

| FORM ICH-09 |
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| <p>1. Name of the organization</p> <p>Please provide the full official name of the organization, in its original language as well as in French and/or English.</p> |
| <p>AFRICAN CULTURAL REGENERATION INSTITUTE/ INSTITUT AFRICAIN POUR LA REGENERATION CULTURELLE</p> |
| <p>2. Address of the organization</p> <p>Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc.. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see item 8).</p> |
| <p>P.O. BOX 18062-00100 NAIROBI-KENYA. Cell, +254-721-667130, +254-722-316250. Landline, +254-20-2390452. Website, www.acri.or.ke, email: info@acri.or.ke</p> |
| <p>3. Country or countries in which the organization is active</p> <p>Please identify the country(ies) in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities</p> |
| <p><input type="checkbox"/> national</p> <p><input checked="" type="checkbox"/> international (please specify:)</p> <ul style="list-style-type: none"><input type="checkbox"/> worldwide<input checked="" type="checkbox"/> Africa<input type="checkbox"/> Arab States<input type="checkbox"/> Asia & the Pacific<input type="checkbox"/> Europe & North America<input type="checkbox"/> Latin America & the Caribbean <p>Please list the primary country(ies) where it is active:</p> <p>KENYA</p> |
| <p>4. Date of its founding or approximate duration of its existence</p> <p>Please state when the organization came into existence.</p> |
| <p>23 JANUARY 2003</p> |

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be “in conformity with the spirit of the Convention” (Criterion C). If the organization’s primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

African Cultural Regeneration Institute (ACRI), aims at promoting African culture by way of identifying relevant indigenous cultural values that Africa can use for her own development today as well as for lending to the emerging global family, by way of Basic Education

The observed reality of the world today appears to vindicate the following assumptions:

- The values ruling the international communities presently are dominated by the philosophy of materialism, which is essentially a western cultural element. This materialism does not seem adequate as a value for guiding the global international family.
- Some values based on the African heritage could be very useful in helping Africa find it's own way inside out and shape the emerging global family with inputs that are not necessarily materialistic.
- It is possible to study the various aspects of the African culture, extract relevant elements that may be useful in guiding Africa and the world. Then these values would be packaged by way of writing, filming, videotaping and other methods, including performance and cultural centres, then present them to the world for global enrichment.
- Africa's emerging generation will have what to fall back to when they realise the damage that may have been done on them by cultural alienation. This imperative is equally pertinent to the Africans lost in the Diaspora.

The efforts of ACRI are geared to highlighting the existence of the different facets of African culture and to go further on and recommend the retention and/or rejection of certain aspects of the negative culture.

The approach of ACRI envisions results that will benefit not only Africa, par excellence, but the world at large. We may say also that African cultures are automatically being integrated into the global civilisation through varied human interaction. A deliberate scientific extraction, to highlight and refine certain important values, philosophies, viewpoints, and visions, which characterised the soul of the traditional African societies, has not been done. This is what makes ACRI unique; it will establish African cultural mines for extracting cultural gems from traditional spiritual values

6. The organization's activities in the field of safeguarding intangible cultural heritage

Items 6.a. to 6.c. are the primary place to establish that the NGO satisfies the criterion of having "proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains" (Criterion A).

6.a. Domain(s) in which the organization is active

Please check one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please check "other domains" and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

development - updating African culture and making it relevant for the modern world and globalisation, linking it with development issues.

6.b. Primary safeguarding activities in which the organization is involved

Please check one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please check "other safeguarding measures" and specify which ones are concerned

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures - please specify:

editing - identifying negatives aspects and recommending appropriate action

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under item 8.c. below.

Not to exceed 750 words; do not attach additional information

#1 Today a suitable location and piece of land (about 8 acres) is identified by ACRI to the North-East of Mount Kenya, adjacent to the traditional convention centre of the Meru people, a place rich with Meru African cultural history, since 1842 A.D., NCHIRU-Kunene, when the first Meru constitutional conference was made. The Ameru Cultural Centre (ACCAW) is planned to coordinate all cultural activities of the Ameru people, recognise them and promote them, making effort to marry the past and the present cultural history, manufacture traditional cultural instruments and create employment industries; building technologies in games, dances, foods, drinks, plants and traditional medicines; and promoting modern technology transfer in order to add value to traditional culture by way of printed materials, audio and video recordings, and film making.

#2 NJURINCEKE (traditional council of elders) has been resurrected and uplifted as a cultural entity, outreaching all parts of Meru land; model for good governance and African democracy. NjuriNceke recently advised youths of Meru against misbehaviour during post election violence in Kenya at the beginning of 2008.

#3 Local language Radio service, Muga-FM, was established 2005, transmitting cultural values to every corner of Meru. The communities appreciate KiMeru service because every member of community is thereby informed and entertained.

#4 Cultural Festivals have been started: Songs, foods, Drinks and Traditional medicines promoted. Research into Ameru cultural traditional instruments is in progress.

#5 Writing of books has been made on the Ameru culture, e.g., Miturire ya Ameru (Meru traditional lifestyles) by Gitobu Rinyiru, and translation of the work into English is in progress, by Prof F.X. Gichuru, making it accessible to global community; and Doctoral Thesis by Gaita Baikiao entitled "Towards Africanization of Christianity".

