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| Post title: | Consultant |
| Domain: | Teachers |
| Grade: | Junior |
| Organizational unit: | UNESCO Regional Office |
| Primary location: | Dakar, Senegal |
| Type of contract: | Contract for individual consultant |
| Duration: | Five months |
| Honorarium: | USD 2000 per month |
| Deadline: | 15/07/2018 |

TERMS OF REFERENCE

Background

The UNESCO International Institute for Capacity Building in Africa (IICBA), established in 1999, is one of the seven UNESCO Category 1 institutes. As the only UNESCO institute in Africa, it is mandated to strengthen the capacities of teacher education institutions of its Member States. This is carried out through a range of initiatives, including introducing information and communication technology for education; establishing networks of partner institutions to foster the sharing of experiences; undertaking research and development on teacher education in Africa; utilizing distance education for research and development on teacher education institutions; linking educational development to economic development; and promoting international cooperation for the development of education.

The UNESCO Regional Office in Dakar (UNESCO Dakar) represents UNESCO in seven West African countries in all UNESCO's fields of competence. UNESCO Dakar's mission is to document and analyze the situation and major development trends of the Organization's fields of competence; ensure that education, sciences, culture, communication and information are placed high on Member States' development agenda; support Member States in achieving the Sustainable Development Goals by means of policy advice, capacity development, technical assistance and knowledge sharing; promote partnership and networking with and between Governments, multilateral agencies, civil society organizations, academic community and other relevant institutions.

Duties and Responsibilities

Under the overall authority of the Directors of UNESCO Dakar & IICBA and the direct supervision of the Chief of Education of the UNESCO Dakar and the Programme Coordinator of IICBA, the incumbent will serve as antenna officer and ensure liaison between UNESCO Dakar and IICBA. She/he will implement IICBA's programmes, including STEM for girls' education programme and Peace and Resilience Building project, and ensure the quality and timely delivery of the programme activities for the expected results of the projects.

Activities

- Support UNESCO IICBA's relations with UNESCO Dakar for West Africa and the Sahel region including the Regional Coordination Mechanism (RCM) as well as African Union's Continental Education Strategy for Africa (CESA 16-25) Cluster 9 on governance, peace and security in the Sahel region and serve as focal point for peace and resilience building activities.
- Coordinate the Teacher-related activities in the Sahel region in collaboration with other partners.

- Support planning and development of the concept notes and background documents of conference/meeting, operation and logistics, and communication with the stakeholders as well as reporting on the events in line with the IICBA strategic plan.
- Coordinate the STEM for girls' activities in line with the IICBA strategic plan including the TeachHer workshop for francophone countries.
- Support the platform for teacher development in science.
- Support coordination of the CapED related activities in teachers in West Africa (Sahel).
- Research, synthesize, and draft briefs, background documents and presentations for meetings on the area of gender and STEM and Prevention of Violent Extremism through Teachers activities. Draft talking points, speeches, internal documents, analytical papers and presentations for stakeholders, donor, media and senior officials.
- Analyze and document good practices and lessons learnt on capacity building in relation to gender and education in emergencies.
- Support the fundraising and partnership maintaining by drafting proposals, preparing presentations, organizing IICBA partners' profiles and maintain the communication with IICBA's partners.
- Perform any other duties as may be required by the direct supervisors.

Required Qualifications

- Master's Degree in Education or Social Sciences
- At least 3 years of relevant professional experience
- Fluency in French and good knowledge of English

Skills/Competencies

- Technical expertise in teacher education/development specifically in STEM and Gender
- Teamwork
- Communication
- Creativity and innovation, and
- Result-based management.

HOW TO APPLY

Interested candidates should submit their application, including motivation letter and curriculum vitae, to Catherine Colin (c.collin@unesco.org) by July 15, 2018 at the latest.