



United Nations
Educational, Scientific and
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Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
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منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

Executive Board
Conseil exécutif
Consejo Ejecutivo
Исполнительный совет
المجلس التنفيذي

执行局

The Chairperson

Representatives of the States
Members of the Executive Board
of UNESCO

Ref.: GBS/SCX/2019/009

8 March 2019

Dear Colleague,

I have the honour to invite you to participate in the **206th session of the Executive Board**, which will take place from **3 to 17 April 2019**. The provisional agenda and timetable of work of this session are enclosed herewith.

The Plenary meeting is scheduled to begin in the morning of **Monday 8 April** when the Director-General will introduce the plenary debate on:

- Item 4 Execution of the programme adopted by the General Conference (Parts I and II),
- Item 5 Follow-up to decisions and resolutions adopted by the Executive Board and the General Conference at their previous sessions (Parts I, II and III), and
- Item 23 Draft Programme and Budget (40 C/5)

Members' contributions to the Plenary debate will begin at 3 p.m. on Monday 8 April and will continue throughout the morning of Tuesday 9 April.

I hereby invite you to add your name to the **list of speakers** as soon as possible, and in any case, **before 29 March 2019** (the enclosed registration form is to be completed and returned to the Secretariat of the Executive Board at explendebate@unesco.org). Please note that the list is drawn up according to the order in which registration forms are received from Member States on the Board, and will be distributed in Room X in the morning of Monday 8 April.

The Director-General's reply and the usual question-and-answer session will follow in the afternoon of 9 April.

Immediately after the question-and-answer session, item 3 entitled the "*Report by the Director-General on the application of rule 59 of the Rules of Procedure of the Executive Board*" will be considered.

.../...

As was the case at the two previous sessions and in view of the number of additional items requested for inclusion on the agenda of the 206th session, I would like to reiterate the need for Member States to hold informal consultations, as outlined in recommendations 44 to 47 of 39 C/Resolution 87, "*Governance procedures and working methods of the governing bodies of UNESCO*".

These informal consultations should ensure that the work in Committees and Commissions be efficient and cost effective. In this regard, a meeting room might be put at the disposal of Members States prior to opening of the Board session.

Moreover, as per recommendation 28 of the above-mentioned resolution, I would like to invite Members to focus their contributions to the Plenary debate on the precise items of the agenda of the session.

Pursuant to 180 EX/Decision 22 (Part I), the PX and FA Commissions will continue to examine items whose programme, administrative and financial aspects are intertwined in joint meetings, as proposed in the enclosed provisional timetable of the session.

Lastly, I wish to recall 194 EX/Decision 4 (Part II.C.11 (b) & (c)) (enclosed herewith for ease of reference) pertaining to the payment of travel expenses and subsistence allowance to representatives appointed by the members of the Executive Board.

Yours sincerely,



LEE Byong-hyun