#6 Local language paper, BATWI AMERU, is now in circulation since December 2008, and will reach every corner of Meru land. Issue 2 is under preparation in March 2009. Paper treats actualities, Meru traditional lifestyles, language, and other aspects of Meru culture, including environment.

#7 MERU UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) is being promoted by Njuri-Nceke, which spans 10 Districts; University was conceived in 1960 after Mau Mau War of Independence, and now it is materialising due to efforts of ACRI.

#8 African Traditional Medicine is being promoted by ATDAM (Ameru Traditional Doctors of African Medicine).

#9 Ka'Meru International Foundation programme is established to dig up cultural history, dynasties and relationships in Meru. There is an effort to rehabilitate orphaned and destitute children, including the disabled.

#10 Nkirote cia Kiao Women Group in the spirit of African culture is organised to promote

development perspectives and employment in food production, dairy animals, chicken, honey, in order to fight against HIV/AIDS, and to promote marketing.

#11 Locating and studying of traditional resource materials as in Nkacii, Kunati, & Kaongo (for cooking pots & related earthenware) is underway.

#12 Educating all on traditional foods, i.e. vegetables, bananas, cassava, millets and yams with 13 varieties, actively being promoted.

#13 AMKA GROOVE AFRICA (2006) – Attempt to assist the youth and street children create jobs for themselves through organised dances based on globalised African culture .

The personnel and executive members of ACRI include:

1. Prof. F.X. Gichuru, Ph.D. (1982) – Founder Chairman of ACRI. Has been professor of Education and Senior Research Fellow at Kenyatta University. Wrote "Etapas de l'education en Afrique traditionnelle" in Cahier de pedagogie africaine, 1977, Bordeaux II; Has worked relentlessly to see that ACRI comes to fruition.

2. Dr. Gaita Baikiao, Ph.D. – An ardent promoter of African culture. His Ph.D. thesis was entitled Towards Africanisation of Christianity (1977). Has been instrumental in revival of Njuri-Ncheke, the traditional Council of Elders of Meru, which today acts as the moral authority of the Ameru; in the past it was the government. Baikiao has promoted activities in Meru aiming at making Africans proud of themselves. He taught Anthropology, History and Religion at the Kenya Methodist University.

3. Mr. Michael Gitobu Mwirichia, Director of Culture, Njuri-Ncheke Council of Elders, Meru. He was Civic leader in the Meru Municipal Council in the 1970s; has written a book on Meru history and lifestyles, Miturire na Mikarire ya Ameru Karaaja (2000). He believes that the African Culture has a lot to offer to the world.

4. Ms. Easter Kaimuri Ciombaine, (B.Ed.) 2004, A young graduate who believes in the revival of the best of the African Culture; has worked for the establishment of the African Cultural Regeneration Institute since 2003; represents the youthful generation who care about the values of the past

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation “cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage” (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

Njurinceke is the traditional Council of Elders, almost destroyed by colonialists but saved through the efforts Dr Gaita Baikiao, a director of ACRI. Other officials of ACRI belonging and guiding Njurinceke are Prof Francis Gichuru, an initiated Elder of Njurinceke, and Michael Rinyiru, Director of Culture of Njurinceke. The role of Njurinceke since the start of the Meru community was to preserve the cohesiveness of the people of Meru, the territorial integrity, ensure proper governance of the society with justice and fairness to all, protect the weak and vulnerable especially women and children, and act as guardians of culture and identity. With the coming of the colonialists, Njurinceke was suppressed and weakened so that the invader could alienate the land and the people.

When Gaita Baikiao finished his doctorate in 1977 at Universitas Urbaniana in Rome, having studied social anthropology among other studies, he came back to Kenya and found that Njurinceke was dying, and the meeting spaces reserved for the elders were about to be alienated by land-grabbers because the organisation had no certificate of registration. He quickly organised documentary registration for purposes of allocation of the traditional meeting spaces. He helped to organise a democratic alternation of leadership, and became eventually a mover, together with Prof Francis Gichuru, for the establishment of the African Cultural Regeneration Institute (ACRI) in 2003.

Michael Rinyiru is the elected Director of Culture of Njurinceke and is a key recruiter and initiator of new elders into the Council of Elders. The Intangible Cultural Heritage, which includes the values and secrets of the Njurinceke, are transmitted during initiation of new elders, and the secrets are not available to non initiates. Michael Rinyiru is currently the Chairman of the traditional land tribunal, recognised by the current government. Without this tribunal today some land disputes cannot be solved fairly by modern courts.

ACRI is therefore working with Njurinceke as mover and facilitator, with key members of ACRI being operational and key elders of the Council of Elders. Njurinceke aims at preserving the cultural integrity of the Meru people and making the people live with dignity and respect for one another. The organisation is respected both locally and in the nation of Kenya as a whole. During the Post Election Violence in Kenya in the beginning of 2008 Njurinceke simply issued guidance to the youth of Meru to respect other human beings and not cause any mayhem as it was the case in other parts of Kenya, and the youth complied. ACRI will continue to work with the Njurinceke and the people Meru, as well as with other cultural communities in Kenya, to promote good conduct and respect for human rights, in the promotion of respectable global human civilisation.

