

UNITED NATIONS EDUCATIONAL,  
SCIENTIFIC AND CULTURAL ORGANIZATION**Intergovernmental Council for the Information for All Programme****Eight Meeting of the Bureau**

UNESCO House, Paris, Fontenoy Building, Room VIII, 4-6 April 2005

Item 7 of the provisional agenda**Evaluation of IFAP in 2007**

1. According to 160 EX/Decisions, Annex I, paragraph 16, “an overall evaluation of the Information for All Programme and its expected results shall be carried out in the seventh year of its existence (corresponding to the last year of UNESCO’s Medium- Term Strategy for 2002-2007)”.
2. The Bureau is requested to advise the Secretariat in the preparation of the evaluation including its purpose, scope and methods, the profile of evaluators, the timeframe of the evaluation, the resources required and the products to be delivered.
3. The following table outlines the calendar for the preparation of the Evaluation:

<b>2005:</b>	
April	Bureau: Initial brainstorming on the evaluation
October	Bureau: Preparation of draft of Terms of Reference (ToRs)
<b>2006</b>	
May	Council: Approval of draft ToRs
September - December	Secretariat: Identifying evaluators, preparing contract, defining scope of work and terms of cooperation
<b>2007</b>	
January – May	Evaluators: Evaluation; Report writing
June – September	Secretariat: Revising delivered services
October	Bureau: Commenting on delivered services
<b>2008</b>	
April	Secretariat: Presenting Evaluation Report to Executive Board