



United Nations
Educational, Scientific and
Cultural Organization

Intangible
Cultural
Heritage

Reçu CLT / CIH / ITH

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**REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE
ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE**

DEADLINE 31 MAY 2015

Instructions for completing the request form are available at:

<http://www.unesco.org/culture/ich/en/forms>

1. Name of the organization

1.a. Official name

Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

TRIBAL CULTURAL SOCIETY

1.b. Name in English or French

Please provide the name of the organization in English or French.

TRIBAL CULTURAL SOCIETY

2. Contact of the organization

2.a. Address of the organization

Please provide the complete postal address of the organization, as well as additional contact information such as its telephone number, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section 8).

Organization: TRIBAL CULTURAL SOCIETY

Address: E ROAD, NORTHERN TOWN, BISTUPUR, JAMSHEDPUR,
JHARKHAND, PIN - 831001

Telephone number: 0657 - 66 - 43012

E-mail address: tribalculture99@gmail.com

Website:

Other relevant
information:

2.b Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request.

Title (Ms/Mr, etc.):	Ms
Family name:	EKKA
Given name:	URMILA
Institution/position:	HONORARY SECRETARY
Address:	TRIBAL CULTURAL SOCIETY, E ROAD, NORTHERN TOWN, BISTUPUR, JAMSHEDPUR, JHARKHAND - 831001
Telephone number:	91 - 9234560691
E-mail address:	urmila.ekka@tatasteel.com
Other relevant information:	

3. Country or countries in which the organization is active

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

<input checked="" type="checkbox"/> national
<input type="checkbox"/> international (please specify:)
<input type="checkbox"/> worldwide
<input type="checkbox"/> Africa
<input type="checkbox"/> Arab States
<input type="checkbox"/> Asia & the Pacific
<input type="checkbox"/> Europe & North America
<input type="checkbox"/> Latin America & the Caribbean
Please list the primary country(ies) where it is active:
INDIA

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

The organisation was registered under Society Registration Act 1860 in 22nd May, 1993.

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

Objectives: (As per Society's By-laws)

The main objective of this society is to promote, carry out and undertake the cultural activities of the various Tribes of India particularly, of Chotanagpur and Santhal Pargana Region, spread across Indian states of Jharkhand, Odisha and Chattisgarh.

- The Society will organise dances and music programmes regularly, of various tribes.
- Teaching and training courses of tribal music and dances will be organised.
- Training and development programmes of the tribal art and craft will be conducted by the society.
- A library cum information centre will be established by the society, in which the books on tribal languages, literature, history and various information will be preserved and made available for study.
- To do research work on the history and culture of the various tribes.
- To publish the tribal festival calendar, magazines and periodicals on tribal languages and literature.
- To establish an exhibition and museum on tribal culture etc.
- To organize seminars, workshop, debates, lectures, camps and study tours etc. towards awareness building among youths.
- To produce and collect the documentary film on tribal life and culture.
- Teaching and training of tribal languages.
- To promote the regional, national and international tribal cultural meets and exchange of tribals culture.
- To help and co-operate other organizations doing similar works.
- To raise fund through membership fee, donations, from the public, private agencies, aid from government and investment in the private industries etc for the promotion of the society.

6. The organization's activities in the field of safeguarding intangible cultural heritage

Sections 6.a to 6.c are the primary place to establish that the NGO satisfies the criterion of having 'proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains' (Criterion A).

6.a. Domain(s) in which the organization is active

Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

6.b. Primary safeguarding activities in which the organization is involved

Please tick one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures – please specify:

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under section 8.c below.

Not to exceed 750 words; do not attach additional information

Tribal Cultural Society (TCS) working in some of the most backward tribal populated regions has played a significant role in preservation and promotion of cultural heritage of tribal communities. Presently it has the following expertise as part of its employees -

The Vice President of the TCS, Mr. Biren R. Bhuta has 5 years of experience with Society for Promotion of Indian Classical Music and Culture Among Youth (SPIC MACAY) as Secretary, Maharashtra Chapter. He has a Masters in Business Administration from the Indian Institute of Management, Calcutta and has been working with Tribal Cultural Society since 2010.

