

Job Title	Heritage Policies Expert
Organization	UNESCO/Kabul Office
Duty Station	Kabul, Afghanistan
Job Number	KAB/CLT/06/2018/02
Contract Type	Consultancy Contract
Salary	Based on qualification, level of expertise and experience
Announcing Date	25th June 2018
Closing Date	23rd July 2018 (midnight, Kabul time)
Contract Duration	2.5 months
Probationary Period	N/A

Background:

Afghanistan is believed to possess a significant amount of minerals which might substantially contribute to its future economic development. However, there is also risk involved, as the experience of other countries has shown.

In Afghanistan, around 25 mining areas of interest have been identified throughout the country, some of which require strategic or large-scale mining projects: this significant number of sites, scattered throughout the country, spreads the possible social and physical impacts of the extractive industries sector nationwide, thus confirming the necessity of considering the governance of this process as a priority to achieve sustainability in all its diverse interconnected factors, including the protection of natural and cultural heritage resources.

In 2014 UNESCO started a specific program aimed at providing technical assistance to the Ministry of Information and Culture (MoIC) in undertaking archaeological surveys in and around main mining sites in Afghanistan, and in preparing heritage management plans to ensure protection and preservation of cultural heritage.

Initially conceived as a two-year project (2014-2016), the first phase has shown the relevance of continuing the activated process for safeguarding the exceptionally rich heritage of the country within large-scale development initiatives and UNESCO has recently commenced a II Phase which will enhance cooperation between the Afghan Ministry of Information & Culture and Ministry of Mines & Petroleum in order to improve the governance mechanisms and institutional capacity to effectively consolidate a process of simultaneously developing the mining sector and protecting the rich heritage of Afghanistan. An important part of this II Phase will be focused on assessing current weaknesses and potentials of the existing governance mechanisms for the protection and management of heritage properties in the country.

UNESCO is looking for a committed Heritage Policies Expert who will conduct a baseline study on current governance mechanisms in the management of cultural properties in Afghanistan, as part of the activities UNESCO will be carrying out within the Project's framework.

Scope:

Under the overall authority of the Director of the Kabul Office, overall supervision of the Head of Culture Unit and direct supervision of the Project Manager, the successful candidate will be responsible for conducting a baseline study on current governance mechanisms in the management of cultural properties in Afghanistan, with a focus on archaeological areas. The incumbent shall be expected to liaise with the relevant Departments at the Ministry of Information & Culture (MoIC – in particular the Institute of Archaeology) in order to collect relevant data and assess current state, including organization of aforementioned departments, the coordination between central and local offices, and the relation of the MoIC with relevant development Ministries (notably, the Ministry of Mines & Petroleum – MoMP- the Ministry of Urban Development & Housing – MoDUH – and the

Ministry of Public Works – MoPW). The candidate must possess the technical knowledge in the field of heritage law and policies, with a focus on tangible heritage, and the capacity of liaising with Afghan authorities.

Main Responsibilities:

- Conduct a preliminary desk-study based on available data. The preliminary study will be conducted in close collaboration with the UNESCO Kabul Office, and should be based on a first set of topics to be investigated and that will serve as preliminary guideline to conduct the data collection;
- Based on the aforementioned desk study, prepare a detailed work plan for collecting the data, as relevant for completing the baseline study;
- Conduct the aforementioned data collection, which will require the Consultant to be based in Kabul, Afghanistan for a minimum of 1 month (preferably between mid-August and mid-September 2018). In order to collect the data, the Consultant might also be asked to travel in some pilot provinces, such as Bamiyan and Herat (see point 8 of below indicative list).

The data collection will include (at least) the following main areas of interests:

1. Current mechanisms for inscribing sites to the National Inventory of Protected Areas, and its actual effectiveness;
2. Presence of any standard/criteria for inscription to the aforementioned Inventory;
3. Presence of any list of sites for potential future inscription;
4. Presence of any rule/regulation legally determining the actions allowed on a site inscribed in the aforementioned Inventory;
5. Current mechanisms for inscribing sites in Regional/Municipal Catalogues (if any);
6. Presence of any standard/criteria for inscription to the aforementioned Catalogues;
7. Presence of any rule/regulation legally determining the actions allowed on a site inscribed in the aforementioned Catalogues;
8. Current MoIC administrative organization, especially in terms of subdivision of responsibilities between central and local departments. The assessment should include an evaluation of the number of staff and professional qualifications in a relevant number of Provinces to be used as reference (at least: Kabul; Bamiyan; Herat; Balkh);
9. Current allocation of financial resources for the protection/management of tangible heritage, including mechanisms of disbursement and rate of expenditure;
10. Presence of any mechanism of coordination between MoIC and relevant development Ministries with regard to the management/protection of areas with archaeological potential when partially interfering with development initiatives, especially large-scale infrastructural programs.

The data collection phase might include the preparation of relevant questionnaires for Ministries staff to answer and should be conducted in order to optimize the collection of factual information.

Prepare a final Report will describe the results of the data collection and an evaluation of the current governance mechanisms for the protection and management of tangible heritage in Afghanistan. The Report should include all the original data/surveys/questionnaires conducted, to be included as annexes to the main report.

Qualifications and requirements:

Academic qualifications:

- Master's Degree or higher in heritage law and policies/heritage management and/or related fields;

Years of Work Experience:

- At least 7 years of full-time experience in the field of heritage law and policies, governance mechanisms for heritage protection, with a focus on tangible heritage, heritage management;
- Demonstrable experience in working in a multi-cultural team;
- Previous experience in conflict/post-conflict contexts, including Afghanistan, is an advantage;

Other Competencies/skills:

- Availability to remain continuously in Kabul for at least 1 month (30 consecutive days);
- Excellent communication, writing and reporting skills.

Language requirements:

- Fluency in English is a requirement (both written and oral). Knowledge of Dari/Farsi would be an asset.

Expected Deliverables:

The expected deliverables under this contract will be:

1. Inception Report/Work plan:

The Consultant will submit an Inception Report/Work Plan describing the detailed contents of the results of the preliminary desk study and the detailed methodology for conducting the data collection, including the final proposed time frame in consultation with UNESCO.

2. Conduct the survey/data collection.

3. Final Report – Baseline Study:

The Consultant will submit a Final Report describing all the activities conducted under this contract, including the results of the data collection phase, an evaluation of the current governance mechanisms in the country and possible recommendations for enlarging the scope of the baseline study in the next phases of work (if relevant).

Working period and work conditions:

Working period:

2.5-months Consultancy Contract, extendable depending on: availability of funds, satisfactory performance and possible necessity of enlarging the scope of the baseline study.

Work conditions:

The position is home/ Kabul based. UNESCO will provide cell phone, office space and access to office equipment as required to perform tasks. The contractor might be requested to be deployed at the relevant Ministries when required.

How to Apply:

The interested candidates should send a **written proposal** to k.human-resource@unesco.org before 23rd July 2018 (by midnight, Kabul time), with subject KAB/CLT/06/2018/002.

1. An up-to-date curriculum vita;
2. A statement indicating how their qualifications and experience make them suitable for the assignment;
3. An indication of the approach he/she would adopt to carry out the assignment, including any inputs that may be required to UNESO.

