



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

President of the Preparatory Group

All Permanent Delegations to UNESCO

Réf: GBS/2018/PG/01

6 June 2018

Dear colleagues,

I have the honour of inviting you to participate in a special meeting of the **Preparatory Group of the Executive Board** that, pursuant to 204 EX/Decision 31, will take place on **Tuesday 19 June 2018 at 10 a.m. in room XI**.

In conformity with 204 EX/Decision 31, this special meeting will be dedicated to UNESCO's strategic transformation.

In accordance with paragraph 10 of this decision, the Director-General was requested to submit to the Preparatory Group the following points related to UNESCO's strategic transformation:

- *updated and comprehensive information on strengthening the efficiency of the means of action, as indicated in paragraph 10 of document 204 EX/31 (Part 2 of UNESCO's strategic transformation),*
- *a concept paper on the process of UNESCO's strategic transformation as indicated in paragraphs 11-15 of document 204 EX/31 (Part 3 of UNESCO's strategic transformation) including information on the advisory group and the scope of its mandate, taking duly into account the debate during its 204th session and past audit and evaluation reports, as well as strategic reviews and relevant recommendations of the open-ended working group on governance, procedures and working methods of the governing bodies of UNESCO endorsed by the General Conference at its 39th session (39 C/Resolution 87).*

The documentation mentioned above will follow shortly.

Moreover, in conformity with 203 EX/Decision 13, the meetings of the Preparatory Group shall be open to all UNESCO Member States.

Simultaneous interpretation of the proceedings will be provided in the six working languages of the Executive Board.

Yours sincerely,

Denise Houphouët-Boigny