



24 NOV. 2014

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United Nations  
Educational, Scientific and  
Cultural Organization

Intangible  
Cultural  
Heritage

## REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE

**DEADLINE 31 MAY 2014**

Instructions for completing the request form are available at:

<http://www.unesco.org/culture/ich/en/forms>

### 1. Name of the organization

#### 1.a. Official name

Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

Instituti i Kosoves per Politika Zhvillimore(IKPZH)

#### 1.b. Name in English or French

Please provide the name of the organization in English or French.

Institute of Kosovo for Policy Development (IKPD)

### 2. Contact of the organization

#### 2.a. Address of the organization

Please provide the complete postal address of the organization, as well as additional contact information such as its telephone number, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section 8).

Organization: Institute of Kosovo for Policy Development (IKPD)

Address: Azem Bejta , number 21 Pristina

Telephone number: +37044502546

E-mail address: instituti\_politik@yahoo.com

Website: Institute of Kosovo for Policy Development /facebook

Other relevant  
information:

## 2.b Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request.

Title (Ms/Mr, etc.):	Mr
Family name:	BURJANI
Given name:	BLERIM
Institution/position:	Director
Address:	Azem Bejta
Telephone number:	+377044502546
E-mail address:	instituti_politik@yahoo.com
Other relevant information:	

## 3. Country or countries in which the organization is active

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

national

international (please specify: )

- worldwide
- Africa
- Arab States
- Asia & the Pacific
- Europe & North America
- Latin America & the Caribbean

Please list the primary country(ies) where it is active:

Kosovo

## 4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

2004

## 5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

The Institution of Kosovo for Policy Development (IKPD) is NGO -a think-tank Institute, similar to other institutes that act and function in Western Countries. The idea of functioning of institute has to do with the advance of democratic practices inside the political fields in Kosovo, in the advance of the problems' solutions that has to do with the citizens' rights and the facilitation of their life, due to the offer of the specialized services by the institute, in order to the advance and improvement of their life quality. IKPD is consist from 40 expert in this fields:

## 6. The organization's activities in the field of safeguarding intangible cultural heritage

Sections 6.a to 6.c are the primary place to establish that the NGO satisfies the criterion of having 'proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains' (Criterion A).

### 6.a. Domain(s) in which the organization is active

Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

protection culturale heritage , preservation, drafting law and secondary

### 6.b. Primary safeguarding activities in which the organization is involved

Please tick one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures – please specify:



### 6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under section 8.c below.

*Not to exceed 750 words; do not attach additional information*

Monitoring of Parliamentary commission for cultural heritage, taking part in Council of Cultural Heritage in Kosovo, registration and identification of cultural heritage issue in Kosovo, organize of workshops, conference for old monument and historical culturale in Kosovo, protection of old historical building , preservation .taking part in working groups for restauration of old building in field of cultural heritage in Kosovo.

### 7. The organization's experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation 'cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage' (Criterion D). Please briefly describe such experiences here.

*Not to exceed 350 words; do not attach additional information*

Experience in organize of workshops, working groups, drafting program activities in cultural heritage , drafting reccomandation ,cooperate with different ethinc group , with different religios and historical culturale

### 8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 97) require that an organization requesting accreditation submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated whenever possible into English or French if the originals are in another language. **Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.**

#### 8.a. Membership and personnel

Proof of the participation of the members of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

*Please attach supporting documents, labelled 'Section 8.a'.*

#### 8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing documents, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

*Please attach supporting documents, labelled 'Section 8.b'.*

#### 8.c. Duration of existence and activities

If it is not already indicated clearly from the documentation provided for section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

