



United Nations  
Educational, Scientific and  
Cultural Organization



Intangible  
Cultural  
Heritage

# NGO Review of Accreditation

ICH-08 Report – Form

## REPORT BY A NON-GOVERNMENTAL ORGANIZATION ACCREDITED TO ACT IN AN ADVISORY CAPACITY TO THE COMMITTEE ON ITS CONTRIBUTION TO THE IMPLEMENTATION OF THE CONVENTION

**DEADLINE 15 FEBRUARY 2019  
FOR EXAMINATION IN 2019**

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<https://ich.unesco.org/en/forms>*

*Please provide only the information requested below. Annexes or other additional materials cannot be accepted.*

### **A. Identification of the organization**

#### **A.1. Name of the organization submitting this report**

*A.1.a. Provide the full official name of the organization in its original language, as it appears on the official documents.*

Fundação INATEL

*A.1.b. Name of the organization in English and/or French.*

INATEL Foundation

*A.1.c. Accreditation number of the organization (as indicated in all previous correspondence: NGO-90XXX)*

NGO-90157

#### **A.2. Address of the organization**

*Provide the complete postal address of the organization, as well as additional contact information such as its telephone number, email address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled. In the case of internationally active organizations, please provide the address of the headquarters.*

Organization: Fundação INATEL

Address: Calçada de Sant'Ana, 180 1169-062 Lisboa | Portugal

Telephone number: 00351210027150

Email address: cultura@inatel.pt

Website: www.inatel.pt

Other relevant information:

### A.3. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this report.

Title (Ms/Mr, etc.): Mrs

Family name: Raposeira

Given name: Carla

Institution/position: Executive Diretor of The Cultural Department

Address: Calçada De Sant'Ana, 180 1169-062 Lisbon | Portugal

Telephone number: +351 210 027 150

Email address: carla.raposeira@inatel.pt

Other relevant information:

## B. Contribution of the organization to the implementation of the Convention at the national level (Chapter III of the Convention)<sup>1</sup>

*Distinguish between completed activities and ongoing activities. If you have not contributed, this should be indicated. Also describe any obstacles or difficulties that your organization may have encountered in such participation.*

**B.1.** *Describe your organization's participation in State efforts to develop and implement measures to strengthen institutional capacities for safeguarding intangible cultural heritage (ICH) (Article 13 and Operational Directive (OD) 154), e.g. in the drafting of ICH-related policies or legislation, in the establishment of national ICH committees or in other government-led processes.*

*Not to exceed 250 words*

Fundação INATEL integrates the national ICH working group, coordinated by UNESCO National Commission and composed by the other Portuguese NGO accredited, since as Memoria Imaterial Cooperativa Cultural, CRL and CRIA – Centro em Rede de Investigação em Antropologia, Universities, as well as the Direção-Geral do Património Cultural – DGPC, the institution responsible for developing the national policy concerning legal protection and definition and promotion of safeguarding methodologies and procedures for the intangible cultural heritage. The main objectives of these working group meetings are: to analyse the several requests presented, at national level, for registration in the inventory; to analyse the several requests presented, at national level, for inscription on the Representative List of the

<sup>1</sup>. In case your organization operates in several States, please indicate clearly which State or States are concerned by your answers when filling in parts B, C and E.

Intangible Cultural Heritage and for Urgent Safeguarding; to define priorities and criteria concerning the elements presented and its consistency with the Convention; to create guidelines and checklist in Portuguese language, with simple but accurate information in order to help promoters and local agents to evaluate the relevance and consistency of their proposals in line with the Convention; to publicize the Urgent Safeguarding List and the Register of Best Safeguarding Practices as a way to promote and contribute for the replication of good practices; to promote educational actions and events, in mutual cooperation, in order to publicly raise awareness about intangible cultural heritage. Even if it is mainly composed by anthropologists, this working group has an interdisciplinary approach, in line with the different cultural and professional background of its members (governmental, academic and third sector).

