



United Nations  
Educational, Scientific and  
Cultural Organization



Intergovernmental  
Oceanographic  
Commission

**Post Title:** Stakeholder Engagement Consultant – UN Decade of Ocean Science for Sustainable Development

**Domain:** IOC

**Organizational Unit:** Intergovernmental Oceanographic Commission

**Primary Location:** Paris, France and/or from home

**Recruitment open to:** External

**Type of contract:** International Consultant

**Monthly salary:** 4000-5000 USD/month (depending on experience and seniority)

**Deadline (midnight, Paris time):** 2 December 2018

## OVERVIEW OF THE FUNCTIONS OF THE POST

### *Context*

The UN Decade of Ocean Science for Sustainable Development was proclaimed in 2017 by the UN General Assembly. This Decade intends to provide a common framework to ensure that ocean science can fully support countries to achieve the 2030 Agenda for Sustainable Development. The Decade will strengthen the international cooperation needed to develop the scientific research and innovative technologies that can connect ocean science with the needs of society. It will also contribute to the UN processes protecting the ocean and its resources, such as the Aichi Biodiversity targets, the SAMOA Pathway, the United Nations Convention for the Law of the Sea and the Sendai Framework for Disaster Risk Reduction. IOC is tasked to coordinate the preparation phase of the Decade (2018-2020) and lead the preparation of an implementation plan according to the guidance provided by IOC governing bodies and in cooperation with other UN bodies with an interest in ocean science.

From its inception, the Decade will require the engagement of many different stakeholders to create new ideas, solutions, partnerships and applications, these include: scientists, governments, academics, policy makers, business, industry and civil society. The Decade will provide an umbrella under which projects funded separately by a number of agencies are united by a shared philosophy – one which recognises the importance of engagement which includes trans-disciplinarity, co-design and co-production.

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Under the overall authority of the Assistant Director-General for the Intergovernmental Oceanographic Commission (ADG/IOC), the incumbent will assist with the definition and implementation of a stakeholder engagement strategy for the preparation phase of the UN Decade. In particular, the consultant will lead in the design and establishment of a stakeholder forum opened to institutional partners that will act as both contributors and end-users of the Decade's implementation plan and will be composed of representative of institutions with a stake in ocean sustainability. The Forum may be structured around five categories of Stakeholders: i) Ocean science and technology, (these would include national, regional and international organizations, networks, associations); ii) Ocean policy and sustainable development (these would include ocean policy setting institutions at national, regional and international, as well as representatives of UN bodies); iii) Business and industry; iv) Civil society and NGOs; and v) Donors and foundations. The consultant will work under the guidance of the Executive Planning Group (EPG) of the Decade, and in particular will:

- Develop guidance for the engagement of respective stakeholder constituencies into the work of the Stakeholder Forum, and prepare a concept note to support the organisation of the 1<sup>st</sup> stakeholder forum meeting in the 1<sup>st</sup> half of 2019;
- Building on the Decade roadmap document, expected societal outcomes and R&D Priority areas, conduct a mapping of potential stakeholders, including existing networks/platforms that should be engaged in the preparation phase;
- Actively contribute to the identification of institutional partners with potential interest in the Decade's objectives and facilitate engagement with these,
- Support for the creation of strategic dialogues with key partners such as the private sector to explore areas where scientific knowledge, innovation and technology incubation can be fostered to support the objectives of the Decade and identify potential modalities to deliver partnerships in these areas,
- Contribute to the organisation of the 1<sup>st</sup> meeting of the Executive Planning Group to be held on 17-19 December 2018, Paris, France and interact with representatives of the Executive Planning Group with a view to provide inputs to the design of the Implementation plan from a stakeholder perspective;
- Contribute to the development of the new Decade website, and in particular the design of the virtual forum that will be used to identify and manage the inputs of institutional partners to the preparation phase;
- Prepared draft criteria, principles and guidelines regulating the attribution of the UN Decade's endorsement to individual initiatives/partnerships that contributes to the achievement of the anticipated Decade's outcomes, for review by the EPG;
- Contribute to the development of a Resource mobilisation/Business plan for the Decade, articulating expected results and/or milestones to track responsibilities and actions; and make (possibly rudimentary) projections of resources (mobilization) needed to plan and manage inputs, resource flow and budget expenses.

## REQUIRED QUALIFICATIONS

### *EDUCATION*

- Advanced university degree (master level or higher) in ocean sciences, or marine policy.

### *WORK EXPERIENCE*

- At least 5 years of relevant experience at regional and international level in the development, implementation of science-policy interface in support of ocean governance
- Working experience in coordinating, managing and implementing projects/programmes, that have a focus on engagement within a mutli-stakeholder context.

### *SKILLS/COMPETENCIES*

- Excellent research, analytical and problem solving ability, including taking part in the resolution of issues and in the application of good judgement.
- Very good inter-personal skills and ability to maintain effective partnerships and working relations within a multi-cultural environment; ability to work collaboratively as part of a team to achieve organisational goals.
- Ability to plan own work and manage conflicting priorities; ability to work under tight deadline.
- Ability to write and speak clearly and effectively, including the ability to draft reports in a concise style and communicate complex scientific information to a broader audience – via visual, written and verbal modes.
- Excellent communication skills, excellent writing skills in English
- Demonstrated ability to conceptualize issues and analyze data to compile and synthesize information in coherent and succinct formats;
- Excellent coordination and negotiation skills;

- Demonstrated ability to use office equipment with computer literacy in graphic design, publication design, multimedia products development, web design, web content, etc.
- High attention to detail and ability to work under tight deadlines;
- Ability to work efficiently in a multi-cultural environment and team spirit;

#### **LANGUAGES**

- Excellent knowledge of **English**. French and/or Spanish would be an asset.

### **BENEFITS AND ENTITLEMENTS**

This is a consultant contract for 6 months and subject to satisfactory service and availability of funds. The appointment is non-career and does not carry any expectancy of renewal or conversion to another contract. Medical health care is not provided.

### **HOW TO APPLY**

Please submit a full CV (using the UNESCO template at [http://uis.unesco.org/sites/default/files/documents/unesco-cv-form\\_pa-ft\\_0.pdf](http://uis.unesco.org/sites/default/files/documents/unesco-cv-form_pa-ft_0.pdf) ), a motivation letter, a proposed work plan for the activities included in this ToR, two references from different countries and/or institutions that may be contacted, and send to : j.barbiere@unesco.org by 2 December 2018 (23.59h, Paris time).

**IOC-UNESCO is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.**

***UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.***