*Please attach supporting documents, labelled 'Section 8.c'.*

## 9. Signature

*The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.*

Name: Blerim Burjani

Title: Director of NGO

Date: 19.11.2014

Signature: Bburjani





**Republika e Kosovës**  
**Republika Kosova-Republic of Kosovo**  
**Qeveria -Vlada-Government**

MINISTRIA E ADMINISTRATËS PUBLIKE/ MINISTARSTVO JAVNE ADMINISTRACIJE/ MINISTRY OF PUBLIC  
ADMINISTRATION

DEPARTAMENTI I REGJISTRIMIT DHE NDËRLIDHJES SË OJQ-ve/ DEPARTAMENT ZA REGISTRACIJE I VEZE SA NVO-a /  
DEPARTMENT OF REGISTRATION AND LIAISON OF NGO-s

**Certifikata e Regjistrimit të OJQ-së**  
**Uverenje za Registraciju NVO-a**  
**NGO Registration Certificate**

**Kjo organizatë joqeveritare është regjistruar në bazë të nenit 9 Ligjit Nr. 03/L-134. Për Lirinë e Asociimit në  
Organizatat Joqeveritare në Republikën e Kosovës.**

**Navedena Nevladina Organizacija je Registrovana na osnovu clana 9 Zakona Br. 03/L-134, O Slobodi  
Udruživanja u Nevladinim Organizacijama u Republici Kosovu.**

**The following Non Governmental Organisation is Registered under Law No. 03/L-134, section 9 On  
Freedom of Association in Non-Governmental Organizations.**

Nr. i Regjistrimit:  
Br. Registracia:  
Registration No:

**5110093-4**

Emri i plotë:  
Puno Ime:  
Full Name:

**Instituti i Kosovës për Politik Zhvillimore**

Shkurtesa:  
Skracenica:  
Acronym:

**IKPZH**

Data e regjistrimit:  
Datum Registracije:  
Date Registered:

**17.12.2004**

Lëshuar më/ Izdato /Issued on:

**14/06/2011**



**Bajram Kosumi**  
  
Drejtor / Direktor / Director

Nr. Serik  
Br. Serije  
Serial No. **002905**





REPUBLIKA E KOSOVËS – REPUBLIKA KOSOVA – REPUBLIC OF KOSOVO  
QEVERIA E KOSOVËS – VLADA KOSOVA – GOVERNMENT OF KOSOVO  
MINISTRIA E EKONOMISË DHE FINANCAVE – MINISTARSTVO ZA PRIVREDU I FINANSIJE – MINISTRY OF ECONOMY AND FINANCE  
ADMINISTRATA TATIMORE E KOSOVËS - PORESKA ADMINISTRACIJA KOSOVA - TAX ADMINISTRATION OF KOSOVO

CERTIFIKATA E NUMRIT FISKAL  
CERTIFIKAT FISKALNOG BROJA  
FISCAL NUMBER CERTIFICATE

NUMRI FISCAL:  
FISKALNI BROJ:  
FISCAL NUMBER:

600661137

STATUSI:  
STATUS:  
STATUS:

OJQ

EMRI:  
IME:  
NAME:

IKPZH

ADRESA:  
ADRESA:  
ADDRESS:

Rr.Azem Bejta, Nr.21, PRISHTINË, PRISHTINË, KOSOVA

DATA E LËSHIMIT:  
DATUM IZDAVANJA:  
ISSUANCE DATE:

12-04-2011

NENSHKRIMI DHE VULA E PERSONIT PËRGJEGJËS:  
POTPISI I PECAT ODGOVORNOG LICA:  
SIGNATURE AND STAMP OF RESPONSIBLE PERSON:



Ky numër fiskal lëshohet nga Administrata Tatimore e Kosovës bazuar në Nenin 11 Të ligjit Nr. 2004/48 mbi Administrata Tatimore dhe Procedurat i ndryshuar dhe përcësuar me nenin 7 të ligjit 03/L-071.  
Ovaj fiskalni broj izdaje se od strane Poreska Administracije Kosova u skladu sa članom 11. Zakona br. 2004/48 o Poreska Administraciji i Postupcima, izmenjeno i dopunjeno članom 7 Zakona br. 03/L\_071.  
This fiscal number is issued by Tax Administration of Kosovo, under the Article 11 of the Law No. 2004/48 on Tax Administration and Procedure, as amended and supplemented with the Article 7 of the Law No. 03/L-071.

