

United Nations Educational,
Scientific and Cultural Organization

Executive Board

eX

Hundred and sixty-eighth Session

168 EX/Decisions
PARIS, 14 November 2003

**DECISIONS ADOPTED BY THE EXECUTIVE BOARD
AT ITS 168th SESSION**

(Paris, 20 October 2003)

All the terms used in this collection of texts to designate the person discharging duties or functions are to be interpreted as implying that men and women are equally eligible to fill any post or seat associated with the discharge of these duties and functions.

**LIST OF MEMBERS
(REPRESENTATIVES AND ALTERNATES)**

President of the General Conference Mr Michael Abiola OMOLEWA
(Nigeria)

(The President of the General Conference sits ex officio in an advisory capacity on the Executive Board – Article V.A.1(a) of the Constitution.)

Members

Afghanistan

Representative Mr Mohammad Zahir AZIZ

Algeria

Representative Mr Mohammed BEDJAOUI
(Chairperson of the Finance and Administrative
Commission)

Alternates Mr Mohamed GHOUALMI
Ms Kheira OUIGUINI
Mr Mohamed Adel SAMET
Mr Mohand Hocine ZIDANI
Mr Sid Ahmed BAGHLI

Australia

Representative Mr Kenneth WILTSHIRE

Alternates Ms Jane MADDEN
Ms Robyn STERN
Mr Matthew JAMES
Ms Anne SIWICKI

Bahamas

Representative Mr Davidson HEPBURN
(Chairperson of the Committee on Conventions
and Recommendations)

Bahrain

Representative Mr Majid Ali AL NOAIMI

Alternates Ms Haya Rashid AL KHALIFA
Mr Ebrahim Mohammed JANAHI
Mr Essa AL NASHEET

Bangladesh

Representative Mr Mohammad Shahidul ALAM
Alternates Mr Jahangir SAADAT
Mr Mohammad Delwar HOSSAIN

Belarus

Representative Mr Uladzimir SHCHASNY
Alternates Mr Vladimir SENKO
Mr Alaksandr ISTOMIN
Mr Igor YERMAKOV

Brazil (Vice-Chairperson)

Representative Mr José Israel VARGAS
Alternates Mr Antonio Augusto DAYRELL DE LIMA
Mr Álvaro Luiz VEREDA OLIVEIRA
Ms Silvia WHITAKER FERREIRA
Ms Maria Carmen SCHLAICH FERNANDES
Mr Eduardo de MAGALHÃES ROSA

Burkina Faso

Representative Mr Laya SAWADOGO
Alternates Mr Filippe SAVADOGO
Mr John Boureima KABORE
Mr Souleymane OUEDRAOGO
Mr Mamadou SAWADOGO
Mr Cyriaque PARE

Cambodia

Representative Mr Borath ROS
Alternates Mr Sihamoni NORODOM
Ms Theany TAN
Mr David MEASKETH
Ms Dara MANG

Cameroon

Representative Mr Joseph MBOUI
Alternates Mr Pascal BILOA TANG
Mr Barthelemy MVONDO NYINA
Mr Charles ASSAMBA ONGODO
Mr Antoine WONGO AHANDA

Canada

Representative	Mr Louis HAMEL
Alternates	Mr Jean-Luc CHOUINARD Ms Dominique LEVASSEUR

Cape Verde

Representative	Mr Victor BORGES
Alternate	Mr José DUARTE

China

Representative	Mr ZHANG Xinsheng
Alternates	Mr ZHANG Xuezhong Ms ZHU Xiaoyu Mr NAN Ying Ms TAO Jin Mr SU Xu Mr ZHAI Jianjun Ms WANG Suyan Mr LIU Wanliang Ms LUO Yun

Congo

Representative	Mr Antoine NDINGA OBA
Alternates	Mr François NGUIE Mr Jean-Marie ADOUA Mr Victorien OBOUANGONGO

Cuba

Representative	Mr Miguel BARNET LANZA
Alternates	Mr Rolando LÓPEZ DEL AMO Mr Raúl ROA KOURI Ms Diana CARMENATE PÉREZ Mr Lorenzo MENÉNDEZ ECHEVARRÍA

Czech Republic

Representative	Ms Jaroslava MOSEROVÁ
Alternates	Mr Karel KOMÁREK Ms Martina VACLAVIKOVA

Dominica

Representative

Mr Nicholas J. LIVERPOOL

Alternate

Mr Brian BELLEVUE

Ecuador

Representative

Mr Antonio PRECIADO

Alternate

Mr Lautaro POZO

Egypt (Vice-Chairperson)

Representative

Mr Moufid M. SHEHAB

Alternates

Mr Ahmed RIFAAT
Mr Mohamed Sameh AMR
Mr Elsayed Atta HALIMA

France (Vice-Chairperson)

