**Summary Records of the Third Session**

**of the Governing Board of CRIHAP**

1. The 3rd Session of the Governing Board of the International Training Center for Intangible Cultural Heritage in the Asia-Pacific Region under the Auspices of UNESCO (hereinafter referred to as the Session) was held on the morning of May 28, 2014 in Beijing, China, at Tibet Hotel.
2. The Session was also attended by officials from related departments of Ministry of Culture of the People’s Republic of China, National Commission of the People's Republic of China for UNESCO and Chinese National Academy of Arts, representatives from international institutions such as UNESCO Beijing Office, the International Research Center for ICH in the Asia-Pacific Region under the Auspices of UNESCO and the International Information and Networking Center for ICH in the Asia-Pacific Region under the Auspices of UNESCO, and UNESCO ratified NGOs, as well as UNESCO ratified facilitators in the field of ICH.
3. The full list of participants is available in document CRIHAP/2014/3.GB/INF.1.2.
4. The Session was conducted in two languages: English and Chinese.
5. The work for document drafting and session organizing was undertaken by the Secretariat.

*[9:00a.m., Wednesday, 28 May 2014 Conference Hall, 10F, Building B* *Tibet Hotel]*

* **Item 1 of the Provisional Agenda: Opening of the Session**

1. On behalf of the Secretariat, Mr. ZHANG Jing, Deputy Director of the Secretariat, extended welcome to the members of the Governing Board, the members of the Advisory Committee, and the observers, then ushered in Mr. WANG Wenzhang, Chairperson of the Governing Board, to host the Session.
2. In his speech, Chairperson pointed out that, in its 3rd year after the official inauguration, CRIHAP, on the profound basis established in the previous two years, continued to enhance its institutional construction and its business expansion, and thus, carried out a series of works and kept good momentum of growth; CRIHAP completely promoted its international training program and co-organized high-standard international conferences such as Chengdu International Conference on Intangible Cultural Heritage, showing a good professional and international image and laying foundation for its pursuit for further development. He also indicated that, the achievements mentioned above would not be made if the guidance and support from the members of the Governing Board were not in place.
3. Chairperson announced that, among 11 members of the Governing Board, Mr. Timothy CURTIS, Chief of Culture Unit, UNESCO Bangkok Office, was unable to attend the Session; Mr. PU Tong, Deputy Director-General of the Bureau for External Cultural Relations, Ministry of Culture, People’s Republic of China, was also unable to attend the Session and appointed Mr. LI Jianggang, counselor of the Bureau for External Cultural Relations, Ministry of Culture, People’s Republic of China, as his representative on the Session; Mr. DU Yue, Secretary-General, National Commission of the People’s Republic of China for UNESCO, was unable to attend the Session and appointed Mr. QIN Changwei, Vice Secretary-General, National Commission of the People’s Republic of China for UNESCO, as his representative on the Session. Mr. Johei SASAKI, President of the National Institutes for Cultural Heritage of Japan, was unable to attend the Session and appointed Mr. Mitsuhiro IKEHARA, Director of the National Institutes for Cultural Heritage of Japan as his representative on the Session. Finally, there were 10 members of the Governing Board participating in the Session. As per the Rules of Procedure of the Governing Board, the Session could be held. Chairperson announced the opening of the Session.

* **Item 2 of the Provisional Agenda: Adoption of the Agenda of the Third Session of the Governing Board**
* **Documents: CRIHAP/2014/3.GB/2**
* **CRIHAP/2014/3.GB/INF.2.1**
* **CRIHAP/2014/3.GB/INF.2.2**
* **Decision: 3.GB/2**

1. Chairperson invited the Members of the Governing Board to examine the Provisional Agenda, and asked the Secretariat to provide brief explanation.
2. The Secretariat introduced the 12 items of the provisional agenda as the following: opening of the session, adoption of the agenda, replacement of two members of the Governing Board, announcing the proposed new director-general of CRIHAP, approval of the renewal of members of the advisory committee, admission of observers, examination and adoption of the summary records of the second session of the governing board, examination and adoption of the secretariat on its work and financial statements for FY2013, examination and approval of the secretariat on its work plan and financial budget for FY2014, date and venue of the fourth session of the governing board, other business and closure of the session.
3. With neither comments nor objections, **Chairperson declared adoption of Decision 3.GB/2.**

* **Item 3 of the Agenda: Replacement of Two Members of the Governing Board**
* **Document: CRIHAP/2014/3.GB/3**

1. Chairperson invited the Secretariat to present information about Item 3.
2. The Secretariat remarked that:
   1. As per the article 8.1 of the Agreement, the Governing Board shall be composed of a representative of the government of the People's Republic of China, up to three representatives of the Member States of UNESCO making a substantial contribution to the Centre and to the field of ICH, and etc.
   2. As informed by the Bureau for External Cultural Relations, Ministry of Culture, People’s Republic of China，Mr. PU Tong, Deputy Director-General of the Bureau for External Cultural Relations, is proposed to replace Mr. ZHANG Aiping, as the representative of the government of the People's Republic of China in the Governing Board of CRIHAP, and as informed by the Cultural Heritage Administration of the Republic of Korea, Mr. PARK Hee-Ung, Director of the International Cooperation of the Cultural Heritage Administration of the Republic of Korea, is proposed to replace Mr. YI KyungHoon, as the representative of the government of the Republic of Korea in the Governing Board of CRIHAP.
3. Chairperson proposed to welcome the new members of the Governing Board with applause.

*[*Chairperson presented certificates of appointment to the two new members of the Governing Board. Mr. LI Jiangang received the certificate on behalf of Mr. Pu Tong*]*

* **Item 4 of the Agenda: Announcing the proposed new Director-General of CRIHAP**
* **Document: CRIHAP/2014/3.GB/4**

1. Chairperson invited the Secretariat to present the information about Item 4.
2. In its explanation, the Secretariat pointed out that, in his over-3-year term as the Director General of the Secretariat of CRIHAP, Mr. YANG Zhi had done prominent contribution to the operation and professional work of CRIHAP by leading all staff of the Secretariat to do the preparative work, institutional construction and professional works of CRIHAP with all strength. Since in May 2014, Mr. YANG Zhi was appointed to a new post. Chairperson had proposed to appoint Ms XU Rong as the new Director General of the Secretariat of CRIHAP and had written formal letter to the Director General of UNESCO in this regard; and that the proposed appointment was to be approved by UNESCO.
3. Chairperson highly appraised Mr. YANG Zhi for his protruding contribution to CRIHAP, and hoped the appointment of Ms XU Rong to be approved by the Director General of UNESCO in a timely manner.

〔Chairperson presented Certificate of Appreciation to Mr. YANG Zhi〕

* **Item 5 of the Agenda: Approval of the Renewal of Members of the Advisory Committee**
* **Document: CRIHAP/2014/3.GB/5**
* **Decision: 3.GB/5**

1. Chairperson invited the Secretariat to present the information about Item 5.
2. The Secretariat remarked:
   1. As per the Rules of Procedure of the Advisory Committee of CRIHAP (CRIHAP/2012/1.AC/2), the term of office of the Members of the Advisory Committee shall be two years from the date of appointment, after the approval of the Governing Board; Members of the Advisory Committee could be renewed.
   2. As per the Rules of Procedure and the requirement of work, after consulting with the members concerned, CRIHAP suggested reappointing eight out of nine former Members of the Advisory Committee.
   3. As informed by the China National Center for the Safeguarding of ICH, Ms. LUO Wei, Executive Deputy Director-General was proposed to replace Mr. LI Xinfeng, as the Member of the Advisory Committee.
   4. In order to improve the professional quality of CRIHAP and with an expectation for more intelligent support from more experts in the field of intangible cultural heritage, Ms. Ritu SETHI, the Chairperson of the Craft Revival Trust in India, and Ms. ZHANG Min, the First Secretary of Cultural Section of Chinese Embassy in Denmark and Facilitator for Intangible Cultural Heritage ratified by UNESCO, were suggested being appointed as new Members of the Advisory Committee.
3. With neither comments nor objections, **Chairperson declared adoption of Decision 3.GB/5.**

*[*Chairperson presented certificates of appointment to the new Members of the Advisory Committee*]*

* **Item 6 of the Agenda: Admission of Observers**
* **Document: CRIHAP/2014/3.GB/6**
* **Decision: 3.GB/6**

1. Chairperson invited the Secretariat to present the information of observers.
2. The Secretariat remarked that in conformity with Rule 6, the Directors of other Category 2 centers under the auspices of UNESCO or his/her representatives, members of the Advisory Committee, representatives of Member States of UNESCO, representatives of intergovernmental organizations /non-governmental organizations and experts, scholars or individuals active in the field of ICH safeguarding may attend as observers and subject to the provisions of Article 14.3.
3. The Secretariat read the name list of observers. The observers were members of Advisory Committee, 6 representatives of Chinese Government Officials, 1 representative of Chinese National Academy of Arts, 2 members of UNESCO Beijing Office, 2 representatives of ICHCAP and 2 of IRCI.
4. With neither comments nor objections, **Chairperson declared adoption of Decision 3.GB/6.**

* **Item 7 of the Agenda: Examination and Adoption of the Summary Records of the Second Session of the Governing Board**
* **Document: CRIHAP/2014/3.GB/7**
* **Decision: 3.GB/7**

1. The Chairperson invited the members of the Governing Board to examine the Summary Records of the 2nd Session of the Governing Board and the Secretariat to brief it.
2. The Secretariat recalled the 2nd Session of the Governing Board which was held in Chengdu on 17th June 2013. The 3 core items of the 2nd Session of the Governing Board were as the following: Item 2, Approval of the Replacement of One of the Members of the Advisory Committee; Item 4, Examination of the Report on the Work and Final Statements of CRIHAP in 2012; Item 5, Approval of the Work Plan and Budget of CRIHAP for 2013 (June 2013 to February 2014). Afterwards, Summary Records of the 2nd Session were distributed to members of the Governing Board for opinions, and were amended and integrated later accordingly.
3. With neither comments nor objection, **Chairperson declared adoption of Decision 3.GB/7.**

*[Tea Break & Photo-taking]*

* **Item 8 of the Agenda: Examination and Adoption of the Secretariat on its Work and Financial Statements for FY2013**
* **Document: CRIHAP/2014/3.GB/8**
* **Decision: 3.GB/8**

1. Chairperson invited the Secretariat to brief the work and financial statements for FY2013.
2. The Secretariat reported on the over-all work of CRIHAP in FY2013 （June 2013-February 2014）. It was stated that, as per the work plan approved on the 2nd Session of the Governing Board, CRIHAP organized 4 workshops in FY2013, with 100 participants from 46 countries. Meanwhile, in order to proactively respond to UNESCO’s call for the celebration of the 10th anniversary of the adoption of the 2003 Convention, CRIHAP co-organized successively in the organizing works of two celebrative events. One was Chengdu International Conference on Intangible Cultural Heritage, the other West Lake Expo on Traditional Craftsmanship in the Asia-Pacific Region. In this way, CRIHAP made some efforts in promoting the spirits of the 2003 Convention as well as in strengthening the ICH safeguarding capacity of countries in the Asia-Pacific region. Furthermore, in order to keep close connection with the international society and to know the movements and trends of ICH in the international society, CRIHAP sent its staff to attend 10 international conferences and exchanging activities including the 1st Steering Meeting for C2 Centers in the Asia-Pacific Region, the 8th Session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage, World Cultural Forum, sessions of the governing board of both IRCI and ICHCAP, and etc. By active participation in the international exchanging activities in the field of ICH, CRIHAP enhanced its grasp of international movements and frontier trends in the field of ICH, establishing fundament for its own professionalization and internationalization. Expenditure of the above-mentioned works were 5.022 million RMB Yuan, 5 million from government funding, 0.022 million from the balance of the FY2012.
3. Chairperson asked the Members of the Governing Board to examine the Report on the Work and Final Statement of CRIHAP for FY2013 and to express their comments.
4. On behalf of the Ministry of Culture of the People’s Republic of China, Mr. LI Jiangang, representative of Mr. PU Tong (member of the Governing Board), extended welcome to representatives from relating institutions both domestic and abroad. He gave his endorsement to the Report. Taking as an example the Workshop on Safeguarding and Promotion of Traditional Festivals which he attended, he gave high appreciation on the useful job done by CRIHAP in promoting the exchanges and cooperation in the field of ICH. Mr. LI extended his warm congratulation to Ms XU Rong, hoping that, under her leadership, CRIHAP could make further development.
5. Mr. Monir BOUCHENAKI, Member of the Governing Board, highly appreciated the contribution done by the international cooperative mechanism, which was constructed under the Convention for the Safeguarding of the Intangible Cultural Heritage (adopted in 2003), to the raise of the awareness from the international society to the significance of “heritage safeguarding”. He also fully affirmed the active efforts made by 160 member states in this regard. Besides, he stated that, as a regional C2 center for ICH under the auspices of UNESCO, CRIHAP has and will surely make a contribution to safeguarding ICH under the framework of the 2003 Convention.
6. With neither comments nor objection, **Chairperson declared adoption of Decision 3.GB/8.**

* **Item 9 of the Agenda: Examination and Approval of the Secretariat on its Work Plan and Financial Budget for FY2014**
* **Document: CRIHAP/2014/3.GB/9**
* **Decision: 3.GB/9**

1. Chairperson invited the Secretary to present the work plan and financial budget for FY2014.
2. The Secretariat reported on the work in 2014 as the following: international workshops, basic research and field survey projects, participating in international exchanges, cooperation and daily operation and management. The budget of all the work is 5 million RMB Yuan.
3. The Secretariat reminded that, the Work Plan and Financial Budget of CRIHAP for FY2014 distributed to the members of the Governing Board and other participants was a revised version instead of the original version which was sent before to the members of the Governing Board via e-mail. The amendment was done in conformity with the suggestion to the Secretariat in an e-mail on May 26, 2014 by Mr. Timothy CURTIS who was unable to attend the Session. The relating e-mail and its Chinese translation were both distributed to all the members of the Governing Board together with the documents for the Session. The amendment was made in accordance with relating regulations for work plans and estimated results in ICH field stipulated in Mid-term Strategy for 2014-2021 (37C/4) and Programme and Budget for 2014-2017 (37C/5). The revised Work Plan of CRIHAP for FY2014 reflected more clearly the requests of UNESCO in the next phase of the general strategy in ICH field and met the demands of UNESCO for the contributions from C2 centers in ICH field. If approved by the Members of the Governing Board, the Secretariat would send the revised Work Plan for FY2014 of CRIHAP, together with the Summary Records to the UNESCO Headquarters, as well as Members of the Governing Board including Mr. CURTIS, for affirmation. In addition, the Secretariat would on the next day suggest on the 2nd Session of the Advisory Committee of CRIHAP that the members of the Advisory Committee probe and provide guidance on how CRIHAP can enhance its governance and how CRIHAP can promptly acknowledge, grasp and make use of the requests raised to C2 centers by UNESO.
4. Chairperson invited the Members of the Governing Board to examine the Work Plan and Financial Budget of CRIHAP for FY2014 and to express their comments.
5. Mr. LI Jiangang, representative of the Member of the Governing Board Mr. PU Tong, considered the amended Work Plan meeting the requests of relating criterions set for C2 centers by UNESCO. He proposed that the Governing Board approved the amended Work Plan. He also suggested that CRIHAP took into account to link the safeguarding of the intangible cultural heritage with that of the tangible cultural heritage later in the process of operation.
6. Mr. Monir BOUCHENAKI, Member of the Governing Board, gave his high appreciation to the Secretariat on its efficiency and attitude in work. Considering that the Work Plan had met the strategic disciplines and objectives adopted on the last Session of UNESCO General Conference, he proposed to gave approval to the amended Work Plan and Financial Budget of CRIHAP for FY2014. He suggested that CRIHAP might connect and cooperate with the ICH C2 center in Algeria.
7. Mr. GAO Bingzhong, Member of the Governing Board, appraised the Secretariat for its preparation for the ‘perfect documents’ and suggested that the Governing Board gave approval to the Work Plan and Financial Budget of CRIHAP for FY2014. He said that, as ICH safeguarding was a totally new task, we needed to keep on bringing forth new ideas. He suggested that CRIHAP sorted out and edited the training materials, as well as the results of each workshop, providing to ICH safeguarding practitioners an easier access to such materials and results.
8. With neither comments nor objection, **Chairperson declared adoption of Decision 3.GB/9.**……..

* **Item 10 of the Agenda: Date and Venue of the Fourth Session of the Governing Board**
* **Document: CRIHAP/2014/3.GB/10**
* **Decision: 3.GB/10**

1. Based on the suggestion of Secretariat, the 4th Session of the Governing Board will be held in March, 2013, in Beijing and the Chairperson also proposed the session or cultural excursion could be in other places in China.
2. With neither comments nor objection, **the Chairperson declared adoption of Decision 3.GB/10.**

* **Item 11 of the Agenda: Other Business**

1. The Chairperson opened the floor for observers for their opinions on relating items of the Agenda.
2. Mr. WANG Xuexian, Chairperson of the Advisory Committee, the first Ambassador for the Embassy of the People’s Republic of China in the Republic of South Africa, pointed out that CRIHAP was one of the global ICH C2 centers which were in excellent operation. He believed that CRIHAP should attribute its achievements to the attention and support from Chinese government, to the excellent leadership of the Governing Board, and to the effective works done by the Secretariat. He proposed that CRIHAP should strengthen its cooperation with IRCI and ICHCAP, promoting together with the two the ICH safeguarding in the Asia-Pacific region. He stated that, according to his understanding of the working procedures of the UN organization, any document approved on the Session of the Governing Board should come into effects upon approval. Individuals who still had different opinions on the approved document might rightfully raise his/her opinions. Yet it was no need for re-amendment to the approved document. Otherwise, it was not in line with the statutory legal working procedures of UN organization.
3. Ms Noriko AIKAWA-FAURE, Member of the Advisory Committee, highly appraised CRIHAP for organizing Chengdu International Conference on Intangible Cultural Heritage in 2013, regarding the success of the Conference as a result of close cooperation between CRIHAP and UNESCO. She considered that the Conference completely reflected the relating demands of the Capacity-building Strategy and could be take as a model in the field of international ICH exchange and cooperation.
4. Mr. Akio ARATA, Director General of IRCI, extended his congratulation to CRIHAP for the achievements made so far, his gratitude to Mr. YANG Zhi, the first Director General of CRIHAP, and his congratulation to Ms XU Rong. He expected that CRIHAP, IRCI and ICHCAP could have closer cooperation in the future.

* **Item 12 of the Agenda: Closure of the Session**

1. Chairperson expressed gratitude to all the members of the Governing Board for their support and attention towards CRIHAP, hoped that they could continue to contribute to the construction and development of CRIHAP, and extended thanks to all participants to the Session.
2. Chairperson officially declared the closure of the 3rd session of the Governing Board (closed).