



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

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**INTERGOVERNMENTAL COMMITTEE FOR PROMOTING THE
RETURN OF CULTURAL PROPERTY TO ITS COUNTRIES OF ORIGIN
OR ITS RESTITUTION IN CASE OF ILLICIT APPROPRIATION**

Sixteenth Session

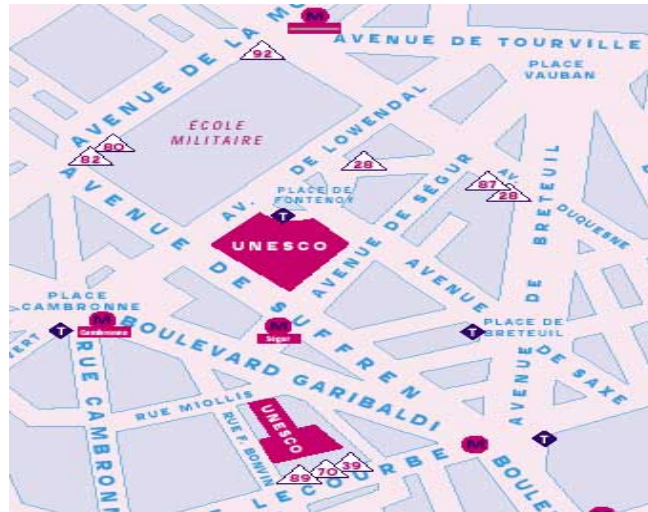
Paris, UNESCO Headquarters, Room XI, 21-23 September 2010

PRACTICAL INFORMATION

Location of the Meeting – Conference Room

UNESCO
7, place de Fontenoy
75 352 Paris 07 SP
France

The meeting will be held in Room XI, Fontenoy Building (basement) from 21 to 23 September 2010, from 10am to 1pm and 3pm to 6pm.



By Metro :
- Line 10 : Ségur
- Line 6 : Cambronne
- Line 8 : Ecole Militaire



By bus :
- 28 : 'Fontenoy-UNESCO' stop
- 80 : 'Ecole Militaire' stop
- 82 : 'Ecole Militaire' stop
- 87 : 'Duquesne-Lowendal' stop
- 92 : 'Ecole Militaire' stop

Connections serving Roissy Charles de Gaulle and Orly airports



- From Charles de Gaulle airport
Bus Air France to Place Charles de Gaulle-Etoile, then Metro line 6 to Cambronne station
or : RoissyBus to Opéra, then Metro line 8 to La Motte-Picquet Grenelle station, then either line 6 to Cambronne or line 10 to Ségur
or : RER B to Denfert-Rochereau, and then Metro line 6 to Cambronne station
- From Orly airport
Orlybus to Denfert-Rochereau, then Metro ligne 6 to Cambronne station
or : Orlyval to Anthony, then RER B to Denfert-Rochereau, then Metro line 6 to Cambronne station
or : Bus Air France to Montparnasse, then Metro line 6 to Cambronne station

Registration and Submission of Contact Information

Member States of the Committee, as well as non-member States, governmental and nongovernmental international organizations, representatives of the press, and other observers are requested to send their names and contact information (title, function, email address, etc.) **as soon as possible and no later than September 10, 2010**, using the registration form provided for that purpose and send it to:

UNESCO
Culture Sector
Division of Cultural Objects and Intangible Heritage
Section of Museums and Cultural Objects
1, rue Miollis
F- 75732 Paris cedex 15, France

Contacts:

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Tel: + 33 (0)1 45 68 43 38 / Fax: + 33 (0)1 45 68 55 96 / Email : a.zadeh@unesco.org

Security

All registered participants are invited to obtain a temporary badge at the entrance of Fontenoy (7, place de Fontenoy, 75007 Paris), next to the security entrance. Those who have not registered, and who wish to be included in the final list of participants, must register on April 21, 2010 beginning at 9am at the reception desk located in front of Room XI.

Each participant will receive a **badge valid for the 3 days of the meeting** and are asked to wear it for the duration in order to facilitate their identification in the Headquarters building.

Entry Formalities - Visas

All participants arriving in France must carry a valid passport and a tourist visa, except in the case of nationals from countries with which special agreements have been made. To obtain a tourist visa, please contact the nearest French diplomatic mission or consular post or contact a travel agent, who will be able to provide useful advice.

Documentation

As part of the Secretariat's efforts to limit environmental impact, the representatives of each delegation who have received documentation by mail and / or electronic mail are asked to bring their copies to the meeting. A limited number of copies will also be distributed in the room.

Other than the working papers of the meeting, the Secretariat may neither type nor translate documents for the meeting's participants. To facilitate the work of translators, interpreters and the assembly, participants are asked to provide to the Secretariat in advance the text of any amendment or speech to be issued during the meeting on CD, USB or via email.