Representative

Mr Jean GUEGUINOU

Alternates

Mr Jean FAVIER
Ms Sylvie de BRUCHARD
Ms Brigitte COLLET
Mr Jean-Pierre BOYER
Mr Claude GIRARD
Mr Jean-Pierre REGNIER
Ms Catherine DUMESNIL
Mr Arny IANCU
Ms Sylviane LEGRAND
Mr Jean-Baptiste DELZANT
Mr François PENGUILLY
Ms Claire BODONYI
Ms Catherine SOUYRI
Mr Christophe VALIA-KOLLERY
Mr Hadrien LAROCHE
Ms Janine d'ARTOIS
Ms Marie-Paule BELMAS

Germany

Representative

Mr Hans-Heinrich WREDE
(Chairperson of the Executive Board)

Alternates

Mr Stefan WECKBACH
Mr Roland BERNECKER
Ms Wiltrud Christine KERN
Mr Michael LAUBER
Mr Traugott SCHÖFTHALER
Mr Klaus HÜFNER
Ms Christina HECK
Mr Thomas GUTBRODT

Ghana

Representative

Mr John KUSI-ACHAMPONG

Alternates

Mr Albert OWUSU-SARPONG
Mr Simon A. NYAMIKEH
Ms Charity AMAMOO
Mr Andrew AMAGATCHER
Mr Kwaku ROCKSON

Guatemala

Representative

Ms Otilia LUX de COTÍ

Alternates

Mr Antonio PALLARÉS BUONAFINA
Ms Sonia SCHOENSTEDT BRIZ
Ms Carla RODRÍGUEZ

Hungary

Representative

Mr Árpád FASANG

Alternates

Mr István DOBRI
Mr Péter GRESICZKI

Iceland

Representative

Mr Sveinn EINARSSON

Alternates

Ms Sigrídur SNAEVARR
Mr Helgi GÍSLASON
Ms Guðný HELGADÓTTIR

India

Representative	Mr L.M. SINGHVI (Chairperson of the Special Committee)
Alternates	Ms Neelam D. SABHARWAL Ms Manju SHARMA Mr Vinod FONIA Mr Jacob JOHN

Indonesia

Representative	Mr Arief RACHMAN
Alternates	Mr Bambang SOEHENDRO Mr José Antonio Morato TAVARES

Italy

Representative	Mr Francesco CARUSO
Alternates	Mr Francesco MARGIOTTA BROGLIO Mr Davide MORANTE Mr Adolfo BARATTOLO Ms Alessandra MOLINA Mr Ezio BUSSOLETTI Mr Aniello IZZO Ms Marina MISITANO Mr Gianluca MEALLI Ms Alessandra BORCHI

Jamaica

Representative	Mr Burchell WHITEMAN
Alternates	Ms Sybil CAMPBELL Mr Simon CLARKE

Japan

Representative	Mr Teiichi SATO
Alternates	Mr Ryuhei HOSOYA Mr Toshikazu ISHINO Mr Tôru ISHIDA Mr Terushi IKEDA Mr Keisuke OTANI Mr Kazuhiko NISHIUCHI Mr Tôru YOSHIKAWA Ms Yumiko NANAUMI

Jordan

Representative	Mr Fawzi GHARAIBEH
Alternates	Mr Wasef AZAR Ms Dina KAWAR Mr Ibrahim AWAWEH Mr Ghazi FAOURI Ms Toujan BERMAMET Mr Fawaz BILBEISSI Mr Mohamed ABDELKADER Ms Nermine GOUSSOUS Ms Zahra SALEH

Kenya

Representative	Ms Judith Mbula BAHEMUKA
Alternates	Mr Boaz K. MBAYA Mr Frederick M. MAKINDI Mr Salim M. SALIM Mr Julius K. LARAMA

Mali

Representative	Mr Mamadou Lamine TRAORE
Alternates	Mr N'Tji Idriss MARIKO Mr Amidou DOUCOURE

Mauritius

Representative	Mr Louis Steven OBEGADOO
Alternates	Mr M.H.I. DILMAHOMED Mr H. B. DANSINGHANI Ms M.H. CHAVRIMOOTO

Morocco

Representative	Ms Aziza BENNANI
Alternates	Ms Souad EL IDRISSE EL HASSANI Mr Ahmed Najib NEJJAR

Mozambique

Representative	Ms Lilia M.C. CARRIERE MOMPLE
Alternates	Ms Fernanda LICHALE Mr Januário MUTAQUIHA Mr Carlos COSTA

Namibia

Representative	Mr Ambrosius AGAPITUS
Alternates	Mr Wilfried I. EMVULA Ms Trudie AMULUNGU Ms Vehepa AKWENYE Mr Marius KUDUMO Ms Frieda KANIME

Pakistan (Vice-Chairperson)

Representative	Ms Attiya INAYATULLAH
Alternates	Mr Aneesuddin AHMED Ms Ayesha RIYAZ Ms Rukhsana ZIA Mr Nadeem RIYAZ Mr Shabbir ANWER

