

Terms of Reference

GENERAL INFORMATION

Duration: 3 months (October to December 2019)

Location: UNESCO Bangkok

Organizational Unit: Higher Education Unit within the Section for Educational Innovation and Skills Development (EISD)

Supervisor: Libing Wang, Chief of the EISD section

DESCRIPTION OF THE INTERNSHIP

Under the authority of the Director of UNESCO Bangkok and the direct supervision of the Chief of Section for Educational Innovation and Skills Development, the intern shall perform the following work assignments:

1. Provide support to conduct national-level technical assistance on qualifications frameworks, quality assurance and ratification of the Tokyo Convention in different countries in the Asia-Pacific;
2. Collect and analyze relevant trends on the internationalization of higher education throughout the region;
3. Support event management including preparing UNESCO to co-host the stakeholder's consultation on Developing Holistic Indicators for the Internationalization of Higher Education in Asia-Pacific;
4. Support social media outreach to raise the visibility of UNESCO Bangkok's work in higher education, including new website content and promotional materials for Asia and the Pacific.

REQUIRED QUALIFICATIONS

Education: Currently enrolled in a master's degree programme or equivalent.

Subjects: Education, social science, international affairs or relevant majors.

Language skills: Excellent command of English in both writing and speaking.

Competencies and skills:

- Ability to work effectively in a multicultural setting;
- Excellent communication skills;
- Ability to multi-task and work independently on delegated tasks;
- Excellent computer skills in basic office software tools.

EXPECTED LEARNING OUTCOMES

Upon the Completion of the assignment, the intern will have:

- Acquired knowledge about UNESCO's mandate in higher education and its role in implementing the Education 2030 Framework for Action;
- Gained solid knowledge about higher education development in Asia-Pacific, especially about the development of qualifications recognition in the area;
- Acquired skills to communicate and coordinate effectively with colleagues in a multi-cultural and international setting;
- Strengthened skills to organize and coordinate events and ensure effective network management.

ADDITIONAL INFORMATION

The Section for Educational Innovation and Skills Development (EISD) at UNESCO Bangkok promotes innovation in education and contributes to the capacity development of education systems in order to provide equitable, quality, relevant and technology-enabled lifelong learning and skills development opportunities for all towards sustainable development and peace in Asia and the Pacific.

As the only UN agency with a mandate in higher education, UNESCO has a unique role to play in building national capacities for quality higher education and research. To do so, UNESCO Bangkok conducts policy-relevant research, interactive capacity-building events, and shares lessons learned with partners in 46 countries throughout Asia and the Pacific. Most of all, UNESCO aims to ensure equal access for all women and men to affordable and quality higher education, as SDG4-Education 2030 clearly states in target 4.3.

For more information, please see the UNESCO Bangkok website:

<https://bangkok.unesco.org/theme/higher-education> .

HOW TO APPLY

To apply for this internship:

1. **Submit an online application** through: <https://en.unesco.org/careers/internships> and;
2. After the online application, **send an email to** eisd.bgk@unesco.org with your CV and personal statement as attachments **no later than June 30.**