



United Nations
Educational, Scientific and
Cultural Organization

06/09/2016

Ref.: CL/4175

Subject: Appointment of the Fifth Oversight Advisory Committee (OAC) Member

Sir/Madam,

I am pleased to inform you that the process has begun to appoint a fifth member of the Oversight Advisory Committee as per the revised terms of Reference for the OAC approved by the 38th session of the General Conference in November 2015.

A copy of the advertisement notice, outlining the mandate of the Committee Members, conditions for membership, as well as the required qualifications and experience, are annexed herewith for your information. The Terms of Reference for the Committee, indicating the number of positions thereon, can be found at www.unesco.org/ios.

Candidates who wish to be considered for membership on the Committee are invited to submit their application by e-mail to ios@unesco.org no later than **15 October 2016**. We accord great importance to candidates being external and independent of the Organization. As such, former employees of UNESCO cannot be considered for inclusion on the Committee. We encourage you to share this opening as widely as possibly.

Candidates that are shortlisted but not selected will be placed on a roster for future openings. UNESCO is committed to ensure the highest level of expertise, gender balance and regional diversity in the Committee's composition to the fullest extent practical.

Ms Susanne Frueh, Director of the Internal Oversight Service, (tel.: +33 1 45 68 12 22; e-mail: s.frueh@unesco.org) would be pleased to provide you with any additional information you may require.

Accept, Sir/Madam, the assurances of my highest consideration.

Irina Bokova
Director-General

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cc: National Commissions for UNESCO
Permanent Delegations to UNESCO

To Ministers responsible for relations with UNESCO

As the United Nations specialized agency for education, sciences, culture, and communication and information, UNESCO is seeking applications for positions on its Oversight Advisory Committee.

- The primary purpose of the Committee is to provide expert advice to UNESCO's Director-General on the effectiveness of risk management, internal control, internal audit, evaluations, investigations, and internal oversight related matters.
- Applicants should have recent and relevant senior-level experience in financial reporting, risk management, IT security, good governance, audit, evaluation and other related areas in international organizations or the public sector.
- Applicants must be external and independent of the Organization. Persons formerly employed by UNESCO cannot apply. Once selected, they shall serve in their personal capacity for a two-year term, renewable once, and shall neither seek nor accept instructions from any government or other authority.
- Service on the Committee is without remuneration, but Members shall be provided with the standard Organization entitlement for travel and daily subsistence expenses to attend, on an annual basis, two to three three-day sessions in Paris.
- Short-listed candidates who are not selected will be put on a roster for future openings.
- Interested applicants are invited to submit an application by email to ios@unesco.org. Further information on UNESCO and the Committee's terms of reference can be found on the following webpage:

<http://www.unesco.org/new/en/unesco/about-us/how-we-work/accountability/internal-oversight-service/how-we-work/oversight-advisory-committee/>

Deadline for applications is 15 October 2016