Russian Federation (Vice-Chairperson)

Representative	Ms Eleonora MITROFANOVA
Alternates	Mr Vladimir KALAMANOV Mr Valery ROUNOV Mr Vladimir SOKOLOV Mr Igor SHPYNOV Mr Vadim RAZOUMOVSKY Mr Dmitri KOURAKOV Mr Alexander GOURZHIY

Rwanda

Representative	Mr Stanislaus LWAKABAMBA
Alternates	Mr Jean Bosco BUTERA Mr Edison NYANDWI Mr Eugène MUNYAKAYANZA Mr Deodine SEBASHONGORE Mr Chrysologue KARANGWA Mr Eliphaz BAHIZI

Senegal

Representative Mr Moustapha SOURANG
(Chairperson of the Programme and External
Relations Committee)

Alternates Mr Mame Birame DIOUF
Mr Assane HANE
Mr Khaly Adama NDOUR
Mr Modou GUEYE
Mr Oumar BA

Slovakia

Representative Mr Lúdivit Stanislav MOLNÁR

Alternates Ms Mária KRASNOHORSKÁ
Ms Magdaléna POHLODOVÁ

Slovenia

Representative Mr Darko ŠTRAJN
(Chairperson of the Committee on International
Non-Governmental Organizations)

Alternates Ms Magdalena TOVORNIK
Ms Zofija KLEMEN-KREK

Sri Lanka

Representative Mr Karunasena KODITUWAKKU

Alternates Mr Ananda GOONASEKERA
Ms Saroja SIRISENA

Suriname

Representative Mr Cornelis A.F. PIGOT

Alternates Mr Alan S. LI FO SJOE
Mr Adiel A. KALLAN
Mr Johny E. PAWIROREDJO
Mr Gerard O. HIWAT
Mr Olton VAN GENDEREN

Swaziland

Representative Ms Lydia MAKHUBU

Alternate Ms Dorothy LITTLER

Switzerland

Representative	Mr Denis FELDMEYER
Alternate	Mr Nicolas MATHIEU

Turkey

Representative	Mr Orhan GÜVENEN
Alternates	Mr Bozkurt ARAN Mr Şander GÜRBÜZ Mr Vakur ERKUL Ms Muzaffer ÖZYILDIZ Ms Sebnem INCESU

Ukraine

Representative	Mr Anatoli OREL
Alternates	Mr Yuriy SERGEYEV Mr Olexander DEMIANIUK Ms Larysa MYRONENKO

United Kingdom of Great Britain and Northern Ireland

Representative	Mr Timothy James CRADDOCK
Alternates	Ms Christine ATKINSON Ms Hilary IZON Ms Victoria HARRIS

United Republic of Tanzania (Vice-Chairperson)

Representative	Mr Mohammed Shaaban SHEYA
Alternate	Mr Juma V. MWAPACHU

United States of America

Representative	Mr Brian AGGELER
Alternates	Mr Raymond TRIPP Ms Gail RANDALL

Uruguay

Representative	Mr Adolfo CASTELLS
Alternate	Ms Elizabeth MORETTI

Vanuatu

Representative	Ms Jacques SESE
----------------	-----------------

Alternate	Mr Victor RORY
-----------	----------------

Venezuela

Representative	Mr Jesús PÉREZ
----------------	----------------

Viet Nam

Representative	Mr LÊ Kinh Tai
----------------	----------------

Alternates	Mr VU Duc Tam Mr THAI Van Tan Ms NGUYEN Thi Nhu Phi Ms NGUYEN Pham Van Huong Mr NGUYEN Manh Cuong
------------	---

Yemen

Representative	Mr Hussein ALAMRI
----------------	-------------------

Alternates	Mr Hamid ALAWADHI Mr Abdalbasset SAAD
------------	--

Secretariat

Mr Koïchiro MATSUURA (Director-General), Mr Márcio Nogueira BARBOSA (Deputy Director-General), Mr John Sagar DANIEL (Assistant Director-General for Education), Mr Walter Rudolf ERDELEN (Assistant Director-General for Natural Sciences), Mr Patricio BERNAL (Assistant Director-General, Executive Secretary of the Intergovernmental Oceanographic Commission), Mr Pierre SANE (Assistant Director-General for Social and Human Sciences), Mr Mounir BOUCHENAKI (Assistant Director-General for Culture), Mr Abdul Waheed KHAN (Assistant Director-General for Communication and Information), Mr Ahmed Saleh SAYYAD (Assistant Director-General for External Relations and Cooperation), Mr Nouréini Rémi TIDJANI-SERPOS (Assistant Director-General for the Africa Department), Ms Françoise RIVIERE (Assistant Director-General, Executive Director of the Office of the Director-General), Ms Muriel HARTY DE PIERREBOURG (Spokesperson), Mr Abdulqawi Ahmed YUSUF (Legal Adviser), Mr Mohamed AL SHAABI (Secretary of the Executive Board), and other members of the Secretariat.

