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**UNESCO Creative Cities Network**

***Event/News form***

Please use this form to send us the information regarding a partnership initiative, event or important news from your Creative City **directly related to the implementation of the UCCN goals and Mission Statement**, for us to include this information on the UCCN website.

Please send us the completed form to the following email creativecities@unesco.org with the tittle UCCN EVENT PROPOSAL.

UNESCO will evaluate the event/news proposals received. Only the event/news directly related to the implementation of the UCCN Mission Statement will be included to the UCCN Website.

**Please fill in the following information**

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| **1. Name of the city**Click here to enter text.**2. Country**Click here to enter text.**3. Title of activity/event (max. 10 words)**Click here to enter text.**4. Date**Click here to enter text.**5. Creative fields:**Please check the box(es) corresponding to the theme related to the event/news[ ] Crafts & Folk arts[ ] Design[ ] Film[ ] Gastronomy[ ] Literature[ ] Media arts[ ] Music**6. Type of activity:**Please check the box(es) related to the type of activity:[ ] Annual Meeting[ ] Award[ ] Conference[ ] Event[ ] Exhibition[ ] Festival/Fair [ ] Policies/Measures[ ] Research[ ] Training[ ] Other : |
| **7. Scope**[ ]  Local (City level)[ ] International (Involves other cities from other countries)**8. Number and name of participating creative cities:**Click here to enter text. |  |

**9. Activity description (max.200 words)**

Click here to enter text.

**10. Links to relevant websites and related resources**

Click here to enter text.

**11. Contact (optional)**

Click here to enter text.

**12. Photos**

3 Photos max. per event

**Please use the check list below before sending your photos:**

[ ] Please attach a maximum of 3 photos in **jpeg format**.

[ ] Please name one file **“Principal Photo”** which will be used as the main photo of the

 event/news

[ ] Please name the file including the **tittle/description and** **copyright** (photos without

 copyright will not be published).

[ ] Each photo should have a size of **maximum 2 Mb**

[ ]  All photos should be **attached** directly as jpeg files **to your email** or using either **Dropbox**

  **or We transfer** exclusively.