THE AMERU CULTURAL CENTRE FOR AFRICA AND THE WORLD (ACCAW)

This project is at proposal stage. The African Cultural Regeneration Institute (ACRI) is providing the dream, inspiration and guidance. The Meru people had a very rich traditional heritage before the colonialist came at the turn of the 19th Century and slowly strangled and discouraged it. The weakening of the heritage has been exacerbated by modernisation. The proposed centre is intended to preserve the heritage in a conscious effort of safeguarding in one specified area, such as in a living museum. Bits and pieces of this heritage can be found here and there, but still under pressure of disappearance.

The Meru people need to be rejuvenated and revived in order that they know themselves and become proud of themselves. Many of their traditional crafts were ingenious and useful both for lifestyle and health in general. The ACCAW will gather these crafts and practices in one place for the purpose of training the youth and showing them how to make economic industries out of them. It will also serve as a centre to demonstrate to the world what the Meru culture was and will open the world to the Meru people. The Meru communities are desirous to rediscover themselves and to make value out of their traditions. Before the old folk die out the youth want the elders to teach them what they know of their past skills. This will best be done in a centralised place.

Therefore, the communities, in their search for their identity, will manufacture traditional cultural instruments and create employment industries. They will develop technologies in games, dances, foods, drinks, plants and traditional medicines. They will promote modern technology transfer in order to add value to traditional culture by way of printed materials, audio and video recordings, and film making. In all this, ACRI is providing guidance and inspiration, advising the people to tap into their history without being shy

and create value from their traditions.

In that respect, a suitable piece of land (about 8 acres) has been identified for the construction of Ameru Cultural Centre for Africa and the World (ACCAW) for the purpose of planning and coordinating all cultural activities of the Ameru people, recognising them and promoting them, making effort to marry the past and present.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 94) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated into French or English whenever possible if the originals are in another language. Please identify supporting documents clearly with the item (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents.

8.c. Duration of existence and activities

If it is not already clearly indicated from the documentation provided for item 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in item 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents.

9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Ms. Easter Ciombaine, ciombaine@acri.or.ke/egichuru@yahoo.com, P.O. Box 18062-00100 Nairobi- Kenya.

10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

<signed> Easter Ciombaine - Executive Secretary

AFRICAN CULTURAL REGENERATION INSTITUTE

Board of Directors

1. Prof. Francis Xavier Gichuru – Founder Chairman
2. Dr Gaita Baikiao – Linking to Njurinceke Council of Elders
3. Prof. Agnes Gathumbi – Leading the Research Wing
4. Ms Easter Ciombaine – Executive Secretary
5. Ms. Anne Kagwiria - Treasurer
6. Dr. Justus Gitari Mbae – Linking to bilateral organisations
7. Dr. Rev. Jonathan Gichaara – Linking with religious bodies
8. Dr. Kinyua, Anne Karimi – Linking with parastatals and private sector



Chairman

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Le 27 MARS 2009
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CONSTITUTION AND RULES^{N°}

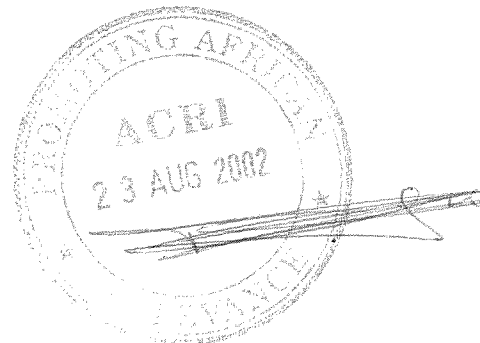
A C R I

AFRICAN CULTURAL REGENERATION
INSTITUTE

(INSTITUT AFRICAIN POUR LA RÉGÉNÉRATION
CULTURELLE)

An International Non-Governmental Organisation Registered in
Kenya in accordance with the
**THE NON-GOVERNMENTAL ORGANIZATIONS
CO-ORDINATION ACT, 1990**

Thursday, 25 July 2002



CONSTITUTION AND RULES

ARTICLE ONE: NAME

- (a) The name of the organisation (hereinafter called "the Institute" is *AFRICAN CULTURAL REGENERATION INSTITUTE*.
- (b) The French language equivalent will be (*INSTITUT AFRICAIN POUR LA REGENERATION CULTURELLE*).
- (c) The acronym will be **ACRI**.

ARTICLE TWO: ADDRESS AND OPERATION AREA:

- (a) The Registered Office of the Institute shall be P.O. Box 114 MERU - KENYA. Plot No. L/R Ntima/Igoki 815.
MAILING ADDRESS: P.O. Box ¹⁸⁰⁶²⁻⁰⁰¹⁰⁰~~55739~~ NAIROBI - KENYA
- (b) Any change of address for the Institute shall forthwith be given to the Registrar and to the members of the Institute.
- (c) The area of operation of the Institute shall be international.

ARTICLE THREE: MISSION

The mission of the Institute is to promote African culture by way of identifying relevant and valuable indigenous cultural patrimony for use in African development today and in the future and for lending to the development of the emerging global civilisation.

ARTICLE FOUR: OBJECTS

- (a) To co-ordinate activities of research and studies into the various African cultures, aiming at extracting the type of cultural patrimony that may benefit Africa in her development path and eventually help the world which is currently in search for values to guide the future.
- (b) To promote retention of those aspects from the African cultures that Africa and the world would really miss if these aspects were allowed to disappear.
- (c) To publish books, papers, and periodicals, for disseminating results of research and studies relevant to the promotion of the African culture for Africa's development and for the education of the world.

not be the Secretary, he shall be a member of the Board ex-officio. The Board shall be the policy-making organ of the Organisation. The maximum number of the Board members shall be NINE (9) directors, elected at the first Annual General Meeting.