Mrs. Urmila Ekka, Hony. Secretary, TCS has been involved in planning and supervision of various interventions of the Society for the last four years.

There are six executives in TCS who are graduates from some of the premier institutions in India.

Mr. Amit R. Tirkey is Masters in Social Work from Tata Institute of Social Sciences, Mumbai with more than eight years of experience of working at the grassroots and 4 years of experience in ICH at TCS. Similarly, Mr. Romil Bhengra, Mr. Shiv Kandeyong, Ms. Anshu Singh, Ms. Namita Toppo and Mr. Sanjay Kumar have studied masters degree in relevant disciplines and collectively have nearly 20 years of experience in the areas of ICH, education and employability.

There are 17 employees of TCS who are graduate and under-graduate, and have been associated with the Society for nearly ten years.

75% of the employees in TCS belong to the tribal communities. Having existed among the tribal communities, for nearly 22 years, TCS has wider access to expertise and resources in communities while working on ICH related to tribals of the regions.

Tribal Cultural Society has been working to promote ethnic identity and heritage in the states of Jharkhand, Odisha and Chattisgarh in India. Popularising forgotten dances, ancient instruments, literature, language and scripts, traditional sports and art forms are the key areas of intervention for Tribal Cultural Society. It has implemented initiatives encompassing -

- Celebration of birth/death anniversary of the great tribal heroes:

For example we organise birth anniversaries of Guru Gomke Pt. Raghunath Murmu, the inventor of OI Chiki script for Santali language; birth anniversary of Guru Kol Lako Bodra, the inventor of Warang Kshiti script for Ho language; Hul Divas to pay tributes to the martyrdom of tribal freedom fighters Sidho and Kanhu; Birsa Munda Jayanti and so on.

- Organising 'Samvaad - A Tribal Conclave' a Pan India Tribal Meet:

We organised 'Samvaad', a four-day pan-India tribal conclave in Jamshedpur that brought thought leaders, academicians, cultural performers and activists on one platform at Gopal Maidan, Jamshedpur. Organised from 15th – 18th November, 2014, the conclave, attended by nearly 1500 tribal people from all across India, showcased panel discussions (on topics like Tribal livelihoods, Particularly Vulnerable Tribal Groups, Tribal medicinal systems, Tribal perspective on development, Tribal languages and literature, Tribals and protection of natural habitats and a round-table with tribal women), cultural performances, documentary film screenings and handicrafts exhibition.

- Promotion of tribal language and scripts.

We run learning informal centres to promote tribal languages and scripts. In the last three years, nearly 20,000 youth have learned tribal languages and scripts at these (600 centers organised in last 3 years) centres.

- Restoration of memorials of tribal heroes and communities.

We have under taken restoration work for delapidated ancestral house of Ho Guru Kol Lako Bodra who was inventor of 'Warang Kshiti' script for Ho language and Memorial of Pandit Raghunath Murmu who was inventor of 'OI Chiki' for Santali language. We have also worked for protection and beautification of places of worship (Jahers) of tribal communities.

- Promotion of traditional performing arts - Dance, Music, Song.

We provide platform to different traditional art forms of tribal and local communities for performance, support them through these events and link them to perform at state and national level. Nearly 200 groups have been engaged with, in the last 3 years.

- Revival of ancient musical instruments:

We are running training programmes to train youth on ancient musical instruments like Banam, Tuila, Mandar and Nagara. Around 200 youth have been going through these training programmes.

We have revived tribal musical instruments like Banam and Tuhila by running music classes.

- Revival of traditional sports:

We promote tribal sports like Kati, Sekkor, Bahu Chor, Ramdel etc that are popular in hinterlands of Jharkhand and Odisha.

