

## Intern (Unpaid) Terms of Reference

**Organization:** UNESCO Bangkok, Asia-Pacific Regional Bureau for Education

**Unit:** Section for Inclusive Quality Education (IQE)

**Duration:** 6 months<sup>1</sup>

**Start:** From 1 June 2021 – 1 December 2021

**Application Deadline:** 15 April 2021 by midnight Paris Time

**Ref:** IE/ECCE/2021

### Programme background

The Section for Inclusive Quality Education (IQE) is one of the two education sections of UNESCO Bangkok that aims to enhance UNESCO Member States' capacity to provide equitable, inclusive and quality basic education for all in the Asia-Pacific region. IQE is responsible for six programme areas, namely (i) Education 2030 regional coordination, (ii) education planning and finance, (iii) basic education from early childhood to the secondary level, (iv) inclusive education and gender equality, (v) quality of education, and (vi) HIV prevention and health promotion. The IQE's Basic Education team promotes inclusive and gender-sensitive basic education for children of diverse background through various approaches such as inclusive pedagogy, multilingual education, multigrade teaching and gender equality in education. In line with UNESCO's global strategy, IQE is emphasizing gender mainstreaming in all of its programmes.

UNESCO Bangkok serves as the secretariat and co-chair of the Education 2030 Thematic Working Group. The Inclusive Basic Education programme supports the promotion of inclusive, equitable and quality early childhood care and education and pre-primary education, primary education and secondary education (lower and upper) in the region as a human right. UNESCO Bangkok, as a chair of Asia Pacific Multilingual Education Working Group (MLE WG) and Asia Pacific Disability Inclusive Education Working Group (DIE WG), has worked collaboratively to raise awareness and remove persistent inequalities in the educational attainment of ethnolinguistic minorities and children with disabilities.

### Main tasks and assignments

Under the overall guidance of the Section Chief, the intern will work closely with the responsible Programme Specialist(s) and assist the team to support the Inclusive Education (IE) and Early Childhood Care and Education (ECCE) programme. In particular, the incumbent will contribute to programme implementation through the following tasks:

- Assist in the organization of meetings and activities under Asia Pacific Multilingual Education Working Group and Asia Pacific Disability Inclusive Education Working Group;
- Support the organization of 4th Asia Pacific Regional Policy Forum on ECCE in 2021 (Dates to be confirmed);
- Support the implementation of "Costing and Financing SDG4-Education 2030 in the Asia-Pacific Region," "Empowering ECCE Teachers with a Transformative Vision of Education" and "GPE COVID-19 accelerated funding project" projects;
- Assist in the production of ECCE and IE related reports, presentations, webpage and relevant advocacy materials, when required; and

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<sup>1</sup> Please note that due to office guidelines, interns are not permitted to apply for a paid position within UNESCO Bangkok prior to the lapse of six months following the completion of their internship.

- Support activities for the programme areas under the Inclusive Basic Education team – this may include conducting web research for required information, drafting correspondence and concept note of events, taking notes and report writing, crafting and publishing news materials, and updating and maintaining the website contents.

### **Learning opportunities during the course of the internship**

Following the completion of this internship, it is expected that the incumbent will:

- Enhance his/her understanding of education development in countries in the Asia-Pacific region, especially in the areas of early childhood care and education and inclusive education;
- Gain practical knowledge on the role of UNESCO and its contributions to Member States, particularly in the education sector;
- Gain useful knowledge and experience on international and regional development work.

### **Qualifications:**

- **For internship position**, candidates must be currently enrolled in relevant graduate/post-graduate programme OR recently graduated within the last 12 months from relevant graduate/post-graduate programme at the time of application
- Excellent written and spoken English.
- Strong research and analytical skills.
- Experience studying, working or volunteering in Education programmes with ethnolinguistic minority children, girls' in education, other marginalized groups, etc.

### **How to apply:**

Interested candidates are invited to apply via <https://en.unesco.org/careers/internships> and submit to UNESCO Bangkok Office the specific requirements as follows via email at [iqe.bgk@unesco.org](mailto:iqe.bgk@unesco.org) with

**Subject: Application for Ref. IE/ECCE/2021**

- a cover letter;
- An up-to-date CV