**B.2.** *Describe your organization's cooperation with competent governmental bodies for the safeguarding of intangible cultural heritage (Article 13), including existing institutions for training on and the documentation of ICH (OD 154).*

*Not to exceed 250 words*

Since its accreditation as NGO, Fundação INATEL as worked actively in cooperation and partnership with UNESCO, through the Portuguese National Commission, in ICH projects whose main objective is to disseminate and raise public awareness to the Convention. In 2015, 2016, 2017 and 2018 Fundação INATEL several seminars, events and debates in cooperation with associations, universities, research centers, Secretaria de Estado da Cultura and Ministério da Cultura, Secretaria de Estado do Turismo, stimulating dialogue between cultural and political agents that usually don't meet, especially when considering ICH manifestations, and discussion of several up to date themes like: safeguarding of ICH as a participated management process; assessment of tangible and intangible benefits of big scale events as international festivals of folklore, of traditional music and dance. During 2015 we continue to organize a public event in Lisbon, "Cidade das Tradições/City of Traditions", dedicated in this year to promote the traditions of the Center of Portugal.ship with a public academic institution (network of researchers in anthropology) accredited as NGO, whose results were publicly exhibited in Lisbon. During 2016, 2017 and 2018 we start to organize a public event in cooperation with LOacl entities, associations and POPular - INATEL na Rua | POPular - INATEL on the street, all over the portuguese territory. In this event we find to present traditional performances to the local communities. Integrated in this event we start, in 2016, to present 15 performance in Lisbon to more than 30000 people. In 2017 more the activity grow to 4 cities, 100 ativities, to 150000 people. In 2018 we continue to grow, more than 250 ativities to 250000 people. Also in 2018, in partnership with CIOFF Portugal and with the patronage of Unesco National Comission we organize a international event in Lisbon, Mediterranean Cultures CIOFF Festival, with 40 artisans, more than 52 nacional and international groups, 11 workshops of traditional dances and instruments, gastronomy and tradicional food. This event had 4 exhibitions: Traditional Costumes, Traditional Instruments, The Corridor of Peace ( a voyage to the sounds and images of the mediterranean), and a

**B.3.** *Describe your organization's involvement in or contribution to the drafting of the State's Periodic Report (OD 152).*

*Not to exceed 250 words*

Fundação INATEL contributed to the State's Periodic Report draft with a written report requested by Direção-Geral do Património Cultural – DGPC. This report concerned INATEL action since its NGO accreditation to the ICH Convention until present.

**B.4** *Describe your organization's participation in the preparation of nominations to the Urgent Safeguarding List or Representative List, requests for International Assistance or proposals of Good Safeguarding Practices.*

*Not to exceed 250 words*

Fundação INATEL contributed to the preparation of nominations to the Urgent Safeguarding List . In 2016 Bisalhães black pottery manufacturing process". We also contributed to the preparation of "Figurado de Barro de Estremoz | Craftmanship of Estremoz clay figures" supporting, accompanying, promoting and publicly raising attention to the importance of these cultural

manifestations (and subsequent inscription) as a means to give empowerment to the communities involved and to bring cultural, social and economic development in a sustainable way, by safeguarding their intangible cultural heritage. Fundação also We gave an opinion on the application "Falcoaria, uma tradição viva| Falconry, a living human heritage".

- B.5.** *Describe your organization's participation in the identification, definition (Article 11.b) and inventorying of ICH (Article 12, OD 80 and OD 153). Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.*

*Not to exceed 250 words*

Since its existence (1935) Fundação INATEL works in partnership with local and regional associations from all over the country, more than 1.200, which are engaged in the ethnographic data collection and registration, of amateur kind, with the aim of preserving Portuguese traditional life practices and expressions. These local associations are constituted by the communities and are our most important partners in the effort of safeguarding the intangible cultural heritage. INATEL supports these associations by providing them the means to pursue their activities, granting them institutional, financial, promotional, logistic support, and also promoting trainings and workshops dedicated to specific topics related with their activities, raising as well awareness to the importance of safeguarding their intangible cultural heritage. The regular activity of these associations includes: participation and/or organization of national and international folklore festivals and traditional dancing and singing displays, regional costumes exhibits, design and staging of traditional performance shows, organization of museum exhibitions, participation in cultural animations, construction of repertoires (of performing arts and musical nature) and documental archives, based on research and field work carried out among local population, that represent traditional cultural expressions valued by local population as an identity trace of their village/region. The mapping of these activities (including identification, definition and inventory) is an ongoing methodology of work in INATEL, closely undertaken in collaboration with local associations and the communities.