- Publication of tribal literature:

We have published 10 books on tribal languages and literature.

- Audio and video documentation of cultural heritage:

We have made documentaries on tribal sports, musical instruments and tribal heroes.

7. The organization's experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation 'cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage' (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

- The Tribal Cultural Society (TCS) partners with community based organizations (CBOs) such as 'Jaher Than Committee', 'Adivasi Ho Samaj Mahasabha' and 'Institute of Ancient Culture and Science' to preserve and promote the 'Ol-Chiki' and 'Warang Kshiti' scripts of the Santali and Ho tribal languages respectively. It runs 300 language learning centers for the same in the state of Jharkhand.
- In partnership with 'Rumbul, an organization established by 'Padma Shree' Late Dr. Ram Dayal Munda and 'Dr. Jaipal Singh Munda Educational and Development Trust', efforts are being made to preserve and revive tribal music and musical instruments by conducting training to teach 'Banam', 'Tuhila' and 'Mandar' - instruments on the verge of extinction, that form an integral part of tribal culture in the region.
- Throughout the year the Society observes birth anniversaries of 12 tribal stalwarts where in various tribal art forms get an opportunity to present at a larger fora before masses. These events are always organized in collaboration with CBOs right from village level to central organisation of tribal communities of the region.
- TCS has also been supporting tribal women to sustain tribal art forms Sohrai, Saura and Paitkar where various women groups are being involved.
- In 2014, the Society has done restoration and beautification work at the mausoleum of Pandit Raghunath Murmu, a revered tribal, whose mausoleum is a place of tribal pilgrimage. The task has been carried on with consent and cooperation of his family and Santal community. In recent times, Society has also taken up task to safeguard the 'Jaher', the place of prayer (natural sacred groves) of tribal communities which has only been possible with cooperation of tribal communities and the leaders of their traditional system of governance.
- All the interventions of the Society positively impact targeted beneficiaries and experts, hailing from the tribal communities. The Society has representation from tribal communities in its managing committee. There are many formal and informal platforms where dialogue with communities are conducted regularly.

8. Documentation of the operational capacities of the organization

The Operational Directives require that an organization requesting accreditation submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated whenever possible into English or French if the originals are in another language. Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the members of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents, labelled 'Section 8.a'.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing documents, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents, labelled 'Section 8.b'.

8.c. Duration of existence and activities

If it is not already indicated clearly from the documentation provided for section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents, labelled 'Section 8.c'.

9. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Name: Urmila Ekka

Title: Honorary Secretary

Date: 25/08/2015

Signature:

TRIBAL CULTURAL SOCIETY

A Non Profit Voluntary Organization Promoted by Tata Steel
(Registered under Societies Registration Act., 1860)
Reg. No. : 354/2008-2009




Managing Committee of Tribal Cultural Society

President	: Mr. Sunil Bhaskaran
Vice President	: Mr. Biren Ramesh Bhuta
Honorary Secretary	: Ms. Urmila Ekka
Honorary Treasurer	: Mr. R. N. Dubey
Member	: Mr. Anil Oraon
Member	: Mr. Prabhat Sharma
Member	: Mr. Pankaj Satija
Member	: Mr. Jiren Topno
Member	: Dr. (Ms) Binapani Mahato
Member	: Mr. Haradhan Das
Member	: Mr. C. R. Majhi

N. B. : All the above mentioned members are rendering their voluntary services to the Tribal Cultural Society.

Certified by –


Ms. Urmila Ekka
Honorary Secretary,
Tribal Cultural Society,
Jamshedpur.

This is certification
registration and
by-laws of org.

