**CONVENTION FOR THE SAFEGUARDING OF THE
INTANGIBLE CULTURAL HERITAGE**

**INTERGOVERNMENTAL COMMITTEE FOR THE
SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE**

**Meeting of the Bureau**

**UNESCO Headquarters, Paris, Room VIII**

**18 June 2019, 10 a.m. – 1 p.m.**

**DECISIONS**

**DECISION 14.COM 2.BUR 2**

The Bureau,

1. Having examined document LHE/19/14.COM 2.BUR/2 and its annex,
2. Adopts the agenda of its meeting as annexed to that Decision.

**ANNEX**

**Provisional agenda of the second meeting of the 14.COM Bureau**

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| Agenda item |  | Document |
| 1. | Opening |  |  |
| 2. | Adoption of the agenda |  | LHE/19/14.COM 2.BUR/2 |
| 3. | Utilization of the funds allocated for ‘other functions of the Committee’ under the Plan for the use of the resources of the Intangible Cultural Heritage Fund |  | LHE/19/14.COM 2.BUR/3LHE/19/14.COM 2.BUR/INF.3 |
| 4. | Examination of a request forInternational Assistance greater than US$100,000 |  | LHE/19/14.COM 2.BUR/4 |
| 5. | Examination of requests forInternational Assistance up to US$100,000 |  | LHE/19/14.COM 2.BUR/5 |
| 6. | Other Business |  |  |
| 7. | Closure |  |  |

DECISION 14.COM 2.BUR 3

The Bureau,

1. Having examined document LHE/19/14.COM 2.BUR/3 and its annex as well as document LHE/19/14.COM 2.BUR/INF.3,
2. Approves the Proposal for the utilization of the funds for ‘Other functions of the Committee’, as annexed to this Decision;
3. Requests that the Secretariat report on the implementation progress and the way in which the funds are spent;
4. Invites the Chairperson of the Committee to bring this decision to the attention of the Committee at its fourteenth session.

**ANNEX**

**Proposal for the utilization of the funds for ‘Other functions of the Committee’
for the period 1 January 2020 to 30 June 2020**

The funds shall be used in conformity with the Financial Regulations of the Special Account for the Fund for the Safeguarding of the Intangible Cultural Heritage and the Financial Regulations of UNESCO to cover all costs in line with the full budgeting principles to achieve the objectives of the project. These costs include: training, seminars and meetings; the preparation of technical reports; monitoring and evaluation; subcontracts; staff; travel; equipment; and any other item necessary to implement the activities of the project.

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|  | **Total budgetary allocation:US$429,546** |