- B.6.** *Describe your organization's participation in other safeguarding measures, including those referred to in Article 13 and OD 153, aimed at:*

- a. promoting the function of ICH in society;*
- b. fostering scientific, technical and artistic studies with a view to effective safeguarding;*
- c. facilitating, to the extent possible, access to information relating to ICH while respecting customary practices governing access to specific aspects of it.*

*Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals when participating in such measures.*

*Not to exceed 250 words*

One of the major INATEL training activities in the area of traditional culture is the Traditional Musical Instruments Classes, providing non-formal classes in different cities throughout the country, giving special value to the local transmission of knowledge and the sharing of ideas and experiences between young and old musicians and traditional players, between professional and amateur musicians, and between musicians with formal artistic background and with empirical artistic background. In 2015, 2016, 2017 and 2018, Fundação INATEL supported a collection of 8 publications dedicated to Traditional Rituals and Portuguese Masks, "Rituais das Máscara". Fundação INATEL also supported the recording and registration of the musical practices of Portuguese oral tradition prevailing in various regions of mainland Portugal and in the islands: the rarest and most relevant rhythms, the performance of amateur voices and talents in a unique concert. During 2016 and 2017 Fundação supported a study about the role of brassbands in traditional and popular festivities and rituals in cooperation with Aveiro University - Music Department.

**B.7.** Describe your organization's involvement in measures to ensure greater recognition of, respect for and enhancement of ICH, in particular those referred to in Article 14, ODs 105 to 109 and OD 155:

- a. educational, awareness-raising and information programmes aimed at the general public, in particular young people;
- b. educational and training programmes within the communities and groups concerned;
- c. capacity-building activities for the safeguarding of ICH;
- d. non-formal means of transmitting knowledge;
- e. education for the protection of natural spaces and places of memory whose existence is necessary for expressing ICH.

*Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals when participating in such measures.*

*Not to exceed 250 words*

In 2015, INATEL organized with the institutional partnerships of Lisbon Municipality and Portuguese National Commission for UNESCO, the festival "Cidade das Tradições/City of Traditions" whose program featured ethnography, traditional folk music, folklore, pottery and embroidery, playing and construction of traditional instruments workshops, D. Roberto traditional puppet theatre, traditional games, handicraft and traditional gastronomy. "Cidade das Tradições/City of Traditions" was conceived as a way to enhance, give value and public recognition, visibility and knowledge to the folk and ethnographic groups and brass bands which are dedicated to the preservation and dissemination of arts and traditional cultural practices. In addition to monitoring, encouraging and supporting in a sustained way the work developed by amateur cultural associations and communities, INATEL intended to give recognition and prominence to artists, musicians, dancers, craftsmen and artisans, professionals and amateurs involved with us, on the daily mission of safeguarding the intangible cultural heritage. Since 2006 and until 2015 he had a contest. The objective of this contest was to encourage the production of short-feature films in video (sections of fiction or documentary), we had a section dedicated to the Intangible Heritage through the creation of a specific ICH Award, promoting the production of films on ICH and screening them publicly all over the country every year, hence promoting educational information to general public. In order to grow, in 2016 we joined the most important Portuguese Film Festival, DocLisboa, where we created an Intangible Cultural Heritage Award. This partnership allowed an internationalization of this Prize. Until 2018 we had more than 30 foreign directors, as well as portuguese, to participate in this Award. As we mentioned previously in 2018, INATEL organized a 5-day Great Festival, in conjunction with CIOFF® Portugal, "Festival CIOFF® Culturas Mediterrânicas" (Mediterranean Cultures CIOFF® Festival). This Festival received more than 30000 visitors, 52 National and International Groups, had 4 exhibitions, 11 dance workshops of traditional dance and instruments, gastronomy and handicrafts. Integrated in this Festival, we also held the International Conference "Mediterrâneo: Território dos 5 Sentidos" (Mediterranean: Territory of 5 senses) together with the CRIA - Center on Networking for Anthropology Research, to receive more than 250 participants and around 30 speakers, 10 of whom were foreigners.

## C. Bilateral, sub-regional, regional and international cooperation

Report on any activities carried out by your organization at the bilateral, subregional, regional or international levels for the implementation of the Convention, including initiatives such as the exchange of information and experience, and other joint initiatives, as referred to in Article 19 and OD 156. You may, for example, consider the following issues:

- a. sharing information and documentation concerning shared ICH (OD 87);
- b. participating in regional cooperation activities including, for example, those of category 2 centres for ICH established under the auspices of UNESCO (OD 88);
- c. developing networks of NGOs, communities, experts, centres of expertise and research institutes at subregional and regional levels to develop joint and interdisciplinary approaches concerning shared ICH (OD 86).