Documentation is available electronically in English, French, Spanish, Russian, Arabic and Chinese on UNESCO's website at the following address:

http://portal.unesco.org/culture/fr/ev.php-URL_ID=35283&URL_DO=DO_TOPIC&URL_SECTION=201.html

Wireless Connection

UNESCO's public wireless server is accessible inside the meeting room.

Sign-in:

User Name (Nom d'utilisateur): hq-air

Password (Mot de passe): uneswifi

Refreshments

Coffee and tea will be served each day at 11:15am and 4:30pm in front of Room XI. However, the sessions will not break at these times.

For your refreshment, a cafeteria is accessible on the 7th Floor of the Fontenoy building.
Opening hours: 11:30am to 2:30pm

The Lowendal restaurant is also located on the 7th Floor of the Fontenoy building.
Opening hours: 12:00pm to 2:30pm

The Conference Bar, also accessible to participants, serves coffee, tea, cold drinks and snacks (cakes and sandwiches) all day; as well as hot and cold plates at mealtimes. It is located in the basement of the conference building.
Opening hours: 8:30am to 6:00pm

The Economat

UNESCO's Economat offers a wide range of articles (current food and luxury perfumes, gifts, etc.). It is located on the 1st basement of the Bonvin Building.
Opening hours: Monday to Friday, 11:45am to 2:30pm, and 4:00pm to 6:30pm

A branch of the Commissary, specializing in gifts and personal items, is located in the basement of the conference building (Fontenoy Building).

Opening hours: Monday to Friday, 10h45 at 17h45

Medical Services

UNESCO's medical service and infirmary are located in the Fontenoy building on the 3rd floor, offices 3.067 to 3.069.

Opening hours: 9:00am to 6:30pm

Shuttle

There is regular shuttle service between the Fontenoy and Miollis buildings. The shuttle departs every twenty minutes.

Bookshop

Situated at the entrance of the Fontenoy building, the bookshop sells UNESCO publications, periodicals, CDs, CD-ROMs, and certain publications of the United Nations. Also for sale are UNESCO-brand gifts, as well as philatelic and numismatic items.

Library

You'll find a free selection of newspapers and magazines, as well as dictionaries, encyclopedias, directories, guides, etc. You can view UNESBIB, the online catalog, which lists the UNESCO's documents and publications since 1972, and UNESDOC, the full-text database.

Photocopiers, printers, and information services are available.

The library is located on the ground floor of the Fontenoy building.

Opening Hours: 9:30am to 6:00pm

Email: library@unesco.org

Newsstand

A newsstand is located in the lobby of the Fontenoy building and offers newspapers, magazines and books.

Postal Services

A Post Office is located opposite the main building of UNESCO, 3, avenue de Saxe, 75 007 Paris, and a mailbox is located within the premises of the Organization to the left of the main entrance facing the registration desk.

Banque

A bank (Société Générale) and ATM are available 24hrs a day in the Fontenoy building and in the annex building of UNESCO, 1 rue Miollis.

Information on Hotels near UNESCO

- **Hôtel Segur**
34, bd Garibaldi - 75015 PARIS
☎ (33-1) 43.06.01.85
fax (33-1) 47.34.30.82
- ♦ **Saxe Résidence**
9, Villa de Saxe - 75007 PARIS
☎ (33-1) 44.49.78.40
fax (33-1) 47.83.85.47
- ♦ **Hôtel Ibis**
2, rue Cambronne - 75015 PARIS
☎ (33-1) 40.61.22.22
fax (33-1) 40.61.22.99
- ♦ **Le Bailly de Suffren**
Avenue de Suffren - 75015 PARIS
☎ (33-1) 56.58.64.64
fax (33-1) 45.67.75.82
- ♦ **Hôtel La Bourdonnais**
111, avenue de La Bourdonnais - 75007
PARIS
☎ (33-1) 47.05.45.42
fax (33-1) 45.55.75.54
- ♦ **Hôtel Garibaldi**
42, bd Garibaldi - 75015 PARIS
☎ (33-1) 47.83.20.10
fax (33-1) 44.49.08.72
- ♦ **Hôtel Lecourbe**
28, rue Lecourbe - 75015 PARIS
☎ (33-1) 47.34.49.06
fax (33-1) 47.34.64.65
- ♦ **Hôtel Duquesne-Eiffel**
23, avenue Duquesne - 75007 PARIS
☎ (33-1) 47.05.41.86
fax (33-1) 45.55.54.76
- ♦ **Nouvel Hôtel Eiffel**
5, rue des Volontaires – 75015 PARIS
☎ (33-1) 47.34.77.89
fax (33-1) 40.56.36.55
- ♦ **Turenne Hôtel**
20, avenue de Tourville –75007 PARIS
☎ (33-1) 47.05.99.92
fax (33-1) 45.56.06.04
- ♦ **Hôtel Fondary**
Avenue Fondary – 75015 PARIS
☎ (33-1) 45.75.14.75
fax (33-1) 45.75.84.42