- (b) The Chief Executive and his/her officers shall manage the day-to-day affairs of the Institute. The management may pay all expenses incurred in setting up registering the Institute and may exercise such constitution to be exercised by a General Meeting, to achieve the objectives of the Institute. No regulations made by the Institute in a General Meeting shall invalidate any prior act or the management, which would have been valid, if such regulations had not been made.
- (c) The first members of the Board shall be appointed in writing by the subscribers to this constitution, and shall include three persons who shall act respectively as the Chairman, Secretary and Treasurer of the Institute, until the conclusion of the first Annual General Meeting. Provided that a member of the Board shall be a member of the Institute.
- (d) The Board may from time to time and anytime appoint any member of the Institute, in case of a vacancy, or by way of addition, to the Board, provided that the prescribed maximum is not thereby exceeded and provided also that the proposal to appoint any new member of the Board under this section shall be set out in a formal resolution forming part of the notice convening the Board meeting.
- (e) Any member of the Board may appoint another member to be his/her alternate to act in his place at any meeting of the Board at which s/he is unable to be present. Such appointees shall be entitled to exercise all the rights and powers of a member of Board and, where they are members of the board, shall have a separate vote on behalf of their appointors in addition to their own votes. A member of the Board may, at any time revoke the appointment of an alternate appointed by him. The appointment of an alternate shall be revoked ipso facto, if this appointor ceases to be a member of the Board. Every appointment and revocation under this paragraph shall be effected by notice in writing under the hand of the appointor served on the Institute and such alternate.
- (f) The Institute shall at the Annual General meeting in each year elect from its members its Chairman, Treasurer, Secretary and other six Directors. The above official shall hold office until the next Annual general meeting following that which they were elected, and they shall be eligible for re-election. If the Chairman, during his term of office, should cease to be a member of the Institute, resign from office or die, the Directors shall elect one of their number to hold office until the next Annual General Meeting when a new Chairman shall be elected. The same procedure shall apply to the Secretary and the Treasurer.
- (g) **The Chairman** shall chair all the meetings of the Board and all General meetings. He shall provide general policy guidelines related to the affairs of the Institute as expressly provided in the constitution. In his absence, the Directors shall elect one from their number to chair the meetings. The Chief Executive shall be responsible to the General Meeting and the Board of Directors and shall:
 - a) Represent and act on behalf of the Institute generally;

- (d) To produce audio-visual materials on relevant aspects of the African culture as a method of preservation and dissemination.
- (e) To facilitate establishment of African cultural centres in Africa, and in the world, aiming at the promotion of relevant aspects of the African culture for the development of Africa and the world at large.
- (f) To facilitate drama writing and performances for the promotion of relevant African cultural elements that may help the development of Africa and the education of the world.
- (g) To mobilise human, financial and material resources both from Africa and from other parts of the world, especially from the African Diaspora, to work with the Institute towards the goal.
- (h) To market and sell for money the products of the Institute for ensuring long-term self-sustainability of the activities of the Institute into the future and ensure the Institute's independence from donations.
- (i) To establish similar branches of the Institute in other parts of Africa and the world to serve the stated mission of the Institute.

ARTICLE FIVE: MEMBERSHIP

- (a) Given the nature of the activities of the Institute, individuals, groups, and organisations interested in the concerns of the Institute will be allowed to participate actively in the promotion of the mission of the Institute. However, such participation will give them the title of Associates to the Institute, not members per se
- (b) The subscribers to this constitution, with powers to vote others into their number, shall be the members of the Institute, which shall not be less than five persons, provided that a member shall cease to be a member if:
 - i) S/he gives one month's notice to the Board of his intention to resign from membership. Upon the expiry of such notice s/he shall cease to be a member but his liability to contribute to the funds of the organisation in the event of its being wound up or dissolved shall continue for one year from the expiry of such notice.
 - ii) If s/he is removed from membership by the vote of not less than two-thirds of the members of the members of the Organisation at an Extraordinary General Meeting of the Organisation specially convened and at which s/he has been given a reasonable opportunity of attending and being heard.

ARTICLE SIX: GOVERNANCE

- (a) Powers of the Institute as are not required by this until otherwise varied by a special resolution passed at a General Meeting, the Board shall consist of the honorary post of **Chairman, Secretary and Treasurer**; provided that the Chief Executive may serve as the Secretary, and even where the Chief Executive shall