CONTENTS

		Page
1	OPENING OF THE SESSION BY THE PRESIDENT OF THE 32 nd SESSION OF THE GENERAL CONFERENCE (TEMPORARY CHAIRPERSON)	1
2	ADOPTION OF THE AGENDA	1
3	ELECTION OF THE CHAIRPERSON OF THE EXECUTIVE BOARD.....	1
4	ELECTION OF THE VICE-CHAIRPERSONS OF THE EXECUTIVE BOARD	1
5	ESTABLISHMENT OF THE PERMANENT COMMISSIONS AND COMMITTEES OF THE EXECUTIVE BOARD, AND ELECTION OF THEIR CHAIRPERSONS	1
	5.1 Programme and External Relations Commission	1
	5.2 Finance and Administrative Commission	1
	5.3 Special Committee	2
	5.4 Committee on Conventions and Recommendations	2
	5.5 Committee on International Non-Governmental Organizations	3
	5.6 Renewal of the mandate of the Group of Experts on Financial and Administrative Matters	3
6	TERMS OF REFERENCE OF COMMITTEES.....	4
	6.1 Terms of reference of the Special Committee	4
	6.2 Terms of reference of the Committee on Conventions and Recommendations	5
	6.3 Terms of reference of the Committee on International Non-Governmental Organizations	6
7	EXECUTION OF THE PROGRAMME	7
	7.1 Education	7
	7.1.1 Invitations to the 47 th session of the International Conference on Education (ICE)	7
	7.1.2 Invitations to the intergovernmental meetings (category II) to draw up an international anti-doping convention in sport	8
8	ADMINISTRATIVE AND FINANCIAL QUESTIONS	9
	8.1 Special Financial Regulations submitted in accordance with Article 6.7 of UNESCO's Financial Regulations	9

9	GENERAL MATTERS	12
9.1	Dates of the 169th session of the Executive Board and of the meetings of its subsidiary bodies	12
9.2	Tentative list, by subject, of matters to be considered by the Executive Board in 2004-2005	13

1 OPENING OF THE SESSION BY THE PRESIDENT OF THE 32nd SESSION OF THE GENERAL CONFERENCE (TEMPORARY CHAIRPERSON)

The 168th session of the Executive Board was opened on 20 October 2003 by Mr Michael Abiola Omolewa (Nigeria), President of the General Conference.

(168 EX/SR.1)

2 ADOPTION OF THE AGENDA (168 EX/1)

The Executive Board adopted the agenda for the session set out in document 168 EX/1.

(168 EX/SR.1)

3 ELECTION OF THE CHAIRPERSON OF THE EXECUTIVE BOARD

The Executive Board elected Mr Hans-Heinrich Wrede (Germany) Chairperson.

(168 EX/SR.1)

4 ELECTION OF THE VICE-CHAIRPERSONS OF THE EXECUTIVE BOARD

The Executive Board elected the following Members Vice-Chairpersons of the Board:

Brazil
Egypt
France
Pakistan
Russian Federation
United Republic of Tanzania

(168 EX/SR.1)

5 ESTABLISHMENT OF THE PERMANENT COMMISSIONS AND COMMITTEES OF THE EXECUTIVE BOARD, AND ELECTION OF THEIR CHAIRPERSONS

5.1 Programme and External Relations Commission¹

The Executive Board established the Programme and External Relations Commission and elected Mr Moustapha Sourang (Senegal) Chairperson of that commission.

(168 EX/SR.1)

5.2 Finance and Administrative Commission²

The Executive Board established the Finance and Administrative Commission and elected Mr Mohammed Bedjaoui (Algeria) Chairperson of that commission.

(168 EX/SR.1)

¹ In accordance with a decision adopted by the Executive Board at its 70th session (70 EX/Decision 3), all Members of the Board are members of this commission.

² In accordance with a decision adopted by the Executive Board at its 70th session (70 EX/Decision 3), all Members of the Board are members of this commission.

5.3 Special Committee

The Executive Board established the Special Committee and elected Mr L.M. Singhvi (India) Chairperson of that committee.

The Executive Board also decided that the Committee would be made up of the following 18 members for the 2004-2005 biennium:

Chairperson: Mr L.M. Singhvi (India)

Members:	Bangladesh	Morocco
	Brazil	Mozambique
	Congo	Russian Federation
	Czech Republic	Turkey
	Ecuador	Ukraine
	Ghana	United States of America
	Iceland	Uruguay
	India	Viet Nam
	Jordan	Yemen

(168 EX/SR.1)

5.4 Committee on Conventions and Recommendations

The Executive Board established the Committee on Conventions and Recommendations and elected Mr Davidson Hepburn (Bahamas) Chairperson of that committee.

