

Meeting of UNEVOC Cluster Coordinators
Bonn 12- 14 September 2012
Draft Agenda

Wednesday 12 September 2012

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08.30- 09.00	Registration	
<p>Objectives:</p> <ol style="list-style-type: none"> 1. To officially open the workshop 2. To present the meeting objectives and programme <p>Expected Outcome: Participants will have a clear and common understanding of the seminar objectives.</p>		
09.00 – 10.00	<p>Official opening</p> <ul style="list-style-type: none"> • <i>Welcome Address</i> • <i>Introduction and Meeting objectives and programme</i> • <i>Short Introduction of Participants</i> • <i>Special Message</i> 	<p>UNESCO-UNEVOC</p> <p>UNESCO</p>
10:00	Group Photo -Tea/Coffee Break	
<p>Session 1: Up-date on UNESCO-UNEVOC Programme following the International TVET Congress held in Shanghai</p> <p>Objective: To provide information on the Third International Congress on TVET and the way Bonn International Centre is revamping the UNEVOC Network to respond to regional TVET priorities and recommendations of the Shanghai Consensus.</p> <p>Expected Outcome: All participants have a clear idea of the main recommendations of the 3rd TVET Congress with regards to the role of the UNEVOC Network in the follow up actions, its institutional capacities and future orientations. Participants will also get an overview of the UNEVOC Online services and available resources.</p>		
10.30 – 11.00	<ul style="list-style-type: none"> - 3rd International TVET Congress Recommendations with regards to UNEVOC in particular - Discussion on the Network and future perspectives in the light of the Shanghai Recommendations 	UNESCO-UNEVOC
11.00 – 12.00		All Participants
12.00 – 13.00	UNEVOC online services: A brief introduction to the UNEVOC online services and their characteristics	UNESCO-UNEVOC
13.00	Lunch	
<p>Session 2: The UNEVOC Network Working Plan: Strategy for a Sustainable UNEVOC Network</p> <p>Objective: to discuss the new UNEVOC Network Strategy in order to revamp the Network</p> <p>Expected Outcome: All participants will be invited to assess the new UNEVOC Network Strategies as outlined in the UNEVOC Network Working Plan, to express their views on the problems faced by the Centres and the most effective ways for a more sustainable Network. The 4 strategic action lines will be presented and discussed. The mechanisms for making the Network more profitable to the Centres, for updating Centre details, for evaluating the effectiveness and sustainability of the Network will be agreed upon.</p>		

14.00 – 15.00	Presentation of the UNEVOC Network Working Plan	UNESCO-UNEVOC
15.00 – 15.15	Tea/Coffee Break	
15.15 – 17.00	Discussions on the 4 Action Lines of the Network Working Plan and the mechanisms proposed with regards to an audit of UNEVOC Centres in the Network	All Participants
THURSDAY 13 September 2012		
<p>Session 3: The UNEVOC Network: Presentation of the Clusters and roles and responsibilities of the UNEVOC Coordinating Centres</p> <p>Objective: To review and share the activities taking place in the different regions and clarify the respective roles and responsibilities of the National UNEVOC Coordinating Centres as part of the Global UNEVOC Network and the role they are playing in the world</p> <p>Expected Outcome: All participants have a clear understanding of the scope of their role and responsibilities and their function in the sub-regional clusters and information on the second Action line of the UNEVOC Network Working Plan with reference to the initiatives in the different countries with regards to TVET development, and identify follow up actions to improve institutional capacities. Participants will also get a comprehensive idea of how the UNEVOC portal can serve as a major communication tool with regards to a better information flow and the way cluster Coordinators will use the Network portal for making the Network more effective.</p>		
09.00 – 09.30	Presentation of the rationale of the Clustering, information of the different clusters in each region (number and profile of Centres in each cluster) and role to be played by each Coordinating Centre	UNESCO-UNEVOC
09.30 – 11.00	Presentation by each Coordinating Centre of activities being carried out at the cluster level by UNEVOC Centres, by TVET partners engaged in the region in the light of the Shanghai recommendations	Cluster Coordinators
11.00 – 11.30	Tea/Coffee Break	
11.30 – 13.00	Presentation of the Network Portal and how to use the web for better communication and information flow	UNESCO-UNEVOC
13.00 – 14.00	LUNCH	
<p>Session 4: Planning for the Network meeting in November 2012</p> <p>Objective: To provide information and to plan for possible activities to be planned for 2013/2014</p> <p>Expected outcome: Participants will be able to share the activities taking place in the different clusters and regions and the TVET priorities identified by different stakeholders. Participants will also be grouped in 5 separate groups to propose activities to be organized in the next 2 years and the modalities for a better regional cooperation and networking among the different partners in the regions. Focus will be placed on 2 thematic priorities namely Greening TVET and Teacher empowerment.</p>		
14.00 – 14.30	<ul style="list-style-type: none"> • Presentation of proposals for action for 2013-2014 	UNESCO-UNEVOC
14.30 – 15.45	<ul style="list-style-type: none"> • Group work: Roles and tasks of Coordinators - 5 separate regions – Sharing 	All participants

	<p>and Synergizing – Strengthening the Cluster concept</p> <ul style="list-style-type: none"> • priorities of each region, • ongoing activities in the region • Partners of TVET in the region • Focusing on the activities to be carried out in the following areas: <ul style="list-style-type: none"> - Regional Cooperation and Networking - Greening TVET - TVET teachers • Development of a Plan of Action for each Group on the above themes to be proposed in the November meeting 	
15.45 – 16.00	Coffee/Tea Break	
16.00 – 17.00	Hands on workshop – a better understanding of the UNEVOC online services	All Participants
Friday 14 September 2012		
Session 5:		
Presentations of Working Groups discussions		
Objective: Following the discussions in the groups, each Chair/Rapporteur will present the findings and recommendations discussed in the group.		
Expected Outcome: Proposals for a plan of activities to be carried out in 2 thematic priorities namely Greening TVET and Teacher empowerment and the identified priority areas of all 5 regions in preparation of the November meeting		
09.00 – 10.30	Plenary presentations of 5 Working Groups results	Centre Coordinators
10.30 – 11.00	Tea/Coffee Break	
11.00 – 13.00	<p>Group work</p> <ul style="list-style-type: none"> - Preparing the presentations for the November meeting: <ul style="list-style-type: none"> o Roles and responsibilities of Cluster Coordinators in the region (session 3 of November meeting) o Snapshots of the region (Selection of Regional Coordinators) (session 3 of November meeting) o Mechanisms developed in the Network Working Plan to be validated (Session 4 of November meeting) o Action Plan for 2013/2014 (Group work in session 8 of November meeting) 	Group work
13.00 – 14.00	Lunch	
14.00 – 15.30	<ul style="list-style-type: none"> - Presentation of Group work - Better Networking and dissemination of promising practices for better regional networking - Sharing of inter-regional experiences 	Group Rapporteurs All participants
15.30 – 16.00	Tea/Coffee Break	
16.00 – 16.30	<ul style="list-style-type: none"> - Evaluation of the workshop - The way forward (results and conclusions) - Closing of the workshop 	All participants UNESCO-UNEVOC