



TERMS OF REFERENCE

Recruitment of a consultant in support of the coordination of the Regional Coordination Group on SDG4-Education 2030 in West and Central Africa

Background

In 2015, the United Nations General Assembly adopted the 17 Sustainable Development Goals (SDGs) that all countries are expected to achieve by 2030. This new international agenda reflects a shared and global vision and advocates an inclusive approach. Only a strong commitment, linked to partnerships and cooperation at all levels, will allow to achieve the SDGs.

UNESCO was mandated by countries and partners to coordinate the SDG4-Education 2030 Framework for Action, which aims at "Ensuring inclusive and equitable quality education and promote lifelong learning opportunities for all".

The Framework for Action recommends that collective regional and sub-regional efforts be made to successfully adapt and implement SDG4-ED2030 at the national and regional levels. Regional and subregional cooperation should build on existing partnerships, frameworks and effective and efficient mechanisms, as well as new ones forged to ensure strong regional collaboration, cooperation, coordination and monitoring of the implementation of the education agenda.

It is in this context, at the initiative of UNESCO's regional office in Dakar, the Regional Coordination Group for SDG4-Education 2030 in West and Central Africa (RCG4-WCA) was created in May 2016, bringing together representatives of the United Nations system agencies and other multilateral and civil society organizations, active in the development of education in West and Central Africa. The RCG4-WCA currently has 25 member organizations and 6 thematic task teams. This coordination mechanism, placed under the overall guidance of the United Nations Development Group (UNDG) for Western and Central Africa, also aims to establish a broader partnership with intergovernmental, bilateral and civil society organizations that support the development of national education in Eastern and Southern Africa.

In order to ensure the proper functioning of the group, UNESCO Dakar Office, which chairs and provides the Secretariat of the group, is recruiting a consultant to support this mandate.

General and specific tasks of the consultant

The general task of the consultant will be to support the RCG4-WCA Secretariat in coordinating its day-to-day management, monitoring and logistics activities. He/she will work under the supervision of the Chief Education and the Program Coordinator.

Specifically, the consultant will contribute to the following tasks:

- Preparation and follow-up of the regular meetings of the RCG4-WCA, including drafting and translation (French/English) of the reports.
- Development of the www.education2030-africa.org platform and updating of content, including in collaboration with the leads of the thematic task teams
- Organization and follow-up of joint events
- Strengthening the group's visibility (articles, communication materials, improvement of visual identity)
- Monitoring of member contributions and resource mobilization
- Collaboration and coordination with the SDG4 coordination process in Eastern and Southern Africa
- Strategic reflections on improving the Group's functioning
- Supporting thematic task teams, in particular with a view to strengthening their collaboration
- Preparation and follow-up of the Pan-African Conference on Education (PACE 2018)
- Any other tasks deemed appropriate by the RCG4 Secretariat

Required qualifications

- Advanced postgraduate diploma in the fields of education, social sciences, information sciences or related fields, such as DEA, Master 2 or DESS
- 5 years' experience in the field of education, including in West Africa
- Experience working with the United Nations system
- Work experience in coordination and management
- Good knowledge of the Education 2030 Framework for Action
- Ability to anticipate, plan and monitor activities
- Excellent writing and synthesis skills
- Very good command of French and English
- Good IT skills

Duration

Six months (renewable): March – August 2018

Interested candidates are invited to send their application (cover letter and CV) to the following email address: c.collin@unesco.org by 20 February 2018.