No 463



संस्थाओं के निबन्धन का प्रमाण-पत्र

(एक्ट 21, 1860)

संख्या 81

वर्ष 1993-1994

मैं इसके द्वारा प्रमाणित करता हूँ कि **द्राडुवल कर्प्यरल होसाइटी**

जमशेदपुर

सोसाईटीज रजिस्ट्रेशन एक्ट 21, 1860 के अधीन आज यथावत् निबन्धित हुआ / हुई ।
आज तारीख **वा.पि.मास 15** वर्ष उन्नीस सौ **तिरानको** पटना में मेरे हस्ताक्षर के साथ दिया गया ।

वास्ते, महातिरिक्षक, निबन्धन, बिहार, पटना

बि०सं०मु०(निबन्धन) 1—II—10,000—29-5-1986—के० साल

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8.6

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MEMORANDUM OF ASSOCIATION AND RULES

OF
TRIBAL CULTURAL SOCIETY
JAMSHEDPUR

Name : Tribal Cultural Society, Jamshedpur.

Registered Office : Tribal Cultural Society, Sonari North, Jamshedpur.

- Objectives : The main objectives of this society is to promote, carryout and undertake the cultural activities of the various Tribes of India particularly, of Chotanagpur and Santhal Pargana Region.
- The Society will organise the dances and music programmes regularly, of the various tribes.
 - Teaching and training courses of tribal music and dances will be organised.
 - Training and development programmes of the tribal art and craft will be conducted by the society.
 - A library cum information centre will be established by the society, in which the books on tribal languages, literature, history and various information will be preserved and made available for study.
 - To do research work on the History and culture of the various tribes.
 - To publish the tribal festival calender, magazines and periodicals on tribal languages and literature.
 - To establish the exhibition and museum on tribal culture etc.
 - To organise Seminars, Workshop, Debates, Lectures, Camps and Study tours etc. towards awarness building among youths.
 - To produce and collect the documentary film on the Tribal life and culture.
 - Teaching and training of tribal languages.
 - To promote the regional, National and International Tribal cultural meets and exchange of tribals culture.
 - To help and co-operate other organisations doing similar works.
 - To raise fund through membership fee, donations, from the public, private agencies, aid from government and investment in the private industries etc. for the promotion of the society.

PRESIDENT

HONY. SECRETARY

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The name, address and occupation of the members of the Managing Committee to whom by the rules of the society the management of its affairs is instructed as given below :

Name & Address	Occupation	Status in Managing Committee.
Mr. Vincent Richard Athaide S/o. Late Joshep Athaide C Road, Qr. No. 6, Northern Town, Jamshedpur.	Divisional Manager (Rural & Community Services), Tisco.	President
Mr. Dhankumar Ekka S/o. Late Simon Ekka C/147, P.O. Kagalnagar, Sonari, Jamshedpur.	Admn. Manager (Rural & Community Services), Tisco.	Vice-President (Admn)
Mr. Fagu Soren S/o. Late Supai Soren 112, K4, Dhatkidih, Supervisor Flats, P.O. Kadma, Jamshedpur.	Dy. Manager Adivasi & Harijan Welfare Cell, Tisco.	Vice-President
Mr. Biren Kispotta S/o. Mr. Jushtus Kispotta SA 15, L Town, Sakchi, Jamshedpur.	Asst. Manager Rural Development, Tisco.	Hony. Treasurer
Mr. Chhotte Hembrom S/o. Mr. Muna Hembrom 33/C6, Rd. No. 23, Kadma, Farm Area	Personnel Officer Tisco.	Hony. Secretary
Mr. Jayant Jaipal Singh S/o. Late Jaipal Singh 81, Prof. Flats, I.C. Road, Kadma.	Management Asst. Tisco.	Hony. Jr. Secretary
Mr. Puklu Majhi S/o. Mr. Chunu Majhi H6/211, O.C. Road, Bistupur.	Spl. Assistant, Tisco.	Member
Mr. Robing Soreng S/o. Late Patus Soreng K/2, 26 Cross Rd. No. 17, Telco Colony, Jamshedpur.	C. R. D. C. Rural Development, Tisco.	Member

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PRESIDENT

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HONY. SECRETARY

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<u>Address</u>	<u>Occupation</u>	<u>Status in Managing Committee</u>
M. Amar Kumar Biruly /o. Late M.S. Biruly 34, Golmuri Flats	Personnel Manager, Tisco	Member
M. Kumar Chandra Murmu /o. Late Shekher Chandra Murmu /SA, Namdih Road, Jurmamines, Jamshedpur.	Sr. Personnel Manager, Tisco.	Member
M. Harish Chandra Prasad Munda /o. Late Naryan Pd. Munda , 9F-1, Golmuri, Jamshedpur.	Personnel Manager, Tisco	Member

We the several persons whose names, address, occupation and signature here under are desirous of being formed into an Association in pursuance of this memorandum of Association & registration under the societies registration act XXI of 1860.

This 6th day of April 1990 at Jamshedpur.

<u>Name & Address</u>	<u>Occupation</u>	<u>Signature</u>
M. Vincent Richard Athaide /o. Late Joshep Athaide Road, Qr. No. 6, Northern Town, Jamshedpur.	Divisional Manager (Rural & Community Services), Tisco.	<i>V. Athaide</i>
M. Kumar Chandra Murmu /o. Late Shekher Chandra Murmu /SA, Namdih Road, Jurmamines, Jamshedpur.	Sr. Personnel Manager, Tisco.	<i>Kumar Chandra Murmu</i>
M. Dhankumar Ekka /o. Late Simon Ekka /147, P.C. Kagalnagar, Sonari, Jamshedpur.	Admn. Manager (Rural & Community Services), Tisco.	<i>Dhankumar Ekka</i>
M. Jayant Jaipal Singh /o. Late Jaipal Singh 1, Prof. Flats, P.C. Road, Kadma.	Management Asst., Tisco.	<i>Jayant Jaipal Singh</i>

V. Athaide
PRESIDENT

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Chhote Hanbrown
HONY. SECRETARY4

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<u>Name & Address</u>	<u>Occupation</u>	<u>Signature</u>
Mr. Chhote Hembrom S/o. Mr. Nuna Hembrom 33/C6, Rd. No. 23 Kadma, Farm Area	Personnel Officer, Tisco.	<i>Chhote Hembrom</i>
Mr. Fagu Soren S/o. Late Supai Soren 112, K4, Dhatkidih, Supervisor Flats, P.O. Kadma, Jamshedpur.	Dy. Manager Rural Development Tisco.	<i>Fagu Soren</i>
Mr. Biren Kispotta S/o. Mr. Jushtus Kispotta SA 15, L Town Sakchi, Jamshedpur.	Asst. Manager, Rural Development Tisco.	<i>Biren Kispotta</i>
Mr. Puklu Majhi S/o. Mr. Chunu Majhi H6/211, O.C. Road Bistupur.	Spl. Assistant Tisco.	<i>Puklu Majhi</i>
Mr. Robin Soreng S/o. Late Paius Soreng K/2, 26 Cross Rd. No.17, Telco Colony, Jamshedpur.	C. R. D. O. (Community & Rural Development Officer) Tisco.	<i>Robin Soreng</i>
Mr. Amar Kumar Biruly S/o. Late M.S. Biruly 5/34, Golmuri Flats.	Personnel Manager, Tisco.	<i>Amar Kumar Biruly</i> (AMAR KUMAR BIRULY) Housh Chandra Prasad Munda (HARISH CHANDRA PRASAD MUNDA)
Mr. Harish Chandra Prasad Munda S/o. Late Naryan Pd. Munda 21, 9F-1, Golmuri, Jamshedpur.	Personnel Manager, Tisco.	

The Signature affixed above have been attested by :

<u>Name & Address</u>	<u>Occupation</u>	<u>Signature</u>
Mr. Vincent Richard Athaide S/o. Late Joshep Athaide C Road, Qr. No. 6 Northern Town, Jamshedpur.	Divisional Manager (Rural & Community Services), Tisco.	<i>Athaide</i>
Mr. Dhankumar Ekka S/o. Late Simon Ekka C/147, P.O. Kagalnagar Sonari, Jamshedpur.	Admn. Manager (Rural & Community Services), Tisco.	<i>Dhankumar Ekka</i>
Mr. Dharmu Charan Murmu S/o. Late S.C. Murmu AT&PO Karandih Jamshedpur.	Dy. Manager Rural Development Tisco.	<i>Dharmu Charan Murmu</i>

Athaide
PRESIDENT

*Amn...
9-3-07*

Chhote Hembrom
HONY. SECRETARY...5

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HONY. SECRETARY

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Rules of the Tribal Cultural Society.

1. In this rule :

- a) 'The Society' means 'Tribal Cultural Society'.
- b) 'General Body' means the general body of the Society.
- c) 'Managing Committee' means the body which under these Regulations is constituted to be the Managing Committee of the society to whom the affairs of the Society are entrusted as required.
- d) 'President' means the President of the Managing Committee.
- e) 'Vice-President' means the Vice-President of the Managing Committee.
- f) 'Secretary' means the Honorary Secretary of the Society.
- g) 'Registrar' means the Inspector General of Registration, Bihar, Patna.
- h) 'Act' means the societies Registration Act - 1860.
- i) 'Year' means the year commencing from 1st April to 31st March of the immediately following year.
- j) 'Treasurer' means the Honorary Treasurer of the Society.
- k) 'Joint Secretary' means the Honorary Jt. Secretary of the Society.
- l) 'Asst. Secretary' means the Hony. Asst. Secretary of the Society.

The Managing Committee shall consist of the following :

President	
Vice-President	- 2 (Projects & Programmes)
Secretary	
Treasurer	
Jt. Secretary	
Members	- 5

Power and duty of the Managing Committee :

- 1. The Managing Committee shall perform all such function which are necessary for the achievement of the aims and objectives of the society.
- 2. To manage the business and property of the society.

[Signature]
PRESIDENT

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7-3-07

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HONY. SECRETARY - 2

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- 3. To sue and defend the legal proceeding on behalf of the Society.
- 4. To raise the funds for the Society by subscription, gift, donation or otherwise.

Filing of documents : Proper filing of the documents shall be made with Inspector general of registration after every annual general meeting.

Bankers : The Society may open account/accounts with any bank and the same shall be operated by either two of the following :

- 1. President/Vice-President
- 2. Secretary
- 3. Treasurer
- 4. Jt. Secretary

Powers & Duties of the President :

- 1. The President shall preside over all the meetings of the Managing Committee, the General Body or any other special meeting.
- 2. The President shall discharge such other duties and exercise such powers as he may be required to, from time to time, by the Managing Committee or General Body.

Membership :

Any person or society or corporate body or association or institution believing or having faith in the aims and objectives of the Society as set out in the memorandum of Association will be eligible to become a member of the Society.

There shall be the following classes of members.

- 1. Patrons
- 2. Founder members
- 3. Corporate member
- 4. Ordinary member
- 5. Life member

i) Patrons : Persons of repute and status in society who have made marked contribution in the field of industry, agriculture, humanitarian, academic, art, literature, philanthropy, may be invited by the Managing Committee to become patrons of the Society, and on their acceptances shall have the privilege of membership of the society.

[Signature]
PRESIDENT

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HONY. SECRETARY

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ii) Founder member : The persons forming the society and signatures to its memorandum of association shall be the founder member. They will be entitled for life membership and no annual subscription will be paid by them excepting the founder corporate member(s). The founder member will cease to be a member if he becomes a unsound mind or becomes insolvent or is committed of a criminal offence involving moral turpitude by court of law of a competent jurisdiction and in case corporate founder member if it is wound up or dissolved.

iii) Corporate member : Corporate members shall be such companies bodies corporate or association or institution, who pay an Annual Subscription of Rs. 5,000/-. But for the Institution or bodies having no profit motive, Annual subscription will be Rs. 5.00/- only.

iv) Ordinary member : Ordinary members shall be such individual, firm unincorporated bodies who pay an annual subscription of Rs.60/- per annum. Ordinary member can be a member for life time with the payment of Rs. 100/- at a time.

The admission of the members shall be subject to the discretion of and acceptance by the Managing Committee.

Cessation of the membership :

On the following ground the membership will be ceased.

- a) Unsound mind.
- b) Insolvent.
- c) Convicted of a criminal offence involving moral turpitude by a court of law of competent jurisdiction.
- d) Dissolution or wound up of corporate body.
- e) Founder members, by resignation.
- f) Non payment of subscription.

Person, or association or corporate body desirous of joining the society shall apply in writing in the prescribed form. The application will be forwarded to the Hony. Secretary, who will place the application before the Managing Committee for consideration.

[Signature]
PRESIDENT

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7-20-07

HONY. SECRETARY *[Signature]* ...4

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Register of members :

The Society shall maintain at its Registered Office a Register of its members as required by the Act, which shall be open for inspection by the members on such dates and times as may be fixed by the Hony. Secretary on application in writing by the members and addressed to the society.

General meetings :

- a) A general meeting of the society shall be held at least once in every year which shall be called annual general meeting; and not more than 15 months shall elapse between two successive general meetings. All the other general meetings will be called extra ordinary general meeting.
 - b) General meeting shall be convened by the Hony. Secretary or such other person authorised by the Managing Committee and, shall be held at such date and time and place as the Managing Committee may decide.
 - c) Notice : Fourteen days notice of the general meeting shall be given in such manner as the Managing Committee may decide.
3. The person presiding at the General Meetings, or Governing Body meetings or any special meetings shall be entitled to a casting vote in the event of a tie.

Power & Duties of the Vice-President

- 1. The Vice-President shall discharge the duties of the President in his absence.
- 2. The Vice-President shall discharge such other duties and exercise such power as he may be required to do, from time to time, by the Managing Committee or General Body or the President.

Powers & Duties of the Hony. Secretary/Hony. Jt. Secretary

The Hony. Secretary/Hony. Jt. Secretary shall, subject to the control and direction of the Managing Committee jointly and severally.

- 1. Have charge of all correspondence of the Society.

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2. Have custody of and maintain in good order and condition all office furniture and other properties of the society.
3. Ensure that all correspondence, records and documents connected with the business of the society are properly filed and preserved.
4. Arrange to keep a complete, correct and up-to-date record of all properties of the society.
5. Exercise general supervision over the employees, agents and contractors of the society.
6. Arrange to keep a register of members and shall enter therein the particulars regarding name and address of each member, the date of admission, the date on which a member ceases to be member of the society.
7. Prepare and lay before the Managing Committee annual report of the working of the society.
8. Cause minutes of all meetings of the Managing and of the General Body and any special Meeting, to be correctly recorded, confirmed and kept.
9. Have power to incur any expenditure, not exceeding a sum as specified by the Managing Committee for the time being in anticipation of the sanction of the Managing Committee.
10. Shall do all such acts and things as may, from time to time, be decided by the Managing Committee and as may be conducive to the attainment and furthering of the objectives of the society.
11. Cause the requisite notices to be served on the defaulting members.

Powers and duties of the Hony. Treasurer :

The Hony. Treasurer shall, subject to the control and direction of the Managing Committee jointly and severally :

1. Invest, deposit and/or advance the funds of the society not immediately required in such securities, banks or otherwise, as may from time to time be determined by the Managing Committee.

