

Guidelines for poster presentation:

1. The posters will be presented to the same conference audience as the paper presentations. The posters will be displayed in our conference hall for the whole duration of our 2-day conference. On the second conference day, there will be a separate time reserved for poster presentations in the form of a poster exhibition. The authors are asked to be standing at their poster stand during that time to discuss their work with other conference participants. During this time, you can also share leaflets or other material related to your research.
2. The maximum size of the poster is A0: 841mm (breadth) x 1 189mm (height). If the poster is this big, it needs to be displayed in vertical position. If the poster is smaller (size A1, 594mm x 841mm), it can also be displayed horizontally. You will need to prepare and print the poster by yourself, and bring it to the venue, where it can be displayed (exact place and time will be confirmed later). **You do not need to submit your poster electronically in advance.**
3. A simple way to prepare a poster is to make it with power point –program, in case you do not have any other suitable software at your disposal. If you have not made an academic research poster before, you can for example consult the following page for some advice: <http://guides.nyu.edu/c.php?g=276826&p=1846154>. There are also many examples and poster templates to be found on the internet through google. In any case, the poster should discuss the background of your research, research method, analysis/results and conclusion.
4. Besides your poster, please **prepare an extended abstract** about your research, if you want your work to be published in the conference publication (in planning). Guidelines for the extended abstract are attached below. You can use your poster text as a basis for the extended abstract, or vice versa. It is not forbidden from our side for you to publish your work as full paper elsewhere/later, if you present a poster in this conference. Please submit your extended abstract in advance, by sending it to r.poyhtari@unesco.org by 11. April the latest.

Extended Abstract Title in Title Case (Font: Arial 18 bold)

First Author Smith¹, Second Author Smith² and Third Author. Smith³

1 Full address of first author, including affiliation and email

2 Full address of second author, including affiliation and email

3 Full address of third author, including affiliation and email

(use Arial 10 typeface for author's Affiliation)

ABSTRACT

This file provides a template for writing extended abstracts for the conference. The extended abstract file shall be written in compliance with these instructions. The author is asked to submit the abstract in MS-Word and PDF Portable Document Format (PDF). Both files shall be saved with the full first author name as name of the file.

An abstract not exceeding **200 words**, in English, should appear on the top of the first page, after the title of the extended abstract in chapter titled "Abstract" (without chapter number), after the names of the authors and the contact information of the corresponding author.

Key Words: Maximum 4 Key words.

1. INTRODUCTION

It is expected that authors will submit carefully written and proofread material. Spelling and grammatical errors, as well as language usage problems, are not acceptable in the final submission. There is no strict limitation to the number of pages, but it is suggested that the length of the extended abstract should not exceed **1500 words**.

Extended abstracts should clearly, but shortly describe the background of the subject, the authors work (analysis/ results), including the methods used, and concluding discussion on the importance of the work. Papers are to be prepared in **English (British or American)**. Technical terms should be explained. Acronyms should be written out at their first appearance.

2. SUBMITTING The Extended Abstract

The extended abstract has to be submitted electronically by e-mail to the following addresses: R.Poyhtari@unesco.com - And it should be submitted by **11 April 2016**.

3. Paper format

The uniform outlook will help the reader to follow the proceedings. This can be obtained most easily if authors use this template file to construct their extended abstracts. Please note the following details: this template is an A4 format. All text paragraphs should be single spaced, with first line intended by 10 mm (0.4 inch). Double spacing should only be used before and after headings and subheadings as shown in this example. Position and style of headings and subheadings should follow this example. No spaces should be placed between paragraphs. Please do not change any of the above mentioned page, paragraph and font settings.

3.1. Fonts

Extended abstracts should use 11-point Arial font. The styles available are bold, italic and underlined.

It is recommended that text in figures is not smaller than 10-point font size.

3.2. Tables and Figures

Figure captions and table headings should be sufficient to explain the figure or table without needing to refer to the text. Figures and tables not cited in the text should not be presented.

Tables and figures should be placed close after their first reference in the text. All figures and tables should be numbered. Table headings should be above the tables. Figure captions should be centred below the figures. Minimum figures' resolution: 150dpi.

REFERENCES

List of references must follow **A.P.A. style**.

For more information, please visit: <http://www.apastyle.org/index.aspx>