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**UNESCO Creative Cities Network**

***Event/News form***

Please use this form to send us the information regarding a partnership initiative, event or important news from your Creative City **directly related to the implementation of the UCCN goals and Mission Statement**, for us to include this information on the UCCN website.

Please send us the completed form to the following email [creativecities@unesco.org](mailto:creativecities@unesco.org) with the tittle UCCN EVENT PROPOSAL.

UNESCO will evaluate the event/news proposals received. Only the event/news directly related to the implementation of the UCCN Mission Statement will be included to the UCCN Website.

**Please fill in the following information**

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| **1. Name of the city**  Click here to enter text.  **2. Country**  Click here to enter text.  **3. Title of activity/event (max. 10 words)**  Click here to enter text.  **4. Date**  Click here to enter text.  **5. Creative fields:**  Please check the box(es) corresponding to the theme related to the event/news  Crafts & Folk arts  Design  Film  Gastronomy  Literature  Media arts  Music  **6. Type of activity:**  Please check the box(es) related to the type of activity:  Annual Meeting  Award  Conference  Event  Exhibition  Festival/Fair  Policies/Measures  Research  Training  Other : |
| **7. Scope**  Local (City level)  International (Involves other cities from other countries)  **8. Number and name of participating creative cities:**  Click here to enter text. |  |

**9. Activity description (max.200 words)**

Click here to enter text.

**10. Links to relevant websites and related resources**

Click here to enter text.

**11. Contact (optional)**

Click here to enter text.

**12. Photos**

3 Photos max. per event

**Please use the check list below before sending your photos:**

Please attach a maximum of 3 photos in **jpeg format**.

Please name one file **“Principal Photo”** which will be used as the main photo of the

event/news

Please name the file including the **tittle/description and** **copyright** (photos without

copyright will not be published).

Each photo should have a size of **maximum 2 Mb**

All photos should be **attached** directly as jpeg files **to your email** or using either **Dropbox**

**or We transfer** exclusively.