreed to send a telegram to the Secretary-General of the United Nations on the subject of the proposed advance to Unesco of one million dollars to enable it to carry out its work during the first quarter of 1947.

A further question to be discussed at the Board's next meeting was the site and date of the next session of the General Conference.

The Meeting rose at 6.45 p.m.

PARIS, December 9th, 1946

UNITED NATIONS EDUCATIONAL
SCIENTIFIC AND CULTURAL ORGANISATION

GENERAL CONFERENCE

First Session

EXECUTIVE BOARD

Summary Report of the Sixth Meeting, held at Unesco House, 19 Avenue Kléber, Paris (16) on Monday, December 9th, 1946 at 10 a.m.

In the Chair: M.V. DORE (Canada)

PRESENT:

Sir John MAUD (United Kingdom)
H.E. Dr. Jan OTTOENSKY (Czechoslovakia)
H.E. M.C. PARRA-PÉREZ (Venezuela)
M.A. PHOTIADES (Greece)
Rajkumari Amrit KAUR (India)
Dr. A. SOMMERFELT (Norway)
M. P. VERNIER (Belgium)
Dr. E.R. WALKER (Australia)
M.P. AUGER (France)
M. P. CARNEIRO (Brazil)
M. CHEN YUAN (China)
M.M. FAJSKI (Poland)
H.E. Shafik GHORBAL Boy (Egypt)
M. R.N. GUNTEKIN (Turkey)
Dr. H.R. KRUYT (Netherlands)
Hon. A. MacLEISH (U.S.A.) (later, Hon. W. BENTON)

The DIRECTOR-GENERAL raised the question of the status of M. Thomas and Dr. Wilson, who had been appointed under the Preparatory Commission as Deputy Executive Secretaries. He requested the Board's authorisation for their re-appointment, on a purely temporary basis, as Assistant Directors-General.

The Director-General asked for the discussion on the appointment of the Deputy Director-General to be postponed. He hoped there could be a special meeting of the Board for this purpose early in January 1947.

Sir John MAUD reminded the meeting of the General Conference's

decision that in 1947 as few as possible of the higher posts should be filled and there should be not more than one Assistant Director-General. He therefore moved that the Executive Board should support the Director-General in appointing M. Thomas and Dr. Wilson as Temporary Assistant Directors-General until such date in 1947 as the Director-General should think fit.

The meeting was suspended at 10.40 a.m. and resumed at 3 p.m.

The DIRECTOR-GENERAL suggested that, as he had already been authorised to prolong the tenure of the staff of the Preparatory Commission until the end of February 1947, the appointments of M. Thomas and Dr. Wilson might be prolonged, with the title of "Assistant to the Director-General."

It was agreed to postpone a definite decision on this question until the following day's meeting.

Budget.

The CHAIRMAN stated that the Administrative and Financial Sub-Commission were proposing certain changes in the budget, and that Mr. Morrissey (Secretariat) would give the Board the necessary explanations.

The DIRECTOR-GENERAL observed that, the more the budget was reduced, the greater would be the proportion of the overhead expenses to the total budget, and the amount available for programme activities would therefore be proportionately smaller.

Mr. MORRISSEY read and explained a statement on the budget drawn up in accordance with the decisions of the Administrative and Financial Sub-Commission.

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Chapters 1 - 5 had been reduced from 30 to 40%, Chapter 6 remained unchanged, and Chapter 7 had been increased by 150% as the result of a resolution submitted by the United States Government. The supplementary budget for Educational Re-construction remained unchanged. The budget allocation under the various programme headings had originally been 5,375,000 dollars. This figure had now been reduced to 3,900,000 dollars. As this sum included 80% of the contingent fund, however, the amount available for programme activities had in fact been reduced from 5,375,000 to 3,000,000 dollars. Since the Executive Committee of the Preparatory Commission had adopted the budget at 7½ million dollars, the programme projects had been expanded. The bases given for the estimation of the budget were therefore very unreal. The chiefs of the programme sections had been asked to submit their estimates for personnel, and in compiling the budget the allocation for the personnel of the programme sections was one-third of the requirements estimated by the chiefs of those sections. This figure had now been cut by another 34%. In Mr. Morrissey's personal opinion, the final figure of a budget for the programme as approved should be considerably in excess of 7½ million dollars.

Dr. WALKER viewed with some concern a flat percentage reduction under programme headings.

