

UNITED NATIONS EDUCATIONAL,  
SCIENTIFIC AND CULTURAL ORGANIZATION

CONVENTION CONCERNING THE PROTECTION OF THE WORLD  
CULTURAL AND NATURAL HERITAGE

WORLD HERITAGE COMMITTEE  
Eighteenth session

Phuket, Thailand  
12-17 December 1994

G E N E R A L      I N F O R M A T I O N

## **I. Seat of the meeting**

1. At the invitation of the Government of Thailand, the eighteenth session of the World Heritage Committee will be held in Phuket, Thailand, from 12 to 17 December 1994. The session will be preceded by a two-day special session of the Committee's Bureau on 9 and 10 December.

2. The Secretariat of the World Heritage Committee will function at the seat of the meeting as from 9 December. Noting that date, all communications, including personal mail, should be addressed as follows:

Postal Address : K. LAWAN SRIVALAI  
CONVENTION MANAGER  
(WORLD HERITAGE COMMITTEE)  
LE MERIDIEN PHUKET  
KARON NOI BEACH  
PHUKET THAILAND 83100

Telephone : 66-76-340480 UP TO 340485  
FAX 66-76-340479  
TLX 69542 MERIHKT TH

3. Prior to this date, all communications and inquiries, except as regards hotel reservations (see paragraph 28), should be addressed as follows:

Postal Address: World Heritage Centre  
UNESCO  
7, place de Fontenoy  
75007 - Paris.  
FRANCE

Telephone: (33 - 1) 45 68 14 50  
45 68 18 76

Telex: 204461 Paris  
270602 Paris

Fax: (33 - 1) 40 56 95 70

## **II. Registration of participants**

4. Each participant is requested to inform the Thai National Committee on the Convention for the Protection of World Heritage, Office of Environmental Policy and Planning, (see para. 21) as soon as possible of their attendance, duration of stay, arrival and departure arrangements. Accommodation should be booked directly with K.LAWAN SRIVALAI, CONVENTION MANAGER, (direct Fax communications are acceptable through (66 - 76) 340 479, LE MERIDIEN PHUKET - PHUKET).

5. All participants are requested to register at the meeting reception desk at the ATRIUM Room, LE MERIDIEN PHUKET Hotel, on 11 December between 8H:00 to 10H:00 and 18H:00 to 20H:00, and on 12 December from 8H:00 to 9H:30. Upon registration, each participant will receive a set of meeting documents, a name badge and other requisite material. Delegates are encouraged to wear their badges during the period of the meeting to facilitate identification, as the sessions are being held in a Convention Center and sessions are not completely open to the public.

6. During the meeting, delegates will be able to receive mail, messages and cables at the meeting reception desk, which will be staffed daily from 9H:30 to 13H:30 and from 14H:30 to 18H:30.

### **III. Opening session**

7. The Committee meeting will begin at 10H:00 on Monday, 12 December 1994, in the Conference Room of LE MERIDIEN PHUKET.

### **IV. Schedule of sessions**

8. Meetings will normally take place as follows:

<b>Mornings:</b>	10H:00 - 13H:00
<b>Afternoons:</b>	15H:00 - 18H:00

The daily schedule of meetings will be posted at the reception desk; delegates are advised to check daily for any possible schedule changes.

### **V. Meeting documents**

9. Delegates will receive a complete set of meeting documents prior to the meeting. Additional copies will be available at the seat of the meeting. All working documents, as well as documents prepared during the meeting - including the draft final report, will be provided in the Committee's working languages, English and French.

10. Participants are reminded that the Secretariat will not be able to type, translate or reproduce any documents other than those relating directly to the work of the Committee.

### **VI. Working languages**

11. The working languages of the meeting will be English and French. All statements made at meetings in one of the working languages will be interpreted simultaneously into the other working language.

**VII. Media facilities**

12. Facilities and space will be available for use by journalists who wish to cover the proceedings or to interview delegates.

13. Thailand will provide media relations support in cooperation with the Secretariat to assist journalists. Statements, news releases, media advisories, etc. will be provided by the Secretariat.

**VIII. Other services**

14. DIETHELM TRAVEL, which is based at the hotel, provides a full range of tourism, travel and accommodation services which will be at the disposal of delegates and their spouses. Delegates wishing to visit other areas in the country may be assisted by DIETHELM TRAVEL directly.

15. Facilities at LE MERIDIEN PHUKET and in the city of Phuket provide a full range of banking, communications, medical, restaurant and recreational services.

**IX. Entry requirements**

16. All delegates and other participants entering Thailand must be in possession of a valid passport, and will be expected to meet all applicable requirements for non-immigrant admission to Thailand.

17. Delegates and other participants who do require a visa and who are from countries where Thailand has no diplomatic or consular mission, may contact the Thai mission in another country at their convenience; travel agents are usually knowledgeable and helpful in this respect.

18. Delegates requiring a visa for Thailand should take steps to do so in good time (particularly if they are applying at Thai missions outside their country of residence).

19. To apply for the visa, applicants require a valid passport. In addition, it is suggested that delegates present the meeting invitation, or other documentation evidencing their plans to attend the meeting. Applicants should be prepared, if asked, to demonstrate financial means for their visit and ties to their country of residence, and may be asked for additional information relevant to their admissibility.

**X. Entry arrangements**

20. Delegates entering Thailand at Bangkok or some other point of entry other than Phuket, are expected to change to domestic flights to Phuket on their own. They will be met at only the Phuket international airport upon their arrival and will be transferred to the hotel free of charge. On their return, delegates will be transferred to and seen off from the Phuket international airport only.

21. Delegates and other participants are requested to fax their name, status, date of arrival, airport of entry in Thailand and flight number not later than **12 November 1994**, to:

Mr MANIT SIRIWAN  
 Director  
 Natural and Cultural Heritage Conservation Division  
 Office of Environmental Policy and Planning  
 Soi Phibunwattana 7  
 Rama 6 Road  
 Bangkok  
 Thailand 10400

FAX : 66-2-2713226  
 TEL : 66-2-2797180-9 EXT 332  
 TLX : 20838 MINSTEN

AND

K. LAWAN SRIVALAI  
 CONVENTION MANAGER  
 (WORLD HERITAGE COMMITTEE)  
 LE MERIDIEN PHUKET  
 KARON NOI BEACH  
 PHUKET THAILAND 83100

FAX : 66-76-340479  
 TEL : 66-76-340480 UP TO 340485  
 TLX : 69542 MERIHKT TH

22. Attendees with disabilities who need special accommodation, please notify the Meeting Secretariat at the above address.

**XI. Health requirements**

23. Health care in Thailand is provided through the private and public sector. However, visitors without health care insurance coverage valid in Thailand are strongly urged to purchase short-term insurance coverage prior to their arrival.

24. No specific vaccinations are required for entry to Thailand. However, delegates arriving from or through areas which have been

declared cholera-infested should possess an international certificate of health which specifies that the traveller has been inoculated against cholera within the last six months. Malaria is not prevalent in Phuket and no special precautions against malaria need to be taken.

## **XII. Currency regulations**

25. There is no limit on the amount of foreign currency or travellers cheques delegates may bring with them into Thailand. The units of Thai currency are Baht and Satang (1 Baht = 100 Santang). The approximate rate of exchange is 1US\$ = 25 Baht. Delegates may prefer to convert their currency to U.S. dollars before travelling to Thailand. Large airports and entry points to Thailand have facilities for U.S. dollar currency exchange. The hotel and several banks in Phuket near the hotel convert U.S. dollars. Banks are normally closed at weekends. Major credit cards and travellers cheques are widely accepted in Phuket and Bangkok.

## **XIII. Climate information**

26. Phuket Island is located off the west coast of southern Thailand, which is situated well within the tropics. November to January is the most comfortable period of the year when daytime temperatures are 26-30 C. It seldom rains at this period. Summer clothing is suitable and swimming facilities are available at the hotel.

## **XIV. Accommodation : LE MERIDIEN PHUKET**

27. LE METIDIEN PHUKET is located in 40 acres on secluded Relax Bay on Phuket Island, which is exceptional in its natural beauty and unspoilt charm. Phuket is about one hour's flying time from Bangkok. It takes about 45 minutes from the Phuket international airport to the hotel. The hotel comprises 470 rooms with balconies (many with front views) deluxe bathrooms, air conditioning, mini bars, colour TVs, in-house videos and telephones, personal safes and fire protection system. The sports facilities are two large swimming pools, jacuzzi, fitness centre, gymnasium, massage, tennis courts, mini golf range, diving, pingpong, petanque, scuba diving, snorkeling, volley ball, waterpolo and windsurfing. Twelve restuarants and bars offer Thai, European, Italian, Japanese and seafood specialities; lounge and poolside bars, nightly music and dancing at the night club, English-style fun pub.

28. Delegates should complete the enclosed registration form and forward it directly to K. LAWAN SRIVALAI. Reservations should be made as soon as possible. The hotel has guaranteed rooms until **8 November 1994**. All reservations must be guaranteed by one night's deposit, which will hold a room for your arrival but will be applied to your last night's stay. Deposits are accepted

by cheque, American Express, Visa, Master Card, Diner's Card, JCB, Siam Commercial Bank, Thai Farmer Bank and Bangkok Bank credit card, and must be received within fifteen (15) days of booking the reservation. If you need to cancel your reservation, the deposit will be fully refunded if 72 hours' prior notice is given. Cancellations made less than 72 hours before arrival date will entail the forfeit of the entire deposit.

**29.** Reservations should be sent to the hotel at the following address:

K. LAWAN SRIVALAI  
CONVENTION MANAGER (WORLD HERITAGE COMMITTEE)  
LE MERIDIEN PHUKET  
KARON NOI BEACH  
PHUKET THAILAND 83100

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**30.** Delegates wishing to spend additional time before or after the session should coordinate their requirements directly with K. LAWAN SRIVALAI.

#### **XV. Reception on arrival and departure**

**31.** Delegates should plan their arrivals/departures to and from Phuket. Phuket is an international airport and excellent air connections are also available from Bangkok. Delegates will be met on arrival in Phuket and transported to the hotel. On departure staff at the information desk at the ATRIUM Room will assist delegates with their travel arrangements.

#### **XVI. Transportation**

**32.** A welcome service for delegates as well as their transportation to the LE MERIDIEN PHUKET hotel will be organized at the airport on the 11 December (8 December for Bureau members). Delegates arriving on other days may travel to the LE MERIDIEN PHUKET Hotel using regular commercial services. Airport transfer is provided by Avis Minibus (US\$ 8 per person per trip). Private Avis minibus US\$ 48 per trip (maximum 11 persons). An Avis limo is US\$ 26 per car trip (maximum 3 persons).

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**REQUEST FOR RESERVATIONS AT LE MERIDIEN PHUKET, PHUKET**

**Single Room Rate (1 Person) : US\$ 80  
Double Room Rate (2 Persons) : US\$ 80**

**Cancellation Date : 72 hours prior to arrival  
RESERVATIONS MUST BE RECEIVED BY 8 NOVEMBER 1994**

All reservations must be guaranteed by one night's deposit, which will hold a room for your arrival but will be applied to your last night's stay.

Deposit is accepted by cheque payable to Le Meridien Phuket Hotel sent to K. LAWAN SRIVALAI, PHUKET, or by major credit cards, and must be received within fifteen (15) days of reservation. If you need to cancel your reservation, deposit will be refunded fully if a 72-hour prior notice is given.

Cancellation made within 72 hours of arrival will forfeit the entire deposit.

**NAME:.....**

**PASSPORT NO/COUNTRY:.....**

**ADDRESS:.....CITY:.....**

**COUNTRY:.....PHONE NO:.....**

**ORGANIZATION:.....**

**FAXNO:.....TELEX:.....**

**ARRIVAL DATE:.....DEPARTURE DATE:.....**

**SINGLE OR DOUBLE ROOM:.....**

**CREDIT CARD NO:.....EXPIRY DATE:.....**

.../...

**Mailing advance cheque deposit:**                    Yes                    No

**ARRIVAL** (Flight NO. Dep./Arr.):.....

**DEPARTURE** (Flight NO. Dep./Arr.):.....

**SIGNATURE:**.....**DATE:**.....

Reservations to be sent to:

K. LAWAN SRIVALAI  
CONVENTION MANAGER (WORLD HERITAGE COMMITTEE)  
LE MERIDIEN PHUKET  
KARON NOI BEACH  
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