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| **39C/5 Performance Indicator 1** | **Sound governance exercised through the adoption and implementation of strategic resolutions/decisions of the governing bodies of the 2003 Convention** |
| **ICH Fund – Budget Line 3 Expected Result 1** | **Sound governance of the 2003 Convention facilitated by enhanced monitoring and knowledge management services** |
| **Budgetary allocation: US$97,187** |
|  | *Outputs* | *Indicators (benchmarks)1 January 2020 to 30 June 2020* |
| 1.1 | Online services maintained and continuously available | * Less than three-day knowledge management service shortage attributable to maintenance by the Secretariat
 |
| 1.2 | Processes and response time optimized thanks to monitoring interfaces and online workflows | * Three new monitoring interfaces
 |
| 1.3 | Clearing-house function of the Knowledge Management System enhanced | * One new data-mining product
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| 1.4 | Interaction with key stakeholders strengthened for improved synergies | * One new interconnection implemented
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| **39C/5 Performance Indicator 2** | **Number of supported Member States utilizing strengthened human and institutional resources for the safeguarding of intangible cultural heritage** |
| **ICH Fund – Budget Line 3 Expected Result 2** | **Implementation of the Convention in Member States encouraged through a strengthened capacity-building programme**  |
| **Budgetary allocations: US$183,301** |
|  | *Outputs* | *Indicators (benchmarks)1 January 2020 to 30 June 2020* |
| 2.1 | Facilitators’ network strengthened | * Network coordination and thematic work supported through the interregional working group of the facilitators’ network
 |
| * 10 to 15 facilitators trained (in LAC) on the implementation of the overall results framework and periodic reporting, including new members (pending co-financing from host country)
 |
| * 10 facilitators trained (in Arab States) in one thematic area (pending co-financing from host countries)
 |
| * 10 facilitators trained in safeguarding intangible cultural heritage in formal and non-formal education
 |
| * Webpage on facilitators’ network maintained
 |
| 2.2 | Content and format of the capacity-building programme further developed to respond to major implementation challenges and decisions of statutory organs | * 34 national focal points for periodic reporting trained in periodic reporting in LAC (pending co-financing from host country)
 |
| * Training materials on periodic reporting and policy development available in three languages
 |
| * Materials browser maintained
 |
| 2.3 | Monitoring of the capacity-building programme ensured and information shared with relevant partners | * Online planning and reporting tool for capacity-building activities further revised to track participants’ profiles related to inclusion
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| * Programme information pamphlet available in the six UN languages
 |
| 2.4 | Networking and partnerships with tertiary educational institutions strengthened | * 10 additional universities engaged in networking activities, including the Arab States region
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| **39C/5 Performance Indicator 3** | **Number of supported Member States which have integrated intangible cultural heritage into their plans, policies and programmes, in particular, as a contribution towards the achievement of SDGs in a gender-responsive manner** |
| **ICH Fund – Budget Line 3Expected Result 3** | **Integration of intangible cultural heritage into development plans, policies and programmes supported** |
| **Budgetary allocation: US$62,715** |
|  | *Outputs* | *Indicators (benchmarks)1 January 2020 to 30 June 2020* |
| 3.1 | Global clearing house for knowledge sharing, cooperation, training and innovation on intangible cultural heritage and education functioning | * Webpage and resources for the clearing house available in two languages
 |
| * Programme information pamphlet available in the six UN languages
 |
| * Side event organized at the GA on progress achieved under the new funding priority
 |
| * Experiences of indigenous peoples with safeguarding their living heritage in formal and non-formal education included in the work of UNESCO’s clearing house on this topic
 |
| 3.2 | Synergies between the 2003 Convention and work of the UN system in the framework of the 2030 Agenda for sustainable development strengthened | * Follow-up to the participation in the UN Permanent Forum on Indigenous Issues
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| **39C/5 Performance Indicator 5** | **Number of initiatives undertaken by supported Member States which have enhanced knowledge and understanding of intangible cultural heritage safeguarding and of the 2003 Convention** |
| **ICH Fund – Budget Line 3Expected Result 4** | **Objectives of the Convention promoted through awareness-raising and outreach** |
| **Budgetary allocation: US$86,343** |
|  | *Outputs* | *Indicators (benchmarks)1 January 2020 to 30 June 2020* |
| 4.1 | Communication and outreach tools developed and implemented to promote the objectives of the Convention | * Outreach tool/material/activity produced and disseminated
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DECISION 14.COM 2.BUR 4

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/4 as well as International Assistance request no. 01253 submitted by Albania,
3. Further recalling Document ITH/18/13.COM/10.d, as well as Decision 13.COM 10.d,
4. Takes note that Albania has submitted a revised International Assistance request for the project entitled **Community based inventory of ICH in Albania with a view to safeguarding and transmitting to future generations**:

To be implemented by the Ministry of Culture, the proposed 26-month project is aimed at compiling a community-based inventory of intangible cultural heritage in Albania, with a view to drawing up tailored action plans for its safeguarding and transmission to future generations. Despite considerable efforts to safeguard living heritage in Albania, a thorough national inventory of living heritage with concrete community involvement is yet to be compiled. To address this situation, the proposed project involves drawing up an inventorying methodology and initiating the inventorying process in three selected districts of Albania. Firstly, a tailored inventorying methodology will be compiled through training and workshops; and secondly, elements of living heritage in the selected regions will be inventoried, including those of five ethno-linguistic minorities; the information on the elements identified through inventorying will be made available through an open data platform that will be created through the project Specifically, the project intends to: create a mechanism to better involve communities in the safeguarding process; expand the current limited inventory; strengthen the processes for transmitting living heritage-related knowledge; improve professionals’ capacities to safeguard intangible cultural heritage in Albania; and raise awareness of its importance. The communities and bearers will be at the heart of the inventorying process, distinguishing it from previous inventory-making activities. Following the implementation of the project, the Ministry of Culture is expected to continue the inventorying process and apply the methodology to all the remaining districts of Albania, leading to the compilation of a complete national inventory by the end of 2025.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Albania has requested assistance in the amount of US$213,260 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Congratulates the State Party for revising the request, having taken into consideration the reservations expressed by the Committee particularly under Criterion A.2, on the coherence amongst the budget, timetable and the activities listed in the request, at its thirteenth session when the request was previously examined (Decision 13.COM 10.d) and thanks the Secretariat for having accompanied the State Party during the revision process;
4. Decides that, from the information provided in the revised file 01253, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The project places the communities concerned at the centre of the inventorying process: they will not be directly involved in its management, but their knowledge of the local circumstances and intangible cultural heritage in question will be fully utilized. The communities will also play an important role in monitoring and validating the results of the inventorying process. Their views, experience and preferences will be taken into account, as will their reflections on the meaning and significance of the intangible cultural heritage inventoried.