The DIRECTOR-GENERAL observed that it had been necessary, even during the preparatory period, to build the Secretariat staff up to 300. The total personnel allowed by the revised budget would be 465 man-years. If the proposed budget were adopted, therefore, this would involve an immediate reduction of the staff.

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Dr. OPOCENSKY thought the percentage estimate for personnel (about 50% of the total) too high.

Mr. MORRISSEY said that the percentage of the total allocated to Administration, Conference and Technical Services was only 21; this figure was 10% lower than that of any other international organisation.

It was agreed that, as the Executive Board was not competent to take action on the proposed budget, it should be left to the discretion of members to speak, if they wished, when the budget was submitted to the General Conference.

Supplementary Rules of the General Conference relating to the Executive Board, (amended text - attached)

The amended text of the Supplementary Rules was submitted by the Administrative and Financial Sub-Commission to the Executive Board for examination and transmission to the General Conference.

Dr. BEEBY (Chairman of the Administrative and Financial Sub-Commission) was invited to attend the meeting.

Sir John MAUD (as spokesman) said that it was the Board's desire to submit to the Conference a text reflecting close agreement between the views of the Sub-Commission and those of the Board. He explained to Dr. BEEBY the reasons for the Board's wording of certain phrases which the Sub-Commission proposed to modify (paragraphs 2 and 4).

M. CARNEIRO thought that paragraph 4 (which the Sub-Commission proposed to delete) was not only indispensable but even insufficient in its present form. He suggested the addition of a sentence to the effect that the

Chairman of the Executive Board should have the right, as representative of the Board, to speak before the General Conference whenever the Board's action was called in question.

Seconded by M. VERNIERS.

Dr. BEEBY saw no difficulty in accepting the Board's wording of the phrases under discussion.

M. HOTHLEDES suggested the deletion of the word "shall" in the penultimate line of paragraph 2 of the English text, and its substitution by the word "should". In the French text, the word "devront" in the penultimate line of paragraph 2 should be changed to "devraient".

Agreed.

It was finally agreed that the text as now drafted would meet the wishes both of the Executive Board and of the Administrative and Financial Sub-Commission, and that, with the above-mentioned slight amendment, it should be submitted to the General Conference.

Item 12 of the Agenda: Site and date of next Session of the General Conference

The ACTING SECRETARY announced that the Mexican Government had invited Unesco to hold its Conference in 1947 in Mexico. For the 1948 Conference two invitations had been received, one from the Norwegian Government and the other from the Egyptian Government.

It was agreed to accept the Mexican Government's invitation for 1947.

It was also agreed that the General Conference should now be informed of the invitations from the Norwegian and Egyptian Governments and requested to authorise the Board to take a decision on the site and date of

the 1948 Conference, which would be the subject of a recommendation to the General Conference during its Session in Mexico in 1947.

Item 13 of the Agenda: (a) Draft Agreement with the United Nations concerning information services.

The representative of the Department of Public Information of the United Nations explained the origins of the agreement, which was an administrative arrangement for the purpose of setting up machinery for common services. It appeared unnecessary to refer the Agreement either to the Economic and Social Council or to the General Conference.

The Draft Agreement was adopted.

Item 10 of the Agenda: Applications for membership in Unesco.

(a) Switzerland.

The Board confirmed its decision, taken at a secret meeting, that this request should be transmitted to the Economic and Social Council. It was agreed that full contact should be maintained during the year which would elapse before full membership was confirmed.

(b) Italy.

It was decided to transmit this application to the Economic and Social Council. It was agreed that, in the reply to the Italian Government, it should be stated that acceptance of the terms of the Unesco Constitution was a necessary condition of membership.

(c) Austria.

It was decided that this application should be transmitted to the Economic and Social Council.

Item 7 of the Agenda: Acceptance of Gifts
(Annex to Rules of Procedure of the Executive Board).

It was decided to insert, in the first line of paragraph 1, the figure 1,000.

M. CARNEIRO proposed the deletion of paragraph 4.

Agreed.

The Annex, as amended, was adopted.

The ACTING SECRETARY announced a gift of 25,000 dollars from the American Chemical Society for payment of the expenses in the United States of foreign chemists and chemical engineers who wished to engage in advanced studies.

The Director-General was authorised to accept this gift, for which the Executive Board expressed its gratitude.