Not to exceed 250 words

Fundação INATEL is presently the only nationwide entity working regularly with local and regional associations, covering, accompanying and supporting ICH activities carried out all over the country since each capital region in Portugal holds one INATEL representation (presently, we work with 23 INATEL delegations). We organize annually more than 400 activities concerning tradition and popular issues, and in that activities we have always the opportunity to share locally, regionally and on a nationwide level the principles of the ICH safeguarding and to implement measures involving communities, academic researchers, musicians, municipalities, various entities of the third sector and local and national press, generating a participating process and a renovated interest on the terms of ICH Convention. Internationally, we support several projects where we can find foreign musicians, players and researchers. Fundação INATEL also presides CIOFF® in Portugal so we deal with a lot of traditional groups in a very interesting network promoting the participation of portuguese groups in Festivals all over the world and of foreign groups in Portugueses Festivals.

## D. Participation in the work of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage

D.1 Has your organization participated in the Committee meetings or those of the General Assembly? If so, please indicate which meetings you attended and describe the nature of your contribution to the Committee's work.

Not to exceed 250 words

Fundação INATEL participated in the following meetings, from 2010 to 2014:

-12<sup>th</sup> Session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage, Jeju Island, South Korea, 4-9 December (2017).

-13<sup>th</sup> Session of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage, Port Louis, Mauritius, 24 November to 1 December (2018).

During the two last sessions, INATEL has strengthened information exchange and experience sharing with other accredited NGO and with the Permanent Delegation of Portugal to UNESCO, giving insight of our organization knowledge and social/cultural network concerning specific domains of ICH and its international representation and also taking note of international experiences of other countries in implementing ICH safeguarding policies, measures and activities in line with the Convention.

D.2 Has your organization served as a member of the Evaluation Body (OD 26 to 31), or as a member of the Consultative Body (between 2012 and 2014)? If so, please indicate the period.

Not to exceed 100 words

No.

**D.3** *In what way(s) has your organization provided advisory services to the Committee (OD 96) or in what way(s) do you foresee that it might provide such services in the future?*

*Not to exceed 500 words*

INATEL was not involved in the process of providing advisory services to the Committee. Our organization foresees providing such services in the future concerning our structured and historically founding network of cultural associations and local communities, researchers and university centres, amateur and professional artists, local cultural agents and cultural central Portuguese administration and the regular based work with UNESCO National Commission, giving us the specialized knowledge about several ICH domains and the privileged contact with the communities.

**E. Capacities of your organization to evaluate nominations, proposals and requests (as described in OD 27 and OD 96):**

**E.1.** *Nominations, proposals and requests are available for evaluation only in English or French. Do members of your organization or your staff have a very good command of English or French? If so, please indicate which language(s) and the number of those members or staff.*

*Not to exceed 250 words*

Three members of INATEL Cultural Department demonstrate good command of English, French and Spanish.

**E.2.** *Does your organization have experience in working across several ICH domains? Please describe your experiences.*

*Not to exceed 250 words*

INATEL Foundation develops, since its foundation, in 1935, a partnership work with local and regional associations from all over the country, committed to ethnographic data collection and registration, of amateur kind, with the aim to preserve Portuguese traditional rural and maritime life practices and manifestations. Traditional culture is one of the main areas of our cultural intervention which, in the more specific domain of ethnography and folklore, orients its activity through the objectives of promoting and valuing the knowledge and preservation of Portuguese traditional expressions and stimulating and giving social meaning to the work developed by ethnographic associations, the social agents actually responsible for the promotion of Portuguese intangible cultural heritage. Our activities are, preferably, addressed to these associate partners with the intention to contribute for the enrichment of their activity, of their methods of collection, registration, preservation and transmission and their diverse repertoires (traditional music and dance, work songs, regional costumes, "romarias"/pilgrimages, traditional balls and festivities, religious and ritual acts, arts and craftsmanship). More than 1.200 local and regional associations from all over the country are associated and work with INATEL, comprising folkloric dance groups, ethnographic associations, regional dance groups, traditional music schools, traditional singing and dancing groups, traditional singing and costumes groups, typical orchestras, lavadeiras groups, zés pereiras[big drums] groups, cavaquinhos[ukuleles], bandolins[mandolins], bombos[big drums] groups – that have constructed a specific collection, of local and regional characteristics, composed by traditional instruments, regional costumes, documental archives, publications (of discographic, videographic and bibliographic nature) and ethnographic artefacts (sometimes even local museums).