Vërrejtje:

Kjo certifikat do të përdoret nga personat fizik apo juridik me qëllim të identifikimit të tyre në procedurat e deklarimit, pagasës dhe raportimit të detyrimeve tatimore ndaj ATK-së.

Napomena:

Ovaj certifikat upotrebeće se od strane fizičkih ili pravnih lica radi njihove identifikacije u postupcima deklaracija placanja i prijavljenja poreskin obaveza prema PAK-u.

Note:

This certificate shall be used by physical and legal persons in order to identify themselves in procedures of filing, payments and reporting of tax liabilities to TAK.

NUMRI I DOKUMENTIT:  
BROJ DOKUMENT:  
DOCUMENT NUMBER:

1293344





## INSTITUTE OF KOSOVO FOR POLICY DEVELOPMENT (IKPD)

Street: Azem Bejta, numb.21, Prishtinë  
Number of telephone: +381 (0)38239010  
Mobile number: +377044502546  
Email: institute\_politik@yahoo.com

**Blerim Burjani-President of Institute of Kosovo for Policy Development**

The Institution of Kosovo for Policy Development (IKPD) is NGO -a think-tank Institute, similar to other institutes that act and function in Western Countries. The idea of functioning of institute has to do with the advance of democratic practices inside the political fields in Kosovo, in the advance of the problems' solutions that has to do with the citizens' rights and the facilitation of their life, due to the offer of the specialized services by the institute, in order to the advance and improvement of their life quality. IKPD is consist from 40 expert in this fields:

- Public Administration(reform)
- Constitution law
- Role of law
- Economic and social issue
- Governance
- Youth
- Health legal issue

IKPD is specializations in drafting strategies, project , program, pilot project, publication and analysis and is established in 2004.

### Acting Fields in IKDP

- ✦ The composition of programs at the Development Policy in different social-economic fields;
- ✦ The composition of Pilot-Projects at different institutional fields;
- ✦ Public Administration
- ✦ The composition of Development Projects;
- ✦ The professional expertise of programs, projects, development pilot-projects;



- ✚ The composition of laws and the sub-law regulations;
- ✚ The harmonization between the Kosovo Legislation and Europe Community Legislation
- ✚ The composition of long- term and medium-term strategies in Development Policy;
- ✚ The offer of the professional Board, Institutions in order to resolve the preoccupied issues that have to do with the social-economic life of the citizens;
- ✚ The offer of good services on the solution of the institutional crises;
- ✚ The research composition for certain social fields;
- ✚ The analytical research in certain fields according to the request of certain Institutions;
- ✚ The composition of professional recommendation;
- ✚ The offer of professional ideas in order to excess the problems in certain fields;
- ✚ Offers courses, trainings for the staff of national institutions in political fields with national and international experts;
- ✚ Chide protection (drafting strategy, project, law, regulation, ectr.)
- ✚ Attends with the periodic publications of bulletins, political analyzes, comments ect.
- ✚ Offers professional trainings for political parties and leadership.

### **The internal organization in IKDP**

IKDP consist of Professional Board. Within IKDP function these professional boards:

- ✚ Rule of Law and the Human Rights
- ✚ Youth issue
- ✚ Chide protection (drafting strategy, project )
- ✚ Health
- ✚ Environment and Spatial Planning
- ✚ Energetic and Development Policy
- ✚ Economy and Tourism
- ✚ Education and Development Reforms
- ✚ Development Culture

### **The work on Board:**

The boards attend with the composition of development policy in the fields above mentioned.

The respective Boards work on bases of the demands that are denoted by different Institutions, their ideas and their objectives are manufactured by the boards, in cooperation with certain Institutions.

The member of bords:

Blerim Burjani-President of NGO

Ymer Hamiti

Flora Morina

Liridona Ademi

Mehdi Gashi

Council of registration NGO



Blerim Burjani  
Bahtir Troshupa  
Imer Hamiti

### **The capability of Experts of the Boards:**

#### **The experts take part in:**

- ✚ Mixed working groups
- ✚ Particular groups
- ✚ Motional teams

#### **The specifications of the Institute Experts:**

- ✚ Experts for professional respective fields;
- ✚ Longevous work in professional fields;
- ✚ The ability of under pressure work

#### **The experience:**

The experts of the Institute have a longevous experience at certain scientific fields in development Policy  
The institute engages the international experts according to its demand and other partners, in order of the functioning and finding the appropriate solution for the certain fields.

#### **The aim of the Institute:**

- ✚ To attain a progress in certain fields of the development policy programs, in order to the betterment of the life, institutional, social-economic and social-politic of the citizens;
- ✚ The development of the democracy and the human rights;
- ✚ The placement of critical thinking in order to the progress of democratic dialogue;
- ✚ The aid offer through the professional options suggestions for the achievement of the objectives in the democratic progress of the citizens' rights;
- ✚ The development of the civilian society;
- ✚ The creation of a tradition and a democratic and authentic practice in Kosovo;

#### **The cooperation in IKPD:**

- ✚ The institute will cooperate with the democratic and authentic practice at the development policy;
- ✚ The institute will co-operate with the Institutions of Kosovo in order of the progress of democratic practice
- ✚ NGO in advance of democratic development
- ✚ International Institutions and Organizations



### **The functioning of the Institute and the financial source:**

The Institute functions due to its engagement, through donation insurance and the donators, in order to the achievement of institutional development and the civilian society, by co-operating for the better of democracy in Kosovo.

### **Working on project:**

- Economic strategies of Kosova 2007-2013
- Youth strategy 2013-2017
- ECRAN –project :focal points in Kosovo
- Drafting Health Laws: Inspection Law, Rights of client in hospital.
- Agency of Anticorruption: Participates in drafting the law against corruption with Council Europe , Regulation anticorruption,
- Decentralization process in Kosovo with Human Dynamic
- Support to the Ministry of Justice: capacity building through expert of IKPD
- Drafting a base for strategies for disability persons in Kosovo
- Drafting business plan for CON ectr.

### **Training service servant in this field:**

- ✓ How to Draft laws
- ✓ European Institution
- ✓ How to implement laws in Kosovo
- ✓ Human Right
- ✓ Woman Right
- ✓ Youth right
- ✓ Service Servant Body Commission

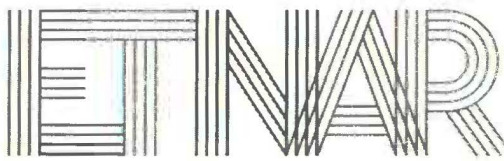
Our Partners: Ministry of Public Administration, Ministry of Economy , Ministry of Environment and Spatial , Ministry of Labour and Social Welfare, Ministry of Health, Ministry of Justice, Ministry of Culture, Sport and Youth, Human Dynamic, B and S, Council of Europe, Institute for Public Administration in Kosovo. Member of regional network ECRAN financed from EU , ECRAN Network also financed from EU. Member of ESDN network , member of CIVICUS.



- INSITUTE OF KOSOVO FOR POLICY DEVELOPMENT (IKPD)  
ËSHTË E BASHKUAR ME RRJETET REGJIONALE DHE  
NDERKOMEBTARE-LIDER I SHOQERISË CIVILE NË BALLKAN

- **Environment and Climate Regional Accession Network**
- **The European Sustainable Development Network (ESDN)**

energytransport&naturalresources



Advocacy NGOs networks for  
sustainable use of energy and natural resources in the Western Balkans

