

<b>Title:</b>	Project Officer (Education for Health and Wellbeing)
<b>Domain:</b>	Education
<b>Grade:</b>	P3
<b>Organizational Unit:</b>	UNESCO Dakar Office
<b>Duty station:</b>	Dakar, Senegal
<b>Type of contract:</b>	Project Appointment
<b>Annual salary:</b>	Approximately 80 142 USD
<b>Duration of contract:</b>	One year with possibility of extension depending on availability of funds and satisfactory performance
<b>Deadline</b> (midnight, Dakar time):	14 April 2019

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UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

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### Overview of main responsibilities and functions of the post

Under the overall authority of the Assistant Director-General for Education, the immediate authority of the Director of the UNESCO Office in Dakar, the guidance of the Senior Programme Specialist and the direct supervision of the Senior Project Officer, the incumbent will be responsible for providing technical expertise and for contributing to effective management, planning, implementation and monitoring of UNESCO projects on comprehensive sexuality education (CSE), school-related gender-based violence (SRGBV), early and unintended pregnancy (EUP), and HIV.

- **Project management**
  - Support planning of activities to implement UNESCO's Strategy on Education for Health and Wellbeing in West and Central Africa (WCA), in line with regional and national education and health strategies, the UNAIDS division of labour, and other key interagency programmes and initiatives;
  - Ensure the implementation of activities in these areas, and their effective monitoring;
  - Contribute to timely and quality reporting through collecting data across UNESCO offices and partners in WCA, and through drafting and editing reports;
  - Identify potential for resource mobilization, and participate in proposal development to implement UNESCO's Strategy on Education for Health and Wellbeing.
- **Technical support**
  - Provide technical support for the implementation of health education projects in WCA, particularly in the areas of curriculum development, teacher training and monitoring and evaluation;
  - Facilitate the provision of technical support and capacity strengthening to ministries in charge of education and health, and to other regional and national partners as required;
  - Support and strengthen the capacities of the steering mechanism leading the process towards a WCA commitment on CSE and Sexual and Reproductive Health (SRH) services for adolescents and young people;
  - Assist in supporting the implementation of Global Indicators for monitoring education sector responses to HIV.
- **Partner relations and knowledge Management**
  - Participate as required in coordination forums, such as the Joint UN Teams on AIDS, the WCA Working Group on Gender Equality and Inclusive Education, or the Technical Working Group of the WCA Commitment on CSE and SRH services;
  - Support development of partnerships with other key partners and stakeholders, including regional economic communities;
  - Establish and manage effective knowledge management and advocacy platform in WCA, in collaboration with partners;
- **Orientation training and professional development**
  - Identify capacity building opportunities for staff in education for health and wellbeing;

- Assist in organizing trainings for UNESCO field staff
  - Support recruitment and induction processes for health education staff at regional and country level;
  - Contribute to supporting UNESCO field offices in WCA, in collaboration with the Section Health and Education at HQ and with the Eastern and Southern Africa (ESA) HIV and Health team, on matters related to response to HIV, CSE scaling up, and response to SRGBV and EUP.
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## Competencies

**A successful candidate will be required to demonstrate the following core competencies**

Accountability  
Communication  
Teamwork  
Innovation  
Results focus  
Planning and organizing  
Knowledge sharing  
Continuous improvement

For detailed information please consult the [UNESCO Competency Framework](#).

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## Required qualifications

### Education

- Advanced university degree (Equivalent to Masters) in education, social sciences, public health, or related field.

### Work Experience

- Minimum 4 years of relevant professional experience in at least two of the following areas: teacher training, curriculum development, gender equality, sexual and reproductive health, or education sector planning,
- Experience at the international level
- Experience in project management in the fields of education or health

### Skills and Competencies

- Extensive professional knowledge in education with a focus on sexual and reproductive health, gender equality, and gender-based violence, with particular expertise in UNESCO's key leadership and mandate in education for health and wellbeing
- Excellent organizational, networking and partnership building skills, tact and discretion
- A proven track record in project and programme implementation in partnership with governmental partners and civil society
- Ability to manage budgets and report on implementation
- A track record in resource mobilization
- High level of technical writing skills.

### Languages

- Full working proficiency in English (oral and written).

## Desirable qualifications

### Work Experience

- Experience in sexual and reproductive health, comprehensive sexuality education, or gender-based violence (including in school settings)

### Skills and competencies

- Strong understanding of the region and cooperation for development
- Strong strategic and analytical skills
- Ability to multi task, prioritize and deliver to deadline, as well as work under pressure.

### Languages

- Working knowledge of French.
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## Assessment

An assessment exercise may be used in the evaluation of candidates

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## How to apply

To apply, candidates should send their application directly by email to [recruitment.breda@unesco.org](mailto:recruitment.breda@unesco.org) with “Project Officer - Education for Health and Wellbeing” as subject. Applications should include a cover letter and a CV in English or French. Kindly note that [candidates must use the UNESCO CV Form](#).

Application files will have to reach UNESCO Dakar office on 14 April 2019 before midnight (Dakar time).

Please note that only pre-selected candidates will be contacted.

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## Benefits and entitlements

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station, as well as exchange rates. Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the [Careers webpage](#).

Please note that UNESCO is a no-smoking Organization.

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*UNESCO is committed to promoting geographical distribution and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as are nationals from non- and under-represented Member States. Persons with disabilities equally are encouraged to apply.*

*Worldwide mobility is required as staff members must be ready to serve in other duty stations in accordance with UNESCO's geographical mobility policy.*

*UNESCO applies a zero tolerance policy against all forms of harassment.*

**UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.**