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In reply please
refer to: A21-372-1

Your reference:

Dr Mary Joy Pigozzi, Director
Division for the Promotion of Quality
Education,
United Nations Educational, Scientific
and Cultural Organization
7, place de Fontenoy
75532 Paris 07 SP

19 January 2006

Dear Dr Pigozzi,

Collaborative Letter of Agreement, Treatment Education, October 2005 to December 2006

Further to earlier discussions this year and the WHO/UNESCO Joint Technical Consultation on Treatment Education, which took place on 22 and 23 November 2005 in Paris, the WHO Department of HIV/AIDS is now in a position to define in more detail our collaboration in order to continue the follow up activities resulting from the November 2005 meeting.

The purpose of our Collaboration is to build on the work that has occurred to date in the preparation and execution of the Joint Technical Consultation. WHO recognizes UNESCO's added value to the work on Treatment Education, both in terms of its relationship with the education sector and its expertise in educational methodologies. This, combined with WHO's competence in the health sector and related responses, including the broader community, provides for a synergistic working relationship between the two agencies to pursue work on Treatment Education, including the following activities:

1. Follow-up to the WHO/UNESCO Joint Technical Consultation on Treatment Education. The Joint Consultation provided a platform for both agencies to learn from experience in the field on Treatment Education. In preparation for the meeting three papers were commissioned by WHO and UNESCO as drafts to frame the discussion. The papers covered the following topics: *Treatment Education Definitions, Inventory of Treatment Education Programmes and Materials and Current Research and Good Practice in HIV/AIDS Treatment Education*. These documents need to be revised based on the comments provided by expert participants at the Joint Consultation. WHO and UNESCO will work together to finalize the revisions and agree upon final versions for these papers, which will eventually be distributed to participants and other stakeholders of both agencies. Any costs associated with the products of the WHO/UNESCO Joint Technical Consultation on Treatment Education are covered by the overall programme budget, which has already been allocated by both agencies. The copyright for the resulting products will be jointly owned by both agencies.
2. There was a clear need identified by experts at the Technical Consultation to follow up on major themes with a wider group in order to prepare for consensus on technical issues, such as content,

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Organization Unit		HIV/PEC	HIV/PEC
Date			

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methodology, adaptation and partnerships. WHO and UNESCO will undertake this broader consultation via email, listservs and the UN's e-Workspace platform. Tasks will be divided between the two agencies to reflect a balance of workload and to build on areas of expertise in each agency. The outcome of this broad consultation will be the development of consensus guidelines to inform countries and partners in the development of treatment education materials and training programmes. The copyright of these guidelines will be jointly shared by WHO and UNESCO. WHO and UNESCO will create a joint work plan to achieve this goal before the end of 2006.

3. WHO and UNESCO will actively seek opportunities to expand the scope of their joint work on treatment education, for instance by jointly hosting sessions at international conferences and meetings, with the aim of presenting a broad technical consensus position on the main components of treatment education (treatment literacy and community preparedness). Such sessions will provide an opportunity to develop consensus around the essential elements of treatment education and provide direction for the development of guidance documents for treatment education at international, regional, national and local levels.

As has been the case with the organization of the Joint Technical Consultation, UNESCO and WHO shall be jointly responsible for the manner in which work is planned and carried out. Much of the work in this area still needs to be defined and agreed upon by both agencies. Any further decisions on activities related to this collaboration will be made on a case by case basis through an exchange of letters. This Collaborative Letter of Agreement does not imply any financial obligation by either agency. Future allocations of funds will be made on a case-by-case basis when mutually agreed by both WHO and UNESCO.

Any dispute relating to the interpretation or execution of this arrangement shall, unless amicably settled, be subject to conciliation. In the event of failure of the latter, the dispute shall be settled by arbitration. The arbitration shall be conducted in accordance with the modalities to be agreed upon by the parties or, in the absence of agreement, with the Rules of Arbitration of the International Chamber of Commerce. The parties shall accept the arbitral award as final.

A party may terminate this agreement subject to prior written notice, subject to the orderly conclusion of major activities.

If you agree to this proposal, it would be appreciated if you could sign both copies of this letter and return one original to WHO.

Yours sincerely,

Dr B. Samb
Director, Coordinator
Partnerships, External Relations
and Communications
Department of HIV/AIDS

Acceptance by:

.....
Signature on behalf of UNESCO

.....
Name and title

.....
Date

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