**CONVENTION FOR THE SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE**

**STRENGTHENING NATIONAL CAPACITIES FOR SAFEGUARDING INTANGIBLE CULTURAL HERITAGE**

**TRAINING OF TRAINERS WORKSHOP IN HARARE**

**RAINBOW TOWERS, HARARE, ZIMBABWE, 24-28JANUARY 2011**

Following is some general information on logistical arrangements that have been made for the meeting.

**Date and Venue**

The Worshop will take place from the 24th to the 28th of January 2011 at the Rainbow Towers Hotel in Harare. The following is the full address:

The Rainbow Towers Hotel and Conference Centre

1 Pennefather Avenue

P.O. Box 3033

Harare

Zimbabwe

Tel: +263 772 633-9

ednahka@rainbowtowers.co.zw

**www.therainbowtowers.co.zw**

**Workshop Programme**

The workshop will begin at 8:30a.m. and end at 17:00 p.m. each day for its duration. We have also foresee the following evening activities

Monday 24th evening: Cocktail/reception

Wednesday 26th evening: Dinner/Dance

**Entry formalities to Zimbabwe**

Please ensure that you get a visa for Zimbabwe prior to your departure if you need one.

**Visa reimbursement**

Visa costs will be re-imbursed upon production of relevant official receipts.

**Getting to the Hotel**

UNESCO transport will pick you up from the airport to the Hotel. The numbers for the drivers are 0772426458 (Ronald) 0772411252 Machakaire. You can also call Chimbi on 0772411253.

**Accomodation**

UNESCO has reserved rooms for participants at a negotiated rate on a bed and breakfast basis. UNESCO will pay you DSA to pay directly to the Hotel, and to cover dinner and incidentals.

**Lunch**

Lunches and coffees will be provided by UNESCO for the duration of the training workshop.

**Communication**

WIFI is available in the Hotel, but for easy communication we would like to advise that participants bring their laptops and request internet access from the hotel reception desk.

**Registration**

Registration will be on Monday the 24th of January between 8:00a.m and 8:30 a.m just before the official opening ceremony.

**Documents**

We will strive to give you the necessary documents on arrival so that you can have a chance to look at them before the workshop begins on Monday.

**Weather**

It is rainy and sunny with temperatures ranging between 21 and 26 degrees Celcius. Please bring appropriate clothing.

**Any extra costs incurred at the Hotel such as telephone, laundry, bar etc.. are to be covered by the participant.**

Welcome to Harare, Zimbabwe!