The Executive Board also decided that the Committee would be made up of the following 30 members for the 2004-2005 biennium:

Chairperson: Mr Davidson Hepburn (Bahamas)

Members:	Afghanistan	India
	Algeria	Italy
	Bahamas	Jordan
	Bahrain	Kenya
	Belarus	Morocco
	Brazil	Pakistan
	Cameroon	Rwanda
	China	Senegal
	Czech Republic	Slovakia
	Ecuador	Slovenia
	Egypt	Sri Lanka
	France	Suriname
	Germany	Swaziland
	Guatemala	Switzerland
	Hungary	United States of America

(168 EX/SR.1)

5.5 Committee on International Non-Governmental Organizations

The Executive Board established the Committee on International Non-Governmental Organizations and elected Mr Darko Štrajn (Slovenia) Chairperson of that committee.

The Executive Board also decided that the Committee would be made up of the following 24 members for the 2004-2005 biennium:

Chairperson:	Mr Darko Štrajn (Slovenia)	
Members:	Bahrain	Italy
	Burkina Faso	Jamaica
	Cambodia	Mali
	Cape Verde	Mauritius
	China	Morocco
	Cuba	Russian Federation
	Dominica	Slovakia
	Egypt	Slovenia
	France	Sri Lanka
	Germany	Turkey
	Hungary	Venezuela
	Indonesia	Yemen

(168 EX/SR.1)

5.6 Renewal of the mandate of the Group of Experts on Financial and Administrative Matters

The Executive Board,

1. Bearing in mind 26 C/Resolution 19.3,
2. Referring to its decisions 137 EX/Decision 8.6, 142 EX/Decision 3.1.3, 143 EX/Decision 9.1, 144 EX/Decision 6.10, 148 EX/Decision 5.7, 153 EX/Decision 5.6, 158 EX/Decision 5.6 and 163 EX/Decision 5.6 on the Group of Experts on Financial and Administrative Matters,
3. Decides to renew the mandate of the above-mentioned Group of Experts. For the 2004-2005 period the Group will comprise 12 experts designated by 12 Members of the Executive Board, two from each group, as follows:

Group I	Canada and United Kingdom of Great Britain and Northern Ireland
Group II	Russian Federation and Ukraine
Group III	Cuba and Jamaica
Group IV	Japan and Viet Nam
Group V(a)	Namibia and United Republic of Tanzania
Group V(b)	Algeria and Jordan
4. Decides further that the terms of reference and the methods of work of the Group of Experts will remain as defined in 144 EX/Decision 6.10 reproduced below:

Mandate and working methods of the Group of Experts on Financial and Administrative Matters

The Executive Board,

1. Recalling paragraph III.6(b) of 26 C/Resolution 19.3,
2. Recalling its previous decisions, and particularly 137 EX/Decision 8.6, which established an expert group on financial and administrative matters,
3. Decides that the mandate of this Group of Experts shall be as follows:
 - (a) to assist the Finance and Administrative Commission in its work with a view to increasing its effectiveness;
 - (b) to examine from a strictly technical point of view the administrative and financial aspects of the documents and issues that the Finance and Administrative Commission refers to it;
 - (c) to raise no matters of policy during its work;
4. Decides that the Group of Experts shall normally meet one week before each of the sessions of the Executive Board;
5. Renews its decision to finance the expenses of the Group of Experts, including the cost of travel and subsistence allowances for experts not living in Paris whose expenses are not borne by their respective governments, from the budget of the Executive Board;
6. Invites Member States to take the necessary steps for the experts designated as members of the group to attend meetings regularly;
7. Requests the Director-General to provide every assistance to facilitate the work of the group.

(168 EX/SR.2)

6 TERMS OF REFERENCE OF COMMITTEES

6.1 Terms of reference of the Special Committee (18 members)

The Executive Board,

1. Recalling its previous decisions concerning the terms of reference of the Special Committee,
2. Decides that:
 - (a) the Special Committee shall comprise 18 members, that is to say three for each electoral group;
 - (b) the Special Committee shall continue the practice of normally holding its meetings immediately prior to each regular session of the Executive Board, which may rule on the desirability of changing the timetable if necessary;

3. Also decides to refer to the Special Committee for consideration and the preparation of a report thereon:
 - (a) the structure and form of the Director-General’s report on the activities of the Organization, prepared in accordance with Article VI.3(b) of the Constitution;
 - (b) questions pertaining to the functioning of the Secretariat, in particular, those pertaining to evaluation, internal control, oversight and accountability systems and mechanisms;
 - (c) relations with the United Nations Joint Inspection Unit, and reports prepared by the Joint Inspection Unit that are not referred to the commissions of the Executive Board;
 - (d) methods of work of the General Conference and the Executive Board, including those of their commissions and committees;
 - (e) any other question that the Executive Board may refer to it.

(168 EX/SR.2)

6.2 Terms of reference of the Committee on Conventions and Recommendations

(30 members)

The Executive Board,

1. Recalling 98 EX/Decision 9.6 (II), whereby it defined, in paragraph 12, the terms of reference of the Committee on Conventions and Recommendations in Education, namely:
 - (a) to examine periodic reports by Member States on their implementation of the Convention and Recommendation against Discrimination in Education,
 - (b) to examine communications addressed to UNESCO in connection with specific cases alleging a violation of human rights in education, science and culture,
 - (c) to examine the report of the Joint ILO-UNESCO Committee of Experts on the Application of the Recommendation concerning the Status of Teachers,³
2. Recalling also 104 EX/Decision 3.3, whereby it decided that the Committee would thenceforth be designated “the Committee on Conventions and Recommendations” and established the conditions and procedures for consideration of communications received by the Organization concerning cases and questions of violations of human rights within UNESCO’s fields of competence,

³ Now the Joint ILO-UNESCO Committee of Experts on the Application of the Recommendations concerning Teaching Personnel.

3. Renews the terms of reference mentioned above and decides that the Committee will also consider all questions entrusted to the Executive Board concerning the implementation of UNESCO's standard-setting instruments, in accordance with Article 18.1 of the Rules of Procedure concerning recommendations to Member States and international conventions.

(168 EX/SR.2)

6.3 Terms of reference of the Committee on International Non-Governmental Organizations (24 members)

The Executive Board,

1. Recognizing the important contribution made by non-governmental organizations to the preparation and implementation of UNESCO's programme,
2. Taking into account the Directives concerning UNESCO's relations with non-governmental organizations, adopted by the General Conference at its 28th session and amended at its 31st session, and the Directives concerning UNESCO's relations with foundations and similar institutions, adopted by the General Conference at its 26th session and amended at its 28th and 29th sessions, as well as the following resolutions adopted by the General Conference and related decisions of the Executive Board:
 - (a) the resolutions on the application of the Directives concerning UNESCO's relations with non-governmental organizations adopted by the General Conference at its 28th, 29th and 30th sessions; 149 EX/Decision 7.3 and 154 EX/Decision 7.3 concerning financial and material arrangements for cooperation with non-governmental organizations, and 157 EX/Decision 9.4, Part I;
 - (b) the resolutions concerning the Executive Board's sexennial report on the contribution made to UNESCO's activities by international non-governmental organizations, adopted by the General Conference at its 28th, 30th and 31st sessions;
 - (c) 21 C/Resolution 7.11 concerning international non-governmental organizations maintaining relations with UNESCO and in which bodies or people from Taiwan are still participating in the name of China;
 - (d) 32 C/Resolution 60 concerning sectoral and intersectoral strategies for cooperation with non-governmental organizations.
3. Decides that the terms of reference of its Committee on International Non-Governmental Organizations shall be as follows:
 - (a) to continue to improve its methods of work, to enhance its intellectual and ethical reflection, and to pursue its dialogue with all relevant non-governmental organizations and the Secretariat;
 - (b) to consider the proposals that the Director-General will submit to the Executive Board for the establishment or renewal of official relations with international non-

governmental organizations, taking into account the objectives of the Medium-Term Strategy underlying the formulation of sectoral and intersectoral strategies for cooperation with non-governmental organizations;

- (c) to ensure that the above-mentioned Directives continue to be implemented in a spirit of openness to relevant actors of civil society, in particular in those parts of the world where civil society remains isolated or fragile;
- (d) to examine all other questions coming within the purview of the Executive Board in relation to the implementation of the various arrangements for cooperation with non-governmental organizations in accordance with the relevant resolutions and decisions of the governing bodies.

(168 EX/SR.2)

7 EXECUTION OF THE PROGRAMME

7.1 Education

7.1.1 Invitations to the 47th session of the International Conference on Education (ICE) (168 EX/2)

The Executive Board,

1. Recalling that the General Conference at its 32nd session (32 C/Resolution 3) authorized the Director-General to convene the 47th session of the International Conference on Education,
2. Having examined the Director-General's proposals concerning invitations to this Conference,
3. Decides:
 - (a) that invitations to participate in the 47th session of the International Conference on Education with the right to vote will be sent to all Member States and Associate Members of UNESCO;
 - (b) that invitations to send observers to the Conference will be sent to the States mentioned in paragraph 6 of document 168 EX/2, which are not members of UNESCO but are members of any organization of the United Nations system, and to any other State that becomes a member of one of the organizations of the United Nations system before the opening date of the Conference;
 - (c) that an invitation to send observers to the Conference will be sent to Palestine, as mentioned in paragraph 7 of document 168 EX/2;
 - (d) that invitations to send representatives to the Conference will be sent to the organizations of the United Nations system with which UNESCO has concluded mutual representation agreements and which are listed in paragraph 8 of document 168 EX/2;

- (e) that invitations to send observers to the Conference will be sent to the organizations, foundations and institutions listed in paragraph 10 of document 168 EX/2;
- (f) that the Director-General is authorized to send out any other invitations he may deem useful for advancing the work of the Conference, notifying the Executive Board thereof.