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2. Be incharge all the funds of the society.
3. Be authorised to make and collect payments on behalf of the society.
4. Maintain or cause to be maintained the accounts of the society and shall be in charge of all the books of accounts, records and documents which shall be kept at the Registered office of the society.
5. Shall get the accounts of the society audited by a duly qualified auditor and obtain the Auditor's report thereon.
6. Shall prepare and submit before the Managing Committee at its first or second meeting of the financial year a draft budget of the expected income and expenditure of the society for approval of the Managing Committee.

Powers and Duties of the Hony. Asst. Secretary :

The Hony. Asst. Secretary shall generally assist the Hony. Secretary/Hony. Jt. Secretary in the performance of his duties in the absence of Hony. Secretary/Hony. Jt. Secretary, shall exercise his powers and carryout his duties.

Alteration or Extension of the Purpose.

The Society may later, extend or abridge the purpose for which it is established or to amalgamate the society wholly or partly any other society in accordance with the provision of the societies Registration Act, 1860, as applicable in Bihar.

Amendment in the Rules :

The Rules of the society shall not be amended unless the same has been approved by 3/5th of the members of the society in the General Meeting.

Dissolution & Distribution of the property of the society :

1. The society shall not be dissolved unless 3/5th of the members express a wish for dissolution at a general meeting convened for the purpose.

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- 2. Upon a dissolution, if there shall remain after the satisfaction of all its debts and liabilities and property whatsoever, the same shall not be paid to or distributed among the members of the society or any of them but shall be given to some other society whose objects are the same or to the Government to be determined by the votes of not less than 3/5th of members present personally or by proxy at the time of dissolution.

Inspection of Registers :

All records of the society including the Register of members, A/c Register and proceeding book shall be available at the registered office for inspection by members of the society.

Voting Rights

Every member of the society shall have one vote whether present in person or by proxy. Corporate members may vote through their representative duly authorised in writing and present at the meeting, such authority to be filed with the Hony. Secretary at least 24 hours between the time of the general meeting. No member shall be entitled to vote at any general meeting unless the sum payable by such member in connection with membership in the society has been fully paid.

Quorum

The Quorum of the general meeting shall be 20% of the total members.

Chairman of the meeting

The President of the Managing Committee if present, shall preside at all General Meetings. In the absence of the President, Vice-President shall preside over the meeting. In absence of the Vice-President the members present may elect one of the members of the Managing Committee to be the Chairman of the Meeting.

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Every question submitted at a general meeting shall be decided by a majority of votes and in case of equality of votes the Chairman of the meeting shall have a second casting of vote. In all cases voting shall be by a poll and the poll shall be held in such manner as the Chairman may decide.

Funds : Fund of the society shall consist of :-

- a) Subscriptions received from members.
- b) Contributions, donations and endowments received from any person, individual, corporation, Government or other body whatsoever.
- c) Grant-in-aids, subsidies or other payments of like nature received from Government, local bodies, institutions, societies, or any corporation, or body whatsoever.
- d) Income arising out of investments of the funds of the society.
- e) Interest received from Banks and other bodies.
- f) Receipts of money arising out of the investment of the funds in the one or more activities of the society in pursuance of the objectives of the society.
- g) Loans received from Banks, Financial Institution, Government, Local Bodies, Corporations, Companies or other persons.
- h) Charity show, Seminar, Special donation etc.

Accounts and Audit

- a) The Society shall cause to be maintained such books of accounts and other books in relation to its accounts in such form and in such manner as may, in consultation with the auditors of the society be prescribed.
- b) The Society shall, as soon as may be, after closing its annual accounts prepare a statement of accounts in such form as the Managing Committee may in consultation with the Auditors of the society determine.
- c) The annual accounts of the society together with the audit report thereon shall be laid before the General Body as far as practicable, at its annual meetings. If the statement of the audited accounts be not ready by the date of annual meeting it shall be placed before the General Body at a subsequent meeting called for the purpose.

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आम्रेंद्र कुमार सिन्हा, मुद्रांक विक्रेता
सं०-37/87, निबंधन कार्यालय, पटना

