





Regional Meeting on Gender Assessment in Teacher Education in Asia

30-31 May 2017 Compass SkyView Hotel Sukhumvit 24, Bangkok, Thailand

INFORMATION NOTE

1) Venue

Compass SkyView Hotel Sukhumvit 24 12 Sukhumvit 24 Klongton, Klongtoey Bangkok 10110 Thailand

Tel. +66 (0)2 011 1111

Website: https://www.compassskyviewhotel.com/

Meeting room: Sky 2, on the 6th Floor

Lunch: Prime Restaurant, on the 7th Floor

Welcome reception: Liquid Pool Bar, on the 8th Floor (30 May only)

2) Travel from the airport to the Meeting Venue

All participants are responsible for arranging their own transportation from and to the airport. Most airlines will land in Bangkok's Suvarnabhumi International Airport, but some budget airlines such as AirAsia have relocated to Don Muang International Airport. Please check with your airline/travel agent to confirm your destination.

There are a few recommended ways to travel from Suvarnabhumi International Airport to the Compass SkyView Hotel Sukhumvit 24.

a. Taxi

The most convenient way to get from the airport to the city is by taxi. There are two kinds of taxis: the more expensive limousine taxi and the public metered taxi. If you wish to take an airport limousine, please check with the limousine counter inside the airport.

If you wish to take a public metered taxi, please follow the signs for "Public Taxi" which lead you to outside the main terminal building on the ground level (one floor below the Arrival Hall). There are kiosks which issue you a ticket with the number of the parking space where your taxi will be waiting. (Sometimes the taxi may not be at the spot. Please wait until one shows up.) Please note that some kiosks are for small vehicles (sedan), and some kiosks are for big vehicles (van). If you are travelling alone or sharing a taxi with 1-2 persons, you may take a small taxi. If you are sharing a taxi with 3-5 persons with lots of bags, you need to take a taxi van. Please make sure that you queue up for the right kiosks.

IMPORTANT: Please print the address of the Compass Skyview Hotel Sukhumvit 24 below to show to the taxi driver if you have difficulties in communicating with the driver.

ไปส่งที่

โรงแรม คอมพาส สกายวิว สุขุมวิท 24 เลขที่ 12 ซอยสุขุมวิท 24 คลองเตย กรุงเทพฯ

โทร. 02 011 1111

Taxi fare will be charged according to the distance travelled (shown on the meter) plus a Baht 50 surcharge. The taxi fare to the hotel is around Baht 350-400. If going by expressway, you also need to pay the toll fees (around Baht 75) when you get to the toll gates.

b. Train - Airport Rail Link

The Airport Rail Link (ARL) operates from 06:00 hrs. to midnight daily. A single-trip journey costs between Baht 15 and 45 for the commuter service. The Suvarnabhumi Airport Station is located under the main terminal building on B1 Level (two floors below the Arrival Hall). This line provides services between Suvarnabhumi Airport Station and Phaya Thai Station at the end of the line. The entire journey, covering a distance of 28 kilometers, takes about 30 minutes, with six stops along the way.

You can take the Airport Rail Link to Phaya Thai Station, which has a direct interchange to the Bangkok Mass Transit System (BTS) or the Skytrain, Sukumvit Line. You can then take a BTS/Skytrain and get off at Phrom Phong Station, the nearest station to the hotel, through the Exit no.2. The Compass SkyView Hotel is located on Sukhumvit 24, within a short walking distance from Phrom Phong station.

For more detail about area map of Phrom Phong station, go to https://www.bts.co.th/customer/th/images/area-map/E5 update.gif

For more detail about Airport Rail Link, go to http://www.srtet.co.th/index.php/en/

For more detail about the Skytrain routes, go to http://www.bts.co.th/customer/en/02-route-current new.aspx

3) Accommodation

UNESCO has reserved a room (single occupancy) at the Compass Skyview Hotel Sukhumvit 24 for participants to check in on Monday, 29 May 2017 and to check out on Thursday, 1 June 2017. Please present your passport and inform hotel staff that your room has been reserved by UNESCO when checking-in at the hotel.

Room benefits:

- Complimentary daily buffet breakfast at Prime Restaurant, located on the 7th floor
- Complimentary in-room internet access
- Complimentary in-room tea & coffee making facilities.

Check in / out time:

- Check-in time is 14:00 hrs.
- Check-out time is 12:00 hrs.

Note: UNESCO Bangkok will pay the hotel directly for the cost of the room only for the duration of the meeting. All other personal charges (e.g. telephone, fax, mini-bar, laundry, room service, etc.) and <u>late check out on 1 June 2017 will be borne by the participant</u> and/or his/her companion(s) which will be charged to the participant when checking out. Please clear the account directly with the hotel before your departure.

4) Telephone

International direct dialling is available in all the guestrooms. This will be at your own expense. Please contact the hotel's reception directly to make your connection.

5) Visa

Participants are required to obtain, if necessary, entry visa to Thailand from the Royal Thai diplomatic or consular mission in their own countries in advance. Please note that in most cases, a passport must be valid for at least six months in order to obtain a visa.

Please check the website below for your nationality whether you need a visa and where to obtain one: http://www.mfa.go.th/main/en/services/4908

6) Currency Exchange

The commercial rate is subject to daily fluctuations. The exchange rate for cash is slightly lower than for travelers' cheques. There are banks and currency exchange kiosks located at the airport and near the hotel.

7) Climate in Bangkok

The average temperature at the time of the meeting may range between 30°C and 34°C. Light clothing will be appropriate for outdoors but it is worth noting that the meeting room is air-conditioned. Therefore it is advisable that you bring some appropriate clothing for the meeting. The dress code for the meeting is smart casual, and a light jacket or shawl would be appropriated. Please also note that rain is expected at this time and an umbrella will be useful.

8) Medical Emergency

In case of medical emergency, please contact the hotel's information desk.

9) Contact Information

For programmatic matters, please contact:

Ms. Nantawan Hinds

Programme Officer, UNESCO Asia-Pacific Regional Bureau for Education

Mobile: +66 (0)8 4647 9640 Email: n.hinds@unesco.org

For logistics, please contact:

Ms. Jurairat Pongpinyo-opas

Programme Assistant, UNESCO Asia-Pacific Regional Bureau for Education

Email: <u>j.pongpinyo-opas@unesco.org</u>