(168 EX/SR.2)

7.1.2 Invitations to the intergovernmental meetings (category II) to draw up an international anti-doping convention in sport (168 EX/3)

The Executive Board,

1. Recalling that the General Conference at its 32nd session (32 C/Resolution 9) decided that the question of combating doping in sport should be regulated by means of an international convention and invited the Director-General to convene one or more intergovernmental meetings (category II) to draw up such a convention,
2. Having examined the Director-General's proposals concerning invitations to one or more intergovernmental meetings (category II) convened to draw up an international anti-doping convention in sport,
3. Decides:
 - (a) that invitations to participate with the right to vote in one or more intergovernmental meetings (category II) convened to draw up an international anti-doping convention in sport will be sent to all Member States and Associate Members of UNESCO;
 - (b) that invitations to send observers to one or more meetings, as defined above, will be sent to the States mentioned in paragraph 6 of document 168 EX/3;
 - (c) that an invitation to send observers to one or more meetings, as defined above, will be sent to Palestine, as mentioned in paragraph 7 of document 168 EX/3;
 - (d) that invitations to send representatives to one or more meetings, as defined above, will be sent to the organizations of the United Nations system with which UNESCO has concluded mutual representation agreements and which are listed in paragraph 8 of document 168 EX/3;
 - (e) that invitations to send observers to one or more meetings, as defined above, will be sent to the organizations, foundations and institutions listed in paragraphs 9, 10 and 11 of document 168 EX/3;
 - (f) that the Director-General is authorized to send out any other invitations he may deem useful for advancing the work of the above-mentioned intergovernmental meeting or meetings (category II), notifying the Executive Board thereof.
4. Urges Member States and Associate Members to take immediate steps, within their fields of competence and in the framework of international cooperation, to cooperate in the drawing up of an international anti-doping convention in sport.

(168 EX/SR.2)

8 ADMINISTRATIVE AND FINANCIAL QUESTIONS

8.1 Special Financial Regulations submitted in accordance with Article 6.7 of UNESCO's Financial Regulations (168 EX/4 and Add.)

The Executive Board,

1. Having considered documents 168 EX/4 and Add.,
2. Approves the amendments proposed in Articles 3 and 5(f) of the Financial Regulations of the Special Account for the Headquarters Utilization Fund as underlined in Annex I to this decision;
3. Takes note of the Financial Regulations of the Special Account for the contribution of the United States of America to UNESCO for the period 1 October 2003 to 31 December 2003 in Annex II to this decision.

ANNEX I

Financial Regulations of the Special Account for the Headquarters Utilization Fund

(The amendments are underlined)

Article 1 – Creation of a Special Account

- 1.1 In accordance with Article 6, paragraph 6, of the Financial Regulations of UNESCO, there is hereby created a Special Account for the Headquarters Utilization Fund, hereafter referred to as the Special Account.
- 1.2 The following regulations shall govern the operation of the Special Account and shall replace all previous financial arrangements in relation thereto.

Article 2 – Financial period

The financial period shall correspond to that of UNESCO.

Article 3 – Purpose

The purpose of the Special Account is to accommodate income and expenditure as set out in Articles 4 and 5 below relating to the use of the Headquarters premises and is to be managed on the general principle that expenditures should relate to the income earned. The Special Account may also finance repayable advances to the UNESCO Restaurant Services Fund within the limit of available resources and after consultation with the Headquarters Committee, and the costs of the housing arrangements for the Director-General as authorized by the General Conference.

Article 4 – Income

The income of the Special Account shall consist of:

- (a) all receipts from the letting of offices to permanent delegations, observer missions, intergovernmental organizations and non-governmental organizations;
- (b) all rentals from the letting of meeting rooms, exhibition spaces and facilities;

- (c) rentals from users of the garages;
- (d) all receipts from the letting of offices to the travel agencies, the bank, the news-stands and all other services of a similar nature;
- (e) all receipts from additional facilities provided to users;
- (f) voluntary contributions from States, international agencies and organizations, as well as other entities, relating to maintenance and conservation of the Headquarters premises;
- (g) miscellaneous income (separate and distinct from the normal budgetary provisions of the Organization), including any interest earned on the investments referred to in Article 7 below.

Article 5 – Expenditure

The Special Account shall be debited with the expenditure relating to its purpose as described in Article 3 above, including administrative expenses specifically relating to it, namely:

- (a) expenditures relating to the letting of offices, meeting rooms, exhibition spaces and facilities (including appropriate repairs and maintenance), the operation of the garages, expenditures relating to the letting of premises to the travel agencies, the bank and the news-stands, and all expenditures arising from letting additional facilities;
- (b) contributions of permanent delegations of Member States, observer missions, intergovernmental organizations and other bodies occupying offices at Headquarters as their additional share in the cost of renovation of the Headquarters buildings for offices occupied by them;
- (c) staff costs for established posts and temporary assistance costs that have direct relation to income generating activities and services, or to the administrative and budgetary management of the Headquarters Utilization Fund, it being understood that the overall share of staff costs for established posts should not exceed 50% of the total expenditure and that staff cost charged for any Secretariat structure should not exceed the income generated by this structure to the Special Account;
- (d) expenditure for maintenance and upkeep, furniture and equipment in offices and meeting rooms, exhibition spaces and facilities;
- (e) provision for a reserve for accidental damage to works of art owned by UNESCO;
- (f) rental costs and charges together with the maintenance and furnishing costs of the Director-General's official apartment;
- (g) any other expenditure relating to the Headquarters buildings after consultation with the Headquarters Committee.

Article 6 – Accounts

- 6.1 The UNESCO Comptroller shall maintain such accounting records as are necessary.
- 6.2 Any unused balance at the end of a financial period shall be carried forward to the following financial period.
- 6.3 The accounts of the Special Account shall be presented for audit to the External Auditor of UNESCO, together with the other accounts of the Organization.

- 6.4 Contributions in kind shall be recorded outside the Special Account.
- 6.5 An annual management report of the Special Account shall be presented to the Headquarters Committee.

Article 7 – Investments

- 7.1 The Director-General may make short-term investments of sums standing to the credit of the Special Account.
- 7.2 Interest earned on these investments shall be credited to the Special Account.

Article 8 – Closure of the Special Account

The Director-General shall decide upon the closure of the Special Account at such time as he deems that its operation is no longer necessary with the approval of the Executive Board and the prior consultation of the Headquarters Committee.

Article 9 – General provision

Unless otherwise provided in these Regulations, the Special Account shall be administered in accordance with the Financial Regulations of UNESCO.

Article 10 – Amendments

The present Financial Regulations may be amended by the Director-General with the approval of the Executive Board and the prior consultation of the Headquarters Committee.

ANNEX II

**Financial Regulations of the Special Account for the contribution
of the United States of America to UNESCO
for the period 1 October to 31 December 2003**

Article 1 – Creation of a Special Account

- 1.1 In accordance with Article 6, paragraph 6, of the Financial Regulations of UNESCO, there is hereby created a Special Account for the contribution of the United States of America for the period 1 October to 31 December 2003, hereafter referred to as the Special Account.
- 1.2 The following regulations shall govern the operation of the Special Account.

Article 2 – Financial period

The financial period shall correspond to that of UNESCO.

Article 3 – Purpose

The Special Account shall fund activities described in document 32 C/62 and Corr.

Article 4 – Income

The income of the Special Account shall consist of:

- (a) the contribution of the United States of America to UNESCO for the period 1 October to 31 December 2003;

- (b) miscellaneous income, including any interest earned on the investments referred to in Article 7 below.

Article 5 – Expenditure

The Special Account shall be debited with the expenditure relating to its purpose as described in Article 3 above, including administrative expenses specifically relating to it.

Article 6 – Accounts

- 6.1 The UNESCO Comptroller shall maintain such accounting records as are necessary.
- 6.2 Any unused balance at the end of a financial period shall be carried forward to the following financial period.
- 6.3 The accounts of the Special Account shall be presented for audit to the External Auditor of UNESCO, together with the other accounts of the Organization.
- 6.4 Contributions in kind shall be recorded outside the Special Account.

Article 7 – Investments

- 7.1 The Director-General may make short-term investments of sums standing to the credit of the Special Account.
- 7.2 Interest earned on these investments shall be credited to the Special Account.

Article 8 – Closure of the Special Account

The Director-General shall decide upon the closure of the Special Account at such time as he deems that its operation is no longer necessary and inform the Executive Board accordingly.

Article 9 – General provision

Unless otherwise provided in these Regulations, the Special Account shall be administered in accordance with the Financial Regulations of UNESCO.

(168 EX/SR.2)

9 GENERAL MATTERS

9.1 Dates of the 169th session of the Executive Board and of the meetings of its subsidiary bodies (168 EX/INF.1)

169th session (12 working days/16 calendar days)	2004
Bureau	14 afternoon and 16 April
Group of Experts on Financial and Administrative Matters	14-16 April
Special Committee	15-16 April
Committee on Conventions and Recommendations	15-17 April
Committee on International Non-Governmental Organizations	16 April
Plenary meetings (19-21 and 28-29 April) and Commissions (22-27 April)	19-29 April

(168 EX/SR.2)

9.2 Tentative list, by subject, of matters to be considered by the Executive Board in 2004-2005 (168 EX/INF.2)

The Board took note of the tentative list given in document 168 EX/INF.2

(168 EX/SR.2)