- (c) A Member of the Board may on the request of at least two (2) other members of the Board ask the Secretary, at any time, to summon a meeting of the Board, giving at least twenty-one days of notice served upon the several members of the Board, with an indication of the proposed agenda
- (d) The Board has authority to form subcommittees, provided that:
 - 1. Such subcommittees consist of members of the Board as Board thinks fit, and any Committee so formed shall, in the exercise of the power so delegated conform to any regulations prescribed by the Board. The meetings and proceedings of any such Committee shall be governed by the provisions of this constitution for the time being regulating the meetings and proceedings of the Board so far as applicable and as the same shall be superseded by any rules made by the Board.
 - 2. All acts bona-fide done by any meeting of the Board or any subcommittee of the board or by any person acting as a member of the Board, shall notwithstanding that it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as are said or that they or any of them were disqualified, be as valid as if every such person had been dully appointed or had duly continued in office and was qualified to be a member of the Board.
 - 3. A resolution in writing signed by not less than two-thirds of the members for the time being of the Board or of any Committee of the Board who are duly entitled to receive notice of a meeting of the Board or of such committees shall be ad valid and effectual as if it had been passed at a meeting of the Board or such committee duly convened and constituted
- (e) The office of a member of the Board shall be vacated if
 - i) A receiving order is made against him/her or s/he makes an arrangement or composition with creditors;
 - ii) S/He becomes of unsound mind;
 - iii) S/He fails to attend the meeting of the Board for a period of six months, except by special leave of the Board;
 - iv) By notice in writing to the Institute s/he resigns her/his office;

ARTICLE EIGHT: GENERAL MEETINGS

- a) The Institute shall in each year hold a General Meeting as the Annual General meeting, in addition to any other meetings in that year, and shall specify the meeting as such in the notice calling it. Not more than fifteen months shall elapse between the date of one Annual General meeting of the Institute and that of the next. The Annual General meeting shall be held at such time and place, as the Board shall appoint.
- b) Annual General meetings shall be called ordinary General Meeting and all other General Meetings shall be called Extraordinary General Meetings.
- c) The Board may, whenever it thinks fit, convene an extraordinary General Meeting.
- d) The Board shall also, on the requisition of not less that one-third of the members of the Institute, proceed to convene an Extraordinary General Meeting. Provided that

- b) Do all such acts as may be necessary for the efficient running of the Institute.
 - c) Keep a full, complete, and up to date record of the Institute 's affairs;
 - d) Keep minutes of the Meetings of the Board of Directors and of the General meetings.
 - e) Carry out all correspondence and publicity on behalf of the Institute;
 - f) Arrange for the meetings of the Institute on instructions of the Board of Directors, or under special circumstances, on the instructions of the General meeting.
 - g) Do all such acts as are necessary for the efficient and effective running of the Institute 's affairs.
- (h) **The Treasurer** shall in general ensure that proper accounting procedures are adhered to, and shall:
- a) Keep on a proper accounting basis all the financial records of the Institute.
 - b) Open a bank account on the advice of the Board and ensure that all drawings from the account are countersigned either by the Chief Executive or his deputy.
 - c) Provide reports on the financial statement of the Institute and audited accounts to the General meeting.
 - d) The Board may by resolution remove any member of the Board from their from office, but if such member should be aggrieved at his removal he may appeal to a General Meeting to be called for his purpose. In the meantime, he shall cease to act as a member of the Board and to hold any other office under the Institute, and members for the time being of the Board may act notwithstanding any vacancy in the Board; provided always that in case the members of the Board shall at any time be reduced in number to less than the minimum number prescribed by this constitution, that number shall be quorum for the purpose of filling up vacancies in their body and of summoning a General Meeting but not for other purpose. Provided also that the Board may co-opt any person or persons to advise the Board in any capacity which the Board shall think fit.

ARTICLE SEVEN: MEETINGS AND QUORUMS

- (a) The Board may meet for the dispatch of business, adjourn and otherwise regulate their meetings, as they think fit. The quorum necessary for the transaction of business shall be not less than three (3) provided the substantive Chairman is present. In the absence of the Chairman the quorum shall be five (5) members. Questions arising at any meeting shall be decided by a majority of votes of the members present. In case of any equality of votes the Chairman shall have a casting or second vote.
- (b) All normal meetings of the Board shall be summoned by the Secretary, acting in Consultation with the Chairman, by giving at least 15 days notice accompanied by the proposed agenda.

member of the Institute provided that no person shall be entitled to be appointed a proxy of more than two absent members.

- g) The instrument appointing a proxy and the power of the attorney or other authority, if any, or notarially certified copy of that power or authority shall be deposited at the office or such other place convening the meeting, not less than 48 hours before the time for holding the meeting or adjourned meeting, or not less than 48 hours before the time for holding the meeting or adjourned meeting which the person named in the instrument proposes to vote or, in the case of a poll, not less than 24 hours before the time appointed for taking the poll, and in default the instrument of the proxy shall not be treated as valid after the expiration of twelve months from the date of its execution
- h) At any general Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is so demanded (before or on declaration of the result of the show of hands) demanded by at least two members. Unless a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried, shall be conclusive evidence of the fact without proof of the number of the vote recorded in favour of or against such a resolution. A demand for a poll may be withdrawn
- i) A poll demanded on the election of a Chairman or on the question of adjournment shall be taken forthwith. A poll demanded on any other questions shall be taken at such times as the Chairman of the meeting directs and any business other than upon which a poll has been demanded may be proceeded with pending the taking of the poll.
- j) In case of equality of votes, whether on a show of the hands or on a poll, the Chairman of the meeting at which the show of hands takes place, or at which a poll is demanded, shall be entitled to a second or casting vote
- k) Any Corporation or Association which is a member may, by resolution of its directors or other governing body or by notification in writing under the hand of some officer of such corporation as may be duly authorised in that behalf, authorise such person it thinks fit to act as its representative at any meeting of the Institute, and the persons so authorised shall be entitled to exercise the same power on behalf of the corporation or association which he represents as that of corporation could exercise if it were an individual member of the Institute.

ARTICLE TEN FUNDS AND RESOURCE UTILISATION

- (a) The funds and assets of the Institute shall be applied solely towards the promotion of the objects of the Institute as set forth in this constitution; and no portion shall be paid or transferred directly, or, indirectly by way of dividend, gift, bonus or otherwise by way of profit to the chamber of the Institute, provided that nothing herein shall prevent the Institute or prevent payment, in good faith, or reasonable and proper remuneration to any officer or servant of the Institute or any member of the Institute, in return of any service rendered to the Institute, or prevent the repayment of interest at the rate not exceeding current bank rate on money lent or reasonable and proper rent for premises demised or let by any member to the Institute. Provided also that no non-executive member of the

the requisition must state the objects of the meeting and must be signed by requisitionists and deposited at the office

- e) Twenty one (21) days' notice at least (Exclusive of the day on which the notice is served or deemed to be served and of the day for which it is given) specifying the place, the day and the hour of meeting of the Institute shall, notwithstanding that it is called by shorter notice than the specified in the constitution, be deemed to have been duly called if it is so agreed by all the members entitled to attend and vote thereat. Provided also that the accidental omission to give notice to or the no-receipt of notice of a meeting by any person entitled to receive such notice shall be invalidate the proceedings of that meetings

ARTICLE NINE: PROCEEDINGS AT GENERAL MEETINGS

- a) All Business shall be deemed special that it transacted at and Extraordinary General Meeting an also that is transacted at an Ordinary General Meeting with the exception of the consideration of the accounts and balance sheets, the reports of the Board and auditors, the election of the Board, the appointment of Auditors, and the fixing of the remuneration of the Auditors. Provided that no business shall be transacted at any general meeting unless a quorum of members is present at the time when the first meeting proceeds to business. Members present in person or by proxy shall constitute a quorum.
- b) If within half and hour the time appointed for the meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved, and in any other case it shall stand adjourned to the same day in the next week at the same time and place, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall then be dissolved.
- c) The Chairman, or in his absence, the Vice-Chairman of the board, if present shall preside at every General Meeting. If there is no such Chairman or Vice-Chairman, or if at any meeting, neither is present within 15 minutes after the meeting the time appointed for holding the meeting, the members present shall designate one of their members to be chairman of the meeting.
- d) The Chairman of any meeting at which a quorum is present may, with the consent of the meeting, adjourn meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished. When such adjournment extends to more than 30 days since the original scheduled date of the meeting, notice of the adjournment meeting shall be given as in the case of an original meeting.
- e) Every member shall have one vote, provided that when any matter affecting a member personally comes before the meeting, although he may be present at it, he shall not be entitled to vote on the question and the Chairman may require him to withdraw during the discussion, and he shall in that case withdraw accordingly.
- f) On a poll, votes may be given personally or by proxy, provided that the instrument appointing a proxy shall be in writing under the hand of an the appointor or of his attorney duly authorised in writing, or, if the appointor is a corporation either under seal, or under the hand of an officer or attorney duly authorised. A proxy need to be a

Board of the Institute shall be appointed to any salaried office of the Institute or any office of the Institute paid by fees and that no remuneration or other benefit in money or money's worth shall be given by Institute to any such Board Member except repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent, or reasonable and proper rent for premises demised or let to the Institute.

- (b) A member of Board who is in any way, whether directly or indirectly, interested and in proposed contract with the Institute shall disclose the nature of his interest at a meeting of the Board at which the question of entering into contract is taken in consideration. A member of the Board shall not vote in respect of any contract or arrangement in which he is interested and if he shall do so his vote shall not be counted.
- (c) If upon winding up or dissolution of the Institute there remains, after the satisfaction of all its debts and liabilities, any property whatever, the same shall be paid to or distributed amongst the members of the Institute, but shall be given or transferred to some other institution or institutions having in objects similar of the Institute, and which shall prohibit the distribution of its or their income and property amongst its members to an extent at least as great as is imposed on the Institute Provided that such institution or institutions is/are able to be determined by members of the Institute at or before the time of dissolution, and default thereof, by judge or High Court of Kenya, and if and so far as effect cannot be given the aforesaid provisions, then to some other charitable object.
- (d) Every member of the Board and any other member of servants of the Institute shall be indemnified against (and it shall be the duty of the Board, out of funds of the Institute to pay) all cost, losses and expenses, any such persons may incur or become liable for by reason or any contract entered into, or act or thing done by him in good faith in the capacity aforesaid, in any way in discharge of his duties, including travelling expenses, and the Board may give to any officer or employee of the Institute who has incurred or may be about to incur any liability at request or for the benefit of the Board, such security by way of indemnity as it may deem proper.
- (e) Every member of the Institute undertakes to contribute to the assets of the Institute in the event of its being wound up or dissolved, while he is a member or within one year of his ceasing to be a member, for payment of the debts and liabilities of the Institute contracted before he ceases to be a member, and the cost, charges and expenses of dissolution or winding up and for the adjustment of the rights of the contributories amongst themselves, such such may be required not exceeding the sum of shillings one hundred (Kshs. 100/-).

ARTICLE ELEVEN: ACCOUNTING IMPERATIVES

- 1. It shall be the work of the Treasurer to cause the accounts to be kept and particular as regards:
 - a) The sum of money received and expended by the Institute and the matters in respect of which such receipts and expenditures take place.

b) The assets and liabilities

2. The Books of accounts shall be kept at the office or at such other place or places as the Board thinks fit, and shall always be open for inspection by members of the Board during business hours.
3. At the Annual General Meeting in every year, the Board shall lay before the members present a proper income and expenditure accounts for the period since the last preceding accounts were made up to date more than nine (9) months before such meeting
4. A proper Balance Sheet as at the date on which the income-expenditure accounts made up and shall be prepared every year, and laid before the members present at the Annual General Meeting. Every such balance sheet shall be accompanied by a proper report of the Board and the Auditors.
5. Copies of the income and expenditure account, balance sheet and report, all of which shall be framed in accordance with any statutory requirements for the being in force, and of any other documents required by law to be annexed or attached thereto or to accompany, the same shall, not less than twenty-one (21) clear days before the date of the Annual general meeting, be sent to the auditors and to all other persons entitled to receive notices of such meetings in the prescribed manner
6. The Institute shall at each Annual General Meeting appoint an Auditor or Auditors to hold office until the next Annual General Meeting. Provided that a member of Board or other officer of the Institute shall not qualify to be appointed Auditor of the Institute.
7. The Board may fill any casual vacancy in the office of the Auditor, but while any such vacancy continues, the surviving or continuing Auditor or Auditors, if any, may act.
8. The remuneration of the Auditors of the Institute shall be fixed at the Annual General Meeting, except that the remuneration of any auditor appointed to fill any casual vacancy may be fixed by the Board.
9. Every Auditor of the Institute shall have a right to see all relevant vouchers, and shall be entitled to access at all times the books of Accounts he requires from the Board.
10. The Auditor shall make a report to the members of the accounts examined by them and on every Balance sheet laid before the Institute at its Annual General Meeting during their tenure of office, and the report shall state:
 - i) Whether or not they have obtained all the information and explanation they have required, and
 - iii) Whether, in their opinion, the balance sheet referred to the report is properly drawn up so as to exhibit a true and correct view of the state of the Institute's Affairs.
11. The books of accounts and all documents relating thereto and list of members of the Institute shall be available for inspection at the office of any member of the Institute on giving not less than seven (7) days notice in writing to the Institute, provided that the books of accounts and all documents relating thereto and list of members shall always be open for inspection by members of the Board during business hours.

12. The financial year of the Institute shall begin on the first day of January and end on the last day (December) or at such time as the Board may from time to time determine.

ARTICLE TWELVE: CONSTITUTIONAL AMENDMENTS

Subject to the provision of regulations 21 (1) of the NGO Regulations, the Institute may by special resolution pass or modify or repeal this constitution or adopt a new constitution or change the name of the Institute, provided that no such alteration, amendment or modification shall be made which shall impair or prejudice the effectiveness of the prohibitions contained in this constitution against distribution of income, property and assets of the Institute to the members.

ARTICLE THIRTEEN: DISSOLUTION AND DISPOSAL OF PROPERTY

- 1 The Institute shall not be dissolved or wound up except by resolution passed at a General Meeting of the members by votes of two-thirds of the members present. The quorum of the of the meeting shall be fifty percent of all the members of the Institute. If no quorum is obtained, the proposal to dissolve or wind up the Institute shall be submitted to a further General Meeting, which shall be held one month later. Notice of this meeting shall be given to all members of the Institute at least 14 days before the date of the meeting. The quorum for this second meeting shall be the number of the members present.
- 2 The Institute will not dissolve itself without prior consent in writing from the Non-Governmental Organisations Co-ordination Board obtained upon a written application addressed to the Executive Director of the Non-Governmental Organisations Co-ordination Board and signed by three of the officials of the organisation.
- 3 Upon dissolution of the Institute, its remaining assets shall be distributed to (an)other organisation(s) with similar objectives.

Signed

~~X *[Signature]*~~

DR. FX. RICTURU - CHAIRMAN

~~X *[Signature]*~~

DR Anne K. KINYUA - SECRETARY

DR. JONATHAN K. LICHAKARA - TREASURER

23RD AUGUST 2002



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NG'UNYURA ENTERPRISES LIMITED

SAVANA STREET - GARUDA CITY

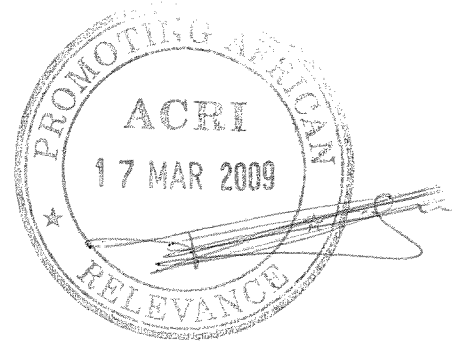
P. O. Box 114 – 60200

TEL: 254-722-428600

MERU - KENYA

Monday, 14 July 2008

TO WHOM IT MAY CONCERN



SUBJECT: CERTIFICATION OF LOCATION AND TENANCY

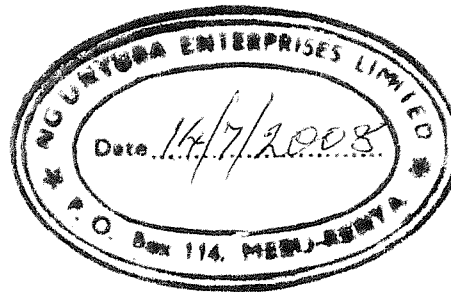
THIS IS TO CERTIFY THAT THE *AFRICAN CULTURAL REGENERATION INSTITUTE (ACRI)* IS LOCATED IN OUR PREMISES AS INDICATED ON OUR ADDRESS ABOVE ON PLOT REF. NTIMA/IGOKI 815. WE HAVE HOUSED ACRI FOR A PERIOD OF ONE YEAR GRATIS AS OUR CONTRIBUTION TO FACILITATE THE TAKE OFF OF THE ORGANISATION.