**E.3.** *Describe the experience of your organization in evaluating and analysing documents such as proposals or applications.*

*Not to exceed 250 words*

Fundação INATEL is an institution with eighty three years of history and activity and is publicly

and institutionally recognized as the leading national entity dedicated to the study, promotion, valorisation, recognition and financial support of traditional culture in Portugal since its foundation, assuming the mission of safeguarding and promoting intangible cultural heritage. It's the only nationwide entity that supports all the cultural manifestations and practices, performing arts, theatre and music developed by non-profit and amateurs associations – including not only ethnographic and folkloric groups, but also musical associations, orchestras and philharmonics, amateur theatre groups, and several genres of traditional music and coral groups and ensembles. Our community and network is composed by approximately 3.000 collective members and, historically, Fundação INATEL has been the main supporter and sponsor of these activities. Our regular activity concerning the implementation of financial support programmes (presently, INATEL sponsors two kinds of programmes) is based on the evaluation of proposals (sent to our organization spontaneously) and on the evaluation of projects, activities and events requested by our community of cultural associations that require the fulfilment of programme regulations and also the filling of an application. In order to define typologies and areas of support our conditions for granting financial support are based on the following generic criteria: cultural value, utility, function and social impact on local communities; partnership relations; domain of activity considering its pertinence to the territory; sustainability.

E.4. *Does your organization have experience in drafting synthetic texts in English or French? Please describe your experience and indicate in which language(s) and the number of those members or staff.*

*Not to exceed 250 words*

Fundação INATEL also holds the Presidency and Secretariat of the Portuguese National Section of CIOFF® (a NGO accredited to the ICH UNESCO Convention), participating in CIOFF® international meetings and promoting cultural exchange between CIOFF® National Sections. CIOFF®Portugal is a cultural association composed mainly by festival's organizers and folklore groups, but neither of this entities has conditions – neither financial conditions nor logistic or organizational conditions – to develop an adequate administrative work in order to be up to date and to communicate in proper conditions with the CIOFF® organization at an international level. So it is in INATEL Foundation that we base the headquarters of CIOFF® Portugal, regularly exchanging information with the National Sections and Working Committees of CIOFF®, on behalf of the Portuguese National Section of CIOFF®. Regularly, we translate from English or French to Portuguese several recommendations, programmes, obligations, and summary project and requests to our CIOFF® members, maintaining a fluid communication at a national and international level. Three members of INATEL Cultural Department demonstrate very good command of English and French.

E.5. *Does your organization have experience in working at the international level or the capacity to apply local experience to an international context? Please describe such experience.*

*Not to exceed 250 words*

Fundação INATEL holds the Presidency and Secretariat of the Portuguese National Section of CIOFF® (a NGO accredited to the ICH UNESCO Convention and a NGO Partner of UNESCO), participating in CIOFF® international meetings and promoting cultural exchange between CIOFF® National Sections.

We also keep contacts with diverse international NGOs, cooperating with them whenever it is requested. During 2015, we will collaborate internationally with a CIOFF® musical association promoting a cultural and artistic exchange and internship programme focused on enhancing young musicians' experiences and knowledge. Fundação INATEL participates regularly in the NGOs Forums, organized in the scope of ICH UNESCO international meetings. During 2016 and until 2018, Fundação INATEL worked closely with the International Council of CIOFF® and the Southern European Sector of the CIOFF® in the implementation of the Mediterranean Cultures CIOFF® Festival, regularly reporting on the activity. During 2018, at the CIOFF® World Congress, held in Republic of Bascortostan - Russia, we presented a communication of CIOFF® Good Practice Examples covering the topic of "Mediterranean Cultures CIOFF® Festival".



## F. Cooperation with UNESCO

Report on activities carried out by your organization in cooperation with UNESCO (both direct cooperation with UNESCO as well as activities carried out under the auspices of UNESCO or for which you have received the authorization to use the emblem of UNESCO/of the 2003 Convention, or financial support, such as funding from the Participation Program).

*Not to exceed 250 words*

Fundação INATEL main activities concerning ICH programmes are always organized actively in cooperation and partnership, or with the support and under the auspices of UNESCO, through the Portuguese National Commission.

## G. Signature

*The report must include the name and signature of the person empowered to sign it on behalf of the organization.*

Name: Francisco Madelino

Title: Mrs

Date: 26.12.2018

Signature:



