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联合国教育、  
科学及文化组织

The Co-Chairs of the Sub-Group on "Structure, composition and methods of work of the Governing Bodies (General Conference and Executive Board)"

To all Permanent Delegates  
to UNESCO

Ref: GBS/SCG/16/058

27 October 2016

Sir, Madam,

We wish to refer to 38 C/Resolution 101 of the General Conference, and by which it established an open-ended Working Group on governance, procedures and working methods of the governing bodies of UNESCO.

As you are aware, Sub-Group 1 was set up to address the "Structure, composition and methods of work of the Governing Bodies (General Conference and Executive Board)" and already held two meetings on 2 June and 23 September 2016.

We are pleased to confirm that the third meeting of Sub-Group 1 will take place, on **Tuesday 15 November 2016, in room XI** (Fontenoy building) from 10 a.m. to 1 p.m. and from 3 to 6 p.m. Interpretation of the proceedings will be provided in English and French.

Please find enclosed the provisional agenda of the meeting.

We look forward to your participation in the open-ended sub-group.

Yours sincerely,

Gry Ulverud  
Deputy Permanent Delegate  
of the Kingdom of Norway  
to UNESCO

Jesus Enrique G. Garcia II  
Deputy Permanent Delegate  
of the Republic of the  
Philippines to UNESCO

Cc: President of the General Conference  
Chairperson of the Executive Board  
Director-General of UNESCO



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## Working Group on the Governance, Procedures and Working Methods of the Governing Bodies of UNESCO

### Sub-Group 1 on "Structure, composition and methods of work of the Governing Bodies (General Conference and Executive Board)"

Tuesday 15 November 2016  
from 10 a.m. to 1 p.m. and from 3 to 6 p.m.

Room XI (Fontenoy building)

### Draft Agenda

1. Adoption of the Agenda
2. Review of draft Recommendations of Sub-Group 1
3. Report to Working Group
4. Other matters