**Criterion A.2**: The revised budget breakdown and the proposed timetable are well structured with sufficient details and realistic. It corresponds well with each other and with the activities described in detail in the proposal. Consequently, the amount of the Assistance requested is deemed appropriate.

**Criterion A.3**: The proposed activities are well conceived in relation to the objectives and expected results. The involvement of a wide range of key stakeholders in undertaking thorough methodological groundwork guarantees the feasibility of the project. Its strength lies in training a large number of community members and experts in the three regions concerned to carry out community-based inventorying, and in the wide dissemination of the principles and working methods of the 2003 Convention.

**Criterion A.4**: The active involvement of the state administration, research institutes, regional NGOs and bearers is expected to lead to further development of the inventory after the conclusion of the project. The open access technology to be used for data storage and presentation of the inventory will contribute to increase visibility of intangible cultural heritage safeguarding activities and encourage further inventorying by communities and institutions.

**Criterion A.5**: The revised budget reflects the contribution of the submitting State of an amount of US$35,525 including their in-kind input, which represents about 14% of the total project budget.

**Criterion A.6**: The file demonstrates that the project will help build capacities, strengthen existing human and material resources and enable professionals to acquire knowledge and skills concerning the implementation of the 2003 Convention. It is anticipated that one hundred and twenty community representatives, students and professionals will benefit from the training. They will be able to transmit their newly obtained know-how to other community members, thereby enhancing the significance of intangible cultural heritage in relation to local identity and community life.

**Criterion A.7**: Albania received US$24,500 from the Intangible Cultural Heritage Fund as a contribution to the project ‘Inventory of Albanian folk iso-polyphony’ (2011-2013). It also received US$9,800 in preparatory assistance for the preparation of a proposal for the Register of Good Safeguarding Practices – ‘National Folk Festival of Gjirokastra, 50 years of best practice in safeguarding Albanian intangible heritage’. The request was approved in June 2018 by the Bureau of the Committee.

**Paragraph 10(a)**: The revised proposal is national in scope and in addition to involving members of local communities, bearers and experts from all three pilot regions, cooperation with national implementing partners, including the Ministry of Culture, National Centre of Traditional Activities, and National Institute of Inventory of Cultural Heritage will be established.

**Paragraph 10(b)**: The project is expected to increase awareness of the importance of intangible cultural heritage safeguarding among the communities concerned, but also among young people and the general population. The project results will be presented to practitioners and communities concerned in each of the three regions, as well as to a wide audience through public radio and TV interventions.

1. Approves the International Assistance request from Albania for the project entitled **Community based inventory of ICH in Albania with a view to safeguarding and transmitting to future generations** and grants the amount of US$213,260 to the State Party to this end;
2. Requests the Secretariat to reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the detailed work plan of the activities to be covered by the Intangible Cultural Heritage Fund is specific enough to provide a sufficient justification of the expenditures;
3. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 14.COM 2.BUR 5.1**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/5 as well as International Assistance request no. 01525 submitted by the Cook Islands,
3. Takes note that the Cook Islands has requested International Assistance for the project entitled **Establishment of the Community-based ICH Inventory in the Cook Islands**:

To be implemented by the Cook Islands Ministry of Cultural Development, in partnership with the Island Governments, the proposed eighteen-month project is aimed at researching and recording intangible cultural heritage related to performing arts in Rarotonga and the eleven other inhabited islands. The Are Korero (Traditional Houses of Knowledge) on each island will be used to help gather information on performing arts from island elders and this information will then be collected, stored and shared to ensure its viability for future generations. In the short term, the project will identify knowledge-bearers in the communities, develop awareness among the communities about their own and neighbouring communities’ performing arts, and manage a rich cultural resource for future generations. In the medium term, it will utilize members to research their own communities and recognize the Are Korero as an on-site location for research. The expected results of the project include twenty community members being trained in inventorying living heritage, a group of four community members being formed to assist with inventorying and research, and a database with all the knowledge stored in the Are Korero of each community being established before such information is lost. As a result, the Ministry of Cultural Development will benefit from a centralised resource containing data on performing arts around the Cook Islands.

1. Further takes note that this assistance includes the preparation of inventories and is to support a project implemented at the national level, in accordance with Article 20 (b) and (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that the Cook Islands has requested assistance in the amount of US$100,000 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01525, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: Community members are described in the request as key actors in the different phases of the project, especially for the inventorying of practices and knowledge related to performing arts foreseen to take place in each of the twelve inhabited islands. Even though the request highlights their possible participation and contribution in this sense, there is no clear information on their involvement in the preparation of the request itself. This gives the impression that no prior consultations took place either with the practitioners themselves or with the traditional leaders and local communities, and that they were not actively involved in designing the project. From the request, it is also not clear how the communities will be involved in the monitoring and evaluation of the project.

**Criterion A.2**: The budget is not presented in a detailed and comprehensive manner, lacking sufficient information to provide an adequate justification for the planned expenditures. More detailed information about the expenditures for each activity, avoiding lump sums to the extent possible, is needed to determine whether all the amounts budgeted for are appropriate. Furthermore, there is a discrepancy between the budget overview presented in Section 17 of Form ICH-04 and the overall amounts and contributions included in Form ICH-04, Timetable and budget. Due to the absence of a detailed breakdown and the discrepancy of information, it is difficult to assess the overall amount requested in regard to the objectives, activities and scope of the project.

**Criterion A.3**: In general, the request presents a series of activities articulated in a logical sequence, such as the identification of individuals in each community as ‘ICH researchers’, the organization of a capacity-building workshop, the establishment of a database and so on. However, most of the activities are not described in sufficient detail to allow for the assessment of their feasibility and associated costs. Furthermore, considering that the project covers twelve islands, the coordination strategy of the implementing organization with the different communities concerned needs to be further explained. It is also mentioned that the information stored in the database will be accessible by others with prior consent from the knowledge holders or Are Korero (traditional houses of knowledge) on each island. This important point needs to be elaborated to demonstrate how it will be made possible in concrete terms. Therefore, additional information is needed on the implementation modalities and the role of the various project stakeholders in each activity to demonstrate their feasibility.

**Criterion A.4**: The database to be created, in the language of the communities concerned and English, on performing arts practised among the communities in each of the twelve inhabited islands of the Cook islands will provide a useful source of information for future generations. However, the request does not fully describe how the data collected will be used to raise public awareness, in particular among youth, or how they will contribute towards the overall viability of the performing arts expressions.

**Criterion A.5**: The State Party would share the costs of implementing the project but there is a discrepancy in the information presented in the request. Form ICH-04, Timetable and budget, indicates that the State will contribute 41 per cent and the partner agencies will contribute another 5 per cent of the total amount of the project for which the International Assistance is requested. According to Section 17 of the request, the State will contribute 13 per cent and there will be no other contributions from partners.

**Criterion A.6**: The project includes the training of community members on community‑based inventorying with the development of an inventory on performing arts. It is expected that the twenty community members as well as the four ‘ICH overseers’ from the Ministry of Cultural Development, with their enhanced knowledge, will be able to continue building up local inventories and safeguarding performing arts in the different islands. At the same time, staff at the Ministry of Cultural Development will also be trained and acquire competencies to further develop the cultural policy and strategy of the Cook Islands with the inclusion of intangible cultural heritage safeguarding.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: The project is national in scope and its implementation involves national and local partners, including the Ministry of Cultural Development, the Ministry of Education, Island Governments and community representatives.

**Paragraph 10(b)**: The request is expected to raise interest among other similar research processes in the field of inventorying living heritage as well as safeguarding it. However, little information is provided on how the project activities would stimulate financial and technical contributions from other sources.

1. Decides to refer to the requesting State the International Assistance request for the project entitled **Establishment of the Community-based ICH Inventory in the Cook Islands**;
2. Takes note that the request is a revised version submitted by the State following support provided by the Secretariat to improve the initial request through an additional information letter and acknowledges the recurrent difficulty that the submitting State is facing in revising the request;
3. Invites the submitting State to request the Secretariat for technical assistance through the provision of experts, as described in Article 21 of the Convention, and requests that the Secretariat make timely arrangements for such assistance should the requesting State wish to receive it;
4. Encourages the State Party, if it wishes to resubmit its request, to revise the content of the project, taking into account the above-mentioned concerns, and ensure both that there is a clear correspondence between the overall objectives and the proposed activities, budget and timetable of the project, and that clear and sufficient details are provided through the presentation of a coherent budget.

**DECISION 14.COM 2.BUR 5.2**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/5 as well as International Assistance request no. 01526 submitted by Guinea,
3. Takes note that Guinea has requested International Assistance for the project entitled **Participatory inventory and promotion of instrumental ensembles of traditional music in Guinea**:

The proposed eight-month project – an initiative of the Ministry of Sports, Culture and Historical Heritage through the National Directorate of Historical Heritage – is geared at the participatory inventorying and promotion of instrumental ensembles of traditional music in two regions of Guinea, Kankan and Kindia. The project was identified by representatives of communities and institutions in charge of culture who participated in a workshop to validate the results of a national consultation on living heritage in Guinea. Given the many functions played by instrumental ensembles of traditional music in the country as well as the many threats that they face – as identified by a needs assessment in 2017 – a participatory inventory is deemed essential to safeguard, enhance and transmit them. To this end, the proposed project aims, inter alia, to identify, describe and document these instrumental ensembles and train prefectural inventory teams in techniques for identifying, describing and documenting the elements to be inventoried. The activities will be implemented by a steering committee in partnership with regional coordination teams and prefectural inventory teams. The project is expected to be later extended at the national level in order to establish a picture of Guinean instrumental ensembles of traditional music, by obtaining quantitative and qualitative data on these elements, identifying their state of viability and ensuring their promotion and transmission.

1. Further takes note that this assistance includes the preparation of inventories and is to support a project implemented at the local level, in accordance with Article 20 (b) and (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Guinea has requested assistance in the amount of US$89,020 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01526, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The project is based on a needs assessment carried out in 2017 during which several local communities expressed their concerns regarding the decreasing viability of their intangible cultural heritage associated with musical instruments. The communities concerned in the two target regions, Kindia and Kankan, are expected to actively participate in the implementation, monitoring and evaluation of the project, through the steering committee of the project, regional coordination entities and inventorying teams.

**Criterion A.2**: The budget is presented in a structured manner. However, the modalities for implementing the proposed activities are not sufficiently detailed in the request to allow the appropriateness of the amount requested to be fully assessed. Moreover, there are some miscalculations and lump sums are overused for a number of planned expenditures.

**Criterion A.3**: The project comprises a set of sixteen activities, from the training of authorities and communities in the community-based approach to inventorying and the development of a pilot inventory of practices associated with traditional musical instruments in two regions of Guinea. While the inventorying initiatives are set out in a logical manner, other activities are not structured around a coherent sequence. Notably, the formulation of a ‘strategy’ without clear objectives does not appear to provide a clear basis for the implementation of subsequent activities. Furthermore, the planning of a training workshop on the development of safeguarding measures prior to capacity-building efforts focused on inventorying and without any subsequent activity aimed at developing safeguarding plans raises doubts as to the feasibility of the project.

**Criterion A.4**: The request describes how the results of a nationwide inventorying project could be sustained with the development of a database and the creation of a permanent national committee overseeing the implementation of the Convention in Guinea within the framework of the current national cultural policy. However, the request does not distinguish the sustainability of future national inventorying efforts from that of the proposed project in the two pilot regions. In particular, it does not clearly explain how the results and lessons learned from the pilot project will guide the future development of a national inventory of intangible cultural heritage associated with musical instruments as stated in the request. Furthermore, additional information could have been provided on the ways in which the data collected during the project will be used for the development of safeguarding strategies, plans and measures.

**Criterion A.5**: The requesting State will share 10 per cent of the overall budget of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund.

**Criterion A.6**: The project is aimed at reinforcing the capacities of communities as well as national and local authorities to safeguard and transmit traditional musical instruments and associated practices. To this end, the request foresees the organization of two training workshops focusing, respectively, on: (1) the development of safeguarding measures for national and regional project teams; and (2) community-based inventorying techniques for local inventory teams. However, the training on the development of safeguarding measures is not followed by any specific activity that would allow community members to develop safeguarding plans and measures; it is therefore difficult to understand how the communities will be in a position to better safeguard their living heritage upon the completion of the project.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: The project is local in scope and its implementation involves national and local partners, including the central and decentralized services of the cultural administration, the Ministry of Environment, Water and Forestry, the Guinean National Commission for UNESCO, research institutes and civil society organizations.

**Paragraph 10(b)**: The proposed project is planned as a pilot project to be extended at the national level, although the funding sources of this extension are not specified. Furthermore, the results of the project are expected to stimulate the interest of partners from the private sector.

1. Decides to refer to the requesting State the International Assistance request for the project entitled **Participatory inventory and promotion of instrumental ensembles of traditional music in Guinea** and invites it to submit a revised request to the Bureau for examination at a forthcoming session;
2. Encourages the State Party, if it wishes to resubmit its request, to revise the content of the project, taking into account the above-mentioned concerns, and to ensure there is a clear correspondence between the overall objectives and the proposed activities, budget and timetable of the project.

**DECISION 14.COM 2.BUR 5.3**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/5 as well as International Assistance request no. 01448 submitted by Lao People’s Democratic Republic,
3. Takes note that Lao People’s Democratic Republic has requested International Assistance for the project entitled **Capacity building for safeguarding intangible cultural heritage through creation of a community based ICH inventory for Luang Prabang**:

The proposed twenty-four-month project – to be implemented by the Intangible Cultural Heritage Team of the Department of Information, Culture and Tourism in Luang Prabang – is geared at building capacities for safeguarding living heritage through the creation of a community-based inventory for Luang Prabang. In the long term, the project plans to merge intangible cultural heritage mapping with the existing Luang Prabang World Heritage Town Management Plan, to ensure that the safeguarding of living heritage and the management of Luang Prabang World Heritage Town are developed in a coordinated manner. To this end, a pilot project is proposed, with the following medium-term objectives: strengthen the capacities of communities, academic personnel and government officers in conducting community-based inventorying; develop tested training materials for trainers and materials for community members in the Lao language; enhance the participation and leadership of communities in creating inventories; evaluate the viability of elements of living heritage and identify those at risk; and raise awareness of the significance of intangible cultural heritage generally. The training of trainers will be organized at the provincial level and will include resource persons who have undergone training in previous UNESCO capacity-building programmes, and extended to community members, government officials, academics and cultural focal points. This is expected to build a network of national trainers to lay the foundation for subsequent safeguarding projects related to intangible cultural heritage. The project also foresees to conduct a provincial survey to understand the overall situation of living heritage and identify the elements at risk. Overall, the pilot project model of safeguarding intangible cultural heritage is aimed to be replicated all over Luang Prabang Province and to serve as a model at the national level.

1. Further takes note that this assistance includes the preparation of inventories and is to support a project implemented at the local level, in accordance with Article 20 (b) and (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Lao People’s Democratic Republic has requested assistance in the amount of US$99,886 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01448, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The information provided in the request indicates the interest, enthusiasm and active participation of community members concerned from the Luang Prabang province in the preparation of the project. In particular, the year-long consultation undertaken with the Had Hien community, where the pilot community-based inventory is foreseen to take place, further implies the central role communities may play during the implementation of the project. Community participation is further nurtured through the different activities foreseen within the framework of the project, including in the preparation of the training manual, the training of trainers and the pilot community-based inventory. Communities will be closely involved during the evaluation of these activities.

**Criterion A.2**: The budget is presented in a systematic manner, reflecting the planned activities and related expenses. Therefore, the amount of assistance requested can be considered as appropriate for the implementation of the proposed activities. Nevertheless, more precise and detailed information would have been desirable for some expenditure items in all three components of the project.

**Criterion A.3**: The request consists of three main activities presented in a sequential manner, partly taking into account the recommendation to link safeguarding projects with sustainable development put forward through the Japanese Fund-in-Trust project on capacity building for the safeguarding of intangible cultural heritage in Asia and the Pacific. Each activity is clearly identified and corresponds to the objectives and expected results outlined in the request. Even though more precise information, for instance on the number of community members undertaking the training of trainers, would have been desirable, the planned activities seem to be feasible within the proposed project duration.

**Criterion A.4**: The sustainability of the project depends on the training of trainers approach, to ensure that the capacities and skills acquired continue to be transmitted beyond the duration of the project. As the participants identified for this training primarily include community members, government officials, academics and culture focal points who have previously been involved in the inventorying activities, the reinforcement of their capacities will create a conducive environment for the further transmission of this knowledge to other community members. This will make it possible to merge elements of living heritage with the existing Luang Prabang World Heritage Town Management Plan and establish a well-rounded development plan for the Town.

**Criterion A.5**: The contribution of the State Party mainly relates to sharing the associated staff costs, which represent 29 per cent of the overall budget of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund.

**Criterion A.6**: The project is aimed at reinforcing the capacities of communities inhabiting the Luang Prabang province in safeguarding their living heritage through training on community-based inventorying as well as providing hands‑on experience through a pilot inventory in the Had Hien community. Since the project is grounded on the capacity-building activities already conducted in the State, an increased number of community members, government officials and civil society organizations will be trained, further ensuring the transmission of knowledge to community members in the province and assisting with developing additional inventories at the local and national level.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: The project is local in scope and would imply cooperation with partners at different levels, including the Department of Information, Culture and Tourism in Luang Prabang and the Traditional Arts and Ethnology Centre at the provincial level, as well as the Korea Cultural Heritage Foundation, an accredited NGO that has provided support with past community-based inventory projects in the country since 2015.

**Paragraph 10(b)**: The request suggests that the assistance would have a multiplier effect by replicating the experience gained through the proposed pilot community-based inventorying methodology in other provinces and districts of Lao People’s Democratic Republic. Furthermore, the materials developed within the framework of the project would be used in other parts of the country to develop the capacities of community members in the inventorying process. The request also highlights that the project could stimulate synergies with other civil society organizations, institutes and international NGOs.

1. Approves the International Assistance request from Lao People’s Democratic Republic for the project entitled **Capacity building for safeguarding intangible cultural heritage through creation of a community based ICH inventory for Luang Prabang** and grants the amount of US$99,886 to the State Party to this end;
2. Takes notes of the positive experience of the technical assistance provided to Lao People’s Democratic Republic in finalizing this request, and invites the State Party to capitalize on the skills of the staff who directly benefited from this assistance;
3. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the work plan of the activities to be covered by the Intangible Cultural Heritage Fund is precise and specific enough to provide a sufficient justification of the expenditures and to reflect the desired duration of the project;
4. Further requests that the submitting State work with the Secretariat at the earliest possible opportunity to clarify the budget breakdown and ensure that detailed information is included for all components of the project;
5. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 14.COM 2.BUR 5.4**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/5 as well as International Assistance request no. 01528 submitted by Mauritania,
3. Takes note that Mauritania has requested International Assistance for the project entitled **National Oral Traditions (NOT), additional collection component**:

The proposed six-month project is an additional component of the National Oral Traditions (NOT) project, to be implemented by the Mauritanian Institute for Research and Training in Heritage and Culture (IMRFPC). The project was set up in 2015 to safeguard and enhance the sound corpus of the IMRFPC. Despite the high value of the corpus of oral traditions housed at the IMRFPC, it is not very representative of the country’s regions. This project is thus aimed at conducting an additional campaign to collect oral traditions from communities not originally targeted, giving priority to groups whose heritage is absent from written tradition, with the overall objective of supporting the safeguarding of local oral traditions through documentation, data collection and capacity building. Specifically, the project proposes to train resource persons from within the communities, prioritize the safeguarding of oral traditions at risk, correct a geographical and linguistic imbalance in previous collections, update the NOT project database and website, improve the technical and scientific skills of selected individuals and involve local associations and community representatives in safeguarding living heritage. At the end of this additional component, the project would thus make a more comprehensive, representative corpus of oral traditions from different regions and communities of Mauritania available to the public.

1. Further takes note that this assistance is to support a project implemented at the local level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Mauritania has requested assistance in the amount of US$90,562 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01528, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The request was prepared based on consultations with and the involvement of communities from the regions Hodh Chargui, Hodh Al Gharbi, Assaba, Trarza, Guidimakha, Tagant and Tiris-Zemmour in Mauritania, who will be the primary beneficiaries of the project. The project foresees that the communities concerned will designate the resource persons themselves, who will be trained to support the collection of data on oral traditions at the local level and ensure that the project contributes to efficient community-based safeguarding of living heritage.

**Criterion A.2**: The budget generally corresponds to the planned activities throughout the request, with sufficient detail provided, and the overall amount is appropriate.

**Criterion A.3**: The activities are well-designed and feasible in relation to the timeframe proposed and include training, field missions and different stages of data collection and processing such as sound treatment, filing, cataloguing and the updating of a dedicated data base and website. Each activity is clearly identified and corresponds to the objectives and expected results outlined in the request. The attention paid to the linguistic specificity of the project is noteworthy as the request foresees the inclusion of a supervisor for each of the three languages of the pilot communities, to support community-based inventorying.

**Criterion A.4**: The project may have lasting results as it could also encourage similar initiatives for the safeguarding of oral traditions in other regions of Mauritania. Moreover, communities may benefit from the work of the archiving units to be established under the project in the regions concerned even after the completion of the project.

**Criterion A.5**: The State Party is committed to sharing 20 per cent of the cost of the project.

**Criterion A.6**: The State Party confirms that the project could strengthen community members’ capacities to undertake subsequent efforts to inventory their living heritage and develop safeguarding plans. The training of resource persons from seven regions of the country designated among community members will make it possible not only to support experts in the implementation of the project, but also to help identify new resource persons within the communities who could play an important role in the safeguarding process in the future.

**Criterion A.7**: Mauritania received preparatory assistance in the amount of US$9,800 from the Intangible Cultural Heritage Fund for the preparation of a nomination to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding in 2009 (file no. 00487). In addition, it was one of three beneficiary countries of a capacity-building project for the safeguarding of intangible cultural heritage (2013–2018) funded by the Intangible Cultural Heritage Fund thanks to voluntary supplementary contributions from Norway and Spain (*Generalitat de Catalunya*); work stipulated by contracts with national counterparts related to this project was carried out in compliance with UNESCO regulations. Finally, the State Party received financial assistance from UNESCO under the Intangible Cultural Heritage Fund to implement the project entitled ‘Strengthening the capacities of NGOs active in the field of intangible cultural heritage in Mauritania’ granted by the Bureau in June 2018 by its Decision 13.COM 1.BUR 3.7. This project is currently being implemented by the *Conservation Nationale du Patrimoine Culturel*.

**Paragraph 10(a)**: The project is local in scope and its implementation involves national and local partners. It will be affiliated with the Mauritanian Institute for Research and Training in Heritage and Culture and does not foresee cooperation at the bilateral, regional or international levels.

**Paragraph 10(b)**: The project is expected to allow communities to identify and document oral traditions, especially those at risk, the practice and transmission of which are expected to continue after the termination of the project. It could also potentially lead to other forms of future cooperation between stakeholders involved to raise further awareness about living heritage.