WE HAVE SPECIAL INTEREST TO SEE THAT THE BEST OF AFRICAN CULTURE IS PRESERVED FOR THE BENEFIT OF OUR FUTURE GENERATIONS.

MICHAEL M'RINYIRU MWIRICHIA

MANAGING DIRECTOR

LAND-LORD / NG'UNYURA ENTERPRISES LTD.



| | |
|--|---|
| MICHAEL M'RINYIRU M'MWIRICHIA | |
| GITOBU | |
| P.o. Box 114 Meru. | Mobile: 0722428600 |
| MANAGING DIRECTOR Ng'unyura Enterprises Ltd | DIRECTOR OF CULTURE Njuricheke Supreme Council of Elders. |



NON-GOVERNMENTAL ORGANIZATIONS BUREAU

Telegraphic address: "NGO BUREAU"
Telephone: Nairobi 214044

P.O. Box 44617
NAIROBI

Fax No.
When replying please quote

Ref. No. 218/051/2002/0227

24/2/2003

AFRICAN CULTURAL REGENERATION
INSTITUTE (ACRI)
P O BOX 114
MERU



RE: NGOS CERTIFICATE OF REGISTRATION

Further to the Registration Certificate No. OP.218/051/2002/0227/2439 issued to you to operate as an Non-Governmental Organization in Kenya, I wish to bring to your attention certain issues that are pertinent to this legal status.

While all parts of the NGOs Act and its subsidiary legislation are important within the legal framework, there are some specific issues that you need to address yourself to as factors needing your constant attention as an individual Non-Governmental Organization.

These are:-

Scope:- INTERNATIONAL

Duration:- CONTINUOUS

Location:- The Certificate in question allows you to operate in the following District(s) as indicated in your application form:- MERU AND NYANZA

You will be required to notify this office of any changes in areas of operation, i.e. withdrawal from or move to any District in the Republic.

Conduct and Administration of your Organization is referred to in *part 4* of the NGOs Regulations, especially those sections of this that require you to inform the NGOs Co-ordination Bureau of any proposed changes e.g. change of your NGOs Name, Constitution, Changes of Officers or Titles of Officers and submission of Annual Reports etc.

For the submission of Annual Reports you need to be aware that each NGO shall be required to submit a detailed account of its Projects carried out every year, including areas of Geographical and Project expansion or contraction. Each NGO shall also be required to submit an Audited Financial Statement.

These facts above stated have to give exact areas of operation and types of projects being undertaken together with the financial outlay of each project. The information has to be given separately from Form 14 and attached thereto on submissions to us. Form 14 for your annual reports may be collected from our offices at Uchumi House 11th Floor.

You may also need to familiarise yourself with the provisions of the NGO Act, especially *part 5* which refers to procedures applicable in applying for privileges such as entry permits, exemption from duty, various forms of taxes, etc.

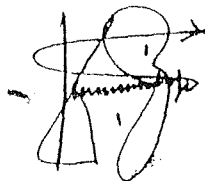
Dissolution: Please note that should you need to dissolve this organization, you will need to do so in accordance with section 21(1) (C) of the NGOs Regulations of June, 1992.

Finally, may I take this opportunity to state that the Government recognises the NGOs input in our total National Development. However, for this to be meaningful, the Government calls for co-operation between NGOs and other relevant Government Institutions at all levels of development, be it at grassroot, district or national levels.

Please consult us for any other clarifications.

By a copy of this letter the District Commissioner's office is requested to familiarise itself with the NGOs physical locations and areas of operation.

Thank you.



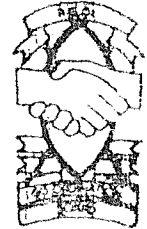
Z.N. SILATEI
EXECUTIVE DIRECTOR
NGOs CO-ORDINATION BUREAU

CC - DISTRICT COMMISSIONER
MERO DISTRICT
PROVINCIAL COMMISSIONER
NIANZA PROVINCE

FORM 5



(r. 11)



REPUBLIC OF KENYA

OP.218/051/2002/0227/2439

OFFICE OF THE PRESIDENT

CERTIFICATE OF REGISTRATION

I, JOSEPH KAGUTHI, E.B.S, Chairman of the Non-Governmental Organizations Board, certify that the xxx AFRICAN CULTURAL REGENERATION INSTITUTE (ACRI) xxx has this day been registered under section 10 of the Non-Governmental Organizations Co-ordination Act as applied for.

Dated 23RD JANUARY, 2003

JOSEPH KAGUTHI, E.B.S
Chairman of the Board

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