The meeting was suspended at 6.30 p.m. and resumed at 10 p.m., with Mr. BENTON replacing Mr. MacLeish.

Item 13 of the Agenda: Other matters.

Ex-enemy countries.

Dr. KRUYT read a resolution from the Netherlands Government requesting Unesco to study immediately the problem of the opening up of enemy countries to the educational and cultural influences of democratic countries.

After some discussion with regard to procedure, it was agreed that the Secretariat should be requested to prepare a memorandum for the next meeting of the Executive Board.

Standing Committee

Dr. WALKER thought that the Executive Board should first decide whether it was necessary to establish a Standing Committee for general purposes. If so, a Nominations Committee, a Committee on Finance and an Administrative Tribunal should then be set up to deal with specific tasks.

M. AUGER suggested that the membership of the Standing Committee should be 10, with a quorum of 5 (of which 3 would be titular members), including the Chairman or one of the Vice-Chairmen of the Executive Board.

Mr. BEBTON thought the appointment of substitutes legitimate. The distinction between titular members and substitutes seemed to him to be invalid. It was also to the disadvantage of countries far removed from Paris.

Dr. WALKER moved the deletion from Article VI from the Rules of Procedure of the provision for three weeks' notice.

The CHAIRMAN thought that the text of Article VI should be re-drafted to make it clear that, in exceptional circumstances, a member could at any time be replaced by a substitute.

Sir John MAUD moved the following text:

"There shall be a Standing Committee consisting of 10 members of the Executive Board. The Standing Committee shall serve as the Finance Committee provided for in the Financial Regulations of the General Conference and as the Nominations Committee provided for in the Staff Regulations.

"A quorum shall consist of at least 4 actual members of the Executive Board including the Chairman or one of the Vice-Chairmen."

Mr. BENTON observed that this formula would mean that actual members from distant countries could not be included in the quorum.

Sir John Maud's proposal was adopted.

After some discussion with regard to the functions of the Standing Committee, Sir John MAUD suggested the following formula:

"The Standing Committee may take decisions on behalf of the Board, subject to the following rules, except in respect of matters referred to the Financial Committee or to the Nominations Committee under the Rules of Procedure of the General Conference or in respect of matters which, in the opinion of the Standing Committee, are of such urgency that immediate action is needed. All decisions taken by the Standing Committee shall be communicated in writing to all members of the Board.

"If four members of the Board communicate to the Chairman of the Board their wish that no action be taken on a decision of the Standing Committee, that decision shall be referred to the next meeting of the Executive Board."

Dr. WALKER thought that an analysis should be made of the work to be undertaken by the Executive Board so that the Board might decide which questions could be delegated to the Standing Committee.

Sir John Maud's formula was adopted in principle, and the Acting Secretary was asked to submit a re-drafted text at the next meeting.

The Director-General was asked to make proposals at the next meeting with regard to auditors and bankers for Unesco and the currencies in which contributions from Member States should be paid.

The meeting rose at 12.15 a.m.

PARIS, December 10th, 1946

UNITED NATIONS EDUCATIONAL,
SCIENTIFIC AND CULTURAL ORGANISATION

GENERAL CONFERENCE

First Session

EXECUTIVE BOARD

Summary Report of the Seventh Meeting, held at Unesco House, 19 Avenue Kléber, Paris (16). on Tuesday, December 10th, 1946, at 3 p.m.

In the Chair: M. V. DORE (Canada)

PRESENT: Sir John MAUD (United Kingdom)
Dr. M. MARTINEZ-BAEZ (Mexico)
H.E. Dr. Jan OPOCENSKY (Czechoslovakia)
H.E. M. C. PARRA-PEREZ (Venezuela)
M. A. PHOTIADES (Greece)
Rajkumari Amrit KAUR (India)
Dr. A. SOMMERFELT (Norway)
M. P. VERNIERS (Belgium)
Dr. E.R. WALKER (Australia)
M. P. AUGER (France)
M. P. CARNEIRO (Brazil)
M. CHEN YUAN (China)
M. M. FALSKI (Poland)
H.E. Shafik GHORBAL Bey (Egypt)
M. R.N. GUNTEKIN (Turkey)
Dr. H.R. KRUYT (Netherlands)
The Hon. A. MacLEISH (U.S.A.)

Auditors and bankers.

The DIRECTOR-GENERAL proposed that the firm of Price Waterhouse and Company should be nominated as auditors for Unesco, and that the Société Générale should be designated as the official bankers.

Agreed.

Currencies of contributions.

With regard to the currencies in which contributions from Member States would be paid, the DIRECTOR-GENERAL said that no decision could be reached until negotiations with the French Government had gone further.

Mr. MacLEIGH observed that this question raised technical difficulties which should be discussed by the Treasury officials of all the Governments concerned and not only with the French Government.

The DIRECTOR-GENERAL suggested that Sir Cecil Kisch (Consultant on Financial Affairs) should be asked to continue the negotiations, with a view to arriving at the most favourable agreement, and then report to the Executive Board.

Agreed

Proposed gift.

Dr. Sommerfelt and Mr. Photiades had both received enquiries from the British Delegation as to whether the Executive Board would accept the gift of a bust of Dr. Gilbert Murray. It was agreed that the gift should be accepted, but that this should not be a precedent for the acceptance of other similar gifts.

The meeting was suspended at 3.30 p.m. and resumed at 4.45 p.m.

Standing Committee

Structure There shall be a Standing Committee consisting of ten members of the Executive Board. Members unable to attend a session of the Standing Committee will be authorised to appoint deputies under the conditions set out under Article VI of the Rules of Procedure.

Quorum A quorum shall consist of at least four actual members of the Executive Board, including the Chairman or one of the Vice-Chairmen.

Functions The Standing Committee shall serve as the Finance Committee provided for in the Financial Regulations approved by the General Conference and as the Nominations Committee provided for in the Staff Regulations.

For matters falling within the competence of these two committees - including transfers within the budget - as well as for other matters which have been specified by the Board, or which, in the opinion of the Standing Committee, are of such urgency that immediate action is needed, the Standing Committee may take decisions and action on behalf of the Executive Board. These Decisions will be communicated in writing to other members of the Board.

In matters other than those specified above, and which bear on the general policy of the Organisation, the decisions proposed by the Standing Committee will be immediately communicated to the other members of the Board and no action will be taken until they have had the opportunity to express their views.

If four members of the Board express to the Chairman their wish that no action be taken on such a decision, the matter will be referred to the next meeting of the Executive Board.

The text was adopted.

Rules of Procedure of the Executive Board Article VI.

The meeting considered the amended text of paragraph 1.

It was decided to delete the word "session", in the first line, and substitute the words "meeting or series of meetings."

With this amendment, the new text was adopted.

National Commissions

The Acting Secretary reported that the General Conference had decided to refer to the Executive Board for consideration of the section of the Preparatory Commission's report devoted to national commissions (Unesco C7 Chap. IV 1A.)

M. FHOTLADES asked that this question should be examined at the Board's next meeting.

Mr. MacLEISH enquired whether the report recommended that Unesco should deal with the National Commissions direct, and not through the channel of the Governments. He asked for an assurance that no communication on this subject would be made before the question had been examined by the Board.

Dr. WALKER said his Government would oppose direct contacts at this stage between Unesco and the National Commissions.

Mr. MacLEISH proposed the adoption of a minute to the effect that the Board postponed consideration of this most important question until its next meeting, on the assumption that communication with the organisations of any Member State would be made, for the time being at least, through the intermediary of the Governments.

Dr. WALKER suggested that consideration of the details of the report should be postponed until the Board's next meeting, but that the general problem of channels of communication with the National Commissions should be discussed in the course of the confidential consultation with the Director-General.

Agreed.

Status of M. Thomas and Dr. Wilson.

The DIRECTOR-GENERAL submitted the following resolution:

"That the Director-General be authorised to continue temporarily the appointments of M. Thomas and Dr. Wilson, at their present salary and with the same tenure as the other members of the Secretariat of the Preparatory Commission, with the title of Assistants to the Director-General".

Agreed.

Translations into Spanish.

The DIRECTOR-GENERAL announced that he had received a letter from ten Delegations requesting that a number of documents, including resolutions adopted by the General Conference, should be translated into Spanish.

It was agreed that the principal Unesco documents (such as the Programme Report) should be so translated.

Item 8 of the Agenda: Election of Chairman
and Vice-Chairmen.

M. DORE was elected Chairman.

M. AUGER and Dr. MARTINEZ-BAEZ were elected Vice-Chairmen.

The meeting rose at 6.30 p.m.