1. Approves the International Assistance request from Mauritania for the project entitled **National Oral Traditions (NOT), additional collection component** and grants the amount of US$90,562 to the State Party to this end;
2. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 14.COM 2.BUR 5.5**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document LHE/19/14.COM 2.BUR/5 as well as International Assistance request no. 01523 submitted by Mozambique,
3. Takes note that Mozambique has requested International Assistance for the project entitled **Pilot project to create a local ICH management committee and first steps towards a national strategy for decentralized ICH management**:

The proposed twenty-two-month pilot project – to be implemented by the ARPAC Provincial Delegation in Manica – is directed at creating a local committee for the management of intangible cultural heritage in the community of Chinhambudzi, Manica Province. Despite positive results achieved in recent years in safeguarding living heritage in Mozambique, resources and a defined institutional structure for managing living heritage are still lacking. To fill this lack, the proposed pilot project is intended to establish a local committee for intangible cultural heritage management in Chinhambudzi. In the medium term, the evaluation of this pilot community management project is expected to contribute to the development of a national strategy for the decentralized management of intangible cultural heritage throughout Mozambique. Through participatory community forums, participants will be encouraged to take ownership of the issues related to the creation of a local management committee and invited to develop a plan for its creation, operation and activities. These forums will be followed by coordinated efforts on the ground, leading to the creation of the local management committee. To enhance the continuity of its operations and activities, members of the committee will receive targeted training in Mozambican legislation and procedures, as well as in managing safeguarding projects. Finally, an evaluation of this pilot experience will be conducted by an independent expert, including strategic orientations and guidelines to support the development of a national strategy for the decentralized management of intangible cultural heritage in Mozambique.

1. Further takes note that this assistance is to support a project implemented at the local level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Mozambique has requested assistance in the amount of US$91,430 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01523 the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The information provided in the request demonstrates the active role of the Chinhambudzi communities in the planning, implementation and follow-up of the project. The project was prepared as a direct request by the Chinhambudzi communities who had previously been trained in community-based inventorying and had expressed a further need to strengthen their safeguarding efforts. Through community-based forums and training workshops, the communities concerned will be actively involved in the creation of the local management committee for intangible cultural heritage. It is also envisaged that the communities will participate in the monitoring of the project through the Council of Elders as well as through their involvement in the steering committee of the project.

**Criterion A.2**: The budget is presented in a structured manner, reflecting the planned activities and related expenses; therefore, the amount of assistance requested may be considered as appropriate for the implementation of the project. However, more precise and detailed information would have been appreciated for certain expenditures, such as ‘bank/financial fees’.

**Criterion A.3**: The proposed activities, which include community-based forums, training workshops on legislation and project management, as well as the development of guidelines for the national strategy, correspond to the expected results of the project. The activities appear to be well-conceived and articulated in a logical sequence. The request also presents an evaluation framework involving the implementing organization, the Council of Elders and the communities concerned.

**Criterion A.4**: The community-based forums and trainings are expected to raise awareness among a large number of community members on the importance of safeguarding their own intangible cultural heritage. The establishment of a local management committee could also ensure the continuation of safeguarding activities beyond the implementation of the project. Furthermore, the project intends to place communities at the centre of the development of a national strategy for the decentralized management of intangible cultural heritage. Nevertheless, the proposed measures to continue the structure and operation of the local management committee would need to be further strengthened in order to ensure the sustainability of the project. In addition, more precise information on the concrete and practical modalities to support the development of a national strategy would have been helpful to better understand how the project could achieve its long-term objective.

**Criterion A.5**: The requesting State will share 25 per cent of the overall budget of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund.

**Criterion A.6**: The project includes a capacity-building component that will provide the local management committee members with basic knowledge and operational skills relating to legislations for safeguarding intangible cultural heritage and project planning and management. The training workshops will be tailored to the needs and capacities of the members of the committee and implemented in a participatory and collaborative manner. The teaching materials will also be available to local management committee members to ensure the continuous training of future members.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: The project is local in scope and its implementation involves local partners, including the Council of Elders and the District Government of Manica.

**Paragraph 10(b)**: The request indicates that the results of the project could stimulate the creation of local management committees for other communities and contribute to the development of a national strategy for the decentralized management of intangible cultural heritage.

1. Approves the International Assistance request from Mozambique for the project entitled **Pilot project to create a local ICH management committee and first steps towards a national strategy for decentralized ICH management** and grants the amount of US$91,430 to the State Party to this end;
2. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the budget and the work plan of the activities to be covered by the Intangible Cultural Heritage Fund are detailed and specific enough to provide a sufficient justification of all the expenditures;
3. Invites the State Party to use Form ICH-04-Report when reporting on the use of the International Assistance provided.