



United Nations
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Cultural Organization

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Organización
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Организация
Объединенных Наций по
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منظمة الأمم المتحدة
للترقية والعلم والثقافة

联合国教育、
科学及文化组织

The Culture Sector World Heritage Centre

Permanent Delegations and National
Focal Points for the Periodic
Reporting exercise
(Mediterranean-European sub-region:
Andorra, Cyprus, Greece, Holy See,
Israel, Italy, Malta, Portugal, San
Marino, Spain and Turkey)

Ref.: CLT/WHC-13/11

24 April 2013

**Subject : Workshop for World Heritage National Focal Points in
Mediterranean-European Sub-region within the framework of the
Second Cycle of the Periodic Reporting Exercise (Florence, Italy,
17-18 September 2013)**

Madam/Sir,

I am pleased to announce that, in the framework of the implementation of the Second Cycle of the Periodic Reporting exercise in Europe and North America, the national Focal Points for Periodic Reporting from the **Mediterranean-European sub-region** shall meet in **Florence from 17 to 18 September 2013**, at a workshop hosted by Italy and organized in collaboration with the World Heritage Centre (see Decision 36 COM 10B.7).

Please save the date and note that the core meetings will take place during two entire days from 17 to 18 September, followed by a site visit in the morning of 19 September. Participants may wish to arrange their travel dates accordingly, with arrival on 16 and departure on 19 September in the afternoon. Please also note that the working language during the meeting will be English.

The workshop will include a practical training session on the use of the Periodic Reporting questionnaire, illustrating the online tools to Focal Points of Mediterranean European sub-region of Group B (Andorra, Cyprus, Greece, Holy See, Israel, Italy, Malta, Portugal, San Marino, Spain and Turkey).

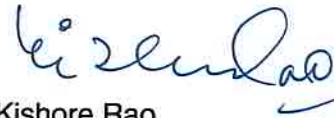
For countries with cultural and natural World Heritage properties, the participation of both the Focal Point for cultural World Heritage as well as the Focal Point for natural World Heritage is recommended.

I would like to draw your attention to the importance of this workshop for the implementation of the Second Cycle of the Periodic Reporting exercise in Europe and North America. National Focal Points will be expected, after this meeting, to organize national workshops and act as trainers in further seminars with national authorities and site managers, in order to facilitate the completion of the Periodic Reporting online questionnaires. The national Focal Points for Periodic Reporting should be in charge of the overall coordination of the reporting, including the collaboration with site managers and other relevant national and local authorities, throughout the whole process of the Periodic Reporting exercise.

Official invitation letters, accompanied by the logistical details and the agenda of the workshop will be sent shortly to the respective Focal Points by the host country. For any further information please contact Ms Adele Cesi from the UNESCO World Heritage Office of the Italian Ministry of Cultural Heritage and Activities via email adele.cesi@beniculturali.it or phone +39 06 67232234.

I thank you for your cooperation and support in the implementation of the *World Heritage Convention*.

Please accept, Madam/Sir, the assurances of my highest consideration.



Kishore Rao
Director

cc: Permanent Delegation of Italy to UNESCO
National Commissions (Mediterranean European sub-region: Andorra, Cyprus, Greece, Holy See, Israel, Italy, Malta, Portugal, San Marino, Spain and Turkey)