



**The Assistant Director-General
for External Relations and Public Information**

United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

To : National Commissions for UNESCO
of Invited Countries
Permanent Delegations to UNESCO
of Invited Countries
(See Annex I)

Ref. : ERI/NCS/FLP/12.117/LP

FEB 20 2012

Subject : UNESCO/ISED Co-Sponsored Fellowships Programme – 2012

Madam/Sir,

On behalf of the Director-General, I am pleased to inform you that the International Center for Sustainable Energy Development (ISED) in Moscow is offering thirty (30) fellowships of four-week duration within the framework of the UNESCO/ISED Co-Sponsored Fellowships Programme.

The energy questions being the priority for the international community and the United Nations System, these fellowships are aimed at enhancing the capacity-building and human resources development in the field of sustainable and renewable energy in developing countries and countries in transition.

The training will be held in specialized institutions in the Russian Federation from **1 to 26 October 2012**. The medium of instruction being in Russian, only candidates proficient in this language are eligible to apply.

The Annex II to this letter provides detailed information concerning the fields of study proposed, the qualifications required, the facilities offered, the general conditions governing the award of fellowships and the procedures for the submission of applications. To enable the Selection Committee to make the best possible choice, I should be grateful if you could arrange for your country's nominees (a maximum of 2 candidates) to complete and attach – in as detailed manner as possible – the required forms and documents. All applications should be sent in **duplicate** to UNESCO Fellowships Section not later than **31 May 2012**. An advance copy may be sent by e-mail (l.pigeonneau@unesco.org) or by fax (33.1.45685503).

This Programme is offered in open competition. As the number of fellowships put at the disposal of UNESCO under this Programme is limited, only candidates who demonstrate outstanding intellectual qualities, imagination and personal commitment will have a chance of being selected.

Please accept, Madam/Sir, the assurances of my highest consideration.


Eric Falt

cc: National Commission for UNESCO of the Russian Federation
Permanent Delegation of the Russian Federation to UNESCO
UNESCO Field Office of Invited Countries

7, place de Fontenay
75352 Paris 07 SP, France
Tél. : +33 (0)1 45 68 15 12
Fax : +33 (0)1 45 68 55 03

e-mail :
l.pigeonneau@unesco.org

Attachments: 4 (Annexes I, II, III, IV)

UNESCO/ISEDC
Co-Sponsored Fellowships Programme 2012

Invited Member States to submit applications

AFRICA

(46 Member States)

- Angola*
- Benin*
- Botswana
- Burkina Faso*
- Burundi*
- Cameroon
- Cape Verde*
- Central African Republic*
- Chad*
- Comoros*
- Congo
- Côte d'Ivoire
- Democratic Republic of the Congo*
- Djibouti*
- Equatorial Guinea*
- Eritrea*
- Ethiopia*
- Gabon
- Gambia*
- Ghana
- Guinea*
- Guinea-Bissau*
- Kenya
- Lesotho*
- Liberia*
- Madagascar*
- Malawi*
- Mali*
- Mauritius
- Mozambique*
- Namibia
- Niger*
- Nigeria
- Rwanda*
- Sao Tome and Principe*
- Senegal*
- Seychelles
- Sierra Leone*
- Somalia*
- South Africa
- Swaziland
- Togo*
- Uganda*
- United Republic of Tanzania*
- Zambia*
- Zimbabwe

ARAB STATES

(15 Member States)

- Algeria
- Bahrain
- Egypt
- Iraq
- Jordan
- Lebanon
- Mauritania*
- Morocco
- Oman
- Palestine
- Saudi Arabia
- Sudan
- Syrian Arab Republic
- Tunisia
- Yemen*

ASIA AND THE PACIFIC

(39 Member States)

- Afghanistan*
- Bangladesh*
- Bhutan*
- Cambodia*
- China
- Cook Islands
- Federal States of Micronesia
- Fiji
- India
- Indonesia
- Iran (Islamic Republic of)
- Kazakhstan
- Kiribati*
- Kyrgyzstan
- Lao People's Democratic Republic*
- Malaysia
- Maldives*
- Marshall Islands
- Mongolia
- Myanmar*
- Nauru
- Nepal*
- Nieu
- Pakistan
- Palau
- Papua New Guinea
- Philippines
- Samoa*
- Solomon Islands*
- Sri Lanka
- Tajikistan
- Thailand
- Timor-Leste
- Tonga
- Turkmenistan
- Tuvalu*
- Uzbekistan
- Vanuatu*
- Viet Nam

LATIN AMERICA AND THE CARIBBEAN

(32 Member States)

- Antigua and Barbuda
- Argentina
- Barbados
- Belize
- Bolivia (Plurinacional State of)
- Brazil
- Chile
- Colombia
- Costa Rica
- Cuba
- Dominica
- Dominican Republic
- Ecuador
- El Salvador
- Grenada
- Guatemala
- Guyana
- Haiti*
- Honduras
- Jamaica
- Mexico
- Nicaragua
- Panama
- Paraguay
- Peru
- Saint Kitts and Nevis
- Saint Lucia
- Saint Vincent and the Grenadines
- Suriname
- Trinidad and Tobago
- Uruguay
- Venezuela (Bolivarian Republic of)

EUROPE & North AMERICA

(22 Member States)

- Albania
- Armenia
- Azerbaijan
- Belarus
- Bosnia and Herzegovina
- Bulgaria
- Croatia
- Czech Republic
- Estonia
- Georgia
- Hungary
- Latvia
- Lithuania
- Poland
- Republic of Moldova
- Republic of Montenegro
- Republic of Serbia
- Romania
- Slovakia
- the former Yugoslav Republic of Macedonia
- Turkey
- Ukraine

ASSOCIATE MEMBER STATE (1)

- Tokelau

=====

Africa:	46
Arab States:	14
Asia and the Pacific:	39
Latin America and the Caribbean:	29
Europe and North America:	22
Associate Member State:	1

TOTAL 155 = 154 Member States (& 1 Associate Member State)
Invited to submit candidatures

*= *Least Developed Country*

**UNESCO/ISED
CO-SPONSORED FELLOWSHIPS PROGRAMME – 2012**

I. INTRODUCTION

In line with the strategy and objectives of the approved UNESCO Programme and Budget for the Fellowships Programme Section, the UNESCO Category II International Center for Sustainable Energy Development (ISED) in Moscow (Russian Federation) is offering thirty (30) fellowships of four weeks (4) duration each in 2012. The aim of this fellowships programme is to enhance the capacity-building and human resources development in the area of sustainable and renewable energy sources in developing countries and countries in transition. The training activities in the framework of these fellowships are tenable in specialized institutions in the Russian Federation. The medium of instruction will be Russian. UNESCO will solicit applications from the developing countries and countries in transition (list of invited Member States in Annex I).

2. FIELDS OF STUDY

The candidates may choose to study in the following fields of study, which are aligned with UNESCO's objectives and programme priorities, as per approved 35 C/5 and in accordance with the decisions made by the Executive Board (161 EX/Decision 3.6.3 and 165 EX/Decision 8.6) :

- (a) Energy and sustainable development;
- (b) Ecological management of energy resources;
- (c) Renewable energy;
- (d) Sustainable and renewable energy power generation.

3. DURATION

Four week duration: from 1st - 26 October 2012.

4. QUALIFICATIONS REQUIRED

Candidates must meet the following criteria:

- (a) Holder of at least a BSc degree or BA in Economics;
- (b) Proficient in the Russian language;
- (c) Not more than 45 years of age;
- (d) Be in good health, both mentally and physically.

5. PROCEDURES FOR THE SUBMISSION OF APPLICATIONS

- (a) All applications should be **endorsed** by the National Commission for UNESCO and must be duly completed in **English** or **French** with the following attachments in **DUPLICATE**:
- The prescribed UNESCO fellowship application form;
 - Six photographs;
 - Certified photocopies of Diplomas
 - Certificate of Russian Language proficiency – minimum of **500** hours of language training (if Russian is not the mother tongue or was the language of instruction for some years of study);
 - Subsequently, **for those who have been selected**, the UNESCO medical examination form duly completed by a recognized physician (not more than four months before the actual date of studies). The prescribed form of which will be sent along with the letter of award. **Expenses incurred in the constitution of the medical dossiers will not be reimbursed.**
- (b) Files which are incomplete or received after the deadline for the submission of applications and candidatures, and do not fulfil the requirements mentioned above, will not be considered.
- (c) Each invited Member State is requested to nominate not more than **two (2)** candidates.

6. SELECTION OF BENEFICIARIES

- (a) The final selection of beneficiaries lies with ISEDC.
- (b) The National Commission of selected fellows will be duly informed by UNESCO and the letter of award will immediately follow.
- (c) UNESCO will authorize the departure of beneficiaries who have completely complied with the requirements stipulated in the letter of award.
- (e) Candidates not informed of their selection by **1st September 2012** should consider that their applications have not been approved.

7. FACILITIES OFFERED BY ISEDC

- i) Beneficiaries will be exempt of paying tuition fees for the entire duration of studies/training;
- ii) Fellows will undertake studies/training under the supervision of an advisor or study director that will be provided by the host institution;

- iii) The donor Government will pay stipends to beneficiaries on a monthly basis, in local currency. The stipend amounting to **eight hundred (800) US** dollars is intended to cover living expenses such as accommodation, meals, pocket expenses, and incidentals.
- iv) ISEDC will assist in obtaining modest housing for the fellows.

8. FACILITIES OFFERED BY UNESCO

- (a) UNESCO will cover the cost of the round-trip international travel at the most economical rate and the most direct flights.
- (b) UNESCO will pay a one-time travel allowance amounting to **US\$100** (one hundred US dollars) prior to the fellows' departure for the Russian Federation.
- (c) Health insurance. To avail of this entitlement, beneficiaries should be declared medically fit by the UNESCO Medical Service that examines the complete medical dossiers.

9 OTHER CONDITIONS

- (a) No provisions can be made to finance or lodge the fellows' family members.
- (b) Beneficiaries will be required to submit to UNESCO a final report upon termination of the fellowship. This report could be written in **English** or in **French** and a copy of which will be furnished to ISEDC.

10. VISA

Selected fellows from countries where there are Russian Federation Embassies or Consulates must obtain their entry visa in their country **prior** to their departure. Fellows from countries where no such embassy/consulate exists must secure their visa through the nearest country where the Embassy or Consulate of the Russian Federation can be found.

UNESCO and ISEDC provide no allowance to defray passport and visa expenses.

<p>DEADLINE FOR THE SUBMISSION OF APPLICATIONS: 31 May 2012</p>



7, place de Fontenoy, 75352 Paris 07 SP
 telephone: (33.1) 45.68.10.00
 telex: 204461 Paris
 270602 Paris
 telefax UNESCO: (33.1) 45.66.94.29

APPLICATION FOR FELLOWSHIP

under the
UNESCO FELLOWSHIPS PROGRAMME

Instructions: The application form should be submitted by the appropriate governmental body and each part should be answered completely and accurately. *The application should be submitted in three copies.* The information requested should be either typed or written in ink in block capitals. Where additional space is needed, a separate sheet should be used and attached in three copies.

A. Official presentation

The Government of presents herewith
 the candidature of for a UNESCO fellowship
 in the field of
 for a duration of to begin
 under Programme and/or Project

The undersigned certifies that it is the Government's intention to have organized a programme of study such that will permit the candidate to increase his contribution to the development of his country in the future.

If a fellowship is granted, the Government will:

(a) provide the necessary assistance to the fellow for departure to begin the study programme;

(b) assist the fellow in meeting personal and family responsibilities during the period of his fellowship by maintaining, if necessary, continuation of the whole or part of his present remuneration;

(c) facilitate employment of the fellow in the assignment mentioned in this application upon completion of the fellowship.

It is certified that information contained herein is complete and accurate.

PRESENTED FOR: BY:

(seal) Name and title of responsible officer

 Date Signature

B. Background data concerning the candidate

Family name (surname)		First and middle names		Nationality	Occupation
Permanent address				Telephone..... E-mail.....	Please attach photo here (Optional)
Mailing address (if different from above).....				Telephone..... E-mail.....	
Date of birth day month year	Country and place of birth			Sex	
Marital status	Full name of spouse	Number and age of children		Name and address of person to notify in case of accident	

Education

Name, place and country of educational establishments	Years attended		Degrees, diplomas: Indicate main subjects	Date obtained
	from	to		
Secondary, technical, etc.
Post-secondary, university, or equivalent

IMPORTANT: This application is not considered complete unless accompanied by certified copies of diplomas received and academic transcripts of courses followed and grades or marks obtained

Other studies

Mention any other studies undertaken, including training/refresher courses

Fellowships and scholarships

Which of the above studies were undertaken with a fellowship or scholarship? Mention the sponsor of the grant

Visits abroad

List any significant visits abroad not mentioned above

Publications and research

List any significant publications (including publisher and date of publication) and any major research projects undertaken

Languages

Mother tongue:

Other languages	Read		Understand (spoken)		Speak		Write	
	Easily	Not easily	Easily	Not easily	Fluently	Not fluently	Easily	Not easily
.....
.....
.....

The UNESCO certificate of language knowledge should be completed and attached to this application

References

List three persons, not related to the candidate, who can provide information on his/her qualifications. These persons should normally be teachers or supervisors acquainted with the candidate's previous academic work

Full name	Title and address
.....
.....
.....

Details of proposed studies

(If additional space is needed, separate sheets should be attached)

Give precise details of studies to be undertaken

Give realistic budget estimates for the fellowship requested (return travel, monthly allowance, tuition fees, etc.)

Expected results and future assignment

Indicate how it is envisaged to make the best use of the results achieved and specify what position will be taken up at the end of the fellowship with a description of future responsibilities

Candidate's statement

If UNESCO grants me a fellowship I agree to take up after my period of study the position to be assigned to me as described above. I certify the information I have provided is complete and accurate

Candidate's signature



7, place de Fontenoy, 75352 Paris 07 SP
telephone: (33.1) 45.68.10.00

APPLICATION FOR FELLOWSHIP

CERTIFICATE OF LANGUAGE KNOWLEDGE

Name of candidate	Language
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Address of candidate.....

(1) ABILITY TO UNDERSTAND

- (a) Understands without difficulty when addressed at normal rate.....
- (b) Understands almost everything, if addressed slowly and carefully.....
- (c) Requires frequent repetition and/or translation of words and phrases.....
- (d) Does not understand spoken language.....

(2) ABILITY TO SPEAK

- (a) Speaks fluently and accurately and is easily intelligible.....
- (b) Speaks intelligibly, but is not fluent or altogether accurate.....
- (c) Speaks haltingly, and is often at a loss for words and phrases.....

(3) ABILITY TO WRITE

- (a) Writes with ease and accurately.....
- (b) Writes slowly and/or with only a moderate degree of accuracy.....
- (c) Writes with difficulty and makes frequent mistakes.....

(4) READING ABILITY AND COMPREHENSION

- (a) Reads fluently, with full comprehension.....
- (b) Reads slowly, but understands almost everything he reads.....
- (c) Reads with difficulty, and only with frequent recourse to the dictionary.....
- (d) Cannot read.....

(5) TECHNICAL LANGUAGE

Certain fellowships require a particular knowledge of specialized or technical language. In such cases, please evaluate candidate's ability with reference to paras. 1, 2, and 4 above.

- (6) Please indicate any further facts about candidate's language knowledge which may be of value in the development of his programme:

LANGUAGE TEST HAS BEEN MADE BY Address:

Name:

Title:

..... Date:

COMMENTS: