

FACT SHEET

QUESTIONNAIRE TO BE FILLED OUT BY THE SECRETARIATS OF UNESCO'S INTERNATIONAL AND INTERGOVERNMENTAL BODIES

Convention against discrimination in Education 1960

The below responses are made by the Education Sector in the absence of a separate governance mechanism for this convention.

Joint response for questions 1, 2 and 3:

The Convention against discrimination in Education (1960) is monitored through the Executive Board's Convention and Recommendation Committee and the General Conference's Legal Committee. A separate governance mechanism does not exist for this Convention.

The procedures in which this Convention is monitored are based on the rules of procedure and the composition of the governing board of the Executive Board and the General Conference.

1. Committee/Institute/Convention/Commission/Programme

- a. Mandate and objectives
- b. Do you have specific goals for the work foreseen in the current biennium?
- c. Number of members and length of mandate periods for members
- d. Are the members organized by electoral groups?
- e. Intergovernmental or personal capacity/expert capacity of members
- f. Have chairperson or/and Members States received introduction to the work and working methods?
- g. Are Observers authorized to participate and/or take the floor?
- h. Meeting frequency and length
- i. How many languages are interpreted during the meetings?
- j. Where do the meetings take place?
- k. Overall budget, including corresponding funding sources broken down as follows:

	RP	Other sources
Organizing meetings		
Operational activities		
UNESCO staff (approximate budget in lump sum)		

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2. Bureau (if any)

- a. Number of members, mandate period, number of times for possible reelection
- b. Intergovernmental or personal capacity/expert capacity?
- c. Meetings frequency and length
- d. Are observers allowed to participate and/or speak?
- e. Interpretation during the meetings?
- f. How many languages interpreted during the meetings?
- g. Where do the meetings take place?
- h. Are minutes of the meetings of the Bureau prepared? Are the minutes distributed and to whom?

3. Rules of procedure

- a. Who adopts the rules of procedure?
- b. Preparation of meeting
 - i. Who decides agenda?
 - ii. When are documents sent out?
 - iii. Are they sent out in paper form?
 - iv. Can you opt out of receiving printed documents?
 - v. Who decides the timetable?
 - vi. Who convenes the meeting?
 - vii. Do you open up for video meetings?
 - viii. Can there be extraordinary sessions?
 - i. If yes: how?
 - ix. Do you appoint sub groups or sub committees?
 - i. If so for what duration and for which tasks?
- c. Decision-making
 - i. Who prepare draft decisions?
 - ii. Until when can member states suggest new draft decision or amendments?

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- iii. Are observers allowed to participate and/or speak?
- iv. How are decisions adopted?

4. Relation to General Conference and Executive Board and to other intergovernmental organs

- a. Do you formally submit proposals for the program and budget of UNESCO (C/5)?
 - a. If yes, how? [Yes, the monitoring of the implementation of the Convention against discrimination in Education 1960 is an integral part of Major Programme I. So its programme and budget are within the Major Programme I's C/5.](#)
- b. How do you follow-up the General Conference's resolutions? [Every 4 years, the General Conference examines a report on the implementation of this Convention and passes a resolution. The Secretariat \(ED Sector\) follows up on the resolution.](#)
- c. Do you give input to the Executive Board in your field of competence? [Every 4 years, the Executive Board's Convention and Recommendation Committee examines reports concerning this Convention.](#)
- d. Do you report on your activities to the General Conference and/or to the Executive Board more than once during each four year programme period? [Yes the General Conference and the Executive Board receive reports on this matter once during the quinquennium. This 4 year cycle has been decided by the Executive Board and the General Conference.](#)
- e. How do you follow-up the Executive Board decisions? [The Executive Board examines the guidelines for monitoring this convention and its final report. The Secretariat \(ED Sector\) follows up on the Executive Board's decisions.](#)
- f. Does a specific framework exist to collaborate with other international and intergovernmental bodies?

5. Any others comments regarding the governance of international and intergovernmental bodies

6. Please provide the reference and if possible hyperlink to the relevant statutory documents, including General Conference Resolutions establishing the bodies and relevant Executive Board decisions